

# NOTICE

U.S. DEPARTMENT OF TRANSPORTATION  
FEDERAL AVIATION ADMINISTRATION

N 8900.115

National Policy

Effective Date:  
03/31/10

Cancellation Date:  
03/31/11

## **SUBJ:** Approved Airplane Cockpit Takeoff List

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- 1. Purpose of This Notice.** This notice provides guidance to ensure that the cockpit takeoff checklist includes a confirmation between both pilots that they are lining up for takeoff on the correct runway.
- 2. Audience.** The primary audience for this notice is principal operations inspectors (POI) assigned to Title 14 of the Code of Federal Regulations (14 CFR) part 121 and part 135 certificate holders, and program managers assigned to part 91 subpart K (part 91K) operators. The secondary audience includes Flight Standards branches and divisions in the regions and in headquarters.
- 3. Where You Can Find This Notice.** You can find this notice on the MyFAA Web site at [https://employees.faa.gov/tools\\_resources/orders\\_notices/](https://employees.faa.gov/tools_resources/orders_notices/). Inspectors can access this notice through the Flight Standards Information Management System (FSIMS) at <http://fsims.avs.faa.gov>. Operators and the public may find this information at: <http://fsims.faa.gov>.
- 4. Background.**
  - a. Comair Flight 5191 Accident.** The National Transportation Safety Board (NTSB) issued Safety recommendation A-07-044 following the investigation of the Comair Flight 5191 accident. On August 27, 2006, Comair Flight 5191 attempted to takeoff from the wrong runway at Blue Grass Airport in Lexington, Kentucky.
  - b. NTSB Recommendation A-07-044.** The recommendation requires that: “all 14 Code of Federal Regulations Part 91K, 121, and 135 operators establish procedures requiring all crewmembers on the flight deck to positively confirm and cross-check the airplane’s location at the assigned departure runway before crossing the hold-short line for takeoff. This required guidance should be consistent with the guidance in AC 120-74A and Safety Alert for Operators 06013 and 07003.”
- 5. Action.**
  - a. Provision of Cockpit Check Procedures.** Title 14 CFR part 91, § 91.1033, part 121, § 121.315, and part 135, § 135.83 require certificate holders to provide approved cockpit check

**a. Provision of Cockpit Check Procedures.** Title 14 CFR part 91, § 91.1033, part 121, § 121.315, and part 135, § 135.83 require certificate holders to provide approved cockpit check procedures for each type of aircraft. The approved cockpit checklist procedures must include each item necessary for flight crewmembers to verify necessary actions before starting engines, taking off, or landing, and engine and system emergencies.

**b. Review Certificate Holder Checklist Procedures.** To ensure that the flightcrew lines up for takeoff on the correct runway, all POIs of part 121 and part 135 certificate holders, and all Program Managers assigned to part 91K operators must review their assigned certificate holder's approved takeoff checklist procedures and ensure that the checklist includes a confirmation between both pilots that they are lining up for takeoff on the correct runway.

**c. Confirm Action Completion.** POIs and program managers must confirm this action is complete by entering it into the Program Tracking Reporting System (PTRS) no later than 90 days from the effective date of this notice.

- Use PTRS Code 1030.
- Enter N 8900.115 in the National Use field.

**6. Disposition.** We will permanently incorporate the information in this notice in FSIMS before this notice expires. Direct questions regarding this notice to the Air Transportation Division, AFS-200, at 202-267-8166.



for

John M. Allen,  
Director, Flight Standards Service