Attention-Deficit/Hyperactivity Disorder (ADHD) FAA ADHD DOCUMENT CHECKLIST

(Updated 09/25/2024)

Pilot/ATCS: Please provide the following to the doctoral level (PhD or PsyD) psychologist or neuropsychologist so they can review the materials and complete their evaluation and report.

This applies to both **FAST TRACK** and **STANDARD TRACK**. **Standard Track evaluation** must be completed by a FAA HIMS Neuropsychologist.

The evaluation and report must be performed within 90 days of the AME exam:

- **1.** Collect the following information and send to the psychologist or neuropsychologist for review BEFORE your appointment:
 - **a.** Pharmacy records within the last four (4) years
 - **b.** Medical records related to the diagnosis and treatment for ADHD
 - **c.** Any other evaluations or treatment records related to ADHD or learning issues from any of the following, if applicable:
 - Psychiatrist;
 - Psychologist;
 - Therapist;
 - School counselor;
 - Education specialist/teacher;
 - Speech Therapist; and/or
 - Occupational Therapist
 - **d.** Medical records related to **any other condition** (for a non-ADHD diagnosis) which was treated with ADHD medication(s).
 - **e.** Driver's license records from all states where a license has been issued within the past four (4) years, as applicable.
 - **f.** Academic records: All transcripts through highest grade or degree, Section 504 Plans, any Individualized Education Programs (IEP), and any records for any history of academic/occupational accommodations.
 - **g.** Personal Statement which describes all items on the <u>FAA ADHD Personal</u> Statement Guidelines.
- 2. Remember to **make a copy of all the records** above as you will also need to bring a copy to your AME to upload into your FAA record.
- **3.** In some cases, the psychologist or neuropsychologist may request the entire FAA medical file (e.g., if it contains relevant information you are unable to produce).

To request that a copy of your agency records be sent **directly** to the psychologist or neuropsychologist, submit <u>Form FAA 8065-2 - REQUEST FOR AIRMAN MEDICAL RECORDS</u>.

Note: The above requirements also apply if diagnosed with or took medication to treat Attention Deficit Disorder (ADD)