

# NOTICE

## U.S. DEPARTMENT OF TRANSPORTATION FEDERAL AVIATION ADMINISTRATION

N 8900.547

National Policy

Effective Date:  
5/13/20

Cancellation Date:  
5/13/21

**SUBJ:** Portal for International Pilot Deviations (PIPD) Beta Test

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**1. Purpose of This Notice.** This notice announces a revision to Federal Aviation Administration (FAA) Order 8900.1, Volume 12, International Aviation, for processing pilot deviations (PD) associated with airmen who, when involved in the PD, were operating for a foreign operator under Title 14 of the Code of Federal Regulations (14 CFR) part 129 and whose State of the Operator is a Portal for International Pilot Deviations (PIPD) beta test participant.

**2. Audience.** The primary audience for this notice is International Field Offices (IFO), Principal Operations Inspectors (POI), Principal Maintenance Inspectors (PMI), and Principal Avionics Inspectors (PAI). The secondary audience includes the Safety Standards and Foundational Business offices.

**3. Where You Can Find This Notice.** You can find this notice on the MyFAA employee website at [https://employees.faa.gov/tools\\_resources/orders\\_notices](https://employees.faa.gov/tools_resources/orders_notices). Inspectors can access this notice through the Flight Standards Information Management System (FSIMS) at <https://fsims.avs.faa.gov>. Operators can find this notice on the FAA's website at <https://fsims.faa.gov>. This notice is available to the public at [https://www.faa.gov/regulations\\_policies/orders\\_notices](https://www.faa.gov/regulations_policies/orders_notices).

**4. Background.** The Flight Standards (FS) International Program Division is responsible for ensuring foreign operators are operating safely within the United States, and are in compliance with applicable laws and regulations. This responsibility includes investigating PDs from an air traffic control clearance, as well as notification and coordination with the operator's Civil Aviation Authorities (CAA) (State of the Operator responsible for the issuance of the Air Operator Certificate (AOC)), and follow-up as appropriate to ensure corrective actions were effective.

**a.** In an effort to expedite notifications of PDs to foreign authorities, the FAA created a secured portal called PIPD. Currently, the FAA is sharing enforcement data via the PIPD with the following countries: Canada, France, and Mexico. The FAA is looking to expand this to other international partners.

**b.** Neither the FAA nor its partner CAAs can effectively bring an operator into compliance and recognize trends when not aware of a PD. As such, the International Program Division has

modified the PIPD to accommodate the sharing of data on *preliminary* PDs. We expect this to improve our respective oversight and to enhance aviation safety.

**5. PIPD Beta Test.** The PIPD beta test slightly changes the processing of part 129 PDs for the division. Outside of the changes below, the International Program Division will continue processing PDs as prescribed in inspector guidance. The changes in processing PDs are as follows:

**a. FLMs.** Participating IFO Front Line Manager(s) (FLM) or designee(s), once they determine a PD has occurred, will:

(1) Create an encrypted copy of the preliminary PD (Mandatory Occurrence Report (MOR)).

**Note:** Once available, also attach the Falcon replay in the MP4 format. The replay will be attached to the occurrence report, which is accessed by clicking on the link identified in the notice of preliminary pilot deviation from [noreply@cedar.faa.gov](mailto:noreply@cedar.faa.gov) to the FS mailbox. If the replay is not there, then IFOs should contact the air traffic quality assurance specialist who created the MOR and request a Falcon replay in the MP4 format and add a copy of the replay once they have it.

(2) Upload a copy of the PD (MOR) to the foreign authority via the PIPD. See/follow instructions in the PIPD.

(3) If the encryption copy requires a password, send a password to the foreign authority via email from the PIPD. See/follow instructions in the PIPD.

**Note:** The PIPD will generate an automatic request for feedback from the foreign State of the Operator.

(4) Monitor the foreign authority's response and communicate with the responsible principal inspectors (PI). In the event the authority responds via email, the IFO FLM or designee will upload the response to the PIPD.

(5) Upload additional information relevant to the PD (MOR) investigation upon the foreign authority's request. If the additional information contains any of the following Personally Identifiable Information (PII), then it needs to be encrypted:

- Pilot name,
- Pilot certificate number,
- Pilot telephone number, or
- Pilot address.

**b. PIs.** Responsible IFO PIs will advise their FLM or designee(s):

(1) If the preliminary MOR is a PD.

(2) Email a Request for Information (RFI) to the operator. Once the responsible IFO has confidence that the foreign authority will respond with timely feedback on what is being done to prevent reoccurrence to each MOR, then emailing the RFI to the operator will be at the IFO PIs discretion. See Appendix A for a sample PIPD RFI.

**c. The International Field Office Management Branch.** This office will provide backup support to the PIPD lead.

**d. The International Operations Branch.** The International Operations Branch will:

(1) Track progress.

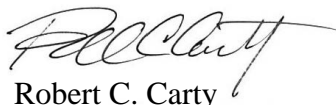
(2) Provide briefs and concurrence for PIPD participation.

(3) Work with the IFOs and the International Field Office Management Branch designee to continue to fine-tune the process.

**Note:** After the IFO uploads the MOR, the PIPD lead will be responsible for processing all future status changes, up to and including referral to, the Office of the Chief Counsel (AGC), if appropriate.

**6. Action.** This change in guidance affects PIs with responsibility for investigating part 129 PDs. All PIs will review the guidance in this notice and take appropriate action to ensure compliance.

**7. Disposition.** We will incorporate the information in this notice into FAA Order 8900.1, Volume 12, Chapter 4, Section 15 before this notice expires. Direct questions or comments concerning the information in this notice to the International Program Division, International Operations Branch at 202-267-0962.



Robert C. Carty  
Deputy Executive Director, Flight Standards Service

**Appendix A. Sample Portal for International Pilot Deviations Request  
for Information**

[Name of operator's operations representative]

[Operator address]

Subject: Request for Information

Dear [name of operator's operations representative],

The [name] International Field Office has received notice of a preliminary pilot deviation (PD) at [location of PD] on [date of PD]. Below is a summary of the event:

[PD summary from notice of preliminary PD.]

Please review and provide any information regarding investigation and/or corrective action by [date within 30 calendar-days of date of email]. Specifically, what happened and what action has [operator's name] taken to mitigate reoccurrence?

Please note we have also sent a copy of the preliminary event information to the [State of the Operator] via the Portal for International Pilot Deviations (PIPD).

Sincerely,

[Principal inspector's signature, name, title, and telephone number]

[IFO address]

cc: [Responsible State Government Official]

[Additional names as appropriate]