

**Attention-Deficit/Hyperactivity Disorder (ADHD)**  
**STANDARD TRACK - FAA ADHD EVALUATION REPORT REQUIREMENTS**

(Updated 09/27/2023)

**This evaluation and testing must be performed IN-PERSON by a HIMS neuropsychologist within 90 days of the AME exam and must include the following (at a minimum):**

1. List and summarize all documents reviewed. At a minimum this must include all items on:
  - a. **ADHD Document Checklist**
  - b. In the rare case in which a document cannot be obtained, explain in the report the reason it was not available and if this is a concern or not.
2. **IF** the individual was evaluated as part of the **FAST TRACK**, verify that you were provided with and reviewed a **complete copy of**:
  - a. The **FAST TRACK** information
    - i. Review of the [FAST TRACK - FAA ADHD Summary](#)
    - ii. **Psychologist or neuropsychologist written report used to generate the ADHD summary.**
3. Documents from:
  - a. [FAA ADHD Document Checklist](#)
  - b. Any additional documents received and reviewed.
4. Results of a thorough clinical interview (including collateral(s) interview(s) as needed) that includes detailed history regarding psychosocial and developmental history.
5. A mental status examination/behavioral observations;
6. Interpretation of the battery of neuropsychological and psychological tests administered;
7. Documentation of urine drug screen results. Document what testing was performed and the results AND attach a copy of the final results. **Do not submit the report without integrating drug screen results.**
8. An integrated summary of findings;
9. An explicit diagnostic statement (consistent with the FAA Regulations [14 CFR Part 67](#)):
  - a. Your final clinical diagnosis or findings:
    - i. Does the applicant currently display any symptoms of ADHD per DSM?
    - ii. Does the applicant meet DSM criteria for diagnosis of ADHD?  
Do not simply list if ADHD is present or not. List all diagnoses present or past; specify in remission or residual, as appropriate.
    - iii. If there is no DSM diagnosis, are there any concerns regarding neurocognitive impairment or deficiencies? If so, describe the nature and severity;
  - b. Has there been instability in academic/occupational or social functioning within the last FOUR years? If yes, describe.
  - c. Has the individual taken medication for ADHD anytime within the last FOUR years? If yes, describe.
  - d. Does the individual have any evidence of a comorbid disorder that could pose a hazard to aviation safety? Or a history of ANY other psychiatric diagnosis or treatment? If none, then that should be noted;

- e. Does your diagnosis or findings agree with the diagnosis noted on other supporting or historical documents you reviewed? If it does not, then you should explain your rationale as to your diagnosis or findings.

**10. Final recommendation/determination.** Results of the comprehensive evaluation and testing (INITIAL BATTERY PLUS SUPPLEMENTAL BATTERY, when required [found on [secure portal](#)]) must conclude if you identified:

**1. NO CONCERNS OR ABNORMALITIES:**

The individual is exhibiting functioning that is completely within normal limits and lacking any suspicion of neurocognitive deficit. The final report should also document abnormalities found in the INITIAL BATTERY and what additional testing dismissed the abnormalities as a diagnostic concern.

**2. CONCERNS OR ABNORMALITIES FOUND:**

If the individual's results raise concerns or show neuropsychological impairment, then include the following in the report:

- Describe the nature and severity of any noted neurocognitive deficit(s);
- Describe the potential impact to flight performance/flight safety of the noted deficit(s); and
- Describe any applicable diagnosis, as well as any applicable comorbid condition(s)

**WHEN YOU HAVE COMPLETED YOUR ASSESSMENT:** Submit to the AME of record (for direct upload into AMCS) or as specified in the FAA letter:

- ☐ Copy of your **full report** (not the patient portal notes) containing a MINIMUM of all the above elements;
- ☐ Copies of all records you reviewed to make your assessment. (Exclude copies of any **Fast Track** document **if already submitted to FAA** and any records previously received by you from the FAA.);
- ☐ Copies of all computer score reports; and
- ☐ An appended score summary sheet that includes raw scores, percentile scores, and/or standard scores **for all tests** administered.

When available, **pilot norms must be used**. If pilot norms are not available for a particular test or inappropriate for a specific applicant, then the normative data/comparison group relied upon for interpretation (e.g., general population, age/education-corrected) must be specified.