

COMPLETION OF FAA FORM 8120-10, REQUEST FOR CONFORMITY

1. Request for Conformity Inspection: Enter the FAA office that the applicant asks to perform the conformity inspection.
2. Project No.: Enter the FAA project number for the project.
3. Date: Enter the current date.
4. Part Conformity/Installation/Other: Check the applicable blocks.
5. Applicant Name: Enter the name of the applicant as shown on the original project application.
6. Company Name: Enter the name of the supplier, vendor, or test firm where the desired inspection will occur.
7. Street/City/State/Zip: Enter the address of the company named above. A post office box is not acceptable.
8. Time/Date Available: If you know when the product, part, assembly, appliance, or test article will be ready, enter the expected date.
9. Type Installation: Enter a brief descriptive statement, which includes the product, part, assembly, appliance, or test article to be inspected (for example, landing gear assembly, galley flammability test articles, wing spars, and so forth).
10. Make/Model: Identify the end product being certificated or modified.
11. Quantity: Enter the quantity of parts requiring inspection (for example,
12. Requesting document such as a purchase order (P.O.) and date: Reference the applicant's letter or other correspondence identifying the pending certification test.
13. Design Data: Identify the data to be used for the inspection, that is, drawings (including revision and date).
14. Special Instructions: Enter any special instructions, as necessary.
15. Applicant Contact: Enter the name, title (if known), and telephone number of the person to contact at either the applicant's or the vendor organization to arrange the inspection.
16. FAA Project Manager: Enter the name and telephone number of the FAA project manager.
17. FAA Project Engineer: Enter the name and telephone number of the FAA project specialist involved in the pending test. In "Remarks," (if applicable), enter:
 - a.The name of the designated engineering representative authorized to disposition unsatisfactory conditions found during conformity inspection.
 - b.The name of the designated airworthiness representative requested by the applicant.
18. MIO type certification management specialist (TCMS): Enter the name and office symbol of the manufacturing inspection office (MIO) TCMS, who covers the project manufacturing inspection district office's principle inspector (PI) conformity activities.
19. MIDO Project Principle Inspector: Enter the name and office symbol of MIDO PI responsible for the conformity request.

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20. "Form Blocks": Place a check mark in each applicable block:
 - a. TIA Issued: Check this block for requests to supplement a previously issued type inspection authorization (TIA).
 - b. TIR Required: Check this block to have related conformity inspection records placed in the pending type inspection report (TIR) or supplemental type inspection report (STIR) (when the FAA has issued a TIA).
 - c. 8130-3 Tags Required: Check this block when you will move or ship the inspection articles from the inspection site to a remote testing site, and want assurance that the article will be inspected. FAA Form 8130-3 is the conformity inspection tag.
 - d. FAA Form 8100-1 Required: Check this block for every request. FAA Form 8100-1 is the conformity inspection record.
 - e. FAA Form 8130-9 Required: Check this block for every request. The FAA requires this form under 14 CFR § 21.53.
21. **NOTE:** Enter "Please return this request for conformity, with the FAA conformity document, to the project PI. The project PI sends the documents to the MIO TCMS, who sends them to the FAA project engineer."
22. Reviewed By: Enter the name, title, and office symbol of FAA project engineer reviewing the FAA conformity document.
23. Continuation Sheet: Enter additional information on Design Data, Special Instructions, and Remarks, if necessary.

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U.S. Department of Transportation

Federal Aviation Administration

REQUEST FOR CONFORMITY

RFC Tracking Number:

Revision: , Rev. Date:

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To: Attention: Project No.: Initial Date:

Request for Conformity Inspection:

- Part Conformity Installation Other (Specify)

A conformity inspection pertaining to the subject is requested for the following:

Applicant Name: Company Name: Street: City: State: Zip: Time/Date Available: Type Installation: Make/Model/Series: Quantity: Requesting Document (P.O.) and Date: Design Data: Special Instructions: Applicant Contact: FAA Project Manager: FAA Project Engineer: MIO Type Certification Mgmt spec: MIDO Project Principal Inspector: Phone: Phone: Phone: Phone: Phone: Applicant will Contact FAA

Remarks:

- T.I.A. Issued (Type Inspection Authorization) FAA Form 8100-1 Required (Conformity Inspection Report) T.I.R. Required (Type Inspection Report) FAA Form 8130-9 Required (Statement of Conformity) 8130-3 Tags Required (Airworthiness Approval Tag)

NOTE: Please return this request for conformity with the FAA conformity documentation to the Project Principal Inspector (PI) then to the MIO Type Certification Management Specialist (TCMS), and then to the FAA Project Engineer (PE).

Reviewed FAA Project Engineer, Axx-xxx By:

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Continuation Sheet

Design Data (continued):

Special Instructions (continued):

Remarks (continued):