

# NOTICE

U.S. DEPARTMENT OF TRANSPORTATION  
FEDERAL AVIATION ADMINISTRATION  
Air Traffic Organization Policy

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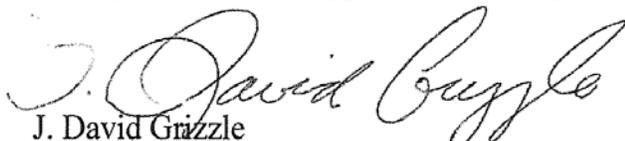
Effective Date:  
11/08/12

Cancellation Date:  
11/08/13

**SUBJ:** Electronic Access to Operationally Significant Air Traffic Organization (ATO) Directives for FAA Regional Offices, ATO Service Area Offices, the William J. Hughes Technical Center (WHTC), and the Mike Monroney Aeronautical Center (MMAC).

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- 1. Purpose of This Notice.** This notice explains how FAA Regional Offices, ATO Service Area Offices, the William J. Hughes Technical Center, and the Mike Monroney Aeronautical Center will access specific ATO directives and publications electronically.
- 2. Audience.** This notice applies to all FAA Regional Offices, ATO Service Area Offices, the William J. Hughes Technical Center, and the Mike Monroney Aeronautical Center.
- 3. Where Can I Find This Notice?** This notice is available on the MYFAA employee Web site at: [https://employees.faa.gov/tools\\_resources/orders\\_notices/](https://employees.faa.gov/tools_resources/orders_notices/) and on the air traffic publications Web site at: [http://www.faa.gov/air\\_traffic/publications/](http://www.faa.gov/air_traffic/publications/).
- 4. Distribution.** This notice is distributed to all FAA Regional Offices, ATO Service Area Offices, the William J. Hughes Technical Center, and the Mike Monroney Aeronautical Center.
- 5. Background.** Hard copy dissemination of ATO directives has been the primary means of notifying FAA employees about National Airspace Systems changes and related operational activities. However, ATO manuals, publications, orders, and notices have been available online through the FAA Web site ([www.faa.gov](http://www.faa.gov)) for several years. Electronic access has many benefits, including unlimited search capability, enhanced mobility, customized downloading, reduced printing and shipping costs, and the preservation of our natural resources. For these reasons, hard copy dissemination of the documents specified in Appendix A will be discontinued to all FAA Regional Offices, ATO Service Area Offices, the William J. Hughes Technical Center, and the Mike Monroney Aeronautical Center.
- 6. Action.** FAA Regional and ATO Service Area Offices, the William J. Hughes Technical Center, and the Mike Monroney Aeronautical Center personnel will view, download, and subscribe to receive electronic mail notification when changes occur to the manuals, publications, orders, and notices at: [https://www.faa.gov/air\\_traffic/publications/](https://www.faa.gov/air_traffic/publications/) or [https://employees.faa.gov/tools\\_resources/orders\\_notices/](https://employees.faa.gov/tools_resources/orders_notices/)
- 7. Scope.** This notice applies only to the publications identified in Appendix A of this notice.

  
J. David Grizzle  
Chief Operating Officer

**Appendix A. Impacted Publications**  
([http://www.faa.gov/air\\_traffic/publications/](http://www.faa.gov/air_traffic/publications/))

- Aeronautical Information Manual (AIM)
- Aeronautical Information Publication (AIP)
- Air Traffic Bulletin
- Notices to Airmen Publication (Class II)
- Flight Service (FAA Order JO 7110.10)
- Air Traffic Control (FAA Order JO 7110.65)
- Facility Operations and Administration (FAA Order JO 7210.3)
- Contractions (FAA Order JO 7340.2)
- Location Identifiers (FAA Order JO 7350.8)
- Procedures for Handling Airspace Matters (FAA Order JO 7400.2)
- Special Operations (FAA Order JO 7610.4)
- Notices to Airmen (NOTAM) (FAA Order JO 7930.2)