

NOTICE

U.S. DEPARTMENT OF TRANSPORTATION FEDERAL AVIATION ADMINISTRATION

N 8900.53

National Policy

Effective Date:
10/15/08

Cancellation Date:
10/15/09

SUBJ: Acceptance and Renewal of Inspection Authorization Refresher Training

- 1. Purpose of this Notice.** This notice supersedes Federal Aviation Administration (FAA) Order 8900.1, Volume 3, Chapter 56, Section 1, paragraph 3-4516B. Additionally, this notice cancels the information regarding regional FAA Safety Team (FAASTeam) review of submitted Inspection Authorization (IA) refresher training course material and replaces it with the policy outlined in this notice.
- 2. Audience.** The primary audience for this notice is Flight Standards District Office (FSDO) aviation safety inspectors (ASI). The secondary audience includes Flight Standards branches and divisions in the regions and in headquarters, and also the Regulatory Standards Division at the Mike Monroney Aeronautical Center.
- 3. Where You Can Find This Notice.** Inspectors can access this notice through the Flight Standards Information Management System (FSIMS) at <http://fsims.avs.faa.gov>. Airmen and the public can find this notice at <http://fsims.faa.gov/>.
- 4. Background.** With the introduction of the FAASTeam, FAA IA refresher training course acceptance was transferred to the regional FAASTeam, regional manager, or assistant manager in the respective region for review. The regional review was based on where a course was developed, and was contingent on having regional FAASTeam individuals of the airworthiness specialty. This process placed an additional workload on the FAASTeam regional managers and assistant managers, and proved to be an inefficient way to review the submitted course material.
- 5. New Policy.**
 - a.** In response, the FAASTeam determined that a central location will provide for standardization of acceptance and course management. Therefore, the FAASTeam has established the position of "IA Refresher Course Coordinator." All duties for acceptances and database management are transferred to the FAASTeam IA Refresher Course Coordinator. This position will utilize FAASafety.gov and established procedures to manage all aspects of course material whether submitted by FAA personnel or developed by industry.
 - b.** The IA Refresher Course Coordinator will be responsible for reviewing, accepting, renewing, or rejecting all course material whether submitted by FAA personnel or developed by industry and the aviation community.

c. In addition, the IA Refresher Course Coordinator will assume the regional manager's and assistant manager's IA course responsibilities for review, tracking, and notification, along with coordinating corrective actions regarding any discrepancy found during the IA refresher training oversight. This coordinating position will include notification of poor performance to that provider and will be communicated in writing. In addition, the coordinator will provide notification to the respective region where the course provider is located and track any corrective action required.

6. Action. In the future, please contact the IA Refresher Course Coordinator at IARefresherTraining@faasafety.gov. You will then be contacted and directed as to where you should submit your IA refresher training course material and records of correspondence for review.

a. All FSDOs and International Field Offices (IFO) will accept, without further showing, maintenance technical training conducted by a manufacturer or its authorized representative on its:

- Type certificate (TC);
- Supplemental Type Certificate (STC);
- Technical Standard Order (TSO); or
- Parts Manufacturer Approval product, component, or accessory that is considered acceptable to the Administrator and in compliance with this policy.

b. At renewal time, the holder of an IA must show proof that he or she has successfully completed the manufacturer's course by including the hours, date attended, course title, and company trainer signature. He or she must also provide evidence that the course was developed and presented for 8 hours of technical training.

7. Disposition. We will permanently incorporate the information in this notice into FSIMS before the notice expires. Direct questions regarding this change in policy to Mr. Phil Randall, Assistant National FAASTeam Manager, AFS-8A, at (336) 662-1008.

ORIGINAL SIGNED by
John McGraw for

James J. Ballough
Director, Flight Standards Service