

# NOTICE

**U.S. DEPARTMENT OF TRANSPORTATION**  
FEDERAL AVIATION ADMINISTRATION  
Air Traffic Organization Policy

**N JO 7110.699**

**Effective Date:**  
January 04, 2016

**Cancellation Date:**  
May 26, 2016

**SUBJ:** Acknowledgement of Automated Notifications

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- 1. Purpose of This Notice.** This notice amends procedures contained within Federal Aviation Administration (FAA) Order JO 7110.65V, Air Traffic Control, and introduces procedures for acknowledgement of automated notifications.
- 2. Audience.** This notice applies to the following Air Traffic Organization (ATO) service units: En Route and Oceanic, Terminal, Mission Support and System Operations; and all associated air traffic control facilities.
- 3. Where Can I Find This Notice?** This notice is available on the MyFAA employee Web site at [https://employees.faa.gov/tools\\_resources/orders\\_notices/](https://employees.faa.gov/tools_resources/orders_notices/) and on the air traffic publications Web site at [http://www.faa.gov/air\\_traffic/publications/](http://www.faa.gov/air_traffic/publications/).
- 4. Explanation of Policy Change.** This notice contains procedures that must be applied when the first sector is displaying the Embedded Route Text (previously called HERT).
- 5. Distribution.** This notice is distributed to the following ATO service units: Air Traffic Services, Mission Support, and System Operations; the Office of ATO Safety and Technical Training; the Air Traffic Safety Oversight Service; the William J. Hughes Technical Center; and the Mike Monroney Aeronautical Center.
- 6. Background.** This notice contains the procedures prescribed from the Corrective Action Plan (CAP) for Air Traffic Safety Action Program (ATSAP) Corrective Action Request (CAR) 2015-006, HERT Routing.
- 7. Procedures.**

Amend FAA Order JO 7110.65, paragraph 13-1-9 to read as follows:

f. The first sector which displays Embedded Route Text (ERT) coding must issue and send/acknowledge the route prior to initiating a hand-off unless verbally coordinated or as specified in appropriate facility directives. Do not send/acknowledge ERT coding unless the sector has track control for the flight or it has been otherwise coordinated.

g. Route Action Notifications (RAN) such as ATC preferred routes or route processing errors must be amended at the first control position that displays the RAN unless verbally coordinated or as specified in appropriate facility directives. Do not remove RAN coding unless the sector has track control or it has been otherwise coordinated.

**8. Safety Management System.** A workgroup was convened to evaluate the effect of the proposed amendment. It was found that the amendment posed no increased risk to the NAS. This change is limited to assigning a specific sector the responsibility to ensure RANs, including ERT coding, are issued. The group issued a Safety Risk Management Decision Memorandum (SRMDM). The SRMDM was accepted on September 24, 2015.

Original signed by Heather Hemdal  
Heather Hemdal  
Director, Air Traffic Procedures  
Mission Support Services

11-24-15

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Date Signed