

NOTICE

U.S. DEPARTMENT OF TRANSPORTATION
FEDERAL AVIATION ADMINISTRATION

N 1100.342

National Policy

Effective Date:
01/15/13

Cancellation Date:
01/15/14

SUBJ: Flight Standards Service Organizational Change

1. Purpose of the Notice. This Notice announces the establishment of the Unmanned Aircraft Systems (UAS) Integration Office (AFS-80) in Aviation Safety's (AVS) Flight Standards Service (AFS).

2. Audience. The audience for this notice includes employees from the following service within the office of the Associate Administrator for Aviation Safety (AVS): AFS Washington HQs, all regional flight standards divisions (RFSD), national field office and all supervisors in the AFS field offices and the Emerging Technologies Team (AJV-115) under the Mission Support Services, Airspace Services Directorate (AJV-1).

3. Where can I Find This Notice? You can find this Notice on the MyFAA employee Web site at https://employees.faa.gov/tools_resources/orders_notices. This order is available to the public at http://www.faa.gov/regulations_policies/orders_notices/.

4. Background.

a. This Notice describes the creation of the Unmanned Aircraft Systems Integration Office and attendant AFS organizational change:

b. This organizational change permits the FAA to fulfill its responsibilities to the aviation community by enabling the integration of UAS into the NAS. Strategic initiatives for UAS are found in both the Air Traffic Organization and Aviation Safety Business Plans. Additionally, *Destination 2025* refers to achieving safe flight for "manned and unmanned flights" as well as making changes to the operational environment to include UAS. In addition, research and demonstration projects for UAS are prominently featured in the NextGen Implementation Plan and the National Aviation Research Plan.

5. Unmanned Aircraft Systems (UAS) Integration Office. The UAS Integration Office consolidates UAS management and resources that currently reside in the Unmanned Aircraft Program Office (UAPO, AFS-407) under the Flight Standards Flight Technologies and Procedures Division (AFS-400) and the Emerging Technologies Team (AJV-115) under the Mission Support Services, Airspace Services Directorate (AJV-1), creating a single focal point in

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the FAA for UAS responsibilities. The UAS Integration Office will be the advocate for regulations, policies, and procedures for UAS. The AFS-80 manager will manage resources, streamline decision-making and prioritize the work of the office. Participation in the UAS Executive Committee and Senior Steering Group will be a high priority. The UAS Integration Office in Aviation Safety, Flight Standards Service (AFS) reports to the Director of AFS.

a. Mission: Responsible for safe, efficient, and timely integration of Unmanned Aircraft Systems (UAS) into the National Airspace System (NAS).

b. Major Functions: The AFS-80:

1) Collaboratively develops operating concepts, policies, requirements, criteria, and procedures for new system evaluations, integration, and implementation of emerging UAS technologies.

2) In collaboration with appropriate policy and procedure owners, identifies requirements, coordinates regulations and supplementary regulatory policy; participates in regulatory review programs; issues grants or denials of certificates of waiver or authorization (COA) and exemptions; and provides guidance for safe operations, training and integration of new UAS flight systems. These collaborative activities will be governed by Service Level Agreements (SLAs) with the appropriate policy and procedure owners.

3) Determines research requirements and provides input to UAS research and development programs.

4) Provides guidance to divisions, regional offices, and agency organizations regarding the implementation of new and existing UAS technologies; advises on application of agency policies, standards, and procedures as they relate to implementation of new UAS flight technologies and safety enhancement programs in accordance with the provisions of established SLAs.

5) Represents the FAA at domestic and international meetings to further U.S. interests and supports the development of ICAO standards and recommended practices for UAS flight technologies and procedures.

6) Recommends and coordinates regulatory and policy actions to resolve flight safety problems associated with UAS technologies and procedures as identified through system analysis, accident, incident, or other system reports.

On implementation of the UAS Integration Office, the Unmanned Aircraft Safety Branch, AFS-407, will be sunset.

6. Organization Charts. Flight Standards Service organizational Charts, Appendix A and B.

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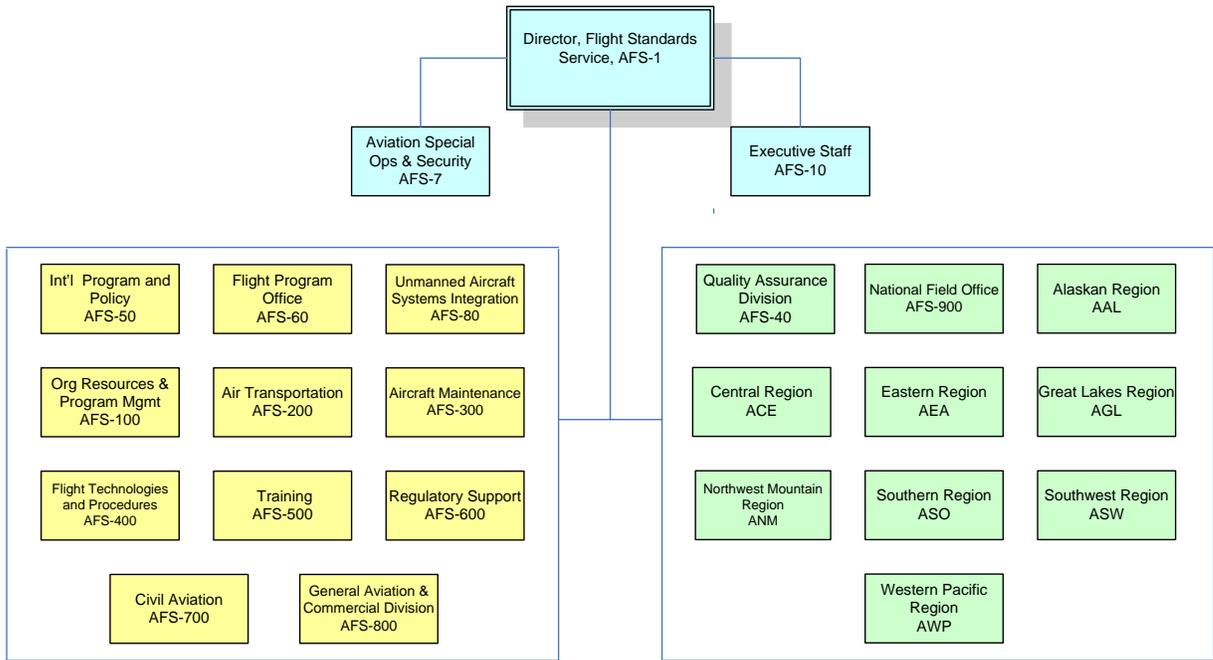
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7. Distribution. This notice is distributed to the division level in the Washington headquarters, regions and centers with distribution to each field office and facility.

A handwritten signature in black ink, appearing to read 'M. Huerta', with a circled number '1' to the right.

Michael P. Huerta
Administrator

Appendix A. Flight Standards (AFS) Organization Chart



Appendix B. AFS-80 Organization Chart

