



MILITARY STATUS INFORMATION

MILITARY STATUS REPORT – PRIVACY ACT

The information on this form is solicited under authority of Executive Orders 11190 and 9397. Submission of all the data is mandatory. The data is needed to inform your military service of any change in your Ready Reserve Status. This data will be used to maintain a record of your reserve status. Failure to notify your military service of a change may have an adverse effect upon your reserve status. The use of the Social Security Account Number is necessary because of the large number of Ready Reservists who have identical names and birth dates, and whose identities can only be distinguished by the Social Security Account Number.

Executive Order 9397 requires the mandatory disclosure of your Social Security Account Number.

INSTRUCTIONS: Please complete the applicable sections below to indicate your Military Reserve Status and Category, and Military/Reserve Component. Mark the appropriate status/category and Reserve Component with an X, for all that apply. Sign and date the form. Send the completed form promptly to your servicing Human Resources Management Office.

This information must be completed when requested and when (a) you become a member of a military reserve organization or leave the reserves; or (b) your reserve status changes. This information is required for emergency planning purposes, and for compliance with the requirements of DoDI Number 1200.7 Screening the Ready Reserve.

PART I. Military Reserve Status and Category

_____ 1. Ready Reserve (Code R) – Consists of (a) members that are assigned to a reserve unit (Troop Program Unit); both obligated and non-obligated members who have agreed to participate in active duty training periods and annual training, both of which are in a pay status; and (b) non-unit members pre-selected, pre-trained and assigned to occupy an authorized active duty position as required during early mobilization. This category includes Individual Ready Reserve (IRR) members.

_____ 2. Standby Reserve (Code S) – Consists of (a) former members in the reserve program who may voluntarily participate in inactive duty training, but without pay or travel allowances; (b) inactive status members who are not required by law or regulation to remain members of the active status program but desire to retain their Reserve affiliation and have skills which may be utilized in a wartime assignment.

_____ 3. Retired Reserve (Code X) – Consists of former members of the reserve program as an Officer, Warrant Officer, or Enlisted Person; not receiving retirement pay.

_____ 4. Retired Military (Code Y) – Consists of members who have completed the required amount of creditable service for entitlement to retirement benefits but are subject to recall for active duty in time of war or national emergency.

_____ 5. Disabled or Age 60 and Above (Code Z)

_____ 6. Exemption Required – Ready Reserve (Code A)

_____ 7. Exemption Required – Standby Reserve (Code B)

_____ 8. Exemption Required – Retired Reserve/Regular (Code C)

_____ 9. Drilling – Selected Reservist (Code D)

_____ 10. Exempt From Call-Up (Code E)

_____ 11. Into Key Position (Code I)

_____ 12. Out of Key Position (Code O)

PART II. Military and Reserve Component

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| _____ 1. U.S. Army Reserve (Code A) | _____ 9. U.S. Marine Corps (Code L) |
| _____ 2. U.S. Army (Code B) | _____ 10. U.S. Marine Corps Reserve (Code M) |
| _____ 3. U.S. Navy (Code D) | _____ 11. U.S. Navy Reserve (Code N) |
| _____ 4. U.S. Air Force (Code E) | _____ 12. Other (Code O) _____ |
| _____ 5. U.S. Air Force Reserve (Code F) | _____ 13. U.S. Coast Guard Reserve (Code P) |
| _____ 6. Army National Guard (Code G) | _____ 14. U.S. Coast Guard (Code Q) |
| _____ 7. Public Health Service (Code H) | _____ 15. National Oceanic & Atmospheric Administration (Code T) |
| _____ 8. Air National Guard (Code K) | |

Part III. Personal and Other Military Information

Name (Last, First, Middle Initial) _____

Current Home Address (Number and Street, City, State or Territory, ZIP Code)

FAA Position, Title, Grade & Organization _____

FAA Duty Station (City and State) _____

Social Security Number _____

Military Grade/Rank _____ Military Unit Assigned _____

Retired Military Recall Assignment: _____ Yes _____ No

Retired Military Recall Unit Assignment _____

PART IV. Acknowledgement

I, the undersigned, will inform my servicing Human Resources Management Office immediately if any of the above information changes. I certify that the information given by me is accurate, current and complete.

Signature of Employee _____ Date _____

For Human Resources Use Only		
Key Position	Task Group	Exception Granted
<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No