

SUBJ: VICE PRESIDENT OF TECHNICAL OPERATIONS SERVICES CONTINUITY OF OPERATIONS PLAN

- 1. PURPOSE.** This supplement to Air Traffic Organization Order ATO 1910.1 establishes the plan of activities for the Vice President of Technical Operations Services, during a national emergency.
- 2. DISTRIBUTION.** This supplement is distributed to Vice President System Operations Service, all Technical Operations Services Directors, the Emergency Operations Staff, (AEO-200) in Washington, the National Operations Control Center, and the Atlantic/Midstates/Pacific Operational Control Centers.
- 3. CANCELLATION.** Order AF 1910.1A, Director of Airway Facilities' Continuity of Operations Plan, dated 9/5/01, is cancelled.
- 4. EXPLANATION OF CHANGES.** This revision corresponds with the Emergency Operations Staff (AEO-200) headquarters realignment effective date July 11, 2004 and the Air Traffic Organization realignment effective date February 8, 2004. This supplement and its appendices can be accessed through the TechNet portal (<http://technet.faa.gov>) under the [Reference] menu.
- 5. OBJECTIVE.** This supplement provides for continued operations, executive direction, and representation of Technical Operations Services on the Air Traffic Organization Continuity of Operations (COOP) cadre to fulfill Technical Operations Services responsibilities when COOP is declared. This supplement supplies procedural guidance for crisis management of the National Airspace System (NAS) in an emergency situation.
- 6. OPERATIONAL LINE OF SUCCESSION.** The following is the operational line of succession for Vice President of Technical Operations Services:
 - 1st) Vice President of Technical Operations Services
 - 2nd) Director of Safety and Operations Support
 - 3rd) Director of ATC Facilities
 - 4th) Director of Navigation Services
 - 5th) Director of ATC Communication Services
 - 6th) Director of ATC Spectrum Engineering Services
 - 7th) Director of Aviation System Standards
 - 8th) Director, Central Service Area
 - 9th) Director, Eastern Service Area

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10th) Director, Western Service Area

11th) Director of Field Services

7. MISSION. Technical Operations Services must assist the Air Traffic Organization Chief Operating Officer during an emergency by directing, controlling, coordinating, and ensuring the adequacy of the operation, maintenance, and reconstruction of the facilities, equipment, and systems that comprise the NAS. Technical Operations Services must support the Federal Aviation Administration (FAA) liaison team members and Federal agencies by providing information on the status of the NAS to meet the demands of the emergency.

8. DUTY ASSIGNMENT. Appendix 1, Technical Operations Services Emergency Operations Support Staff, current version, identifies personnel having direct responsibility for Technical Operations Services functions during an emergency. The Technical Operations Services Directors and support staff listed below may be deployed to the FAA headquarters alternate operating facility. The deployment of these individuals will be only at the specific direction of the Administrator, or successor.

a) Vice President Technical Operations Services. Serves the Chief Operating Officer /Administrator in an advisory capacity and as a member of the Air Traffic Organization Emergency Staff.

b) Technical Operations Services Directors. Serves as alternates to the Vice President of Technical Operations Services by providing executive direction regarding the emergency operations of their perspective programs.

c) National Operations Control Center. Serves as the conduit to the Vice President of Technical Operations Services for the emergency operations status of the NAS.

d) Altantic//Midstates/Pacific Operational Control Centers. Serves as the alternate to National Operations Control Center in accordance with the Operational Control Center Contingency Plan, as amended. Serves as the conduit to the Technical Operations Services, Service Area Directors for emergency operations status of the NAS within their domain.

e) Technical Operations Services Support Staff. As designed by Vice President of Technical Operations Services or successor, a limited number of staff will be available to support Technical Operations Services at the FAA headquarters alternate operating facility. The total Technical Operations Services emergency staff will be limited by space availability to a maximum of 16 persons, which includes Vice President of Technical Operations Services. The Technical Operations Services Permanent Cadre Members are listed in Appendix 3.

9. NOTIFICATION STRATEGY. Appendix 2, Technical Operations Services Telephone Alert System, is used during an emergency to relay information from Vice President of Technical Operations Services down through the Technical Operations Services chain of command. The National Operations Control Center is used as the conduit to Vice President of Technical Operations Services for the emergency operations status of the NAS. The Altantic/Midstates/Pacific Operations Control Centers will be used as the conduit to the Technical Operations Services, Service Area Directors for the emergency operations status of the NAS within their domains. The individual Directors will maintain a "telephone tree" for the purpose of

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making emergency notification, accounting for employees, and providing direction to all of their employees.

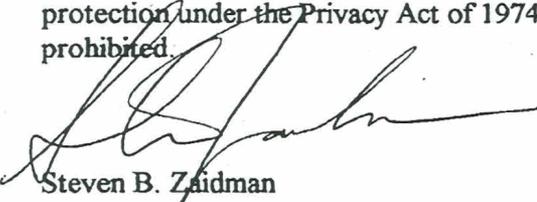
10. NOTIFICATION PROCEDURES. Vice President of Technical Operations Services will be notified by Washington Operations Center Complex (WOCC/AEO-100), when there is a change in the Continuity of Government (COGCON) posture. When this notification is received, Vice President of Technical Operations Services will activate the Technical Operations Services Telephone Alert System shown in Appendix 2. Deployment of personnel to alternate operating facility will occur only at the direction of the Administrator.

11. REGIONAL OPERATIONS. Regional Administrators have primary responsibility for the emergency operations of their regions. Vice President of Technical Operations Services will initiate emergency notification procedures to Technical Operations Services, Service Area Directors, and Atlantic/Midstates/Pacific Operations Control Centers using Appendix 2 via the National Operations Control Center. The Technical Operations Services, Service Area Directors, will coordinate with the regional administrators, Regional Operations Center (ROC), and regional crisis management team, within their service area, and adhere to all guidance and direction provided by them. The Atlantic/Midstates/Pacific Operations Control Centers through the National Operations Control Center will forward the Technical Operations Services emergency operations (i.e., SECON/Readiness levels) status for their domain to the Vice President of Technical Operations Services. The Atlantic/Midstates/Pacific Operations Control Centers through the National Operations Control Center will forward the Technical Operations Services area NAS equipment/services status to the Vice President of Technical Operations Services. Regional Emergency Operation Plans can be viewed using Appendix 4 and are for informational use only.

12. Emergency Coordinator/Field Incident Response/Contingency Officer. The Vice President of Technical Operations Services designates the National Operations Office Manager as the Continuity of Operations Emergency Coordinator, Field Incident Response Lead and Contingency Officer. In addition, each Directorate will have an Emergency Planner point of contact designated by their Director.

13. RECONSTITUTION / RESUMPTION OF BUSINESS. The Manager of Technical Operations Administration is the Technical Operations Services reconstitution point of contact for Air Traffic Organizations reconstitution manager.

14. PRIVACY ACT DISCLOSURE. This order contains information that is subject to protection under the Privacy Act of 1974. Unauthorized disclosure of this information is prohibited.



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