HIMS AME Checklist - SSRI INITIAL Certification/Clearance
(Updated 05/25/2022)

Submit this checklist and ALL supporting information for INITIAL SSRI consideration within 14 days of deferred exam to:

**AIRMAN**
FAA, Civil Aerospace Medical Institute, Building 13
Aerospace Medical Certification Division, Room 308 - AAM-300
PO BOX 25082
Oklahoma City, OK 73125-9867

**FAA ATCS**
Regional Flight Surgeon (RFS) office

All numbered (#) items below refer to the corresponding section of the FAA CERTIFICATION AID - SSRI INITIAL Certification/Clearance.

1. **Airman/FAA ATCS statement and records**
   - Addresses/describes ALL items in FAA Certification Aid
   - Is signed and dated
   - Provides all medical/treatment records related to mental health history
   - [Yes] [No]

2. **HIMS AME FACE-TO-FACE, IN-OFFICE EVALUATION:**
   - Describes ALL items in #1-7 of “HIMS AME” checklist
   - Verifies the airman/FAA ATCS has been on the same medication at the same dose for a minimum of 6 months
   - Is signed and dated
   - Copies of all reports have been submitted to the FAA or are enclosed with this checklist
   - Any other condition(s) that would require Special Issuance (SI)/Special Consideration (SC). Do not include CACI qualified condition(s)
     - List conditions:
   - [Yes] [No]

3. **TREATING PHYSICIAN (non-psychiatrist) REPORT** (If the treating physician is a Board Certified Psychiatrist, check N/A and skip to #4.):
   - Verifies the airman/FAA ATCS has been on the same medication at the same dose for a minimum of 6 months
   - Is signed and dated
   - [Yes] [No]

4. **Board Certified PSYCHIATRIST REPORT:**
   - Describes ALL items in #1-8 of PSYCHIATRIST requirements (including FAA SSRI “Rule-Outs.”)
   - Verifies the airman/FAA ATCS has been on the same medication at the same dose for a minimum of 6 months
   - Is signed and dated
   - [Yes] [No]

5. **NEUROPSYCHOLOGIST REPORT:**
   - Describes ALL items in #1-8 of the NEUROPSYCHOLOGIST requirements
   - CogScreen-AE computerized report is attached
   - Additional neuropsychological testing (if performed or required) score summary sheet is attached
   - Is signed and dated
   - [Yes] [No]

6. **ADDITIONAL REPORTS**
   - Chief Pilot Report (for Commercial pilots requesting 1st or 2nd-class certificates; 3rd class N/A) or Air Traffic Manager (ATM) for FAA ATCS
   - SSRI related (drug testing, therapy reports, etc.)
   - Reports from other providers or for non-SSRI conditions that may require SI or SC
   - [Yes] [No]

HIMS AME Signature ________________________________ Date of Evaluation ________________

CERTIFICATION WILL BE DELAYED IF ANY ITEMS ARE MISSING OR ARE INCOMPLETE

IMPORTANT NOTE: While your exam is under review, continue to submit your Chief Pilot or Air Traffic Manager reports EVERY 3 months AND your HIMS AME evaluations and treating psychiatrist reports EVERY 6 months. This will ensure the FAA has the most current information and will decrease wait time. If we do not have current information when we review your case, we will have to request it, which will slow down your certification review.