TELEGRAPHIC MESSAGE (return copies to AJR-32)

Federal Aviation Administration 800 Independence Avenue, SW Washington, DC 20591	PRECEDENCE: NORMAL ACTION: PRIORITY	SECURITY CLASSIFICATION Unclassified
ACCOUNTING CLASSIFICATION	DATE PREPARED: 06/01/2007	FILE: P:\Ata100\ata120\3ltr\ genots\ 2007\month 0601
FOR INFORMATION	CALL	
NAME Katherine Spencer	PHONE NUMBER (202) 267-3236	TYPE OF MESSAGE __ SINGLE __ BOOK _X_ MULTI ADDRESS
THIS SPACE FOR USE OF COMMUNICATION UNIT		

MESSAGE TO BE TRANSMITTED *(Use double spacing and all capital letters)*

KRWA NOUS2 _____

To: GENOT RWA _____

N 7340. 169

FF ALRGNS 1/500/530 AMC-1 AMA-500 ACT-1 ALATFO XVM

EFFECTIVE: IMMEDIATELY

CANCELLATION: 05/31/2008

SUBJECT: CHANGES TO ORDER 7340.1, CONTRACTIONS, CHAPTER 3, SECTIONS 1, 2 AND 3.

THE FOLLOWING ADDITION, CANCELLATION, MODIFICATION TO THE CORPORATE TELEPHONY AND IDENTIFIER ASSIGNMENTS HAVE BEEN APPROVED.

MODIFICATION

COMPANY	TELEPHONY/IDENT	
FROM:		
SHUTTLE AMERICA CORPORATION	CROSSROADS	TCF
TO:		
SHUTTLE AMERICA CORPORATION	SHUTTLECRAFT	TCF

PLEASE DIRECT ANY QUESTIONS TO KATHERINE SPENCER, AJR-32, AT 202-267-3236.

Nancy Kalinowski

KALINOWSKI, AJR-3

	PAGE	NO. OF	
	1	1	Unclassified

STANDARD FORM 14 (ELECTRONIC VER)

TELEGRAPHIC MESSAGE

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NAME OF AGENCY **Federal Aviation Administration System Operations Litigation AJR-8 Washington, D.C.**	PRECEDENCE ACTION: Routine INFO:	SECURITY CLASSIFICATION **Unclassified**
ACCOUNTING CLASSIFICATION	DATE PREPARED **4/5/07**	FILE
FOR INFORMATION	**CALL**	
NAME **Jeffery A. Myers, Manager, System Operations Litigation**	PHONE NUMBER **(202) 267-8025**	TYPE OF MESSAGE _ SINGLE _ BOOK _ MULTI ADDRESS
THIS SPACE FOR USE OF COMMUNICATION UNIT		

MESSAGE TO BE TRANSMITTED *(Use double spacing and all capital letters)*

To: **CLEARANCE: ROUTINE**

KRWA NOUS2 _____

GENOT RWA 7/08 SVC B

GG ALRGNS 1/500 AMC/1 ACT/1 ALATFO/1

NOTICE N1350.50 SUBJECT/CHANGE IN ORDER 1350.15C, RECORDS ORGANIZATION, TRANSFER, AND DESTRUCTION STANDARDS.

EFFECTIVE IMMEDIATELY

CANCEL 03/01/08

CHANGE PARAGRAPH 7230, FACILITY OPERATIONS, TO READ AS FOLLOWS: SUBPARAGRAPHS 7230.1. THROUGH 7230.2.C.(2), NO CHANGE.

CHANGE SUBPARAGRAPH 7230.2.D. TO READ: 7230.2.D. TITLE AND DESCRIPTION OF RECORDS – VOICE RECORDERS.

DISPOSITION – WITHDRAWN. AUTHORITY – NN-165-133 ITEM 1 APPROVED 11/10/04.

ADD SUBPARAGRAPH 7230.D(1). TITLE AND DESCRIPTION OF

RECORDS – DIGITAL VOICE RECORDINGS. DISPOSITION – DESTROY WHEN 45 DAYS OLD. AUTHORITY - NN-165-133 ITEM 1 APPROVED 11/10/04.

ADD SUBPARAGRAPH 7230.D(2). TITLE AND DESCRIPTION OF RECORDS – ANALOG VOICE RECORDINGS. DISPOSITION – DESTROY WHEN 15 DAYS OLD. AUTHORITY - NN-165-133 ITEM 1 APPROVED 11/10/04.

ADD SUBPARAGRAPH 7230.D(3). TITLE AND DESCRIPTION OF RECORDS – EN ROUTE FACILITIES UTILIZING SYSTEM ANALYSIS RECORDING TAPES AS THEIR RADAR RETENTION MEDIA (REGARDLESS OF THE TYPE OF VOICE RECORDER SYSTEM BEING USED). DISPOSITION - DESTROY WHEN 15 DAYS OLD. AUTHORITY - NN-165-133 ITEM 1 APPROVED 11/10/04.

ADD SUBPARAGRAPH 7230.D(4). TITLE AND DESCRIPTION OF RECORDS – DAVID J. HURLEY AIR TRAFFIC CONTROL SYSTEM COMMAND CENTER'S VOICE RECORDINGS. DISPOSITION – DESTROY WHEN 15 DAYS OLD. AUTHORITY - NN-165-133 ITEM 1 APPROVED 11/10/04.

ADD SUBPARAGRAPH 7230.D(5). TITLE AND DESCRIPTION OF RECORDS – DATA PERTAINING TO INCIDENTS AND ACCIDENTS. DISPOSITION - DESTROY AS SPECIFIED IN FAA ORDER 7210.3, FACILITY OPERATION AND ADMINISTRATION, AND FAA ORDER

8020.11, AIRCRAFT ACCIDENT AND INCIDENT NOTIFICATION, INVESTIGATION, AND REPORTING. AUTHORITY - NN-165-133 ITEM 1 APPROVED 11/10/04.

CHANGE SUBPARAGRAPH 7230.2E. TO READ: 7230.2E. TITLE AND DESCRIPTION OF RECORDS – FLIGHT PLANS. DISPOSITION - DESTROY WHEN 15 DAYS OLD, EXCEPT WHEN FILED AS PART OF INCIDENT RECORDS OR OTHER CASE RECORDS. AUTHORITY – II-NNA-1306 ITEM 21 APPROVED 11/10/04.

CHANGE SUBPARAGRAPH 7230.2.F. TO READ: 7230.2.F. TITLE AND DESCRIPTION OF RECORDS – PRE-FLIGHT BRIEFING LOGS. DISPOSITION – DESTROY WHEN 15 DAYS OLD. AUTHORITY – APPROVED 11/10/04.

CHANGE SUBPARAGRAPH 7230.2.G. TO READ: 7230.2.G. TITLE AND DESCRIPTION OF RECORDS – AIRCRAFT FLIGHT CONTACT RECORDS SUCH AS FAA FORM 7230-21 OR EQUIVALENT. DISPOSITION - DESTROY WHEN 15 DAYS OLD, EXCEPT WHEN FILED AS PART OF INCIDENT RECORDS OR OTHER CASE RECORDS. AUTHORITY – NN-165-133 ITEM 2 APPROVED 11/10/04.

CHANGE SUBPARAGRAPH 7230.2.H. TO READ: 7230.2.H. TITLE AND DESCRIPTION OF RECORDS – AIR TRAFFIC CONTROL COMPUTER PRINTOUTS (INCLUDING FLIGHT PROGRESS STRIPS). DISPOSITION – WITHDRAWN. AUTHORITY – NN-165-133 ITEM 2

APPROVED 11/10/04.

ADD SUBPARAGRAPH 7230.2H(1). TITLE AND DESCRIPTION OF RECORDS – GENERAL PRINTOUTS. DISPOSITION – DESTROY WHEN 15 DAYS OLD. AUTHORITY - NN-165-133 ITEM 2 APPROVED 11/10/04.

ADD SUBPARAGRAPH 7230.2H(2). TITLE AND DESCRIPTION OF RECORDS – WHEN PART OF AN AMIS UNKNOWN INTERCEPT REPORT. DISPOSITION – DESTROY WHEN 90 DAYS OLD OR WHEN REQUIRING SPECIAL HANDLING AS SPECIFIED IN FAA ORDER 7210.3, FACILITY OPERATION AND ADMINISTRATION, AND FAA ORDER 8020.11, AIRCRAFT ACCIDENT AND INCIDENT NOTIFICATION, INVESTIGATION, AND REPORTING. AUTHORITY - NN-165-133 ITEM 2 APPROVED 11/10/04.

ADD SUBPARAGRAPH 7230.2H(3). TITLE AND DESCRIPTION OF RECORDS – PRINTOUTS REQUIRING SPECIAL HANDLING. DISPOSITION – DESTROY AS SPECIFIED IN FAA ORDER 7210.3, FACILITY OPERATION AND ADMINISTRATION, AND FAA ORDER 8020.11, AIRCRAFT ACCIDENT AND INCIDENT NOTIFICATION, INVESTIGATION, AND REPORTING. AUTHORITY - NN-165-133 ITEM 2 APPROVED 11/10/04.

CHANGE SUBPARAGRAPH 7230.2.I. TO READ: 7230.2.I. TITLE AND DESCRIPTION OF RECORDS – NAS COMPUTER MAGNETIC

TAPES. DISPOSITION – WITHDRAWN. AUTHORITY - APPROVED 11/10/04.

ADD SUBPARAGRAPH 7230.2I(1). TITLE AND DESCRIPTION OF RECORDS – DATA EXTRACTION RECORDINGS. DISPOSITION – DESTROY WHEN 15 DAYS OLD. AUTHORITY - APPROVED 11/10/04.

ADD SUBPARAGRAPH 7230.2I(2). TITLE AND DESCRIPTION OF RECORDS – EN ROUTE FACILITIES UTILIZING SYSTEM ANALYSIS RECORDING TAPES AS THEIR RADAR RETENTION MEDIA. DISPOSITION – DESTROY WHEN 15 DAYS OLD. AUTHORITY – APPROVED 11/10/04.

ADD SUBPARAGRAPH 7230.2I(3). TITLE AND DESCRIPTION OF RECORDS – DATA PERTAINING TO INCIDENTS AND ACCIDENTS. DISPOSITION – DESTROY AS SPECIFIED IN FAA ORDER 7210.3, FACILITY OPERATION AND ADMINISTRATION, FAA ORDER 8020.11, AIRCRAFT ACCIDENT AND INCIDENT NOTIFICATION, INVESTIGATION, AND REPORTING AND FAA ORDER 7210.56, AIR TRAFFIC QUALITY ASSURANCE. AUTHORITY - APPROVED 11/10/04.

CHANGE SUBPARAGRAPH 7230.2.J. TO READ: 7230.2.J. TITLE AND DESCRIPTION OF RECORDS – WITHDRAWN. DISPOSITION – WITHDRAWN. AUTHORITY - WITHDRAWN.

NO CHANGE TO REST OF PARAGRAPH.

IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT JEFFERY A. MYERS, MANAGER, SYSTEM OPERATIONS LITIGATION, AT (202) 267-8025.

Robin Holmes for

JEFFERY A. MYERS

	PAGE NO.	NO. OF PGS	SECURITY CLASSIFICATION
	6	6	Unclassified

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