HIMS AME Checklist - SSRI Recertification/Follow Up Clearance  
(Updated 12/28/2022)

Instructions to the HIMS AME:
- Address the following items based on your in office exam and documentation review;
- Submit this Checklist (signed and dated by the HIMS AME); AND
- Include supporting documentation reviewed to complete this Checklist (including your HIMS AME report) within 14 days to:

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AIRMAN  
Federal Aviation Administration  
Aerospace Medical Certification Division, Room 308 – AAM 300  
P.O. Box 25082  
Oklahoma City, OK 73125-9914
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FAA ATCS  
Regional Flight Surgeon (RFS) office

I reviewed the airman’s SSRI Authorization or the FAA ATCS’s Special Consideration Letter dated: ________________(Date of Letter)

1. **HIMS AME FACE-TO-FACE, IN OFFICE EVALUATION:** Required EVERY 6 months for ALL CLASSES
   - Interval visit summaries (if any) are unfavorable or reflect concerns………………………………………
   - Any concerns about the airman/FAA ATCS’s current psychiatric status based on your clinical interview, evaluation, and review of reports?………………………………………………………………………………
   - Any new psychiatric conditions identified or change in medication or dose during this period? …………………
   - Any abnormal physical exam or mental exam findings? ……………………………………………………..
   - Any NEW condition(s) that would require Special Issuance/Consideration? (Do not include any new CACI qualified condition.) …………………………………………………………………

2. **TREATING PSYCHIATRIST REPORT:** Required EVERY 6 months for ALL CLASSES  
   OR  
   **HIMS PSYCHIATRIST REPORT** plus PRESCRIBING PHYSICIAN REPORT
   - Report(s) is/are favorable with no anticipated or interim treatment changes ……………………………
   - The airman/FAA ATCS is on the same medication at the same dose stated in the Authorization letter or Special Consideration Letter…………………………………………………………

3. **NEUROPSYCHOLOGIST REPORT** and routine CogScreen-AE administration are no longer necessary for renewal of an SSRI special issuance, except when clinically indicated or specified on the Authorization Letter /Special Consideration Letter. (Policy change 12/15/2022)
   - Concludes NO aeromedically significant cognitive deficits or adverse changes? .................................
   - CogScreen is attached?………………………………………………………………………………………
   - Additional neuropsych testing (if performed or required) is attached? ………………………………………

4. **CHIEF PILOT or AIR TRAFFIC MANAGER (ATM) REPORT(S):** Required EVERY 3 months
   - Chief Pilot Reports required only for Commercial pilots holding 1st or 2nd class certificates.  
   - ATM reports required for FAA ATCS.
   - Reports are favorable? ………………………………………………………………………………………
   - If any report is unfavorable immediately contact the FAA: For Airmen: call 405-954-4821; for FAA ATCS contact the RFS office.

5. **ADDITIONAL REPORTS required by Authorization letter**
   - SSRI-related (drug testing, therapy reports, etc.) reports are favorable……………………………………
   - Reports required for other non-SSRI conditions meet Authorization requirements…..

6. I have no other concerns about this airman/FAA ATCS and I recommend re-certification for Special Issuance/Consideration………………………………………………………………………………

For Airman: If ALL items fall into the clear column, the AME may issue with the time limitation specified in the Authorization Letter or Special Consideration Letter. If Any Single Item falls into the shaded column, the AME MUST DEFER or contact the FAA and Explain in the HIMS report. For FAA ATCS: When Checklist is complete, immediately contact RFS with results and submit all documents within 14 days.