



## Federal Aviation Administration

Title: Office of Airports (ARP) National Consultant Workshop-ACO  
Location: FAA Headquarters  
Date: 6/13/2024

### Day 1

Start	End	Duration	Topic	Presenter
8:30 AM	9:00 AM	0:30	Welcome Remarks/ HQ Update	Shannetta Griffin, P.E., Associate Administrator FAA Office of Airports Michael Helvey, Director Airport Compliance and Management Analysis
9:00 AM	10:00 AM	1:00	<b>ACO's Role and Compliance Overview</b> - This presentation discusses ACO's role in the oversight and enforcement of the sponsor's federal grant obligations. It will also discuss ACO's role in the adjudication of Part 16's and the development of compliance policy and guidance consistent with statutory requirements.	Michael Price / Scott Glenn
10:00 AM	10:15 AM	0:15	Break	
10:15 AM	11:15 AM	1:00	<b>Land Use Change Policy</b> - This presentation discusses the latest Federal Register Notice for Land Use Changes. This informative session will discuss the purpose of the change as well as key topics addressed under this Land Use Change policy.	Joelle Briggs / Suki Gill
11:15 AM	12:15 PM	1:00	<b>Air Carrier Incentives Policy</b> - This presentation discusses the recent update of the Air Carrier Incentives Policy. The policy was updated based upon past experience regarding incentive plans implemented by airport sponsors. This discussion will highlight the changes and why they were incorporated.	Miguel Vasconcelos / Heather Haney
12:15 PM	1:15 PM	1:00	Lunch (on your own)	
1:15 PM	2:15 PM	1:00	<b>Financial Reviews and Single Audit Processes</b> - This session discusses the purpose of Airport Financial Reviews that are conducted to ensure that airport sponsors adhere to their Grant obligations regarding the use of airport revenue and the use of airport property for aeronautical use. In addition, we will discuss the Airport Financial Compliance Review which is used to gain reasonable assurances that airport sponsors use their revenues in accordance with Federal statutes, Airport Improvement Program grant assurances, and the FAA Policy and Procedures Concerning the Use of Airport Revenue.	Scott Glenn / Chih-Cheng "Steve" Chiang
2:15 PM	3:15 PM	1:00	<b>Part 16 Case Studies on Aeronautical Access</b> - This session discusses the findings of several Aeronautical Access Part 16 Director's Determinations. The evaluation process and key findings of each will be discussed.	Michael Price / Miguel Vasconcelos / Thomas Vick
3:15 PM	3:30 PM	0:15	Break	
3:30 PM	4:45 PM	1:15	<b>ACO Roundtable</b> - This session will be an opportunity to ask questions on the workshop presentations as well as other questions attendees have. We will have ACO's staff available to provide feedback to your questions.	Lorraine Herson-Jones (Moderator) / Michael Price / Scott Glenn
4:45 PM	5:00 PM	0:15	Closing Remarks	Shannetta Griffin, P.E., Associate Administrator FAA Office of Airports Michael Helvey, Director Airport Compliance and Management Analysis
Total		8:30		