

## TELEGRAPHIC MESSAGE

<b>Federal Aviation Administration</b> <b>800 Independence Avenue, SW</b> <b>Washington, DC 20591</b>	PRECEDENCE: <b>IMMEDIATE</b>  ACTION: <b>PRIORITY</b>	SECURITY CLASSIFICATION  <b>Unclassified</b>
ACCOUNTING CLASSIFICATION	DATE PREPARED: <b>07/18/25</b>	FILE:
<b>FOR INFORMATION</b>	<b>CALL</b>	
NAME  <b>Crystal Ball</b>	PHONE NUMBER <b>(202) 267-2715</b>	TYPE OF MESSAGE _SINGLE    BOOK <b>X</b> MULTI ADDRESS

**MESSAGE TO BE TRANSMITTED** *(Use double spacing and all capital letters)*

**To:**

KRWA NOUS2 25/26

**GENOT RWA 281730Z**

**N JO 7210.964**

**GG ALRGNS 1/500/530 AMC-1 AMA-500 ACT-1 ALATFO XVM**

**EFFECTIVE: 08/07/2025**

**SUBJECT: CIC DESIGNATION AT FCT OPERATED FACILITIES**

**GIVEN THE DISTINCT ASPECTS OF FAA CONTRACT TOWER (FCT) ADMINISTRATION, AND SOURCES OF EMPLOYMENT FOR THESE FACILITIES, A NEW PARAGRAPH IS ADDED PER THIS GENOT TO SPECIFY CIC DESIGNATION POLICY FOR FCTs.**

**ACTION: AMEND FAA ORDER JO 7210.3, FACILITY OPERATION AND ADMINISTRATION, TO ADD THE FOLLOWING PARAGRAPH:**

### 11-3-3. CIC DESIGNATION AT FCT OPERATED FACILITIES

**CIC DESIGNATION AT FCT OPERATED FACILITIES DIFFERS FROM CIC DESIGNATION AT FAA OPERATED FACILITIES DUE TO ADMINISTRATIVE DIFFERENCES. FOR FCTs, CANDIDATES FOR CIC MUST:**

**a. HAVE BEEN PRIOR CERTIFIED FAA/DOD/MILITARY CONTROLLERS, OR HAVE FCT CIC EXPERIENCE, WITH ASSESSMENT BY THE ATM THAT THE CANDIDATE'S EXPERIENCE IS SUITABLE FOR**

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	1	2	<b>Unclassified</b>

**CIC DESIGNATION. CANDIDATES HIRED VIA ENHANCED AIR TRAFFIC COLLEGIATE TRAINING INITIATIVE (E-CTI) OR CONTROL TOWER OPERATOR-PARTNERSHIP (CTO-P) MUST HAVE BEEN CERTIFIED FOR 6 MONTHS IN THE FACILITY WHERE CIC DUTIES WILL BE PERFORMED. THE SERVICE AREA DIRECTOR OF AIR TRAFFIC OPERATIONS MAY ISSUE A FACILITY WAIVER FOR THE 6-MONTH REQUIREMENT WHERE A MORE IMMEDIATE ASSIGNMENT IS NEEDED. WAIVERS TO FACILITIES WILL BE FOR 1 YEAR.**

**b. BE OPERATIONALLY CURRENT.**

**c. BE SELECTED BY THE ATM.**

**d. COMPLETE CIC TRAINING PER FAA ORDER JO 3120.4, AIR TRAFFIC TECHNICAL TRAINING, APPENDIX J.**

**PLEASE DIRECT ANY QUESTIONS TO CRYSTAL BALL AT  
CRYSTAL.L.BALL@FAA.GOV.**

**JON M  
STOWE**

Digitally signed by JON M  
STOWE  
Date: 2025.07.28  
11:09:45 -04'00'

**JON M. STOWE  
ACTING DIRECTOR, POLICY, AJV-P  
MISSION SUPPORT SERVICES**

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