

HIMS AME Checklist - SSRI INITIAL Certification/Clearance

(Updated 05/25/2022)

Name _____

Airman MID or PI# _____

Submit this checklist and ALL supporting information for INITIAL SSRI consideration within 14 days of deferred exam to:

AIRMAN
 FAA, Civil Aerospace Medical Institute, Building 13
 Aerospace Medical Certification Division, Room 308 - AAM-300
 PO BOX 25082
 Oklahoma City, OK 73125-9867

FAA ATCS
[Regional Flight Surgeon \(RFS\) office](#)

All numbered (#) items below refer to the corresponding section of the [FAA CERTIFICATION AID - SSRI INITIAL Certification/Clearance](#).

1. Airman/FAA ATCS statement and records

	Yes	No
• Addresses/describes ALL items in FAA Certification Aid		
• Is signed and dated		
• Provides all medical/treatment records related to mental health history.....		

2. HIMS AME FACE-TO-FACE, IN-OFFICE EVALUATION:

	Yes	No
• Describes ALL items in #1-7 of "HIMS AME" checklist.....		
• Verifies the airman/ FAA ATCS has been on the same medication at the same dose for a minimum of 6 months.....		
• Is signed and dated		
• Copies of all reports have been submitted to the FAA or are enclosed with this checklist		
• Any other condition(s) that would require Special Issuance (SI)/Special Consideration (SC). Do not include CACI qualified condition(s).....		
o List conditions:		

3. TREATING PHYSICIAN (non-psychiatrist) REPORT (If the treating physician is a Board Certified Psychiatrist, check N/A and skip to #4.):

	N/A	Yes	No
• Verifies the airman/FAA ATCS has been on the same medication at the same dose for a minimum of 6 months			
• Is signed and dated			

4. Board Certified PSYCHIATRIST REPORT:

	Yes	No
• Describes ALL items in #1-8 of PSYCHIATRIST requirements (including FAA SSRI "Rule-Outs.")		
• Verifies the airman/FAA ATCS has been on the same medication at the same dose for a minimum of 6 months.....		
• Is signed and dated.....		

5. NEUROPSYCHOLOGIST REPORT:

	Yes	No
• Describes ALL items in #1-8 of the NEUROPSYCHOLOGIST requirements		
• CogScreen-AE computerized report is attached		
• Additional neuropsychological testing (if performed or required) score summary sheet is attached.		
• Is signed and dated		

6. ADDITIONAL REPORTS

	N/A	Yes	No
• Chief Pilot Report (for Commercial pilots requesting 1 st or 2 nd -class certificates; 3 rd class N/A) or Air Traffic Manager (ATM) for FAA ATCS.....			
• SSRI related (drug testing, therapy reports, etc.)			
• Reports from other providers or for non-SSRI conditions that may require SI or SC.....			

HIMS AME Signature _____ Date of Evaluation _____

CERTIFICATION WILL BE DELAYED IF ANY ITEMS ARE MISSING OR ARE INCOMPLETE

IMPORTANT NOTE: While your exam is under review, **continue to submit your Chief Pilot or Air Traffic Manager reports EVERY 3 months AND your HIMS AME evaluations and treating psychiatrist reports EVERY 6 months.** This will ensure the FAA has the most current information and will **decrease wait time**. If we do not have **current information** when we review your case, we will have to request it, which will slow down your certification review.