

# NOTICE

## U.S. DEPARTMENT OF TRANSPORTATION FEDERAL AVIATION ADMINISTRATION

CT N 3900.55A

William J. Hughes Technical Center Policy

Effective Date:

07/09/09

Cancellation Date:

07/09/10

### SUBJ: Occupational Health and Safety

- 1. Purpose of This Notice.** This notice amends the Federal Aviation Administration (FAA) William J. Hughes Technical Center Order CT 3900.55A, Occupational Health and Safety, Chapter 2. Personal Protective Equipment, Paragraph 2.1.g.2, Reimbursement for Safety Shoes.
- 2. Audience.** This notice applies to all organizations located at the William J. Hughes Technical Center.
- 3. Where can I Find This Notice?** This notice is available on the MYFAA employee website at [https://employees.faa.gov/tools\\_resources/orders\\_notices/](https://employees.faa.gov/tools_resources/orders_notices/).
- 4. Explanation of Policy Change.** In reference to paragraph 2.1.g.2, Reimbursement for Safety Shoes, the stated reimbursable cost of \$100 for one pair of safety shoes shall be raised to \$150. If the cost of shoes exceeds \$150, then the employee must pay the difference except in cases where prescribed protection or special sizing is required. These exceptions will be handled on a per case basis by the supervisor and the Safety Office. The price increase will be effective the date this notice is signed by the Director; and retroactive reimbursements are not authorized.
- 5. Distribution.** This notice is distributed to all Technical Center organizations, tenants, and support contractors.
- 6. Background.** The Technical Center Safety Office personnel met and agreed to raise the minimum reimbursement for safety shoes based on a market survey on the cost of safety shoes.



Wilson N. Felder  
Director, William J. Hughes Technical Center

7/9/09  
Date Signed