



# Airport Improvement Program Project Evaluation Review and Development Analysis

(For Internal FAA Use Only)

Airport Name:

Airport LocID:

City/State:

Grant Number:

Date:

## Part 1 – Checklist

(Chapter, Section, and Paragraph references are to FAA Order 5100.38D, Airport Improvement Program Handbook)

### Sponsor Requirements (Chapter 2)

1. Is the sponsor an eligible type sponsor? (Paragraph 2-3)  
 Yes       No, see Part 3
2. Can the sponsor receive a grant for the proposed type of project(s)? (Paragraph 2-4)  
 Yes       No, see Part 3
3. Is the sponsor currently qualified to take a grant? (Paragraph 2-7)  
 Yes       No, see Part 3

### Project Requirements (Chapter 3)

4. Are the project(s) eligible? (Section 2 and the associated project requirements appendices)  
 Yes       No, see Part 3
5. Are the project(s) justified? (Section 3)  
 Yes       No, see Part 3
6. Are the project(s) on airport property (with good title)? (Section 4)  
 Yes       No, see Part 3
7. Are the project(s) on the Federal Aviation Administration (FAA) approved airport layout plan? (Section 5)  
 Yes       No, see Part 3       N/A
8. Has the sponsor satisfied the intergovernmental review and airport user consultation requirements? (Section 6)  
 Yes       No, see Part 3       N/A
9. Has the FAA completed an environmental finding for the project(s)? (Section 7)  
 Yes       No, see Part 3
10. Will the project(s) result in a usable unit(s) of work? (Section 8)  
 Yes       No, see Part 3
11. Will the project(s) be planned, designed, and/or constructed to FAA standards? (Section 9)  
 Yes       No, see Part 3
12. Will the project(s) be procured correctly and/or force account be approved by the Airports District Office (ADO)? (Section 10)  
 Yes       No, see Part 3
13. Have the FAA policy decisions on project cost allowability been followed? (Section 11)  
 Yes       No, see Part 3       N/A
14. Are the project costs necessary to accomplish the project (Allowable Cost Rule #1)? (Section 12)  
 Yes       No, see Part 3
15. Were the project costs incurred after the grant was executed (Allowable Cost Rule #2)? (Section 13)  
 Yes       No, see Part 3

16. Are the project costs reasonable (Allowable Cost Rule #3)? (Section 14)  
 Yes       No, see Part 3
17. Is this the only federal grant containing these project costs (Allowable Cost Rule #4)? (Section 15)  
 Yes       No, see Part 3
18. Are the project costs within the allowable federal share (Allowable Cost Rule #5)? (Section 16)  
 Yes       No, see Part 3
19. Can the project(s) be completed without unreasonable delay? (Section 17)  
 Yes       No, see Part 3

**Funding Requirements (Chapter 4)**

20. Is this airport eligible for the AIP funding types proposed (Paragraph 4-7)?  
 Yes       No, see Part 3
21. Are these project(s) eligible for the AIP funding types proposed (Paragraph 4-8)?  
 Yes       No, see Part 3

**Grant Requirements (Chapter 5)**

22. Does the airport have a plan to address the following (Section 2, Paragraph 5-4)?
- a. Clear runway approach issues
  - b. Compatible land use issues
  - c. Congressionally mandated items
  - d. 14 CFR 139 violations
- Yes       No, see Part 3       N/A
23. Is the Airport Layout Plan current? (Section 2, Paragraph 5-9)  
 Yes       No, see Part 3
24. If this is a new sponsor, did the ADO notify the sponsor of the flood insurance requirements? (Section 2, Paragraph 5-10)  
 Yes       No, see Part 3       N/A
25. If this is a new sponsor, did the ADO notify the sponsor of the civil rights requirements? (Section 2, Paragraph 5-11)  
 Yes       No, see Part 3       N/A
26. Is the sponsor risk level determination complete? (Section 2, Paragraph 5-12)  
 Yes       No, see Part 3
27. Is the open grant status acceptable? (Section 2, Paragraph 5-13)  
 Yes       No, see Part 3
28. If required, is the competition plan current? (Section 2, Paragraph 5-14)  
 Yes       No, see Part 3       N/A
29. Has the ADO reviewed all of the grant application and grant offer requirements and determined that all applicable requirements will be satisfied by the time the grant is issued? (Section 4)  
 Yes       No, see Part 3

**Part 2 – Brief Description and Justification of Projects in the Grant**

**Part 3 – Explanation of Checklist Items**