

FAA Form 8060-15, Pilot Records Database Pilot Records Dispute Supplemental Information

Privacy Act Statement

Privacy Act Statement (5 U.S.C. § 552a, as amended):

Authority: Information collected on the FAA Form 8060-15, Pilot Records Database Pilot Records Dispute Form, is under the authority Section 203 of the [Airline Safety and Federal Aviation Administration Extension Act of 2010, Pub. L. 111-216](#).

Purpose: The pilot will provide their full name, pilot certificate number, email address, mailing street address, state, city, zip code and signature. The provided information will be used by pilots to dispute industry records in case there is an error where pilots cannot access the website directly to electronically file a dispute.

Routine Uses: The information collected will be used by pilots who are submitting requests to dispute industry records will be included in [DOT/FAA 847 “Aviation Records on Individuals” System of Records Notice \(SORN\) \(75 FR 68849\)](#) and will be subject to the applicable routine uses published in the SORN.

The Department has also published 15 additional routine uses applicable to all DOT Privacy Act systems of records. These routine uses are published in the Federal Register at [84 FR 55222 - October 15, 2019](#) and [77 FR 42796 - July 20, 2012](#), and under “Prefatory Statement of General Routine Uses” (available at <https://www.transportation.gov/privacy/privacyactnotices>).

Disclosure: Submission of the information is voluntary, however, failure to submit requested information may result in delay of the employee’s opportunity to resolve the industry record dispute.

Paperwork Reduction Act Burden Statement

A federal agency may not conduct or sponsor, and a person is not required to respond to, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a currently valid OMB Control Number. The OMB Control Number for this information collection is 2120-0607. Public reporting for this collection of information is estimated to be approximately 10 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, completing and reviewing the collection of information.

All responses to this collection of information are voluntary. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to: Information Collection Clearance Officer, Federal Aviation Administration, 10101 Hillwood Parkway, Fort Worth, TX 76177-1524

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INSTRUCTIONS FOR COMPLETING FAA FORM 8060-15

IMPORTANT: Do not use this form if you are able to access the Pilot Records Database (PRD). If you are a registered user of the PRD, this form will not be processed.

Name: Enter your last name, first name and middle name as displayed on your FAA pilot certificate. (Required)

FAA Pilot Certificate Number: Enter your certificate number as displayed on your FAA COMMERCIAL or ATP pilot certificate. If you do not hold a Commercial or ATP certificate, enter the number from your Remote Pilot Certificate. (Required) Other pilot certificates are not supported by the PRD.

Email Address: Enter your email address. (Optional)

Current Mailing Address, City, State, ZIP Code: Enter your mailing address, city, state, and ZIP code as displayed on your FAA pilot certificate. If you need to change your address printed on your certificate, contact the Airmen Certification Branch at 866-878-2498. Entering a different address here will not update your FAA address on record and may delay or prevent this form from being processed. (Required)

Section 1: *Dispute an existing record displayed in your PRD Airman Record.* Complete this section if a record is displayed in your PAR that is not accurate. Marking a record as disputed will notify the record owner that you do not think it is accurate. They will then contact you to investigate via the contact information you entered on this form.

Date of Disputed Record: Enter the event start date as shown in the PAR.

Operator Name Who Entered the Record: Enter the name of the operator who entered the record as shown in the PAR.

Record ID: Enter the record ID for the record as shown in the PAR.

Brief Description: Enter a brief description of the inaccuracy. The operator may contact you for additional details.

Section 2: *Report a Missing Record.* Complete this section if you believe a record is missing from your PAR. Reporting a missing record will initiate the dispute process and the operator you list will be notified. They will then contact you to investigate via the contact information you entered on this form.

Operator Name: Enter the name of the operator who holds the record you believe needs to be entered into the PRD.

Operator Designator: Enter the FAA designator for the operator, if applicable.

Date of Record: Enter the start date of the record.

Brief Description: Enter a brief description of the missing record. The operator may contact you for additional details.

Section 3: *Mark a previously opened dispute as resolved.* Complete this section if a record is currently marked as disputed, but the issue has been resolved. This will remove the disputed flag from the PAR.

Date of Disputed Record: Enter the event start date as shown in the PAR.

Operator Name Who Entered the Record: Enter the name of the operator who entered the record as shown in the PAR.

Record ID: Enter the record ID for the record as shown in the PAR.

Perjury Statement: Your signature below this statement declares that you understand the penalties for making a false statement on this form.

Signature: You must sign and date the form for the dispute process to start. A typed or electronic signature is not acceptable. (Required)

Submit completed and signed form (in ink) by scanning and emailing to PRDSupport@faa.gov. Completed and signed forms may be mailed to FAA, Aviation Data Systems Branch, AFS-620 (ATTN: PRD) PO Box 25082, Oklahoma City, OK 73125



**U.S. Department of Transportation
Federal Aviation Administration
PILOT RECORDS DATABASE PILOT RECORD
DISPUTE**

Last Name (as it appears on your FAA pilot certificate)

First Name

Middle Name

FAA Pilot Certificate Number

Email Address (Optional)

Current Mailing Address (Street Address, Apt/Suite No., P.O. Box/Rural Route No.)

City

State

ZIP Code

Select the box(es) below to indicate which actions you are taking:

- I am disputing an existing record displayed in my PAR. I have completed section 1 of this form on page 2.
- I am reporting a missing record. I have completed section 2 of this form on page 2.
- I am marking a previously opened dispute as resolved. I have completed section 3 of this form on page 2.

Note: Attach additional copies of page 2 as needed.

Statement Under Perjury: I declare under penalty of perjury under the laws of the United States of America that the foregoing is true and correct, and that I am the person named above, and I understand that any falsification of this statement is punishable under the provisions of 18 U.S.C. Section 1001 by a fine of not more than \$10,000 or by imprisonment of not more than five years or both, and that requesting or obtaining any record(s) under false pretenses is punishable under the provisions of 5 U.S.C. 552a(i)(3) by a fine of not more than \$5,000.

Airman Signature (Typed or electronic signature is not acceptable.)

Date (MM/DD/YYYY)

SECTION 1: Dispute an Existing Record Displayed in Your PAR.

Date of Disputed Record (MM/DD/YYYY)

Operator Name Who Entered the Record

Record ID

Brief Description

SECTION 2: Report a Missing Record

Operator Name

Operator Designator

Date (MM/DD/YYYY)

Brief Description

SECTION 3: Mark a Previously Opened Dispute as Resolved

Date of Disputed Record (MM/DD/YYYY)

Operator Name Who Entered the Record

Record ID