

# NOTICE

U.S. DEPARTMENT OF TRANSPORTATION  
FEDERAL AVIATION ADMINISTRATION

N 8000.386

National Policy

Effective Date:  
11/14/24

Cancellation Date:  
11/14/25

**SUBJ:** BasicMed for Examiners

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**1. Purpose of This Notice.** This notice provides guidance to persons authorized by the Federal Aviation Administration (FAA) to administer a practical test or proficiency check when meeting the requirements for operating under BasicMed. This notice contains guidance that is pertinent to the FAA Reauthorization Act of 2024 (Public Law (PL) 118-63), Section 815, BasicMed for Examiners Administering Tests or Proficiency Checks.

**2. Audience.** The primary audience for this notice includes Designated Pilot Examiners (DPE), Specialty Aircraft Examiners (SAE), FAA aviation safety inspectors (ASI) with managing specialist (MS) responsibilities, and FAA personnel with oversight responsibilities of designee programs, including management, operational employees, and administrative employees, as appropriate. The secondary audience includes the Safety Standards and Foundational Business offices.

**3. Where You Can Find This Notice.** You can find this notice on the MyFAA employee website at [https://employees.faa.gov/tools\\_resources/orders\\_notices](https://employees.faa.gov/tools_resources/orders_notices) and the Dynamic Regulatory System (DRS) at <https://drs.faa.gov>. Operators and the public can find this notice on the FAA's website at [https://www.faa.gov/regulations\\_policies/orders\\_notices](https://www.faa.gov/regulations_policies/orders_notices) and DRS.

**4. Background.** PL 118-63 was signed into law on May 16, 2024. PL 118-63, Section 815 included a provision declaring that an examiner may administer a practical test or proficiency check if such an examiner meets the medical qualification requirements of BasicMed. This notice describes the process by which such individuals may meet the requirements of BasicMed in lieu of holding a third-class medical certificate.

**5. Information.** Effective immediately, all new and existing DPEs and SAEs may administer a practical test or proficiency check for an airman certificate, rating, or authorization, subject to the following conditions and limitations:

**a. Aircraft Requirements.**

(1) The practical test or proficiency check must be conducted in an aircraft that meets the following requirements of Title 14 of the Code of Federal Regulations (14 CFR) part 61, § 61.113(i)(1):

- The aircraft is authorized to carry no more than six occupants,
- The aircraft has a maximum takeoff weight (MTOW) of no more than 6,000 pounds, and
- The aircraft is operated with no more than five passengers on board.

(2) Per PL 118-63, Section 828, Expansion of BasicMed, the following aircraft limitations will apply on or after November 12, 2024:

- The aircraft is authorized to carry no more than seven occupants,
- The aircraft has an MTOW of no more than 12,500 pounds, and
- The aircraft is operated with no more than six passengers on board.

**b. Flight Requirements.** In accordance with § 61.113(i)(2), the flight must be conducted:

- At or below an altitude of 18,000 feet above mean sea level (AMSL),
- Within the United States or within another country in which BasicMed is authorized, and
- At an indicated airspeed (IAS) not exceeding 250 knots.

**c. Logbook Requirements.** In accordance with § 61.113(i)(3), the examiner must maintain the following documents in their logbook:

- The completed Comprehensive Medical Examination Checklist (CMEC) (FAA Form 8700-2) required under 14 CFR part 68, § 68.7; and
- The course completion certificate required under § 61.23(c)(3).

**d. Examiner Requirements.** To meet the requirements of § 61.23(c)(3)(i), the examiner must:

- Comply with all medical requirements or restrictions associated with their U.S. driver's license;
- Have held a medical certificate issued under 14 CFR part 67 at any point after July 14, 2006;
- Complete the medical education course set forth in § 68.3 during the preceding 24 calendar months;
- Have received a comprehensive medical examination, conducted in accordance with the requirements in part 68, from a state-licensed physician during the preceding 48 calendar months; and
- If diagnosed with any medical condition that may impact their ability to fly, be under the care and treatment of a state-licensed physician.

**e. Medical Certificate Requirements.** The most recently issued medical certificate:

- May include an Authorization for Special Issuance of a Medical Certificate,
- May be expired, and
- Cannot have been suspended or revoked.

**f. Authorization for Special Issuance of a Medical Certificate.** The most recently issued Authorization for Special Issuance of a Medical Certificate cannot have been withdrawn.

**g. Airman Medical Certificate Application.** The most recent application for an airman medical certificate submitted to the FAA cannot have been completed and denied.

**6. Process for Designees Authorized to Conduct Tests and/or Proficiency Checks Under 14 CFR Part 183.** DPEs and SAEs wishing to conduct tests and/or proficiency checks under BasicMed must contact their MS and furnish a copy of their most recent BasicMed CMEC and BasicMed course completion certificate. Designees may redact any private, sensitive, or confidential medical information in their CMEC prior to submitting it to their MS. The CMEC and course completion certificate must demonstrate that they meet the BasicMed requirements described in paragraph 5 above.

**7. Process for MSs to Accept BasicMed Documentation from Designees.** To accept BasicMed documentation from designees, MSs must complete the following steps:

**a. Verify Recency Requirements.** Review the documents provided and verify that the designee meets the recency requirements to operate under BasicMed. Coordination with the Aerospace Medical Certification Division (AAM-300) may be required at 405-954-4821 if the eligibility status of the last medical certificate or medical certificate application is uncertain (when calling AAM-300, press “0” to speak with an agent).

**b. Update the Designee Management System (DMS).** Using DMS:

(1) Go into the MS Planning page for that specific designee and select the Oversight Activities tab.

(2) Select the “Special Emphasis Item” oversight.

(3) In the “National Use” field, enter “BasicMed.”

(4) In the “Special Emphasis Action and Results” box:

(a) Enter “BasicMed transition in accordance with FAA Notice N 8000.386.”

(b) Include a statement that the MS has verified BasicMed documentation, including the date of the last CMEC and course completion certificate.

**8. Process for Active DPEs and SAEs Intending to Use BasicMed and Extend Their Designation Expiration Date.** Individuals intending to extend their designation status may operate under BasicMed, provided they complete the following steps:

**a. Furnish BasicMed Documentation to Their MS.** Designees must contact their MS and furnish BasicMed documentation demonstrating that they meet the recency requirements to operate under BasicMed. Designees may redact any private, sensitive, or confidential medical information in their CMEC prior to submitting it to their MS.

**b. Complete the DMS Designation Prompt.** When extending their designation in DMS, select “Not Required” to the question, “Do you have at least a valid 3rd class medical certificate?”

**c. Upload a BasicMed Extension Statement.** In the Attachments tab in DMS, upload a statement that they are extending their expiration date using BasicMed, including the date of the last CMEC and course completion certificate.

**9. Process for New DPE and SAE Applicants Intending to Use BasicMed.** When applying for designee status, new applicants intending to operate under BasicMed must complete the following steps in DMS:

**a. Complete the DMS Document Upload Prompt.** In the Document Upload tab of the application, select “Not Required” to the question, “Do you currently hold a valid FAA medical certificate?”

**b. Include BasicMed Verbiage in the Supplemental Information Sheet.** In the supplemental information sheet, include verbiage that they are applying on the basis of BasicMed, including the date of the last CMEC and course completion certificate.

**10. Process for Evaluation Panels (EP) Considering an Applicant Using BasicMed.** The EP lead must verify BasicMed eligibility and document the verification in the “Justification” box. The EP lead should include verbiage that the applicant meets the requirements for BasicMed in accordance with N 8000.386, including the date of the last CMEC and course completion certificate.

**11. Disposition.** We will incorporate the information in this notice into FAA Order 8000.95, Designee Management Policy, before this notice expires. Direct questions or comments concerning the information in this notice to the General Aviation and Commercial Division (AFS-800) at [9-AFS-800-Correspondence@faa.gov](mailto:9-AFS-800-Correspondence@faa.gov).



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