

NOTICE

U.S. DEPARTMENT OF TRANSPORTATION FEDERAL AVIATION ADMINISTRATION

N 8900.188

National Policy

Effective Date:
5/14/12

Cancellation Date:
5/14/13

SUBJ: eVID Environmental Data Maintenance

1. Purpose of This Notice. This notice communicates important changes for the maintenance of enhanced Vital Information Database (eVID) environmental information.

2. Audience. The primary audience for this notice is regional Flight Standards District Office (FSDO) principal inspectors (PI) and aviation safety inspectors (ASI), along with International Field Office (IFO)/International Field Unit (IFU) PIs, who are responsible for the oversight of foreign air carriers. The secondary audience includes Flight standards branches and divisions in the regions and in headquarters (HQ).

3. Where You Can Find This Notice. You can find this notice on the MyFAA employee Web site at https://employees.faa.gov/tools_resources/orders_notices. Inspectors can access this notice through the Flight Standards Information Management System (FSIMS) at <http://fsims.avs.faa.gov>. Operators can find this notice on the Federal Aviation Administration's (FAA) Web site at <http://fsims.faa.gov>. This notice is available to the public at http://www.faa.gov/regulations_policies/orders_notices.

4. Background.

a. Use of eVID Data. The eVID is the data entry portal for the National Vital Information Subsystem (NVIS). The FAA maintains data in the NVIS regarding air carriers, air agencies, and air personnel. The FAA frequently uses the eVID to report statistical information about Flight Standards Service (AFS) to internal or external organizations. The FAA uses the eVID data for work program planning, the follow-on analysis of work activities, forecasting personnel needs, and for defining the environmental complexity at all levels within AFS.

b. Geographic Responsibilities. AFS is organized into regional and field offices, each of which has discrete geographic responsibilities. These geographic responsibilities apply to the accomplishment of activities specified in the current edition of FAA Order 1800.56, National Flight Standards Work Program Guidelines. The National Work Program Guidelines (NPG) Regional Automated Modular Planning Software (RAMPS) generates many required surveillance items from the eVID environmental files and is highly dependent on accurate data. Currently, the geographic district office (GDO) with oversight responsibility is responsible for maintenance of eVID environmental data.

5. Guidance. The certificate-holding district office (CHDO), certificate management office (CMO), or IFO/IFU, as applicable, is now responsible for the maintenance of eVID environmental data for their assigned air carriers. GDOs will no longer maintain environmental data for Title 14 of the Code of Federal Regulations (14 CFR) parts 121, 135 air carriers or 129 foreign air carriers. GDOs have found it difficult to maintain accurate environmental records and sometimes conducted surveillance activity without the involvement of the CHDO, CMO, or IFO/IFU. This can potentially result in improper controls and erroneous reporting of the surveillance activity conducted. This is not a risk-based approach and it could potentially leave elements of the certificate unchecked.

Note: All other GDO eVID maintenance responsibility for Air Operators (125, 133, 137) and 14 CFR part 91 subpart K (part 91K), remain unchanged.

6. Action.

a. CHDO and CMO Responsibilities. CHDOs/CMOs are responsible for the accurate and timely entry of environmental data into the eVID for all certificate holders operating at domestic and foreign airports. CHDOs/CMOs must validate existing environmental records, verifying that one exists for each location of operation. GDOs should not delete environmental records. A CHDO/CMO may request that a GDO maintain an air carrier environmental record. This request and coordination will be at the office manager level.

b. IFO/IFU Responsibilities. IFOs/IFUs that issue and/or holders of operations specifications (OpSpecs) have the responsibility for maintaining environmental data in the eVID for scheduled part 129 air carriers operating to domestic airports. IFOs/IFUs must validate existing environmental records, verifying that one exists for each domestic location of operation. GDOs should not delete environmental records. An IFO/IFU may request that a GDO maintain the foreign air carrier environmental record. This request and coordination will be at the office manager level.

7. Recording Data. PIs and responsible IFO/IFU inspectors will document that they have validated existing environmental records (in accordance with paragraph 6) by entering activity code 1885/3895/5895 into the Program Tracking and Reporting Subsystem (PTRS), and also entering “EVID” in the “National Use” field for each air carrier certificate or foreign operator that they are responsible for prior to June 15, 2012.

Note: Teamwork is encouraged and only one PTRS entry with activity code 1885, 3895, or 5895 is required for each air carrier or foreign operator.

8. Disposition. We will incorporate the information in this notice into FAA Order 8900.1, before this notice expires. Direct questions concerning the information in this notice to the Flight Standards National Field Office (FSNFO) (AFS-900) at 703-661-0500.

for

A handwritten signature in dark ink, appearing to read "John M. Allen", is written over a light blue rectangular background.

John M. Allen
Director, Flight Standards Service