

# NOTICE

## U.S. DEPARTMENT OF TRANSPORTATION FEDERAL AVIATION ADMINISTRATION

N 1100.358

National Policy

Effective Date:  
10/20/2016

Cancellation Date:  
10/20/2017

**SUBJ:** Realignment of Aviation Insurance Staff

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**1. What is the purpose of this notice?** This notice announces the realignment of the Aviation Insurance Program Staff from the Office of Policy, International Affairs and Environment (APL) to the Office of Security and Hazardous Materials Safety (ASH). The Aviation Insurance Staff will be transferred to the Preparedness and Response Division within the ASH Office of National Security Programs and Incident Response (AEO-200). This notice also re-delegates some authorities to the new Deputy Manager of the Preparedness and Response Division.

**2. Who should read this notice?** Anyone who works with the FAA Aviation Insurance Program Staff.

**3. Where can I get a copy of this Notice?** This notice will be maintained on the FAA Orders and Notices website: [https://employees.faa.gov/tools\\_resources/orders\\_notices/](https://employees.faa.gov/tools_resources/orders_notices/)

**4. Why is FAA issuing this notice?**

This notice realigns the Aviation Insurance Program Staff from the Office of Policy, International Affairs, and Environment (APL) to the Office of Security and Hazardous Materials Safety (ASH). This realignment is necessary because the Aviation Insurance Program is a critical part of one of the FAA's five Mission Essential Functions (MEFs) and supports national security through the issuance of aviation insurance for U.S. Government-sponsored mobilizations, including military mobilizations and/or noncombatant evacuation operations. The national security support role served by the Aviation Insurance Program more closely aligns with the mission of ASH. Continuity of operations for this program during incident response to national emergencies is paramount.

In December 2014, Congress terminated legislative authorization for the FAA's premium aviation insurance program. However, the FAA remains authorized to provide insurance without premium at the request of the Secretary of Defense or the head of a department, agency, or instrumentality designated by the President when the Secretary of Defense or the designated head agrees to indemnify the Secretary of Transportation against all losses covered by the insurance. The non-premium program predominately supports Department of Defense (DoD) military mobilizations and/or noncombatant evacuation operations and is required to preserve and protect U.S. national security. DoD relies on the FAA to provide aviation war risk insurance that is not available commercially on reasonable terms to DoD-contracted air carriers that support mission objectives and military operations.

a. This notice is issued to describe the transfer of duties and personnel of the Aviation Insurance Staff (APL-12) to the ASH Office of Office of National Security Programs and Incident Response, Preparedness and Response Division (AEO-200). It:

- 1) Establishes the position of Deputy Manager, Preparedness and Response Division (AEO-200).
- 2) Authorizes the transfer of existing employees from the Aviation Insurance Program Staff (APL-12) to the Preparedness and Response Division (AEO-200).

b. This notice delegates the following authorities to the Associate Administrator for Security and Hazardous Materials Safety and Deputy Manager, Preparedness and Response Division (AEO-200). These authorities may be re-delegated. Any re-delegation of these authorities must be made in writing.

- 1) The authority to exercise powers under 49 USC Chapter 443.

c. Any duties, authorities, and responsibilities previously carried out by the Manager of the Aviation Insurance Program Staff (APL-12) will now be carried out by the Deputy Manager, Preparedness and Response Division (AEO-200), or any person or organizational element within AEO-200, as he/she may determine. This notice changes all references to the Manager of the Aviation Insurance Program Staff or their components in agency orders and directives to the "Deputy Manager of the Preparedness and Response Division (AEO-200)." These references may be found in but are not limited to:

- 1) 1100.2C, Organization – FAA Headquarters

**5. Distribution.** This notice is distributed to the division level in Washington, regions, and centers, with a limited distribution in all field offices and facilities.

**6. Organizational Chart.** Appendix A shows the Office of Security and Hazardous Materials with the creation of the Deputy Manager, Preparedness and Response Division (AEO-200) and inclusion of Aviation Insurance Staff in AEO-200.



Michael P. Huerta  
Administrator

### Appendix A. ASH Organization Chart.

Office of National Security Programs  
and Incident Response (AEO) Updated  
21 July 2016

