

NOTICE

U.S. DEPARTMENT OF TRANSPORTATION FEDERAL AVIATION ADMINISTRATION

N JO 6480.84

Air Traffic Organization Policy

Effective Date:
April 15, 2016

NOTICE OF INTENT

Cancellation Date:
April 15, 2017

SUBJ: Release Order JO 6480.24A, Maintenance of Time Based Flow Management System

1. Purpose. This notice advises Technical Operations offices and all Time Based Flow Management (TBFM) stakeholders of the intent to publish a major revision to Maintenance Technical Handbook (MTHB) JO 6480.24A, Maintenance of Time Based Flow Management System. Information is being solicited for use in preparation of this release.

2. Audience. This notice requires actions by the Airway Transportation System Specialist (ATSS) at operational facilities with Facility, Service, and Equipment Profile (FSEP) equipment: TBFM and TBFM-Remote (TBFMR).

3. Where Can I Find This Notice? An electronic version of this notice can be obtained from the following websites:

- MYFAA website at https://employees.faa.gov/tools_resources/orders_notices/;
- En Route & Oceanic Support Help Desk website at <https://enroutesupport.faa.gov>.

4. Action.

a. The recipients of this notice who are concerned with the equipment operation, maintenance, or training of TBFM are requested to furnish, from their own activities or other sources, their recommendations to be used in the release of the subject handbook. Actual field experience factors should be cited when recommending changes to existing standards, tolerances, key inspection elements, daily performance check requirements, and maintenance schedules and procedures. Recommendations should be stated in specific terms. However, it is unnecessary to submit recommendations in the exact handbook format as this will be accomplished during the revision process.

b. Technical Operation offices should arrange to obtain handbook recommendations and submit them to Technical Operations by June 15, 2016.

c. Other offices not included in paragraph 4b should collect, consolidate, and provide input to TBFM Second Level Engineering (SLE) by July 15, 2016.

d. Our goal is to distribute the revised handbook during the 4th quarter of Fiscal Year (FY)-16. Recommendations submitted to TBFM SLE later than July 15, 2016 may be held for future revisions.

5. Background. Changes and additions were required in the MTHB in order to support the various updates that have evolved in the TBFM hardware since the previous release of the document.

a. The subject MTHB revision includes:

- (1) Updated Section 5-2, Reboot Operational and Support Workstations, to reflect the location of RebootMgr as documented by SSM-TBFM-066, SLE Tool Updates v2.0, dated 2/11/2016
- (2) Updated Section 5-17, Information Sharing Filter Package Installation, to reflect changes in the Filter Manager tool as documented by SSM-TBFM-066
- (3) Updates to the document based on Tech Ops comments
- (4) Changes due to backup server ctas user removal done by SSM-TBFM-066
- (5) Minor editorial corrections

b. The subject MTHB implements Configuration Control Decision (CCD)–P36169, Baseline the Time Based Flow Management System (TBFM) Maintenance Order JO 6480.24.

NOTE: Please use the attached Comments Matrix for Order JO 6480.24A, or the matrix at <https://ksn2.faa.gov/ajm/AJM25NEW/MissionSupport/Doc/SitePages/Handbook%20Comment%20Disposition%20Site.aspx>, to collect and consolidate recommendations and comments. There is no need to identify deviations from the standard order format, typos, or common spelling errors. The Office of Primary Responsibility (OPR) will correct them during the review of this MTHB. Submit your completed matrix to the OPR, AJM-25, care of Joey Gaynor, joey.ctr.gaynor@faa.gov and Craig Stewart, craig.stewart@faa.gov, by July 15, 2016.

6. Clarification or Comments. For further information or comments, please contact the TBFM SLE team via the Program Management Organization (PMO) Air Traffic Systems (ATS) Help Desk at 1-800-377-0308, or access the En Route & Oceanic Support website at <https://enroutesupport.faa.gov>.



James D. Linney, Director
Air Traffic Systems AJM–25

**AJM-25 Comments Matrix for
Order JO 6480.24A, Maintenance of Time Based Flow Management System**

(OPR USE ONLY)

REVIEWER	REVIEWER ROUTING#	REVIEWER PHONE#	PAGE#	PARA#	C, E, OR F	COMMENT/RATIONALE	RECOMMENDED CHANGE/PROPOSED REWRITE	RESOLUTION OF COMMENT
JOHN DOE	AJG-1	555-555-5555	3	5A(1)	E	ORDER 1000.36, CH 2, 1C USE ACTIVE VOICE.	RESTATE, "CLANCY WROTE THE HUNT FOR RED OCTOBER."	

THE REVIEWER IS THE PERSON MAKING THE COMMENT AND THE RECOMMENDED CHANGE.

REVIEW MUST ENTER THEIR ORG ROUTING# AND PHONE NUMBER.

THE REVIEWER MUST ENTER THE PAGE NUMBER OF THE DIRECTIVE AND THE PARAGRAPH SO WE CAN EASILY IDENTIFY THE REFERENCE PARAGRAPH. ENTER CHAPTER PAGE NUMBERS AS 1-2 (CHAPTER 1, PAGE 2). LIST APPENDICES PAGE NUMBERS AS A-3 (APPENDIX A, PAGE 3). **No Spaces or Periods Between Numbers**

NOTE: FOR COMMENTS COVERING THE WHOLE DIRECTIVE, PLEASE INDICATE "GENERAL."

CONCEPTUAL (C): IF YOU DISAGREE WITH THE INTENT OF WHAT IS STATED OR IMPLIED OR, YOU BELIEVE THE AUTHOR OMITTED AN IMPORTANT CONCEPT.

EDITORIAL (E): YOU AGREE WITH THE INTENT BUT BELIEVE THE WORDING IS UNCLEAR, AMBIGUOUS, OR OF THE WRONG TONE.

FORMAT (F): COMMENT ON LAYOUT, ORGANIZATION, AND OTHER FORMAT ISSUES THAT ARE SOLELY THE RESPONSIBILITY OF THE AUTHORS. THERE IS NO NEED TO IDENTIFY DEVIATIONS FROM THE STANDARD ORDER FORMAT, TYPOS OR COMMON SPELLING ERRORS. THE OPR WILL CORRECT THEM DURING THE REVIEW OF THIS ORDER.

PLEASE MAKE CLEAR YOUR RECOMMENDED CHANGE AND PROPOSED REWRITE. WHEN SUGGESTING NEW WORDING, USE QUOTATION MARKS AND MAKE SURE IT IS CLEAR WHAT TEXT YOU INTEND TO REPLACE. IN THIS CASE, THE ELLIPSE IMPLIES THE BEGINNING OF THE ORIGINAL TITLE IS OK.

PLEASE EXPLAIN YOUR DISAGREEMENT AND GIVE A RATIONALE. AUTHORS OFTEN FAIL TO SEE THE AMBIGUITIES THAT LEAD TO READERS FINDING UNINTENDED MEANING. HAVING A REASON BEHIND A SUGGESTION IS NOT ONLY USEFUL FOR UNDERSTANDING THE INTENT OF THE CHANGE, BUT ALSO FOR HELPING US DETERMINE IF YOUR ISSUE CAN BE RESOLVED IN OTHER WAYS.

OPR USE ONLY

HOW DID YOU RESOLVE THE REVIEW'S COMMENTS AND RECOMMENDATION?

IF YOU ARE NOT THE OPR, DO NOT MAKE COMMENTS IN THIS COLUMN.

NOTE: COMPLETE ALL COLUMNS (RESOLUTION OF COMMENTS IS FOR THE OPR ONLY) OR THE COMMENTS MATRIX WILL BE REJECTED.

THE NEXT WORKSHEET IS A BLANK FORM FOR YOUR COMMENTS

