

NOTICE

U.S. DEPARTMENT OF TRANSPORTATION FEDERAL AVIATION ADMINISTRATION

N JT 1100.359

Air Traffic Services Policy

Effective Date:
02/06/2025

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02/06/2026

SUBJ: Strategic Operations – Organizational Structure

1. Purpose of this Notice. This notice describes the organization of the Air Traffic Organization (ATO), Air Traffic Services (AJT) Strategic Operations Directorate (AJT-1). It also describes the mission, responsibility, and lines of succession for their management structure down to the team level.

2. Audience. This notice applies in general to AJT, and specifically to all ATO employees within AJT-1.

3. Where can I Find This Notice? You can find this notice on the My FAA website: https://employees.faa.gov/tools_resources/orders_notices/.

4. Background. This notice provides a revised AJT organizational structure, combining the Operational Policy & Implementation Directorate (AJT-2) and the Operational Planning & Integration Directorate (AJT-3) into the newly established AJT-1. These changes enhance the AJT strategic capacity for delivering safe and efficient air traffic management services and increase the focus on operations. This directive describes AJT-1's missions, responsibilities, functions, line of succession, and structure down to the team-level.

5. Strategic Operations Directorate (AJT-1).

a. Mission. The mission of Strategic Operations is to provide centralized leadership and coordination for the development, planning, and implementation of operational policies and initiatives across air traffic services. The Directorate ensures all efforts align with FAA strategic goals, emphasizing safety, efficiency, and the National Airspace System's (NAS) modernization. By fostering cross-functional collaboration, aligning resource management, and driving system integration, the Directorate delivers innovative air traffic solutions to meet the evolving demands of the NAS.

b. Organizational Structure.

(1) Strategy Group (AJT-1100)

- (a) Tools & Applications Team (AJT-1110)
- (b) Workforce & Training Team (AJT-1120)
- (c) Resource Utilization Team (AJT-1130)

(2) Policy Group (AJT-1200)

- (a) DOD Team (AJT-1210)
- (b) Domestic Team (AJT-1220)
- (c) Emerging/New Technologies Team (AJT-1230)

(3) Ops Planning and Integration Group (AJT-1300)

- (a) Communications, Weather, and Surveillance Team (AJT-1310)
- (b) Oceanic/International Team (AJT-1320)
- (c) Special Projects Team (AJT-1330)

(4) Ops Implementation Group (AJT-1400)

- (a) Enroute Team (AJT-1410)
- (b) Terminal Team (AJT-1420)
- (c) Flow Management Team (AJT-1430)

c. Roles and Responsibilities.**(1) Strategy Group (AJT-1100).**

(a) Leads the development of strategic initiatives that enhance operational efficiency and workforce readiness.

(b) Identifies opportunities for improving operational processes and resource utilization, overseeing the deployment and maintenance of workforce management tools and applications, and providing strategic guidance to align workforce training with emerging operational demands.

(2) Tools & Applications Team (AJT-1110).

- (a) Develops tools and applications that support Air Traffic Services.

Enhances and streamlines mission support systems with in-house applications development and data reports ranging from staffing trigger applications to program management tools.

(3) Workforce & Training Team (AJT-1120).

(a) Provides business intelligence, analytics and processes that support Air Traffic Services.

(b) Provides strategic and real time analysis to enhance resource utilization in our air traffic system.

(c) Provides managers with the needed information to make data driven decisions accurately and in a timely manner.

(d) Provides operational and technical support, including correspondence processing, records management, technical writing, and personnel onboarding/offboarding.

(e) Manages key administrative resources such as KSN/web content, space and property management, telework agreements, travel account access, and equipment procurement.

(4) Resource Utilization Team (AJT-1130).

(a) Manages the Air Traffic Organization (ATO) process for coordinating and tracking Bargaining Unit Representatives (BUR) and Subject Matter Expert (SME) requests for supporting the development, testing and deployment of technological, procedural, and airspace changes in the NAS.

(b) Ensures that requests for support are coordinated early enough to minimize the operational impact to field facilities and provides a mechanism to account for BUR and SME time and related costs.

(5) Policy Group (AJT-1200).

(a) Ensures the consistent application of policies across the National Airspace System (NAS), evaluates the efficiency of air traffic operations, and addresses safety hazards.

(b) Supports development and implementation of new and revised standards and procedures that support safe and efficient air traffic management. E

(c) Establishes policies to integrate emerging technologies such as Unmanned Aircraft Systems (UAS), Urban Air Mobility (UAM), and Space Operations.

(d) Communicates AJT's strategic vision, ensuring alignment and consistent execution of policies and processes across the organization.

(e) Provides subject matter expertise, addresses operational concerns, and enhances field operations to maintain the safety and effectiveness of the NAS.

(6) DOD Team (AJT-1210).

(a) Addresses a wide range of interference issues affecting critical systems within the National Airspace System (NAS), including GPS disruptions, counter-Unmanned Aircraft Systems (C-UAS) initiatives, and other emerging challenges.

(b) Works in close collaboration with DoD stakeholders, industry partners, and federal agencies to identify, analyze, and mitigate sources of interference that could impact airspace safety and security.

(c) Safeguards the integrity, safety, and operational efficiency of the NAS includes monitoring and resolving GPS interference, with a particular focus on the L5 link, as well as advancing counter-UAS technologies to detect and neutralize UAS threats in critical operational environments.

(7) Domestic Team (AJT-1220).

(a) Advances AJT's strategic vision by ensuring the consistent implementation of policies and procedures across the organization.

(b) Addresses operational challenges, provides expert guidance, and improve field operations.

(c) Works with ATC facilities to ensure the uniform execution of policies, serving as the primary contact for operational changes, waivers, and corrective actions, and participating in Safety Risk Management panels and committees.

(d) Provides subject matter expertise across all areas of air traffic control, supporting initiatives such as ATO Top 5 Hazards and the Runway Incursion Action Team (RIAT), and contributing to NAS-wide safety and operational improvements.

(8) Emerging/New Technologies Team (AJT-1230).

(a) Supports the integration of advanced air mobility (AAM), unmanned aircraft systems (UAS), and space operations into the National Airspace System (NAS).

(b) Collaborates with FAA/ATO stakeholders and external partners to develop policies, procedures, and technologies that ensure safe and efficient operations.

(c) Ensures new and emerging entrants are effectively integrated into the NAS while minimizing risks and improving operational efficiency.

(d) Facilitate the integration of emerging technologies/capabilities, collaborating across service units to address field concerns and support operational changes across the NAS.

(e) Leads AJT activities in support of ensuring the successful implementation of ATO integration plans.

(9) Ops Planning and Integration Group (AJT-1300).

(a) Ensures the seamless integration of operational systems, infrastructure, and special projects within the National Airspace System (NAS).

(b) Manages the deployment and integration of critical communication, weather, surveillance, and other infrastructure supporting air traffic services, such as navigation aids.

(c) Leads the planning, development, and execution of international and oceanic air traffic operations to ensure safety and efficiency.

(d) Drives the adoption and implementation of advanced technological solutions to modernize air traffic management and support the evolving requirements of the NAS.

(10) Comm, Weather, Surveillance Team (AJT-1310).

(a) Supports the seamless integration of a wide range of safety-critical, mission-essential enterprise systems and services across air traffic facilities in the National Airspace System (NAS).

(b) Ensures that operational needs from facilities are fully represented and incorporated into the integration of systems, processes, and technologies, which span across various enterprise systems (e.g. - Weather Systems/Sensors, Air/Ground Voice Communications, System Wide Information Management (SWIM), Voice Switches/Recorders, Satellite Navigation, Visual Guidance Lighting Systems, Ground-Based Navigation, Data Communications, Voice Communications, Radar, and ADS-B surveillance).

(c) Collaborates closely with program offices, the team addresses field concerns, resolves technical and operational challenges, and applies subject matter expertise across key areas to ensure that all technologies/capabilities are effectively integrated into existing operations.

(11) Oceanic / International Team (AJT-1320).

(a) Ensures the safety and efficiency of oceanic and international air traffic operations focusing on the modernization and optimization of global air traffic management systems.

(b) Supports the seamless integration of advanced technologies and procedures, such as Advanced Technologies and Oceanic Procedures (ATOP), the Global Operational Data Link Document (GOLD), and the Operational Data Link Working Group (OPDLWG).

(c) Collaborates with both domestic and international stakeholders to ensure compliance with global standards while driving the adoption of new procedures and technologies to enhance operational capabilities.

(12) Special Projects Team, AJT-1330.

(a) Assesses and analyzes proposed policies and programs related to special projects including but not limited to facility realignment, contingency planning, and national validation team activities.

(b) Ensure consistency in the management of special projects by communicating air traffic service's needs and collaborating across Service Units and Lines of Businesses.

(13) Ops Implementation Group (AJT-1400).

(a) Enhances real-time air traffic operations across enroute, terminal, and flow management environments by collaborating with air traffic control facilities to resolve operational challenges and ensure seamless service delivery.

(b) Executes and optimizes flow management strategies to improve air traffic performance and efficiency, and continuously assesses and refines operational practices to maintain alignment with strategic goals and industry best practices.

(14) Enroute Team (AJT-1410).

(a) Supports deployment and implementation of advanced air traffic systems and capabilities across En Route and Offshore facilities.

(b) Serves as an advocate for facility needs, ensuring that operational perspectives are represented in system development and implementation processes.

(c) Collaborates with program offices to identify and address field concerns, resolves technical and operational challenges, provides in-depth subject matter expertise, and develops tailored solutions to meet operational requirements.

(d) Facilitates the deployment of new technologies and capabilities, ensuring minimal disruption to ongoing operations and maintaining alignment with national safety and efficiency goals.

(15) Terminal Team (AJT-1420).

(a) Supports the deployment and implementation of advanced air traffic systems and capabilities across Terminal facilities.

(b) Advocates for the facility's operational interests, ensuring that air traffic control perspectives are prioritized throughout system development and implementation.

(c) Provides in-depth subject matter expertise, the team collaborates with program offices to identify and address field concerns, resolve technical and operational challenges, and develop tailored solutions to meet operational requirements.

(d) Facilitates the implementation of new technologies and capabilities, ensuring minimal disruption to ongoing operations and maintaining alignment with national safety and efficiency goals.

(16) Flow Management Team (AJT-1430).

(a) Supports air traffic facilities in the implementation and integration of NAS modernization initiatives and systems, driving operational improvements that enhance efficiency, balance demand with system capacity, and uphold the highest safety standards.

(b) Provides critical operational insights to inform and shape modernization strategies. Utilizing data-driven analysis, the team identifies air traffic trends, assesses weather impacts, and addresses operational challenges to enable informed decision-making.

(c) Collaborates with ATO stakeholders, the team facilitates the transition to Trajectory-Based Operations by implementing time-based management and performance-based navigation procedures.

(d) Supports the planning and implementation of new capabilities, ensuring alignment with operational demands and the continued evolution of the NAS.

6. Delegation of Authority. The Vice President of Air Traffic Services delegates to the Director of Strategic Operations the responsibilities and authorities necessary to execute the mission of AJT-1. This authority may be re-delegated as necessary, except where specifically restricted in writing. All authority delegated by the Director to any element of AJT-1 is also delegated to the Deputy Director, unless otherwise specifically provided.

7. Line of Succession. Director, Deputy Director, Group Manager Policy, Group Manager Ops Planning and Integration, Group Manager Ops Implementation, Group Manager Strategy.

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Strategic Operations AJT-1

Director
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