

NOTICE

U.S. DEPARTMENT OF TRANSPORTATION FEDERAL AVIATION ADMINISTRATION

N 1110.192

National Policy

Effective Date:
March 15, 2012

Cancellation Date:
March 15, 2013

SUBJ: AIR TRAFFIC SUPERVISOR'S COMMITTEE (SUPCOM)

- 1. Purpose of this Notice.** This notice amends Order JO 1110.90H in advance of rewriting that order. The new order's expected effective date is on or about June 1, 2012.
- 2. Audience.** This notice affects all Air Traffic Organization (ATO) air traffic managers and supervisors.
- 3. Where Can I Find This Notice?** You can find this notice at https://employees.faa.gov/tools_resources/orders_notices/.
- 4. Explanation of Changes.** This notice amends the election timeline for SUPCOM Chairs at field facilities, clarifies serving in multiple SUPCOM elected positions, and further defines the roles of various chair positions.
- 5. Background.** Historically, the national SUPCOM annual meeting is held in the first half of the calendar year. The current election cycle established in Order JO 1110.90H does not provide appropriate timing to allow newly-elected District and Facility Chairs to attend. This situation is less than desirable since any leadership training, shared best practices, leadership team building, and networking, have only limited usefulness and in some cases may be lost entirely shortly after the annual meeting due to chairs leaving their positions.

This amendment will ensure attendance by newly-elected SUPCOM Chairs to facilitate them being better prepared to serve in their leadership roles, and provide the ATO the best possible outcomes along with elevating the quality of its financial investment.

6. Action. SUPCOM positions that are currently on schedule for elections in fiscal year 2012 shall conduct elections per Order JO 1110.90H, subparagraph f. (1) as follows:

a. En Route: Facilities will conduct a SUPCOM election to elect a Facility Chair by March 15, 2012.

Distribution: Air Traffic Managers and Supervisors, Terminal Services, En Route and Oceanic Services, System Operations Services

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AT SUPCOM

b. Terminal: Districts will conduct a SUPCOM election to elect a District Chair by March 15, 2012. Large terminal radar approach control (TRACON) facilities will conduct a SUPCOM election to elect a Facility Chair by March 15, 2012.

c. Flight Service: The Hub will conduct a SUPCOM election to elect a Hub Chair by March 15, 2012.

d. David J. Hurley Air Traffic Control System Command Center (ATCSCC): Conduct a SUPCOM election to elect a Facility Chair by March 15, 2012.

7. Additional Guidance. Unless otherwise authorized by the corresponding level of management, only permanent supervisors may serve as Chair. However, all operations supervisors, including those serving in a temporary status, are eligible to vote in elections. A simple majority will decide all elections. In elections with more than two candidates where a simple majority is not reached, the candidate with the lowest number of votes shall be removed from the ballot and the election continued until a candidate emerges with a majority of the vote. If the candidates remain tied, a single coin toss will determine the outcome. Unless otherwise authorized by the National SUPCOM Chair, no person may serve in more than one elected position.

8. Information. In addition to the roles and responsibilities outlined in Order JO 1110.90H, Facility Chairs in Enroute/ATCSCC, and District/Hub Chairs in Terminal/Flight Service will serve as lead for their respective SUPCOM Professional Standards Programs. In this role, the lead will have responsibility for managing the designated Professional Standards Program (under development) in their area of responsibility which will include, but will not be limited to, supervisory development, peer-to-peer support, and conflict resolution. Additionally, Area Chairs in En Route and Facility Chairs in Terminal will serve on their respective professional standards peer support teams in a similar capacity as the lead without the responsibility to manage the program.


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