

NOTICE

U.S. DEPARTMENT OF TRANSPORTATION
FEDERAL AVIATION ADMINISTRATION
Air Traffic Organization Policy

N JO 7210.783

Effective Date:
July 25, 2011

Cancellation Date:
February 9, 2012

SUBJ: Relief Periods

- 1. Purpose of This Notice.** This notice revises wording in Federal Aviation Administration (FAA) Order JO 7210.3 that applies to the purpose and utility of relief periods.
- 2. Audience.** This notice applies to all Air Traffic Organization (ATO) personnel and anyone using ATO directives.
- 3. Where Can I Find This Notice?** This notice is available on the MyFAA employee Web site at https://employees.faa.gov/tools_resources/orders_notices/ and on the air traffic publications Web site at http://www.faa.gov/air_traffic/publications/.
- 4. Procedures.** Amend Paragraph 2-6-6, Relief Periods, to read as follows:

2-6-6. RELIEF PERIODS

- a.** Personnel performing watch supervision duties are responsible for ensuring that breaks are administered in an equitable manner and applied so as to promote the efficiency of the agency. They are also responsible for ensuring that breaks are of a reasonable duration.
- b.** Personnel performing watch supervision duties are responsible for knowing the whereabouts of employees to ensure their availability for position assignments.
- c.** Personnel performing watch supervision duties shall not condone or permit individuals to sleep during any period duties are assigned. Any such instance shall be handled in accordance with applicable Agency policy and the applicable collective bargaining agreement.

- 5. Distribution.** This notice is distributed to the following ATO service units: Terminal, En Route and Oceanic, System Operations, and Mission Support; ATO Safety; the Air Traffic Safety Oversight Service; the William J. Hughes Technical Center; and the Mike Monroney Aeronautical Center.
- 6. Explanation.** This change recognizes that employees should have relief periods away from their assigned duties during their shifts. These relief periods offer employees opportunities to attend to personal needs and rejuvenate cognitive performance.


Elizabeth L. Ray
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Air Traffic Organization

July 25, 2011
Date Signed