U.S. DEPARTMENT OF TRANSPORTATION
FEDERAL AVIATION ADMINISTRATION

Effective Date: **9-15-2010**

SUBJ: Air Carrier Safety and Pilot Training Aviation Rulemaking Committee

1. PURPOSE. This document establishes the Air Carrier Safety and Pilot Training Aviation Rulemaking Committee (ARC) according to the Administrator's authority under Title 49 of the United States Code (49 U.S.C.), section 106(p)(5).

2. BACKGROUND.

a. In August 2010, Congress enacted the "Airline Safety and Federal Aviation Administration Extension Act of 2010". Section 204 of the Act, titled FAA Task Force on Air Carrier Safety and Pilot Training, requires the FAA to establish a special task force to be known as the FAA Task Force on Air Carrier Safety and Pilot Training. The duties of the task force shall include, at a minimum, evaluating best practices in the air carrier industry and providing recommendations in the following areas:

(1) Air carrier management responsibilities for flight crewmember education and support;

(2) Flight crewmember professional standards;

(3) Flight crewmember training standards and performance; and

(4) Mentoring and information sharing between air carriers.

b. Congress also required that the FAA Task Force on Air Carrier Safety and Pilot Training submit a report to Congress detailing the work of the Task Force by July 31, 2011 and again by July 31, 2012 and provide recommendations for legislative or regulatory action.

c. To carry out the FAA's safety mandate, the FAA is chartering an ARC that will accomplish the tasks required by Congress, on the same Congressional timelines, but will also develop recommendations for the FAA regarding regulatory action in those same areas.

3. OBJECTIVES AND SCOPE OF THE COMMITTEE. The Air Carrier Safety and Pilot Training ARC will provide a forum for the U.S. aviation community to discuss recommendations that will help the FAA develop requirements to ensure that air carriers establish or modify programs that address air carrier management responsibilities for flight crewmember education and support, professional standards, training standards and performance, as well as mentoring and information sharing between air carriers. Specifically, the ARC should consider and address:

a. Air carrier management responsibilities for flight crewmember education and support
b. Flight crewmember professional standards.
c. Flight crewmember training standards and performance.
d. Mentoring and information sharing between air carriers.

The ARC shall consider scalability of their recommendations to address the needs of small businesses.

The ARC will develop recommendations and submit them to the Associate Administrator for Aviation Safety for rulemaking consideration by July 31, 2011.

4. COMMITTEE PROCEDURES.

a. The committee provides advice and recommendations to the Associate Administrator for Aviation Safety. The committee acts solely in an advisory capacity.
b. The committee will discuss and present information, guidance, and recommendations that the members of the committee consider relevant in addressing the objectives.

5. ORGANIZATION, MEMBERSHIP, AND ADMINISTRATION.

a. The FAA will establish a committee representing the various parts of the industry and Government.

(1) The ARC will consist of no more than 15 individuals.

(2) The FAA will invite selected organizations and individuals to participate as a member in the ARC. The ARC will include representatives from the aviation community, including pilot associations and training organizations.

(3) The FAA will identify the number of ARC members that each organization may select to participate. The Associate Administrator for Aviation Safety will then request that each organization name its representative(s). Only the representative for the organization will have authority to speak for the organization or group that he or she represents.

(4) Active participation and commitment by members will be essential for achieving the committee objectives and for continued membership on the ARC.

b. The Associate Administrator for Aviation Safety will receive the committee recommendations and reports.
c. The Associate Administrator for Aviation Safety is the sponsor of the committee and will select an industry chair(s) from the membership of the committee. Also, the Associate Administrator will select the FAA-designated representative for the committee. Once appointed, the industry chair(s) will:

(1) Determine, in coordination with the other members of the committee, when a meeting is required.

(2) Arrange notification to all committee members of the time and place for each meeting.

(3) Draft an agenda for each meeting and conduct the meeting.

e. A Record of Discussions of committee meetings will be kept.

f. Although not required, committee meeting quorum is desirable.

g. The ARC shall consider scalability of their recommendations to address the needs of small businesses.

6. PUBLIC PARTICIPATION. The Air Carrier Safety and Pilot Training ARC meetings are not open to the public. Persons or organizations that are not members of this committee and are interested in attending a meeting must request and receive approval before the meeting from the industry chair(s) or the designated Federal representative.

7. AVAILABILITY OF RECORDS. Under the Freedom of Information Act, 5 U.S.C. section 522, records, reports, agendas, working papers, and other documents that are made available to or prepared for or by the committee will be available for public inspection and copying at the FAA Flight Standards Service, Air Transportation Division, AFS-200, 800 Independence Avenue, SW., Washington, DC 20591. Fees will be charged for information furnished to the public according to the fee schedule published in Title 49 of the Code of Federal Regulations part 7.

8. PUBLIC INTEREST. Forming the Air Carrier Safety and Pilot Training ARC is determined to be in the public interest to fulfill the performance of duties imposed on FAA by law.

9. EFFECTIVE DATE AND DURATION. This committee is effective upon issuance. The committee will remain in existence two years from September 15, 2010, unless sooner terminated or extended by the Administrator.

J. Randolph Babbitt
Administrator

Air Carrier Safety and Pilot Training
Aviation Rulemaking Committee (ACSPT ARC)
Participant List

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