

ORDER

1375.7G

**ORGANIZATION/COST CENTER CODES
STANDARD DATA ELEMENTS**



December 12, 2001

**DEPARTMENT OF TRANSPORTATION
FEDERAL AVIATION ADMINISTRATION**

TABLE OF CONTENTS

	Page
CHAPTER 1. GENERAL	1
1-1. PURPOSE	1
1-2. DISTRIBUTION	1
1-3. CANCELLATION	1
1-4. EFFECTIVE DATE	1
1-5. EXPLANATION OF CHANGES	1
1-6. FUNCTION OF ORGANIZATION/COST CENTER CODES.....	1
1-7. APPLICATION.....	1
1-8. RESPONSIBILITIES	1
1-9. PROCEDURES	2
 CHAPTER 2. STRUCTURE OF ORGANIZATION/COST CENTER CODES.....	 11
2-1. GENERAL	11
2-2. CODE STRUCTURE.....	11
2-3. ILLUSTRATIONS FOR USE.....	12
 APPENDIX 1. WASHINGTON TABLE OF CODES (10 Pages)	 1
APPENDIX 2. BASIC REGIONAL ORGANIZATION TABLE OF CODES (2 Pages)	1
APPENDIX 3. MIKE MONRONEY AERONAUTICAL CENTER TABLE OF CODES (1 Page) ...	1
APPENDIX 4. WILLIAM J. HUGHES TECHNICAL CENTER TABLE OF CODES (1 Page)	1
APPENDIX 5. AVIATION SYSTEM STANDARDS PROGRAM TABLE OF CODES (2 Pages)...	1
APPENDIX 6. WASHINGTON HEADQUARTERS, REGIONS, AND CENTERS TABLE OF CONTRACTIONS AND CODES (1 Page)	1
APPENDIX 7. COST CENTER CODE SERIES TABLE (2 Pages).....	1

FOREWORD

This order prescribes procedures and provides the structure used to establish the organization/cost center codes which identifies all levels of FAA organization. These codes are used in all financial, personnel, payroll, and other management data systems. This order also contains a listing of organization/cost center codes for the Washington headquarters, regions, and centers.

Original signed by

Tim Lawler
Director of Cost and Performance Management

12/12/01

CHAPTER 1. GENERAL

1-1. PURPOSE. This order prescribes the structure, control, and application of organization/cost center codes within the Federal Aviation Administration (FAA). This order also contains those organization/cost center codes that are centrally controlled.

1-2. DISTRIBUTION. This order is distributed to division level and above in Washington headquarters, regions, centers, and to the Airway Facilities System Management Offices.

1-3. CANCELLATION. Order 1375.7F, Organization/Cost Center Codes Standard Data Elements, dated December 13, 2000 is canceled.

1-4. EFFECTIVE DATE. Organization/cost center codes contained in this order became effective October 1, 2001.

1-5. EXPLANATION OF CHANGES. This revision:

a. Contains new and renamed cost center codes and eliminates deleted cost center codes for the Washington headquarters in Appendix 1, Washington Table of Codes, realignment of the Civil Rights Staff in Appendix 2, Basic Regional Organization Table of Codes, Appendix 3, Mike Monroney Aeronautical Center Table of Codes, and Appendix 4, William J. Hughes Technical Center Table of Codes

b. Contains newly established cost center code series for the Office of Runway Safety, ARI (cost center code Z400 series), and for Terminal Business Service, ATB (cost center code series Z500). Other new codes are 0040, 0A13, A120XX (see appendix 1), A150, C350, P111, 9B11N, 9B11D, B03X (see appendix 1), 9F1A, F030, F060, F112, F113, F180, F260, F528, G064, Z312, Z313, Z314, Z333, Z344, 2153, 88A0, 88B0, 88C0, 88D0, 8AB0, 8AB1, 8AC0, 8EC0, 8ED0, and 8EE0.

R200 to 0200, and Technical Center Civil Rights Staff cost center code G715 to 0200 now straight-lined to the Office of the Assistant Administrator for Civil Rights.

d. Renamed Z330 series routing symbol from ARR to ARQ.

e. Deletes cost center codes 0312, 0P17, 9Z20, Z320 (ARX) and Z360 (ARW) series, 8870, 8E50, 8E60, 8E70, and 8F00 (ANS) series.

1-6. FUNCTION OF ORGANIZATION/COST CENTER CODES. These codes have been established as the **standard** means for identifying all levels of FAA organization, and in doing so, provide a structure of data collection points for reporting and aggregating the agency's accounting, personnel, payroll, logistics, and other data. Generally, organization/cost center codes are not used for purposes other than the identification of organizations. Other coding schemes such as program element codes are to be used to identify functions or to meet other special needs for accumulating information.

1-7. APPLICATION. Organization/cost center codes shall be used in FAA data systems which require the identification or aggregation of information by organization. In national systems, the organization/cost center code must be used with the applicable Washington headquarters, region, or center code since the code is not unique by itself; i.e., common organizations such as regional Air Traffic Divisions have the same codes. The codes for regions, centers, and Washington headquarters are prescribed in Order 1375.2A, Standard Data Elements and Codes—General Standards. These codes are listed in Appendix 6, Washington Headquarters, Regions, and Centers Table of Contractions and Codes.

1-8. RESPONSIBILITIES.

a. The Office of Cost and Performance Management is the office of primary responsibility for Order 1375.7. In carrying out this responsibility, the office shall:

(1) Review and decide on all proposals for the assignment or change of organization/cost center codes for all organizational elements within Washington headquarters, all division-level and above elements of the regions and centers, and for all other organizational elements prescribed by the Administrator (i.e., Order 1100.2, Organization—FAA Headquarters, and in Order 1100.5, FAA Organization—Field.)

(2) Publish approved organization/cost center codes covered by paragraph 1-8a(1) in the appendices of this order after appropriate coordination with affected organizations.

Regions and centers are responsible for:

(1) Assigning organization/cost center codes to all subordinate organizations and field elements not covered in paragraph 1-8a(1) within the prescribed structure.

(2) Publishing such assignments in region/center directives. Copies of all such directives shall be sent to the Office of Cost and Performance Management, Standards and Information Division, APF-100.

1-9. PROCEDURES.

a. Offices, services, regions, and centers needing new or revised organization/cost center codes, covered in paragraph 1-8a(1), shall request them in writing from APF-100. The request should:

(1) Specify the change requested.

(2) Explain the need for the change—ordinarily the approval of organizational change.

(3) Describe any known functional and cost impact the change will have on national or local systems.

(4) Recommend an effective date for the change.

(5) Describe the extent to which the change should be adopted in other like organizations; e.g., in all regions, Washington, and regional counterpart organizations.

b. The Office of Cost and Performance Management shall:

(1) Review and notify the requesting organization in writing as to the disposition of their particular request.

(2) Reflect subsequent changes to the appropriate appendices of this order.

(3) Include new codes in this order whenever appropriate due to changes in Order 1100.2, Organization—FAA Headquarters. And in Order 1100.5, FAA Organization—Field. Appendix 1, Washington Table of Codes, and Appendix 5, Aviation System Standards Program Table of Codes, reflects the cost center codes regarding Order 1100.2. Appendix 2, Basic Regional Organization Table of Codes, Appendix 3, Mike Monroney Aeronautical Center, and Appendix 4, William J. Hughes Technical Center Table of Codes, reflects the cost center codes regarding Order 1100.5.

12/12/01

CHAPTER 2. STRUCTURE OF ORGANIZATION/COST CENTER CODES

2-1. GENERAL. This chapter explains the structure of the organization/cost center codes for use by all offices, services, regions, and centers. Additionally, this chapter illustrates the use of these codes and indicates the meaning of each digit. Appendix 1 prescribes the codes for Washington Headquarters. Appendix 2 prescribes the codes for the regions. Appendix 3 prescribes the codes for Mike Monroney Aeronautical Center. Appendix 4 prescribes the codes for the William J. Hughes Technical Center. Appendix 5 prescribes the codes for the Aviation System Standards Program. Appendix 6 prescribes a two digit alpha contraction and one digit alpha/numeric code to be used along with the cost center code in identifying where the specific code is used; e.g., Washington headquarters, center, or region. Appendix 7, Cost Center Code Series Table, prescribes a high-level summary of the cost center code series by organization.

2-2. CODE STRUCTURE. The code structure provides for various levels of summarization by areas of responsibility above the operating organizational levels.

a. The organization/cost center codes are designed to provide sufficient flexibility to permit all offices to adopt it to include the levels of detail needed for varying information requirements and are used in conjunction with the Washington headquarters, regional, and center identification codes.

b. Structure.

(1) First Digit. The digit is used to identify broad areas of responsibility.

(a) Code 0 in this position identifies the Office of the Administrator identified by the preceding headquarters code (see appendix 6); i.e., W 0XXX refers to the

Office of the Administrator. Assistant Administrators will also use 0 because they report directly to the Administrator.

(b) Code 9 is reserved for identifying associate administrators and their immediate office and staffs (see paragraph 2-3).

(c) The other codes 1 through 8 or A through Z in the first digit are used to identify the Line of Business (LOB), e.g. airports (5), regulation and certification (B), security (F), etc., In the Air Traffic Services LOB these codes are also used for major components such as AAT (2) and AAF (8). Generally, the same codes are used in all organizations reporting to that LOB.

(2) Second Digit. The code identifies specific services in Washington and divisions in regions and centers.

(3) Third and Fourth Digits. These digits are used to identify:

(a) The next two levels of organization below that identified by the second digit.

(b) The specific identity and type of field element.

(4) Fifth and Sixth Digits. These digits can be used for further subdivision within an organization. These digits will only be shown in this order if they are being used by an organization.

NOTE: At this time only four digits of the cost center code are used in the personnel and payroll system (CPMIS & IPPS). The financial system (DAFIS) uses up to six digits.

2-3. ILLUSTRATIONS FOR USE.

Administrator Codes (Washington, Region, and Center Directors) will be distinguished by the number zero (0) in the first digit 0000. The second digit will also be zero to indicate organizations reporting to the administrator 0000:

Administrator and staff will use 0010. All other management levels will use 10 in the third and fourth position of the cost center code. Organizations titled Staff should use numbers **11-19** in the third and fourth position indicating they report directly to that manager. If the staff is equivalent to or function the same as a division should follow the coding guidelines for division and branch.

Deputy Administrators will use 0020.

Sample

AOA-1	00 <u>10</u>	Administrator and staff
ADA-1	0020	
ADA-20	0025	
ADA-30	0030	
AOZ	0T00	Free Flight Phase One Program Office

(AOZ will follow the guidelines for office level and below.)

Assistant Administrator code first digit will be zero since they report directly to the Administrator the second digit will distinguish the Assistant Administrator 0X00:

Sample

AGC-1	0 <u>1</u> 00	Chief Counsel
ACR-1	0 <u>2</u> 00	Civil Rights
ASY-1	0 <u>3</u> 00	System Safety
APA-1	0 <u>4</u> 00	Public Affairs
API-1	0 <u>6</u> 00	Policy, Planning and International Aviation
AGI-1	0 <u>7</u> 00	Government & Industry Affairs
AIO-1	0 <u>A</u> 00	Information Services/CIO
ABA	0 <u>C</u> 00	Financial Services
AHR	0 <u>P</u> 00	Human Resource Management
ARC	0 <u>R</u> 00	Region and Center Operations

(API, ABA, AHR, and ARC, will follow the guidelines for office level and below.)

Associate Administrator Line of Business (LOB) codes will be distinguished by the number nine (9); the second digit will distinguish the Associate Administrator LOB 9X00:

Sample

ARP	9 <u>5</u> 00	Airports
AVR	9 <u>B</u> 00	Regulation and Certification
ACS	9 <u>F</u> 00	Civil Aviation Security
ARA	9 <u>G</u> 00	Research and Acquisitions
AST	9 <u>H</u> 00	Commercial Space Transportation
ATS	9 <u>Z</u> 00	Air Traffic Services

Offices reporting to an Associate Administrator the first digit of the code will be the Associate Administrator LOB code the second digit of the Office code will distinguish the Office:

Sample

ARA	9G00
ASU	G000 Office of Acquisitions
AAR	G200 Office of Aviation Research
AUA	G300 Office of Air Traffic Systems Development

Division or equivalent reporting to an Office first digit will be the Associate Administrator LOB code, the second digit will be the Office code, and the third digit will distinguish the Division (1 in this position is reserved for the Director and Staff):

Sample

AAR	G200 Office of Aviation Research
AAR-1	G210 Director and Staff
AAR-100	G240 Human Factors Division
AAR-200	G220 Research Division
AAR-400	G250 Airport & Aircraft Safety R&D Division

Branches or equivalent reporting to a Division first digit will be the Associate Administrator LOB code, the second digit will be the Office code, the third digit will be the Division, and the fourth digit will distinguish the Branch (branch codes should be distinguished by 1-9.):

Sample

AAR-400	G250 Airport & Aircraft Safety R&D Division
AAR-410	G251 Airport Technology R&D Branch
AAR-420	G252 Airport and Aircraft Safety R&D Branch

STRAIGHT-LINED ORGANIZATIONS:

Straight-lined organizations reporting to an Assistant Administrator will use the same code as Washington Headquarters:

Sample

AGC	0100 Chief Counsel
AAL-7	0100 Regional Chief Counsel
ACE-7	0100 Regional Chief Counsel

All other straight-lined organizations will use in the first digit the same code used by the appropriate Associate Administrator LOB with the exception of Air Traffic Service and Airway Facilities Service:

ARP-1	9 <u>5</u> 00	Associate Administrator LOB for Airports
Regions	<u>5</u> XXX	Straight-lined organizations reporting to Airports
ACS-1	9 <u>F</u> 00	Associate Administrator LOB for Civil Aviation Security
Regions	<u>F</u> XXX	Straight-lined

Region and Center organizations cost center codes created for organizations outside of the basic regional organization structure prescribed in Order 1100.5, FAA Organization—Field, are placed at the regional administrator’s discretion.

Field Facilities first digit will correspond with the appropriate Associate Administrator LOB code with the exception of Air Traffic Service and Airway Facilities Service. Further breakdown of the cost center code is placed at the discretion of the straight-lined organizations.

Sample

Air Traffic Services (ATS):	9<u>Z</u>00
Air Traffic field facilities	<u>2</u> XXX
Airway Facilities field facilities	<u>8</u> XXX
Regulation & Certification (AVR):	9<u>B</u>00
Flight Standards	<u>B</u> XXX
Aircraft Certification	<u>B</u> XXX
Aviation Medical Division	<u>B</u> XXX
Civil Aviation Security (ACS):	9<u>F</u>00
Civil Aviation Security	<u>F</u> XXX

12/12/01

APPENDIX 1. WASHINGTON TABLE OF CODES

COST CENTER CODE	PROGRAMS AND ORGANIZATIONS	ROUTING SYMBOL
0000	OFFICE OF THE ADMINISTRATOR	AOA
0010	Administrator and Staff	AOA-1
0012	Centennial of Flight	
0020	Deputy Administrator	ADA-1
0025	Emergency Operations Staff	ADA-20
0030	Operations Center Complex	ADA-30
0040	Operational Evolution Staff	ADA-70
OT00	Free Flight Program Office	AOZ
OT10	Director and Staff	AOZ-1
T100	Deputy Director and Program Offices (AOZ-100 – AOZ-600)	AOZ-2
0100	Office of the Chief Counsel (Straight-lined)	AGC
0110	Assistant Chief Counsel for Europe, Africa, and the Middle East	(AEU-7)
0200	Office of the Assistant Administrator for Civil Rights (Straight-lined)	ACR
0300	Office of the Assistant Administrator for System Safety	ASY
0310/0330	Assistant Administrator and Staff	ASY-1
0310	Information Technology & Administrative Services Staff	ASY-10
0320	Safety Information Engineering and Analysis Division	ASY-100
0340	System Safety Engineering and Analysis Division	ASY-300
0400	Office of the Assistant Administrator for Public Affairs (Straight-lined)	APA
0600	Office of the Assistant Administrator for Policy, Planning, and International Aviation	API
0610	Assistant Administrator and Staff	API-1
0611	Program Management Staff	API-10
6100	Office of Aviation Policy and Plans	APO
6110	Director and Staff	APO-1
6111	Management Advisory Council (MAC)	
6120	Planning Analysis Division	APO-100
6130	Systems and Policy Analysis Division	APO-200
6140	Regulatory Analysis Division	APO-300
6140	Aircraft Loan Guarantee Program	APO-300
6140	Commuter Airlines	APO-300
6140	Other Carriers	APO-300

COST CENTER CODE	PROGRAM AND ORGANIZATIONS	ROUTING SYMBOL
<u>6200</u>	Office of International Aviation	AIA
6210	Director and Staff	AIA-1
6211	International Officer	(AAL-8)
6220	Global Issues Division	AIA-100
6230	Americas Division	AIA-200
6240	Europe/Africa/Middle East Division	AIA-300
6250	Asia Pacific Division	AIA-400
6270	Reimbursable Technical Assistance	(various)
<u>6300</u>	Office of Environment and Energy	AEE
6310	Director and Staff	AEE-1
6320	Noise Division	AEE-100
6330	Environment, Energy & Employee Safety Division	AEE-200
6340	Emissions Division	AEE-300
<u>6400</u>	Europe, Africa, and Middle East	AEU
6410	Director and Staff	AEU-1
(8J10)	Aviation Standards – Brussels (see AVN)	AEU-4
(G571)	Aviation Research – Brussels (see ASD-500)	AEU-6
(0110)	Asst. Chief Council for Europe, Africa, and Middle East (see AGC)	AEU-7
(B140)	Aircraft Certification Staff (see AIR)	AEU-100
(2500)	Air Traffic Services Field Office, Brussels (see AAT-31)	AEU-500
(F400)	Civil Aviation Security International Field Office/Unit (see ACO-900)	AEU-700
6420	FAA Representatives	
6421	FAA Representative—London	
6422	FAA Representative—Paris	
6423	FAA Representative—Rome	
6424	FAA Representative—Dakar	
6426	FAA Representative—Moscow	
6470	Civil Aviation Assistance Group, Reimbursable (Madrid)	
6471	Civil Aviation Assistance Group, Reimbursable, (Jeddah)	
<u>6600</u>	Asia-Pacific Office	APC
6610	Asia-Pacific Office	APC-1
(G570)	Aviation Research – Hawaii (see ASD-500)	APC-6
6611	FAA Representatives—Tokyo	APC-TYO
6612	Civil Aviation Assistance Group (Jakarta)	APC-JAK
6613	FAA Representatives—Beijing	APC-BEJ
(B141)	Aircraft Certification—Singapore (see AIR)	APC-100
6614	FAA Representative—Singapore	APC-SIN
<u>6700</u>	Latin America-Caribbean Office	ALC
6710	Latin America-Caribbean Office	ALC-1
6713	International Reimbursable Program	used by ASO
0700	Office of the Assistant Administrator for Government & Industry Affairs	AGI

COST CENTER CODE	PROGRAM AND ORGANIZATIONS	ROUTING SYMBOL
0A00	Office of the Assistant Administrator for Information Services/Chief Information Officer (CIO)	AIO
0A10	Assistant Administrator and Staff	AIO-1
0A11	Business Management Staff	AIO-10
0A12	Technical Advisors and Chief Scientist	AIO-4
0A13	Software Engineering Center	AIO-5
0A20	Strategy and Investment Analysis Division	AIO-100
0A30	Process Engineering Division	AIO-200
0A40	Information Management Division	AIO-300
<u>A100</u>	Office of Information Systems Security	AIS
A110	Director and Staff	AIS-1
A120	Resource and Data Management Division	AIS-100
A120XX	(XX=LOB and staff office 2-letter contraction)	
A130	Policy and Guidance Division	AIS-200
A140	Certification and Compliance Division	AIS-300
A150	Computer Security Incident Response Center Division	AIS-400
0C00	Office of the Assistant Administrator for Financial Services/Chief Financial Officer (CFO)	ABA
0C10	Assistant Administrator/CFO and Staff	ABA-1
0C11	Management Staff	ABA-10
0C12	Information Systems and Technology Services Staff	ABA-20
<u>C100</u>	Office of Budget	ABU
C110	Director and Staff	ABU-1
C120	Budget Policy Division	ABU-100
C130	Operations Budget Division	ABU-200
C140	Capital Budget Division	ABU-300
<u>C200</u>	Office of Financial Management	AFM
C210	Director and Staff	AFM-1
C220	Accounting Operations Division	AFM-200
C230	Financial Policy, Systems, & Reports Division	AFM-300
C300	Office of Cost and Performance Management	APF
C310	Director and Staff	APF-1
C320	Standards and Information Division	APF-100
C330	Performance Planning Division	APF-200
C350	Cost Accounting Division	APF-300
0P00	Office of the Assistant Administrator for Human Resource Management (Straight-lined)	AHR
0P10	Director and Staff	AHR-1
0P11	Principal Human Resources Consultant for AAT	AHR-4

COST CENTER CODE	PROGRAM AND ORGANIZATIONS	ROUTING SYMBOL
0P12	Principal Human Resources Consultant for AAF	AHR-5
0P13	Principal Human Resources Consultant for AVR	AHR-6
0P14	Principal Human Resources Consultant for ARA	AHR-7
0P15	Principal Human Resources Consultant for ACS, Offices & ARP	AHR-8
0P16	Business Management Staff	AHR-10
0P18	Correspondence Unit	AHR-30
0P19	Evaluation Staff	AHR-40
<u>P100</u>	Office of Personnel	AHP
P110	Director and Staff	AHP-1
P111	Executive Resources	AHP-20
P120/P120A	Information Systems Division	AHP-100
P130	Personnel Services Division	AHP-200
P140	Policy Management Division	AHP-300
<u>P200</u>	Office of Labor & Employee Relations	AHL
P210	Director and Staff	AHL-1
P220	Employee Relations & Benefits	AHL-100
P230	Labor Relations	AHL-200
<u>P300</u>	Office of Organization Learning and Development	AHD
P310	Director and Staff	AHD-1
P320	Consulting Service Division	AHD-100
P330	Learning and Special Programs Division	AHD-200
<u>P400</u>	Center for Management Development (Palm Coast, FL)	AHM
P410	Director and Staff	AHM-1
P415	Centralized Training Travel (CTTMS)	
P420	Center for Management Development Functional Team	AHM-100
P440/ P44A-P44J	Center for Management Development Franchise	
<u>P500</u>	Office of the Accountability Board	AHA
P510	Director and Staff	AHA-1
0R00	Office of the Assistant Administrator for Region and Center Operations	ARC
0R10	Assistant Administrator and Staff	ARC-1
0R11	Freedom of Information Act (FOIA) Staff	ARC-40
0R20	Centralized Training Travel (CTTMS)	
<u>RXXX</u>	Regions & Aeronautical Center reports to ARC (see appendix 2 and 3)	
9500	ASSOCIATE ADMINISTRATOR FOR AIRPORTS (Straight-lined)	ARP
9510	Director and Staff	ARP-1
<u>5100</u>	Office of Airport Safety and Standards	AAS
<u>5200</u>	Office of Airport Planning and Programming	APP

12/12/01

COST CENTER CODE	PROGRAM AND ORGANIZATIONS	ROUTING SYMBOL
9B00	ASSOCIATE ADMINISTRATOR FOR REGULATION AND CERTIFICATION	AVR
9B10	Associate Administrator and Staff	AVR-1
9B11	Executive Staff	AVR-10
9B11A	Infrastructure Activity (performed by AFS-650)	AVR-10
9B11S	Information System Security Activity	AVR-10
9B11W	Washington Infrastructure Activity	AVR-10
9B11N	Network Equipment	AVR-10
9B11D	Desktop Purchases	AVR-10
9B12	Suspected Unapproved Parts Program Office	AVR-20
<u>B000</u>	Flight Standards Service (Straight-lined)	AFS
B010	Director and Staff	AFS-1
B011	Information Resource Management Officer	AFS-20
B012	International Liaison Staff	AFS-50
B013	International Support Group (located in API-19)	AFS-19
B014	System Process Audit Program Staff	AFS-40
B017	Financial Program Staff	AFS-70
B01WXX	ASAS-Washington Headquarters	
B020	Resource and Quality Management Division	AFS-100
B030	Flight Technologies and Procedures Division	AFS-400
B03X	(X=A-M Region Technical Programs)	
B040/B04A	Flight Standards Training Division	AFS-500
B050	Air Transportation Division	AFS-200
B060	General Aviation and Commercial Division	AFS-800
B070	Aircraft Maintenance Division	AFS-300
B080	Regulatory Support Division (located at Aeronautical Center)	AFS-600
B081	Airworthiness Programs Branch	AFS-610
B082	Aviation Data Systems Branch	AFS-620
B083	Airman Testing Standards Branch	AFS-630
B084	Designee Standardization Branch	AFS-640
B085	Automation Infrastructure Management Branch	AFS-650
B090	Civil Aviation Registry (located at Aeronautical Center)	AFS-700
B091	Aircraft Registration Branch	AFS-750
B092	Airmen Certification Branch	AFS-760
B0A0	Flight Standards Certification Surveillance Division	AFS-900
<u>B100</u>	Aircraft Certification Service (Straight-lined)	AIR
B110	Aircraft Certification Service	AIR-1
B120	Aircraft Engineering Division	AIR-100
B130	Production/Airworthiness Certification Division	AIR-200
B140	Brussels Aircraft Certification Division	(AEU-100)
B141	Aircraft Certification—Singapore	(APC-100)
B150	Cost Recovery Program	
B160	Planning/Program Management Division	AIR-500
B161	Program Planning & Analysis Branch	AIR-510

COST CENTER CODE	PROGRAM AND ORGANIZATIONS	ROUTING SYMBOL
B162	Automated Systems Branch	AIR-520
B170-B178	National Programs	
B180-B187	International Airworthiness Programs Staff	AIR-4
B190-B199	ADP Programs	
B19A-F,M,W	Automation Budget	
<u>B200</u>	Office of Rulemaking	ARM
B210	Director and Staff	ARM-1
B210	Airmen and Airspace Rules Division	ARM-100
B210	Aircraft and Airport Rules Division	ARM-200
<u>B300</u>	Office of Aviation Medicine (Straight-lined)	AAM
B310	Federal Air Surgeon and Staff	AAM-1
B311	Director, Civil Aeromedical Institute (located at Aeronautical Center)	AAM-3
B311	Program Management Staff (located at Aeronautical Center)	AAM-6
B320	Program Management Division	AAM-100
B330	Medical Specialties Division	AAM-200
B340	Aeromedical Certification Division (located at Aeronautical Center)	AAM-300
B350	Aeromedical Education Division (located at Aeronautical Center)	AAM-400
B360	Human Resources Research Division (located at Aero. Center)	AAM-500
B370	Aeromedical Research Division (located at Aeronautical Center)	AAM-600
B380/B381	Occupational Health Division (located at Aeronautical Center)	AAM-700
B390	Drug Abatement Division	AAM-800
<u>B400</u>	Office of Accident Investigation	AAI
B410	Director and Staff	AAI-1
B420	Accident Investigation Division	AAI-100
B430	Recommendation and Analysis Division	AAI-200
9F00	ASSOCIATE ADMINISTRATOR FOR CIVIL AVIATION SECURITY (Straight-lined)	ACS
9F10	Associate Administrator and Staff	ACS-1
9F11	Scientific Advisor	ACS-20
9F12	International Liaison Staff	ACS-30
9F14	Budget and Financial Management Staff	ACS-10
9F15	Planning, Assessment and Evaluation Staff	ACS-40
9F16	Special Activities Staff	ACS-50
9F17	Diversity and Human Resource Management Staff	ACS-60
9F18	Training and Career Development Staff	ACS-70
9F19	Information Resource Management Staff	ACS-80
9F19XX	(XX 2-letter region contraction, YY in these positions = Other)	ACS-80
9F1A	Special Actions & Litigation Support Staff	ACS-90
<u>F000</u>	Office of Civil Aviation Security Policy and Planning	ACP
F010	Director and Staff	ACP-1
F020	Civil Aviation Security Division	ACP-100
F030	Airport Security Division	ACP-200

12/12/01

COST CENTER CODE	PROGRAM AND ORGANIZATIONS	ROUTING SYMBOL
F040	FAA Security Division	ACP-300
F050	Technology Integration Division	ACP-400
F060	Strategic Planning Division	ACP-500
<u>F100</u>	Office of Civil Aviation Security Operations	ACO
F110	Director and Staff	ACO-1
F111	Program Management Staff	ACO-40
F112	Federal Security Managers Staff	ACO-50
F113	K-9 Explosives Staff	ACO-60
F120	Foreign Operations Division	ACO-100
F130	Airports Operations Division	ACO-200
F140	Investigations Division	ACO-300
F150	Internal Security Division	ACO-400
F160	Air Carrier Operations Division	ACO-500
F170	Standards and Evaluation Division	ACO-600
F180	Certification & Evaluation Division	ACO-700
F190	Dangerous Goods and Cargo Security Division	ACO-800
<u>F200</u>	Office of Civil Aviation Security Intelligence	ACI
F210	Director and Staff	ACI-1
F220	Intelligence Operations Division	ACI-100
F230	Strategic Analysis Division	ACI-200
F240	Sensitive Activities Division	ACI-300
F250	Global Issues Division	ACI-400
F260	Federal Air Marshal Intelligence Support Division	ACI-500
<u>F400</u>	Civil Aviation Security International Field Office/Unit	ACO-900
F410	Security Division, Brussels	
F411	CASIFO -- Brussels	BRU-CAS
F412	CASIFU -- Vienna	VIE-CAS
F415	CASIFU -- Frankfurt	FRA-CAS
F421	CASIFO -- Rome	ROM-CAS
F425	CASIFO -- Manama	MAN-CAS
F426	API Administrative Support	
F427	CASIFU -- Dakar	DAK-CAS
F428	CASIFO -- Singapore (assigned to AWP use region code 4)	SIN-CAS
<u>F500</u>	Civil Aviation Security Liaison Officers (CASLO)	
F511-F528	Civil Aviation Security-Foreign Liaison Offices (reports to ACS-30)	CASLO
9G00	ASSOCIATE ADMINISTRATOR FOR RESEARCH AND ACQUISITIONS	ARA
9G10	Associate Administrator and Staff	ARA-1
9G20	NAS Configuration Management and Evaluation Staff	ACM-1
9G21	Evaluation and Metrics	ACM-10
9G22	Configuration Management	ACM-20

COST CENTER CODE	PROGRAM AND ORGANIZATIONS	ROUTING SYMBOL
<u>G000</u>	Office of Acquisitions	ASU
G010	Director and Staff	ASU-1
G011	Administrative Support Staff	ASU-10
G012	Learning Systems (located at Aeronautical Center)	ASU-10
G020	Quality Assurance Division	ASU-200
G020	Quality Software Support Branch	ASU-250
G021	Industrial Evaluation and Contract Support Branch	ASU-210
G022	Quality Assurance Branch (South)	ASU-220
G023	Quality Assurance Branch (East)	ASU-230
G024	Quality Assurance Branch (Central)	ASU-240
G030	Contracts Division	ASU-300
G040	Acquisition Policy and Procedures Division	ASU-100
G050	Facility Management Division	ASU-400
G060	Information Technology Division	ASU-500
G061	Integrated Product Team for Information Systems	ASU-510
G062	Integrated Product Team for IT Services	ASU-520
G063	Integrated Product Team for IT Acquisitions	ASU-530
G065/G064	Systems Engineering Branch/NexGen Program	ASU-540
<u>G200</u>	Office of Aviation Research	AAR
G210	Director and Staff	AAR-1
G211	Management Staff	AAR-10
G220	Research Division	AAR-200
G221	FAA/NASA Langley Field Liaison Office (located in Hampton, VA)	AAR-210
G222	FAA/NASA Ames Field Liaison Office (located at Ames Field, CA)	AAR-220
G224	FAA/NASA Integrated NAS Research Team	AAR-230
G240	Human Factors Division	AAR-100
G250	Airport & Aircraft Safety R&D Division (located at Technical Center)	AAR-400
G251	Airport Technology R&D Branch (located at Technical Center)	AAR-410
G252	Aircraft Safety R&D Branch (located at Technical Center)	AAR-420
G253	Airworthiness Assurance R&D Branch (located at Technical Center)	AAR-430
G260	Aviation Security R&D Division (located at Technical Center)	AAR-500
G261	Systems Integration Branch (located at Technical Center)	AAR-510
G262	Systems Development Vector R&D Branch (located at Tech. Center)	AAR-520
G263	Planning & Requirement Branch (located at Technical Center)	AAR-530
G264	Laboratory Infrastructure Branch (located at Technical Center)	AAR-540
G270	Security Equipment Integrated Product Team	AAR-600
<u>G300</u>	Office of Air Traffic Systems Development	AUA
G310	Director and Staff	AUA-1
G311	Business and Financial Management Staff	AUA-10
G320/G321	Integrated Product Team for En Route Systems	AUA-200
G330	Integrated Product Team for Terminal Systems	AUA-300
G340	Integrated Product Team for Weather\Flight Service Systems	AUA-400
G360	Integrated Product Team for Oceanic\Offshore	AUA-600
G370	Integrated Product Team for Traffic Flow Management	AUA-700

12/12/01

COST CENTER CODE	PROGRAM AND ORGANIZATIONS	ROUTING SYMBOL
<u>G400</u>	Office of Communications, Navigation, and Surveillance Systems	AND
G410	Director and Special Assistants	AND-1
G420	Business Operations Integration Services Team	AND-200
G430	Integrated Product Team for Communications	AND-300
G440	Integrated Product Team for Surveillance and Weather	AND-400
G480	Integrated Product Team for Aircraft, Avionics, and Navigation Sys.	AND-700
G490	Integrated Product Team for Advanced Technology	AND-500
<u>G500</u>	Office of System Architecture and Investment Analysis	ASD
G510	Director and Staff	ASD-1
G511	Resource Management Staff	ASD-10
G530	NAS Programming and Financial Management	ASD-300
G531	F&E Programming and Financial Management Branch	ASD-310
G532	R&D Programming and Financial Management Branch	ASD-320
G540	Investment Analysis & Operations Research	ASD-400
G541	CNS/Facility Investment Analysis Branch	ASD-410
G542	ATS/IT Investment Analysis Branch	ASD-420
G543	Operations Research & Analysis Branch	ASD-430
G560	Architecture and System Engineering	ASD-100
G561	NAS Architecture Branch	ASD-110
G562	ATM Systems Branch	ASD-120
G563	NAS Concept Development Branch	ASD-130
G564	CNS Systems Branch	ASD-140
G570	Research and Acquisition International Division	ASD-500
G571	International Technical Program Officer—Brussels	ASD-500
<u>G600</u>	Office of Business Management	ABZ
G610	Director and Staff	ABZ-1
G620	Strategic Business Management Division	ABZ-100
G630	Human Capital Management Division	ABZ-200
G640	Partnership Management Division	ABZ-300
<u>G700</u>	William J. Hughes Technical Center (see Appendix 4)	ACT
9H00	ASSOCIATE ADMINISTRATOR FOR COMMERCIAL SPACE TRANSPORTATION	AST
9Z00	ASSOCIATE ADMINISTRATOR FOR AIR TRAFFIC SERVICES	ATS
9Z10	Associate Administrator for Air Traffic Services	ATS-1
9Z20	Runway Safety Program	ATS-20
<u>Z100</u>	Office of System Capacity	ASC
<u>Z200</u>	Office of Independent Operational Test and Evaluation	ATQ

COST CENTER CODE	PROGRAM AND ORGANIZATIONS	ROUTING SYMBOL
<u>Z300</u>	Air Traffic System Requirements Service	ARS
Z310	Director and Staff	ARS-1
Z311	Resource Management Staff	ARS-10
Z312	Aerospace Weather Policy & Standards Staff	ARS-20
Z313	Aerospace Weather Policy Division	ARS-100
Z314	Aerospace Weather Standards Division	ARS-200
Z330	Research & Requirements Development Directorate	ARQ-1
Z331	Mission & Requirements Development Division	ARQ-300
Z332	Architecture & Financial Services Division	ARQ-100
Z333	Research & Strategic Requirements Division	ARQ-200
Z340	Air Traffic Systems Development Directorate	ARU-1
Z341	En Route and Oceanic Systems Division	ARU-100
Z342	Air Traffic Systems Integration Division	ARU-200
Z343	ATM and AFSS Systems Division	ARU-300
Z344	Aviation Weather Requirements Division	ARU-400
Z350	Communications, Navigation, and Surveillance Directorate	ARN-1
Z351	Emerging Systems Division	ARN-100
Z352	Communications and Navigation Division	ARN-200
Z353	Surveillance Division	ARN-300
<u>Z400</u>	Office of Runway Safety	ARI
Z4XX	(XX= 2-letter region contraction for Region Runway Safety Prg. Mgr.)	AXX-1R
<u>Z500</u>	Terminal Business Service	ATB
Z510	Director and Staff	ATB-1
Z511	Human Resource Management and Administrative Staff	ATB-10
Z512	Terminal Planning, Control and Integration Staff	ATB-20
Z513	Terminal Transition and Implementation Support Staff	ATB-30
Z51A	Alaskan Terminal Business Program Manager	ATB-101
Z51B	Central Terminal Business Program Manager	ATB-102
Z51C	Eastern Terminal Business Program Manager	ATB-103
Z51D	Great Lakes Terminal Business Program Manager	ATB-104
Z51E	New England Terminal Business Program Manager	ATB-105
Z51F	Northwest Mountain Terminal Business Program Manager	ATB-106
Z51G	Southern Terminal Business Program Manager	ATB-107
Z51H	Southwest Terminal Business Program Manager	ATB-108
Z51J	Western-Pacific Terminal Business Program Manager	ATB-109
Z520	Terminal Automation	ATB-200
Z521	Technical Staff	ATB-210
Z522	Business and Finance	ATB-220
Z523	STARS	ATB-230
Z52A	Customer Support	ATB-231
Z52B	Product Support Team	ATB-231A

12/12/01

COST CENTER CODE	PROGRAM AND ORGANIZATIONS	ROUTING SYMBOL
Z52C	Northeast OSF	ATB-231B
Z52D	Product Development	ATB-232
Z52E	Define Team	ATB-232A
Z52F	Design Team	ATB-232B
Z52G	Build Team	ATB-232C
Z52H	Infrastructure/Process Team	ATB-232D
Z524	ARTS III	ATB-240
Z52J	Gulf Coast OSF	ATB-241
Z52K	Southeast OSF	ATB-242
Z525	Common ARTS	ATB-250
Z52M	Customer Support	ATB-251
Z52N	Chicago OSF	ATB-251A
Z52P	New York OSF	ATB-251B
Z52Q	North Texas	ATB-251C
Z52R	Potomac OSF	ATB-251D
Z52S	Pacific OSF	ATB-251E
Z52T	Denver OSF	ATB-251F
Z52U	Product Development	ATB-252
Z530	Terminal Facilities	ATB-300
Z531	Terminal Staff	ATB-310
Z532	ATCT/TRACON-Replace, Modernize, Sustain	ATB-320
Z533	Large TRACONs	ATB-330
Z540	Terminal Surveillance	ATB-400
2000	Air Traffic Service (Straight-lined)	AAT
2010	Director and Staff	AAT-1
2030	International Staff	AAT-30
20E0	Evaluations and Investigations Staff	AAT-20
20E1	Evaluations Division	AAT-100
20E2	Air Traffic Evaluations Branch – Atlanta (allotment holder ASO)	AAT-150
20E3	Air Traffic Evaluations Br.- Dallas-Fort Worth (allotment holder ASW)	AAT-130
20E4	Air Traffic Evaluations Branch – Seattle (allotment holder ANM)	AAT-140
20E5	Air Traffic Evaluations Branch – Dulles Airport	AAT-120
20E6	Investigations Division	AAT-200
2100	Air Traffic Planning and Procedures Program	ATP
2110	Program Director and Staff	ATP-1
2111	Operations Support Staff	ATP-10
2112	Runway Incursion Program Staff	ATP-20
2120	Enroute/Terminal Operations/Procedures Division	ATP-100
2121	En Route Operations/Procedures Branch	ATP-110
2122	Terminal Operations/Procedures Branch	ATP-120
2125	Oceanic Operations/Procedures Branch	ATP-130
2126	Contract AT Services Branch	ATP-140
2126XX	(XX 2-letter region contraction)	ATP-140

COST CENTER CODE	PROGRAM AND ORGANIZATIONS	ROUTING SYMBOL
2140	Flight Service Operations Division	ATP-300
2141	Meteorological Support Branch	ATP-310
2141XX	(XX 2-letter region contraction)	ATP-310
2142	FSS Operations/Procedures Branch	ATP-320
2150/2154	Operations Planning Division	ATP-400
2151	Operations Concept Assistant Branch	ATP-410
2152	Operations Integration Branch	ATP-420
2153	Flight Service Multi-Domain Program Branch	ATP-430
2160	Special Operations Division	ATP-200
<u>2200</u>	Resource Management Program	ATX
2210	Program Director and Staff	ATX-1
2211	Executive Staff	ATX-10
2220	Training	ATX-100
2230	Field Support	ATX-200
2240	Resource Management Program	ATX-300
2250	Planning, Information and Analysis	ATX-400
2260	Labor Management Relations	ATX-500
<u>2300</u>	Air Traffic Airspace Management Program	ATA
2310	Program Director and Staff	ATA-1
2320	Aeronautical Information Division	ATA-100
2330	Planning and Analysis Division	ATA-200
2330XX	New York/New Jersey Airspace (XX 2-letter region contraction)	ATA-200
2330HQ	Airspace Redesign Headquarters	
2330ST	Airspace Redesign Sub Airspace Liaison Team	
2330CP	Airspace Redesign Choke Point Initiative	
2330AT	Airspace Redesign Airspace Liaison Team	
2340	Environmental Programs Division	ATA-300
2350	Airspace and Rules Division	ATA-400
<u>2500</u>	Air Traffic Services Field Office (AEU-500)	AAT-31
<u>2600</u>	Air Traffic Tactical Operations Program	ATT
2610	Program Director and Staff	ATT-1
2611	Deputy Program Director	ATT-2
2615	Headquarters Staff	ATT-10
2620	Tactical Operations Division	ATT-100
2630	System Efficiency Division	ATT-200
<u>8000</u>	Airway Facilities Service (Straight-lined)	AAF
8010	Director and Staff	AAF-1
8011	Management Consulting Staff	AAF-10
8020	Management Evaluation Staff	AAF-20
8021	Management Evaluation Staff Natl. Field Office (located in ASW)	AAF-21
8022	Management Evaluation Staff Natl. Field Office (located in ASO)	AAF-22
8030	ATS Information Management Services	AAF-60

12/12/01

COST CENTER CODE	PROGRAM AND ORGANIZATIONS	ROUTING SYMBOL
8800	Operational Support	AOS
8810	Program Director and Staff	AOS-1
8820	National Operational Support Staff	AOS-10
8830	Systems Engineering Support Staff (located at Technical Center)	AOS-30
8850	Natl. Airway Systems Engineering Division (located at Aero. Cntr.)	AOS-200
8860	Natl. En Route Systems Engineering Division (located at Tech. Center)	AOS-300
8880	Natl. Data Communications Sys. Engineering Div. (loc. at Tech. Cntr)	AOS-500
8890	National Field Support Division (located at Technical Center)	AOS-600
88A0	Power Systems Management Division	AOS-100
88B0	Network Engineering Management Division	AOS-700
88C0	Acquisition Management Division	AOS-800
88D0	Business & Strategic Planning Division	AOS-900
8A00	Resources Management	AFZ
8A10	Program Director and Staff	AFZ-1
8A20	Training Division	AFZ-100
8A50	Financial Management Division	AFZ-400
8A60	NAS Logistics Property Management Division	AFZ-500
8A80	Staffing and Compensation Policy Division	AFZ-200
8A90	Employee and Labor Relations Policy Division	AFZ-300
8AA0	Headquarters Administrative Services Division	AFZ-600
8AB0	NAS Planning and Support Division	AFZ-700
8AB1	Technical Graphics and Configuration Management Team	AFZ-710
8AC0	Environmental, Energy and Safety Division	AFZ-800
8D00	Spectrum Policy and Management	ASR
8D10	Program Director and Staff	ASR-1
8D20	Spectrum Assignment and Engineering Division	ASR-100
8D30	Spectrum Planning and International Division	ASR-200
8E00	NAS Operations	AOP
8E10	Program Director and Staff	AOP-1
8E11	NIMS Project Staff	AOP-30
8E20	National Operations Division	AOP-100
8E30	NAS Quality Assurance and Performance Division	AOP-200
8E40	NAS Policy Division	AOP-300
8E80	Atlantic OCC Division	AOP-700
8E90	Mid-States OCC Division	AOP-800
8EA0	Pacific OCC Division	AOP-900
8EB0	In-Service Management Division	AOP-1000
8EC0	Airways Support Facilities Division	AOP-400
8ED0	NAS Security Division	AOP-500
8EE0	Terminal and En Route Division	AOP-600

COST CENTER CODE	PROGRAM AND ORGANIZATIONS	ROUTING SYMBOL
8G00	NAS Implementation Program	ANI
8G10	Program Director and Staff	ANI-1
8G11	Planning & Human Resource Support Team	ANI-3
8G12	Advanced Implementation Technology Platform	ANI-10
8G20	Planning and Integration Platform	ANI-20
8G21	Corporate Development Staff	ANI-8
8G30	Infrastructure Platform	ANI-30
8G40	Terminal Platform	ANI-40
8G50	En Route Platform	ANI-50
8G90	Comm/NAVIDS/Surveillance Platform	ANI-90
8GA0	NAS Implementation Center/Boston (located in ANE)	ANI-100
8GB0	NAS Implementation Center/ New York (located in AEA)	ANI-200
8GC0	NAS Implementation Center/ Atlanta (located in ASO)	ANI-300
8GD0	NAS Implementation Center/ Chicago (located in AGL)	ANI-400
8GE0	NAS Implementation Center/ Kansas City (located in ACE)	ANI-500
8GF0	NAS Implementation Center/ Fort Worth (located in ASW)	ANI-600
8GG0	NAS Implementation Center/ Alaska (located in AAL)	ANI-700
8GH0	NAS Implementation Center/ Seattle (located in ANM)	ANI-800
8GJ0	NAS Implementation Center/ Los Angeles (located in AWP)	ANI-900
8J,K,M,V,P, R,T, W & Y	Aviation System Standards Program (located at Aero. Center) <u>see Appendix 5 for AVN cost center codes</u>	AVN

**APPENDIX 2. BASIC REGIONAL ORGANIZATION
TABLE OF CODES**

COST CENTER CODE	PROGRAM AND ORGANIZATIONS	ROUTING SYMBOL
R000	Office of the Regional Administrator (Reports to ARC)	AXX-1
R010	Office of the Regional Administrator and Staff	AXX-1
R020	Deputy Regional Administrator	AXX-2
R050	Regional Operations Center	AXX-6
R100	Management Systems Division	AXX-60
R300	Logistics Division	AXX-50
R520	Accounting Division	AXX-20
R540	Budget Division	AXX-30
0100	Regional Counsel (Straight-lined to AGC)	AXX-7
0200	Civil Rights Staff (Straight-lined to ACR)	AXX-9
0400	Public Affairs Officer (Straight-lined to APA)	AXX-5
P800	Human Resource Management Division (Straight-lined to AHR)	AXX-10
2000	Air Traffic Division (Straight-lined to AAT)	AXX-500
2010-2014	Division Manager and Staff	
2015-2019	Military Liaison Activities (Field)	
2020-2090	Air Traffic Branches	
2100-2149	ARTC Centers (ARTCC)	
2150-2174	Center Radar Approach Control (CERAP)	
2200-2299	Flight Service Station (FSS)	
2300-2399	Automated Flight Service Station (AFSS)	
2400-2499	Air Traffic--Quality Assurance	
2500-2599	International Flight Service Station (IFSS and IATSC)	
2740-2799	ATC Tower (Non-Approach)	
2800-2849	ATC Tower (Approach)	
2850-2899	ATC Tower (Radar Approach)	
2900-2949	RAPCON or RATCC (without Tower)	
2950-2999	TRACON (without Tower)	
5000	Airports Division (Straight-lined to ARP)	AXX-600

COST CENTER CODE	PROGRAM AND ORGANIZATIONS	ROUTING SYMBOL
8000	Airway Facilities Division (Straight-lined to AAF)	AXX-400

Regional Office (RO) Cost Center Codes Structure:

1st Digit	8 indicating Airway Facilities
2nd Digit	0 indicating RO
3rd Digit	Branch/Staff
4th Digit	Sub-element within Branch/Staff

Sector Management Offices Cost Center Codes Structure

1st Digit	8 indicating Airway Facilities
2nd Digit	SMO indicator
3rd Digit	SSC Alpha - GNAS; Numeric - ARTCC Physical Location
4th Digit	Location A - SMO Headquarters
	B - SSC
	C thru G - Staffs
	I and O (alpha characters are excluded)

B000	Flight Standards Division (Straight-lined to AFS)	AXX-200
B010	Division Manager and Staff	
B011	Information Resource Management (as needed)	

B700	Flight Standards District Offices (FSDO)
B701	FSDO 1
B703	FSDO 2
B705	FSDO 3
etc.	etc.

Flight Standards International Field Offices:

B702	Brussels International Field Office
B704	Frankfurt International Field Office
B706	Gatwick International Field Offices
B708	Singapore International Field Office

The 3rd and 4th digits for FSDOs will be odd numbers only.

The 3rd and 4th digits for IFOs, CMOs, CMUs, and FSFOs will be even numbers only.

B800	Aircraft Certification Directorates--CE, NE, NM, SW (Straight-lined to AIR)	AXX-100
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B300	Aviation Medical Division (Straight-lined to AAM)	AXX-300
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F000	Civil Aviation Security Division (Straight-lined to ACS)	AXX-700
F900	Civil Aviation Security Field Offices	

NOTE: Appraisal, Planning, International Aviation Liaison, and Emergency Operations may be placed at the regional administrator's discretion. Organizations created outside the basic regional organization structure prescribed in Order 1100.5, FAA Organization--Field, are also placed at the regional administrator's discretion.

**APPENDIX 3. MIKE MONRONEY AERONAUTICAL CENTER
TABLE OF CODES**

COST CENTER CODE	PROGRAM AND ORGANIZATIONS	ROUTING SYMBOL
R000	Office of the Center Director (Reports to ARC)	AMC
R010	Director and Staff	AMC-1
R011	Management Engineering Team	AMC-8
R012	NAS Policy, Planning & Analysis	AMC-4
0100	Aeronautical Center Counsel (Straight-lined to AGC)	AMC-7
0200	Civil Rights Staff (Straight-lined to ACR)	AMC-9
0400	Public Affairs Staff (Straight-lined to APA)	AMC-5
F100	Civil Aviation Security Division (Straight-lined to ACS)	AMC-700
P800	Human Resource Management (Straight-lined to AHR)	AMH
R100	Office of Facility Management	AMP
R300	Office of Acquisition	AMQ
R500	Office of Financial and Budget Services	AMZ
R540	AMC Budget Services Team	AMZ-2C
R700	Office of Information Services	AMI
RQ00	FAA Logistics Center	AML
RA00	FAA Academy	AMA
RA10	Direction and Staff	AMA-1
RA1F, RA2F	International Training Services Center Team	AMA-3
RA3F, RA4F		
RA5F, RA6F		
RA8F, RA9F		
RA20	Operational Support Division	AMA-100
RA30	Airports and Logistics Division	AMA-600
RA40	Air Traffic Division	AMA-500
RA50	Airway Facilities Division	AMA-400
RA60	Regulatory Standards & Compliance Division	AMA-200
RA90	Training Support Division	AMA-300
F360	Aviation Security Training Division (Straight-lined to ACS)	AMA-700

**APPENDIX 4. WILLIAM J. HUGHES TECHNICAL CENTER
TABLE OF CODES**

COST CENTER CODE	PROGRAM AND ORGANIZATIONS	ROUTING SYMBOL
G700	Office of the Center Director (Reports to ARA)	ACT
G710	Director and Staff	ACT-1
G712	Deputy Director	ACT-2
G713	Chief of Staff	ACT-3
G714	Appraisal and Planning Staff	ACT-4
0100	Technical Center Counsel (Straight-lined to AGC)	ACT-7
0200	Civil Rights Staff (Straight-lined to ACR)	ACT-9
B300	Medical Field Staff (Straight-lined to AAM)	ACT-5
F000	Civil Aviation Security Staff (Straight-lined to ACS)	ACT-8
P800	Human Resource Management (Straight-lined to AHR)	ACT-10
G730	Financial Management Division	ACT-30
G740	Logistics Division	ACT-50
G750	Information Technology and Services Division	ACT-70
G760	ATC Engineering and Test Division	ACT-200
G770	Communication, Navigation, Surveillance, Engineering and Test Division	ACT-300
G780	Facilities Management Division	ACT-400
G790	Aviation Simulation and Human Factors Division	ACT-500
G7A0	Airport Management and Emergency Operations Division	ACT-600

12/12/01

**APPENDIX 5. AVIATION SYSTEM STANDARDS PROGRAM
TABLE OF CODES**

COST CENTER CODE	PROGRAM AND ORGANIZATIONS	ROUTING SYMBOL
8J01	Director and Staff (Reports to AAF)	AVN-1
8J10	AEU Liaison	(AEU-4)
8K10	ATL Flight Inspection Office	ATL FIO
8K11	ACY Satellite	ACY SAT
8K20	BTL Flight Inspection Office	BTL FIO
8K30	International Flight Inspection Office	IFIO
8K31	HNL Satellite	HNL SAT
8K40	OKC Flight Inspection Office	OKC FIO
8K50	SAC Flight Inspection Office	SAC FIO
8K51	ANC Satellite	ANC SAT
8M01	Resource Management Staff	AVN-20
8M10	Program Support Branch	AVN-21
8M11	Management Services Team	AVN-21A
8M12	Financial Services Team	AVN-21B
8M20	Automation Tech Branch	AVN-22
8M21	IAPA Team	AVN-22A
8V01	Liaison Office	AVN-50
8P01	National Flight Procedures Office	AVN-100
8P10	North East Flight Procedures Development Branch	AVN-110
8P11	BOS Flight Procedure Office	BOS FPO
8P12	NYC Flight Procedures Office	NYC FPO
8P13	ACY Procedures	ACY PROC
8P20	Western Flight Procedures Development Branch	AVN-120
8P21	ANC Flight Procedures	ANC FPO
8P22	LAX Flight Procedures Office	LAX FPO
8P23	SEA Flight Procedures Office	SEA FPO
8P24	SAC Procedures	SAC PROC
8P30	South Central Flight Procedures Development Branch	AVN-130
8P31	FTW Flight Procedures Office	FTW FPO
8P40	North Central Flight Procedures Development Branch	AVN-140
8P41	CHI Flight Procedures Office	CHI FPO
8P42	MKC Flight Procedures Office	MKC FPO
8P43	BTL Procedures	BTL PROC
8P50	South East Flight Procedures Development Branch	AVN-150
8P51	ATL Flight Procedures Office	ATL FPO
8P52	ATL Procedures	ATL PROC
8P60	Technical Support Branch	AVN-160

COST CENTER CODE	PROGRAM AND ORGANIZATIONS	ROUTING SYMBOL
8R01	Flight Inspection Operation Manager and Staff	AVN-200
8R10	Evaluation & Training Branch	AVN-260
8R20	Flight Inspection Central Office	AVN-280
8R30	Policy & Standards Branch	AVN-230
8R40	Flight Inspection Technical Support Branch	AVN-210
8R50	ATL Flight Operations Branch	ATL FOB
8R52	ACY Flight Operations Section	ACY FOS
8R60	BTL Flight Operations Branch	BTL FOB
8R70	International Flight Operations Branch	IFOB
8R72	HNL International Flight Operations Section	HNL IFOS
8R80	OKC Flight Operations Branch	OKC FOB
8R90	SAC Flight Operations Branch	SAC FOB
8R92	ANC Flight Operations Section	ANC FOS
8T01	Flight Inspection Maintenance Division	AVN-300
8T07	Fleet Modernization	AVN-307
8T10	Line Station Branch	AVN-310
8T11	ACY Line Station Maintenance Section	ACY LSMS
8T12	ANC Line Station Maintenance Section	ANC LSMS
8T13	ATL Line Station Maintenance Section	ATL LSMS
8T14	BTL Line Station Maintenance Section	BTL LSMS
8T15	HNL Line Station Maintenance Section	HNL LSMS
8T16	SAC Line Station Maintenance Section	SAC LSMS
8T20	Quality Assurance Branch	AVN-320
8T24	Quality Control Section	AVN-324
8T26	Technical Support Section	AVN-326
8T28	Reliability/Standards Section	AVN-328
8T30	Base Maintenance Branch	AVN-330
8T31	OKC Maintenance Section	AVN-331
8T32	Repair Station Section	AVN-332
8T33	A/C Support Section	AVN-333
8T40	Engineering Branch	AVN-340
8T43	Avionics Engineering Section	AVN-343
8T47	System & Airframe Engineering Section	AVN-347
8W01	National Aeronautical Charting Office (Headquarters)	AVN-500
8W02	Program and Production Management Staff	AVN-502
8W03	Requirements and Technology Staff	AVN-503
8W10	Aeronautical Chart Division	AVN-510
8W11	Aeronautical Information Branch	AVN-511
8W11A	Data Evaluation Section	AVN-511A
8W11B	Airspace Section	AVN-511B
8W11C	Obstacle Evaluation Section	AVN-511C
8W12	Instrument Approach Procedure Branch	AVN-512
8W12A	Eastern Procedure Section	AVN-512A
8W12B	Western Procedure Section	AVN-512B

12/12/01

8W13	Visual Chart Branch	AVN-513
8W13A	Eastern Chart Section	AVN-513A
8W13B	Central Chart Section	AVN-513B
8W13C	Western Chart Section	AVN-513C
8W14	Enroute Navigation Branch	AVN-514
8W14A	Special Compilation Section	AVN-514A
8W14B	Enroute Eastern Section	AVN-514B
8W14C	Enroute Western Section	AVN-514C
8W15	Aeronautical Chart Automation Branch	AVN-515
8W15A	Operations/Systems Section	AVN-515A
8W15B	Applications/Development Section	AVN-515B
8W20	Reproduction Division (Headquarters)	AVN-520
8W21	Production Management Branch	AVN-521
8W22	Photographic Imaging Branch	AVN-522
8W23	Negative Engraving Branch	AVN-523
8W24	Presswork Branch	AVN-524
8W25	Finishing Branch	AVN-525
8W30	Distribution Division	AVN-530
8W31	Inventory Management & Quality Assurance Branch	AVN-531
8W32	Order Services Branch	AVN-532
8W32A	Accounting and Order Processing Section	AVN-532A
8W32B	Agent Services Section	AVN-532B
8W33	Customer Service & Program Support Branch	AVN-533
8W33A	Customer Service Section	AVN-533A
8W33B	Program Support Section	AVN-533B
8Y01	Washington Flight Program Division (HANGAR 6 located in VA)	AVN-600

**APPENDIX 6. WASHINGTON HEADQUARTERS, REGIONS, AND CENTERS
TABLE OF CONTRACTIONS AND CODES**

Washington Headquarters, Regions, and Centers	Contractions	Codes
Alaskan Region	AL	5
Central Region	CE	3
Eastern Region	EA	1
Europe, Africa, and Middle East Office	EU	W
Latin America-Caribbean Office	LC	W
Asia-Pacific Office	PC	W
William J. Hughes Technical Center	CT	T
Great Lakes Region	GL	C
Mike Monroney Aeronautical Center	AC	A
New England Region	NE	E
Northwest Mountain Region	NM	S
Southern Region	SO	7
Southwest Region	SW	2
Washington Headquarters (Office of the Administrator)	WA	W
Western-Pacific Region	WP	4

APPENDIX 7. COST CENTER CODE SERIES TABLE

0000	Office of the Administrator (AOA)	
00XX	AOA & ADA	
0100	AGC**	
0200	ACR**	
0300	ASY	
0400	APA**	
0600	API	
	6100	APO
	6200	AIA
	6300	AEE
	6400	AEU
	6600	APC
	6700	ALC
0700	AGI	
0A00	AIO	
	A100	AIS
0C00	ABA	
	C100	ABU
	C200	AFM
	C300	APF
0P00	AHR**	
	P100	AHP
	P200	AHL
	P300	AHT
	P400	AHM
	P500	AHA
	P800	<i>Regions and Centers Human Resource Division</i>
0R00	ARC	
	RXXX	<i>AMC (Region code A. Exclude straight-lined org. for ARC only.)</i>
	RXXX	<i>Regions (See Appendix 6 for Region codes. Exclude straight-line org. for ARC only.)</i>
0T00	AOZ	
	T100	<i>AOZ (Deputy and Program offices)</i>
9500	Associate Administrator for Airports (ARP) **	
95XX	ARP	
5100	AAS	
5200	APP	
	5000	<i>Regions Airport Divisions</i>
9B00	Associate Administrator for Regulation and Certification (AVR)	
9BXX	AVR	
B000	AFS**	
	B700	<i>Regions Flight Standards Divisions and District Offices (see appendix 2)</i>
B100	AIR**	
	B800	<i>Aircraft Certification Directorates--CE, NE, NM, SW</i>

B200	ARM
B300	AAM** <i>Washington headquarters, Regions Divisions, and Center Staff</i>
B400	AAI

9F00	Associate Administrator for Civil Aviation Security (ACS) **
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9FXX	ACS
<i>F500</i>	<i>CASLOs (report to ACS-30)</i>
F000	ACP
F100	ACO
<i>F400</i>	<i>CASIFOs and CASIFUs</i>
F200	ACI
<i>F000</i>	<i>Regions Security Divisions (see appendix 2)</i>
<i>F900</i>	<i>CASFOs</i>

9G00	Associate Administrator for Research and Acquisitions (ARA)
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9GXX	ARA
<i>9G20</i>	<i>ACM</i>
G000	ASU
G200	AAR
G300	AUA
G400	AND
G500	ASD
G600	ABZ
G700	ACT (<i>Region code T see appendix 4</i>)

9H00	Associate Administrator for Commercial Space Transportation (AST)
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9Z00	Associate Administrator for Air Traffic Services (ATS)
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9ZXX	ATS
Z100	ASC
Z200	ATQ
Z300	ARS
<i>Z330</i>	<i>ARQ</i>
<i>Z340</i>	<i>ARU</i>
<i>Z350</i>	<i>ARN</i>
Z400	ARI
Z500	ATB
2000	AAT**
<i>2100</i>	<i>ATP</i>
<i>2200</i>	<i>ATX</i>
<i>2300</i>	<i>ATA</i>
<i>2500</i>	<i>(AEU-500)</i>
<i>2600</i>	<i>ATT</i>
<i>2XXX</i>	<i>Regions Air Traffic Divisions and Field facilities (see appendix 2)</i>

8000	AAF**	
8800		<i>AOS</i>
8A00		<i>AFZ</i>
8D00		<i>ASR</i>
8E00		<i>AOP</i>
8G00		<i>ANI</i>
8J,K,M,V,P,R,T,W,Y		<i>AVN (see appendix 5)</i>
8XXX		<i>Regions Airway Facilities Divisions and Field facilities (see appendix 2)</i>

**** STRAIGHT-LINED ORGANIZATIONS**