



U.S. Department  
of Transportation  
**Federal Aviation  
Administration**

## **FAA Form 5280-6, Compliance Letter**

### **Sample Compliance Letter (Long Format)**

The following is a sample Compliance Letter using this format. It was prepared for Plainview Municipal Airport, using the analysis of discrepancies in FAA Order 5280.5D, *Airport Certification Program Handbook*, available on the FAA website.

May 12, 2016

EIR Number: 2016CE1200005

Mr. Airport Manager  
Plainview Municipal Airport 2790 Airport Blvd.  
Plainview, IA 50704

Dear Mr. Airport Manager:

### **Compliance Letter**

From (dates), the Federal Aviation Administration inspected your airport's organization, systems, facilities, and procedures for compliance with 14 C.F.R. part 139. At the end of that inspection, we advised you of the following findings:

**1. 139.311 (c) – Marking, Signs, and Lighting**

Taxiway lights at the intersection of Bravo and Alpha are not located in accordance with FAA standards specified in AC 150/5340-30, *Design and Installation Details for Airport Visual Aids*. Three taxiway lights on the radius of Taxiway Bravo must be relocated to not more than 10 feet from pavement edge.

Correction Date: August 15, 2016

**2. 139.311 (d) – Marking, Signs, and Lighting**

Three light fixtures along Taxiway Alpha had broken globes. This is an indication that lighting is not properly maintained. These globes must be replaced as soon as possible.

Correction Date: May 30, 2016

**3. 139.201 (b) – General Requirements**

The ACM requires that taxiway markings be in accordance with the FAA standards specified in AC 150/5340-1, *Standards for Airport Markings*. Taxiway centerlines on all taxiways were recently repainted at a 4-inch width. In addition, the double yellow lines for the taxiway edge markings at the Taxiway D and Taxiway C intersection are 4 inches wide. These markings must be repainted to 6 inches wide to meet standards in AC 150/5340-1.

Correction Date: June 30, 2016

**4. 139.311 (a) – Marking, Signs, and Lighting**

Some of the Runway 13-31 centerline markings are obscured by rubber deposits in the touchdown areas and are not clearly visible. These markings must be repainted.

Correction Date: June 30, 2016

**5. 139.321 (c) – Handling and Storing of Hazardous Substances and Materials**

The certificate holder has failed to require Acme Aviation to comply with the following airport fire safety standards for fuel storage areas:

Grass in the Jet A and 100LL storage areas might contribute to the spread of fire and must be removed.

Correction Date: May 30, 2016

**6. 139.321 (c) – Handling and Storing of Hazardous Substances and Materials**

The certificate holder has failed to require Acme Aviation to comply with the following airport fire safety standards for mobile fuelers:

A “Flammable” sign on the right side of the Jet A mobile fueler has faded sufficiently so as to require replacement and must be replaced.

Correction Date: May 30, 2016

**7. 139.339 (c) (6) – Airport Condition Reporting**

A review of self-inspection checklists and NOTAM records revealed that NOTAMs were not issued for significant lighting outages caused by lightning strikes during the period from late June 2015 through mid-July 2015. Personnel responsible should be instructed to issue appropriate NOTAMs in the future.

Correction Date: May 30, 2016

We have given consideration to all available facts and concluded this matter does not warrant legal enforcement action. In lieu of such action, we are issuing this letter, which will be made a matter of record. Please advise (Name of FAA contact) at (FAA office, Region, and address) by return of this letter when the discrepancies are corrected no later than 15 days after the correction date. If you are unable to meet these dates, please notify me as soon as possible.

Sincerely,

(ACSI's Name)

Airport Certification Safety Inspector Attachment

**RECOMMENDATIONS/COMMENTS**

**AIRPORT CERTIFICATION INSPECTION**

**Plainview Municipal Airport**

**May 12, 2006**

The following recommendations/comments are provided as a result of the Airport Certification Inspection:

**Recommendation** – Membership in the ARFF Working Group would provide a means for obtaining additional resources for ARFF training. Information on the ARFF Working Group and membership is enclosed.

**Recommendation** – Thick brush in a drainage area between Runway 13-31 and Taxiway Charlie might attract deer. As discussed during the inspection, this brush was previously removed 3 years ago; however, it has grown back and presents a wildlife attractant, which could create a hazard.