

NOTICE

U.S. DEPARTMENT OF TRANSPORTATION
FEDERAL AVIATION ADMINISTRATION

National Policy

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SUBJ: Office of the Assistant Administrator for Financial Services/CFO (ABA)

1. **PURPOSE.** This notice announces the Chief Financial Officer's (CFO's) decision to modify certain offices in the financial services area. These changes have been approved by the Administrator.
2. **DISTRIBUTION.** This notice is distributed to the division level in Washington, regions, and centers, with a limited distribution in all field offices and facilities.
3. **BACKGROUND.** By approved memorandum signed by the Administrator on June 16, 2004, several internal changes will be made within the office of the Assistant Administrator for Financial Services/CFO (ABA).
4. **EXPLANATION.** This notice contains the general outline of the basic changes. Appendix 1, ABA Organization Chart, depicts the new organizational structure.
 - a. The Office of Cost and Performance Management (APF) is abolished. APF's functions will transfer as follows:
 - 1) The Standards and Information Division, APF-100, functions are transferred to the ABA staff offices (Management Staff, ABA-10, and Information Systems and Technology Services Staff, ABA-20), with the exception of the cost center code function that will be transferred to the Office of Financial Management.
 - 2) The Cost Accounting Division, APF-300, function is transferred to the Office of Financial Management.
 - b. Restructuring of the Office of Financial Management (AFM) organization includes:
 - 1) The Financial Policy Division, AFM-100, is established. AFM-100 abolishes the Travel and Payroll Services Branch, AFM-330.
 - 2) The Property Control and Analysis Division, AFM-500, is established. AFM-500 abolishes the Property Control and Analysis Branch, AFM-320.
 - 3) The Internal Controls Division, AFM-600, is established.

APPENDIX 1. ABA ORGANIZATION CHART

