

**Federal Aviation Administration
Civil Aerospace Medical Institute (CAMI), Oklahoma City, OK
External Specimen Chain of Custody**

THIS PAGE MUST BE SIGNED AND PLACED IN TOX BOX

Instructions

- A. Place all specimens in the black plastic bag, seal the bag with evidence tape, and place the bag in the TOX-BOX.
- B. Complete Lines 1 and 2 in this electronic form <http://www.faa.gov/go/toxlab>, for Lines 3 through 8, enter names as described below for full accounting of sample handling. This information is crucial for the correct documentation of the chain of custody.
- C. The person releasing specimens (e.g., Pathologist) will complete the form, and then **sign** his/her name under the "Released By" column on Line 3a. This person will enter the date and time of release on Lines 3b and 3c, respectively.
- D. Each person or location receiving specimens (e.g., Lab Assistant, freezer) will be noted on the form, and then **signed** by a person in the "Received By" column on Line 3d if appropriate. This process will be followed whenever specimens are transferred from one person or location to another using the next available line.
- E. The person releasing specimens to a carrier (e.g., FedEx) must sign under "Released By," note the date and time of the release, and then write the name of the carrier under "Received By" on the same line for which the release was documented. **Carrier representative should NOT sign for receipt, or for release, of the TOX-BOX.**
- F. The person carrying out Step G should confirm that the black plastic bag is sealed with evidence tape by checking the box on Line 9.
- G. Insert the signed completed External Chain of Custody page in the TOX-BOX. The TOX-BOX must then be secured with the black tape provided and transferred to the carrier.

1. Victim Name: _____ Birth Date: _____ SSN: _____

2. Accident Date: _____ Time: _____ Location: _____

	Released By	Release Date	Release Time	Received By
3.	a _____	b _____	c _____	d _____
4.	a _____	b _____	c _____	d _____
5.	a _____	b _____	c _____	d _____
6.	a _____	b _____	c _____	d _____
7.	a _____	b _____	c _____	d _____
8.	a _____	b _____	c _____	d _____

9. Was the black plastic bag sealed with **Evidence Tape** upon **final release**? Yes No

-----**For CAMI Use Only**-----

Received in CAMI Accessioning: _____
Received by Date Time

Was the plastic bag sealed upon receipt? Yes No Inspected By: _____

Comment: _____ CAMI Case No: _____

**Federal Aviation Administration
Civil Aerospace Medical Institute (CAMI), Oklahoma City, OK
Accident Information
PLEASE SUBMIT THIS PAGE ELECTRONICALLY**

1. Victim Name: _____ Birth Date: _____ SSN: _____ Gender _____

2. Accident Date: _____ Time: _____ Location: _____

Pilot Co-Pilot Passenger * Other: _____

* Passengers are only tested for CO and CN in cases of fire, exhaust leak, or when full toxicology is requested by the NTSB.

3. Accident Type: Aviation Highway Marine Rail Other: _____

4. Fire Status: Yes No Unknown

5. Gray-Top and Green-Top Tube(s) Marked with Anatomical Blood Collection Site(s): Yes No

6. Other Information: _____

Medical Examiner/Coroner Information

7. ME Case No: _____ N/A

8. Autopsy By: _____ Phone: _____

9. Does Medical Examiner/Coroner want an electronic copy of the final case report? Yes No

10. Medical Examiner/Coroner e-Mail Address: _____ N/A

11. Postal Address: _____ N/A

-----CAMI Contacts-----

1. Phone number: 405-954-4866, 0800-1630 hours Central Time Zone, Monday – Friday (Excluding Federal Holidays)

2. Fax number: 405-954-3705; Web site: <http://www.faa.gov/go/toxlab>

3. Direct emergency number: (405) 954-3793 during non-working hours

4. **Select email Address to Submit Form: 9-AMC-AAM600-SPECIMENS@faa.gov**

CAMI Case No: _____