



U.S. Department
of Transportation
**Federal Aviation
Administration**

Office of Airport Safety and Standards
Airport Safety and Operations Division

800 Independence Ave., SW
Washington, DC 20591

August 23, 2016

Dear Industry Representative:

We are circulating Federal Aviation Administration (FAA) Draft Advisory Circular (AC) 150/5200-28F, *Notices to Airmen (NOTAMs) for Airport Operators*, to interested industry associations to obtain comments and recommendations. As you review this draft, we welcome any appropriate comments. If you choose to submit comments, please include the reason and proposed change requested, if any. We may revise the final document as a result of comments received, as well as after further review by the Office of Airport Safety and Standards.

This AC provides guidance on using the NOTAM system for reporting airport facilities changes, outages, and hazards and for utilizing the Runway Condition Assessment Matrix for airport condition reporting.

We request concurrence with this draft. We will consider comments received by September 22, 2016, for inclusion in the advisory circular.

Submit comments and recommended changes on the provided COMMENTS MATRIX, which references paragraph and line number. Please EMAIL (Do not mail) the completed MATRIX to Phillip Davenport at Phillip.Davenport@faa.gov.

You will find a PDF version of the draft advisory circular on the FAA website at http://www.faa.gov/airports/resources/draft_advisory_circulars/.

Sincerely,

A handwritten signature in blue ink that reads "Brian Rushforth".

Brian Rushforth
Manager, Airport Safety and Operations Division