

NOTICE

U.S. DEPARTMENT OF TRANSPORTATION
FEDERAL AVIATION ADMINISTRATION
Air Traffic Organization Policy

N JO 7210.874

Effective Date:
September 30, 2014

Cancellation Date:
January 8, 2015

SUBJ: 2014 Top 5 Corrective Action Plan, JO 7210.3, Paragraph 2-6-1, Watch Supervision

- 1. Purpose of This Notice.** This notice amends FAA Order JO 7210.3, paragraph 2-6-1, Watch Supervision.
- 2. Audience.** This notice applies to the following Air Traffic Organization (ATO) service units: Air Traffic Services; Mission Support, and System Operations; and all associated air traffic control facilities.
- 3. Where Can I Find This Notice?** This notice is available on the MyFAA employee Web site at https://employees.faa.gov/tools_resources/orders_notices/ and on the air traffic publications Web site at http://www.faa.gov/air_traffic/publications/.
- 4. Distribution.** This notice is distributed to the following ATO service units: Terminal, En Route and Oceanic, Mission Support, and System Operations; the Office of ATO Safety and Technical Training; the Air Traffic Safety Oversight Service; the William J. Hughes Technical Center; and the Mike Monroney Aeronautical Center.
- 5. Procedures.** Facility Amend FAA Order JO 7210.3, paragraph 2-6-1, Watch Supervision, to read as follows:

2-6-1. WATCH SUPERVISION

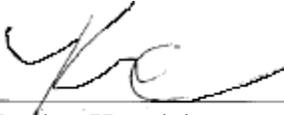
Title though Paragraph a10, no change.

11. Management of the operational environment with a goal toward eliminating distractions of:

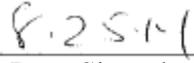
- (a) non-operationally-related activities or tasks that are distracting, such as controller schedule or leave bidding.
- (b) non-operationally needed items and equipment.
- (c) activities or tasks that are not time critical or operationally necessary become distracting to the operation, watch supervision must take steps to defer or relocate these activities or tasks.

No further changes to this paragraph

6. Background. The Air Traffic Organization FY2014 Top 5 committee convened a Corrective Action Plan (CAP) development team to review operational area distractions. Through this committee, it was determined that additional guidance was needed regarding the elimination possible distractions. The committee determined that guidance in FAA Order JO 7210.3, paragraph 2-6-1 was insufficient and lacking direction for managerial review.



Heather Hemdal
Director, Air Traffic Procedures
Air Traffic Organization



Date Signed