

NOTICE

U.S. DEPARTMENT OF TRANSPORTATION
FEDERAL AVIATION ADMINISTRATION
Air Traffic Organization Policy

N JO 7930.101

Effective Date:

October 15, 2012

Cancellation Date:

October 14, 2013

SUBJ: Use of “Work in Progress” in Notices to Airmen (NOTAM)

- 1. Purpose of This Notice.** This notice amends FAA Order JO 7930.2, Notices to Airmen, Paragraph 5-1-7, Personnel and Equipment Working (PAEW), to change verbiage in accordance with FAA Part 139 Cert Alert Number 11-03.
- 2. Audience.** The primary audience for this notice is any office responsible for originating NOTAMs. The secondary audience is those who utilize aeronautical information.
- 3. Where Can I Find This Notice?** This notice is available on the MyFAA employee Web site at https://employees.faa.gov/tools_resources/orders_notices/ and on the air traffic publications Web site at http://www.faa.gov/air_traffic/publications/.
- 4. Cancellation.** This notice cancels N JO 7930.94, N JO 7930.96 (GENOT 11/32), and N JO 7930.97 (GENOT 11/33).
- 5. Explanation of Policy Change.** FAA Order 7930.2, Notices to Airmen, Paragraph 5-1-7, Personnel and Equipment Working (PAEW), contains verbiage regarding “personnel and equipment working (PAEW)” for NOTAMs associated with RWY, TWY, RAMP, AD, or APRON. In accordance with FAA Part 139 Cert Alert No. 11-03, the phrase “personnel and equipment working (PAEW)” has been replaced with “work in progress” to be followed by a reason. Guidance provided by the Office of Airports to airport operators concerning time parameters for such NOTAMs has been changed and is contained in Cert Alert No. 11-03; therefore, parameters formerly specified in Paragraph 5-1-6, Continuous Snow or Ice Removal Operations, on Multiple Runways, have been eliminated. In addition, ICAO standards do not allow for a NOTAM to address more than one runway in the same NOTAM; therefore, “RWY ALL RWYS ALTERNATELY CLSD” has been removed from this directive. Paragraph 5-1-7 is renumbered and includes NOTAM format consistent with Cert Alert No. 11-03.
- 6. Procedures.**
 - a. Delete FAA Order JO 7930.2, Paragraph 5-1-6, Continuous Snow or Ice Removal Operations, on Multiple Runways.
 - b. Amend paragraph 5-1-7 (renumbered to 5-1-6) to read as follows:

5-1-6. WORK IN PROGRESS

Any NOTAM associated with work in progress on or adjacent to a runway, taxiway, apron/ramp, or aerodrome must begin with one of the following keywords: RWY, TWY, APRON, or AD. The keyword must be followed by the elements below, in the order listed, from left to right:

- a. The surface designator; for example, RWY 19, RWY 1/19, TWY A.

b. A surface segment description must be specified in feet or from a specific point to point; for example, BTN TWY A AND TWY B, or APCH END TO TWY E.

EXAMPLES-

!SBY SBY TWY E BTN RWY 5/23 AND TWY A

!CHO CHO RWY 21 APCH END TO TWY E

c. “WORK IN PROGRESS.”

d. Reason or purpose.

EXAMPLES-

!IAD IAD RWY 1L/19R WORK IN PROGRESS RESURFACING

!SBY SBY TWY E BTN RWY 5/23 AND TWY A WORK IN PROGRESS TRENCHING

e. (Optional) The work area may be described in plain language text after the reason by specifying the area by cardinal direction in relationship to the work area, by an intersection, or by distance from an intersection.

NOTE-

A surface segment, as described in subparagraph a, differs from the optional plain language description of the work areas in that the surface segment description can be captured and depicted graphically in a digital environment. The optional plain language comments will be delivered in text form only.

EXAMPLES-

!SBY SBY TWY E BTN RWY 5/23 AND TWY A WORK IN PROGRESS TRENCHING SOUTH SIDE

!CHO CHO RWY 21 WORK IN PROGRESS RWY LGT REPLACEMENT NORTHEAST TWY E

!IAD IAD RWY 1L/19R WORK IN PROGRESS MOWING ADJ NE 500FT

!IAD IAD RWY 1L/19R WORK IN PROGRESS MAINTENANCE VEHICLES EAST SIDE OF RWY

!MEM MEM APRON FEDEX FEEDER RAMP WORK IN PROGRESS RESURFACING WEST HALF

f. Schedule, if needed; for example, DAILY 1200-1800, or DAILY SR-SS.

g. Start/stop times, as needed, in accordance with Paragraph 1-2-1, NOTAM Composition.

EXAMPLE-

!MEM MEM APRON FEDEX FEEDER RAMP WORK IN PROGRESS RESURFACING WEST HALF TIL 1212260400

h. Any NOTAM associated with snow/ice removal must be described as “WORK IN PROGRESS (reason)”; for example, “SNOW REMOVAL” or “ICE REMOVAL.”

NOTE-

Airport operators must ensure this NOTAM remains active only when actual snow and ice removal operations are taking place.

EXAMPLES-

!ICT ICT AD ALL SURFACES WORK IN PROGRESS SNOW REMOVAL

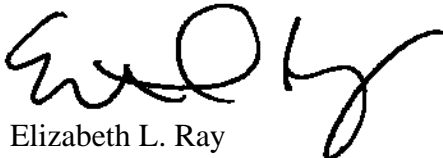
!MCI MCI RWY 1L/19R WORK IN PROGRESS SNOW REMOVAL

!DSM DSM TWY D4, D5, D6, TWY B BTN RWY 13/31 AND TWY D, TWY D WEST OF RWY 5/23 WORK IN PROGRESS SNOW REMOVAL

!FAI FAI APRON EAST RAMP WORK IN PROGRESS SNOW REMOVAL EAST HALF

7. Background. The FAA is transitioning to a NOTAM that is in line with International Civil Aviation Organization standards to enable more global consistency in NOTAMs. As the new Federal NOTAM System (FNS) policy is developed, software changes are being made in the U.S. NOTAM System to enable a smoother transition to the FNS.

8. Distribution. This notice is distributed to the following Air Traffic Organization (ATO) service units: Terminal, En Route and Oceanic, System Operations, and Mission Support; ATO Office of Safety and Technical Training; the Air Traffic Safety Oversight Service; the William J. Hughes Technical Center; and the Mike Monroney Aeronautical Center.



Elizabeth L. Ray
Vice President, Mission Support Services
Air Traffic Organization

9/24/12
Date Signed