

CertAlert

DOT/Federal Aviation Administration, Southern Region Airports Division,
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This CertAlert pertains to:
All 14 CFR part 139 Airport Operators
Attention: Airport Operations Department

Reporting Airport Condition and Airport Contact Information

This CertAlert cancels CertAlert SO-15-01, *Reporting Airfield Condition and Airport Contact Information*, issued December 16, 2015.

During times of natural disasters or other emergencies, (for example hurricanes or flooding) the FAA and other government agencies need to know the status of your airport. We use this information to respond to the event and provide you our support.

We have developed a new, online reporting platform to gather important information about your airport during a hurricane or other emergency. We will provide each airport an individual account with a limited number of users that can access their online **Airport Condition Report**. We will notify you prior to the storm event, via e-mail, that your airport has been *activated*. This will be your trigger to begin reporting airport conditions. Daily reports are due no later than 07:00 and at 15:00 Eastern Time, unless indicated otherwise. When the storm has passed we will de-activate reporting requirements.

The new [Airport Crisis Response Report System](#) (ACRRS) Airport User Guide is now available from our FAA Southern Region [Airports Resources](#) web page. If an airport cannot access the online ACRRS, email a copy of the Airfield Condition Report form (PDF) to ASO-ARP-Hurricane@faa.gov. As a last resort, airports may relay **Airport Condition Reports** verbally during normal business hours (07:30 to 16:30 Eastern Time, Monday through Friday) by calling their assigned airport certification safety inspector or (404) 305-6700. Airports may amend user accounts at any time by contacting their assigned airport certification safety inspector.

We normally update your airport contacts during our annual inspections. However, at any time throughout the year when your airport personnel have changed please fill out the **Airport Contacts** form and email it to us so we can keep our database current.

Our FAA Southern Region [Airports Resources](#) web page has links to the new Airport Crisis Response Reporting System User Guide, Airfield Condition Report form, and the Airport Contacts form.

Thank you for your cooperation.