

ORDER

ACE-40 DIRECTIVE

CE 2700.10
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FAA STANDARD CODES HANDBOOK - CENTRAL/GREAT LAKES REGIONS



May 1, 1994

**U.S. DEPARTMENT OF TRANSPORTATION
FEDERAL AVIATION ADMINISTRATION**

Distribution: A-XCE-3, A-XGL-3, FOF-0 (Limited);
ACE-20 (80); AGL-30 (10); A-XAC-2 (All
Regions); AAA-400 (2); AAA-500 (1)

Initiated By: ACE-21

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<u>Program/Budget Activity Code</u>	<u>Cost Center Code</u>	<u>CENTRAL REGION</u>
		HUMAN RESOURCE MANAGEMENT DIVISION
820	1810	Office of the Manager
820	1811	Organizational Effectiveness Staff
820	1812	Recruitment and Special Programs
820	1818	Safety/Occupation Health Staff
820	1820	Position Management and Employment Branch
820	1821	SIDP Program (AT)
820	1822	SIDP Program (AF)
820	1830	Labor and Employee Relations Branch
81C	1840	Employee Development Branch
81S	1841	SIDP Training
81W	1841	Diversity
81R/81W	1842	Flight Standards Training funded by the Employee Development Branch, ACE-17
81R/81W	1843	Aviation Medical Training funded by the Employee Development Branch, ACE-17
81R/81W	1844	Airway Facilities Training Branch funded by the Employee Development Branch, ACE-17
81R/81W	1845	Air Traffic Training funded by the Employee Development Branch, ACE-17
81R/81W	1846	Airports Training funded by the Employee Development Branch, ACE-17
81R/81W	1847	Civil Aviation Security Training funded by the Employee Development Branch, ACE-17
81R/81W	1848	Small Airplane Directorate Training funded by the Employee Development Branch, ACE-17
81R/81W	1849	Staff and Support (ACE-1-50) Training funded by the Employee Development Branch, ACE-17

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SECTION 5
AIR TRAFFIC DIVISION
COST CENTER CODES

<u>Program/Budget Activity Code</u>	<u>Cost Center Code</u>	<u>CENTRAL REGION</u>
		Regional Headquarters:
151	2010	Office of the Manager
151	2020	Resource Management Branch
151	2030	System Requirements Branch
151	2040	System Management Branch
151	2060	Facility Administration Branch
<u>1/</u> ---	2099	FSS Consolidation PCS Moves
151	9998	Armitage Settlement Requirements
		Field Facilities:
		Air Route Traffic Control Center:
110	2110	ZKC - Kansas City Center, Administrative, Olathe, KS

1/ For use only with F&E appropriations.

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<u>Program/Budget Activity Code</u>	<u>Cost Center Code</u>	<u>CENTRAL REGION</u>
130	2301	COU - Columbia, MO AFSS
130	2302	FOD - Fort Dodge, IA AFSS
130	2303	OLU - Columbus, NE AFSS
130	2304	STL - St. Louis, MO AFSS
130	2305	ICT - Wichita, KS AFSS
130	230A	COU - Columbia, MO AFSS (FSDPS Unit - ZKC, Olathe, KS)
153	2590	National Telecommunications Center (NATCOM)
		Airport Traffic Control Towers:
120	2752	MKC - Kansas City (Downtown), MO
120	2753	FOE - Forbes Field, Topeka, KS
120	2754	OMA - Omaha (Eppley Field), NE
120	2755	TOP - Topeka, KS (Contract Tower)
120	2756	OJC - Olathe (Johnson County), KS
120	2759	DBQ - Dubuque, IA
120	2762	SUS - Chesterfield, MO
120	2807	STJ - St. Joseph, MO
120	2808	HUT - Hutchinson, KS
120	2810	GRI - Grand Island, KS
120	2811	COU - Columbia, MO
120	2812	CGI - Cape Girardeau, MO (Contract Tower)
120	2813	JLN - Joplin, MO
120	2831	SLN - Salina, KS
120	2850	CID - Cedar Rapids, IA
120	2851	DSM - Des Moines, IA
120	2852	MCI - Kansas City (International), MO
120	2853	LNK - Lincoln, NE
120	2854	STL - Berkeley, MO
120	2855	SUX - Sioux City, IA
120	2856	ICT - Wichita, KS
120	2857	SGF - Springfield, MO
120	2858	ALO - Waterloo, IA
120	2902	R90 - Bellevue, NE

SECTION 7
FLIGHT STANDARDS DIVISION
COST CENTER CODES

<u>Program/Budget Activity Code</u>	<u>Cost Center Code</u>	<u>CENTRAL REGION</u>
420 <u>1</u> /	4010	Regional Headquarters: Office of the Manager
420 <u>1</u> /	4022	Flight Procedures Branch Supervision and Administration Element
420 <u>1</u> /	4024	Procedures Development Element
442/42A	4025	FAA Aircraft Operations Element
420 <u>1</u> /	4030	Resource and Program Management Branch
420 <u>1</u> /	4040	General Aviation/Air Carrier Branch
420 <u>1</u> /	4080	Aeronautical Quality Assurance Field Office (AQAF), Office of the Manager
420/42G	4084	Aircraft Evaluation Group, Office of the Manager
		Field Facilities:
		Flight Standards District Office:
420 <u>1</u> /	4761	FSDO-61 Des Moines, IA
420 <u>1</u> /	4762	FSDO-62 St. Ann, MO
420 <u>1</u> /	4763	FSDO-63 Kansas City, MO
420 <u>1</u> /	4764	FSDO-64 Wichita, KS
420 <u>1</u> /	4765	FSDO-65 Lincoln, NE

1/ Program Codes: 42A (Accident Prevention); 42I (International), 42N (NASIP); 42G (AEG); 42F (Foreign Repair Station); 42S (Strategic Management); 42T (Training and Automation); and 42H (Handbook) are used for any expenditures related to these programs instead of program code 420.

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SECTION 9
AIRPORTS DIVISION
COST CENTER CODES

<u>Program/Budget Activity Code</u>	<u>Cost Center Code</u>	<u>CENTRAL REGION</u>
750	5010	Office of the Manager
760	5011	Headquarters Positions Field Positions
760	5020	Planning and Programming Branch
760	5021	Headquarters Positions Field Positions
760	5030	Safety and Standards Branch
760	5031	Headquarters Positions Field Positions

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	805Z	F&E Visa Card
220	805G	CAEG
220/211/215	8060	System Maintenance Engineering Branch
220	8061	Electronic Engineering Section
220	8062	Environmental Engineering Section
211	8180	DSM - Des Moines, IA AFS
211	8181	DSM - Des Moines, IA MCC
211	8182	CID - Cedar Rapids, IA AFS
211	8183	CID - Cedar Rapids, IA SFO
211	8184	DBQ - Dubuque, IA SFO
211	8185	FOB - Fort Dodge, IA SFO
211	8186	MCW - Mason City, IA SFU
211	8188	ALO - Waterloo, IA SFO
211	818B	QJO - Arlington, IA (ARSR) SFU
211	818C	SUX - Sioux City, IA SFO
211	818D	DSM - Des Moines, IA NAV/COM SU
211	818E	DSM - Des Moines, Radar SU
211	818F	IRK - Kirksville, MO (ARSR) SFO
211	818G	DSM - Des Moines, IA ESU

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<u>Program/Budget Activity Code</u>	<u>Cost Center Code</u>	<u>CENTRAL REGION</u>
211	8300	ZKC - Olathe, KS (ARTCC) AFS
211	8301	ZKCE - Olathe, KS Environmental Unit
211	8302	ZKCV - Olathe, KS Communicating Unit
211	8303	ZKCF - Olathe, KS Flight Data Processing Unit
211	8304	ZKCR - Olathe, KS Radar Data Processing Unit
211	8305	ZKCS - Olathe, KS Flight Service Data Unit
211	8306	ZKCM - Olathe, KS Maintenance Control Center
211	8307	NKA - National Communications Center (NATCOM)
211	8308	- Olathe, KS Interfacility Data (IFD) Unit
211	830B	ZKC - Olathe, KS Program Sector Office
211	830C	ZKC - Olathe, KS Technical Support Office
211	830Z	ZKC - Child Care Support

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211

8391

SGF - Springfield, MO Tri-Regional
Training Center

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<u>Program/Budget Activity Code</u>	<u>Cost Center Code</u>	<u>REGION</u>
211/213 211	8712 <u>1/</u> 8730	Special Maintenance Parties Operations Technical Field Office
211	8790	Field Maintenance Party, Kansas City, MO

NOTE: 1/ SMP work which is charged to a benefiting cost center should also show program 213. All PC&B (Personnel Compensation & Benefits) is charged to program 211; all other is charged to program 213. See special use program codes Section 11.

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APPENDIX 4. GREAT LAKES REGION COST CENTER, PROGRAM/
BUDGET ACTIVITY CODES, AND STRAIGHT ALLOTMENT
FUND CONTROL/INDICATOR (AFC) CODES

<u>SECTION</u>	<u>TITLE</u>	<u>PAGE</u>
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SECTION 1

Fiscal Program/Budget Activities Codes for the Operations Appropriation
Definitions of the codes are contained in Standard Data Elements and
Codes - Accounting, 1375.6, Chapter 3.

	<u>Code</u>
<u>Operation of Traffic Control System Activity (100)</u>	
Air Route Traffic Control Centers (ARTCC) Subactivity	110
Airport Traffic Control Towers (ATCT) Subactivity	120
Flight Service Station (FSS) Subactivity	130
Air Traffic Field Facility Evaluation	140
Planning, Direction, and Evaluation Element	151
<u>Maintenance and Engineering of Airway Facilities Activities (200)</u>	
Field Maintenance Element	211
Special Maintenance Projects	213
Hazardous Materials Management System Program	215
Engineering Subactivity	220
Planning, Direction, and Evaluation Subactivity	250
<u>Installation and Materiel Services Activity (300)</u>	
Maintenance of Spares and Repair Parts Subactivity	311
Structural and Specialized Tasks Activity	341
Shared Energy Savings Program Element	343
Planning, Direction, and Evaluation Element	351
Procurement and Acquisition	370
<u>Administration of Aviation Standards Program Activity (400)</u>	
Operation and Maintenance Subactivity	420
Accident Prevention	42A
Foreign Station Repair	42F
AEG	42G
Handbook	42H
International	42I
NASIP	42N
Strategic Management	42S
Training and Automation	42T
Flight Program Operations Element	441
Flight Program - Line Maintenance Element	442
Civil Aviation Security Subactivity	460
Drug Interdiction Program Element	464
Federal Security Manager Program (FSM)	467
Aviation Safety Subactivity	470
Aviation Medical Subactivity	480
Airman Medical Certification	481
Airman Medical Examiner System	482

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SECTION 2
STRAIGHTLINING ALLOTMENT FUND CONTROL/
INDICATOR (AFC) CODES

	<u>AFC Indicator Code 1/</u>
REGIONAL ADMINISTRATOR, AGL-1	45-1
ASSISTANT CHIEF COUNSEL, AGL-7	76-0
FLIGHT STANDARDS DIVISION, AGL-200 (Program Code 42x)	4Y-0
FLIGHT STANDARDS DIVISION, AGL-200 (Program Code 44x) (FLIGHT PROGRAMS ONLY - ALL DIVISIONS)	4P-0
AVIATION MEDICAL DIVISION, AGL-300	4N-0
AIRWAY FACILITIES DIVISION, AGL-400 (BOTH OPERATIONS AND F&E)	4C-0
AIR TRAFFIC DIVISION, AGL-500	4K-0
AIRPORTS DIVISION, AGL-600	77-0
CIVIL AVIATION SECURITY DIVISION, AGL-700	79-0
PRIOR YEAR OPERATIONS	80-0
REIMBURSABLE (CURRENT AND PRIOR YEAR) F&E AND OPERATIONS	99-0

- 1/ The specific AFC codes are not required to be coded on documents because they are system generated by DAFIS. These codes appear on the DAFIS accounting reports. They must be used when doing DAFIS inquiries.

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<u>Program/Budget Activity Code</u>	<u>Cost Center Code</u>	
		<u>GREAT LAKES REGION</u>
81C	1840	Employee Development and Organizational Effectiveness Branch
820	1841	Managing Diversity Initiative
820	1842	Flight Standards Training
820	1844	Airway Facilities Training
820	1850	Planning and Data Analysis Staff
820	1860	Position and Pay Administration Branch
820	1870	Employee Benefits Branch
820	1880	Organizational Development Staff
820	1890	Supervisory Identification Development Program (SIDP)

SECTION 5. AIR TRAFFIC DIVISION
COST CENTER CODES

<u>Program/Budget Activity Code</u>	<u>Cost Center Code</u>	<u>GREAT LAKES REGION</u>
151	2010	Office of the Manager
151	2011	Training and Education Office - ZMP, Minneapolis ARTCC
151	2020	Systems Requirements Branch
151	2021	Travel Costs Related to Accidents, Incidents Litigations, and Hearings
151	2030	Resource Management Branch
151	2040	System Management Branch
151	2050	Facility Operations Branch
151	2090	MSPB Activities
151	2091	Mentorship Activities
Air Route Traffic Control Centers:		
110	2100	ZOB Center, Cleveland (Oberlin), OH
110	2120	ZMP Center, Minneapolis (Farmington), MN
110	2130	ZAU Center, Chicago (Aurora), IL
110	2140	ZID Center, Indianapolis, IN
Flight Service Stations:		
130	2215	YNG - Youngstown, OH
130	2242	VIN - Quincy, IL
130	2250	ABR - Aberdeen, SD
130	2251	AXN - Alexandria, MN
130	2259	GFK - Grand Forks, ND
130	2262	HIB - Hibbing, MN
130	2274	PIR - Pierre, SD
130	2275	RAP - Rapid City, SD
130	2276	RWF - Redwood Fall, MN
130	2278	ATY - Watertown, SD
Automated Flight Service Stations/FSDPS Collocated at Center Location:		
130	2310	CLE AFSS, Cleveland, OH
130	231A	FSDPS-FSS, Cleveland, OH (Cleveland ARTCC)
130	2320	DAY AFSS, Dayton, OH
130	2330	HUF AFSS, Terre Haute, IN
130	233A	FSDPS-FSS, Terre Haute, IN (ZID ARTCC)
130	2340	GRB AFSS, Green Bay, WI
1/ ---	2099	FSS Consolidation PCS Moves

1/ Use only with F&E appropriations.

<u>Program/Budget Activity Code</u>	<u>Cost Center Code</u>	<u>GREAT LAKES REGION</u>
AIR TRAFFIC (cont'd)		
Airport Traffic Control Towers (ATCT) (continued)		
120	2780	CGF - Cleveland (Cuyahoga Tower), OH Richmond Heights, OH (CWS)
120	2781	ARR - Aurora (Sugar Grove), IL
120	2782	MDH - Carbondale, IL
120	2783	GFK - Grand Forks, ND
120	2784	RAP - Rapid City, SD
120	2785	BTL - Battle Creek (Springfield), MI
120	2793	MOT - Minot, ND
120	2800	CAK - Akron (North Canton), OH
120	2801	YNG - Youngstown (Vienna), OH
120	2802	CLE - Cleveland (Hopkins), OH
120	2803	CMH - Columbus (Port Col.), OH
120	2804	DAY - Dayton, OH-Vandalia, OH
120	2805	TOL - Swanton, OH
120	2806	ELG - Chicago (Elgin), IL
120	2807	MDW - Chicago (Midway), IL
120	2808	ORD - Chicago (O'Hare) TRACON, IL
120	2808A	ORD - Chicago (O'Hare), IL (furniture and equipment purchases made for contractor at Chicago/O'Hare Tower)
120	2808B	ORD - Chicago (O'Hare), IL Recovery Program costs.
120	2809	DET - Detroit (City), MI
120	2810	DTW - Detroit (Metro.), MI-Romulus, MI
120	2811	FWA - Fort Wayne, IN
120	2812	IND - Indianapolis, IN
120	2813	LAN - Lansing, MI
120	2814	RFD - Rockford, IL
120	2815	SBN - South Bend, IN
120	2816	HUF - Terre Haute, IN
120	2817	FAR - Fargo, ND
120	2818	GRB - Green Bay, WI
120	2819	MKE - Milwaukee (Mitchell), WI
120	2820	MSP - Minneapolis (St. Paul Int'l.), MN
120	2821	RST - Rochester, MN
120	2822	FSD - Sioux Falls, SD
120	2823	MSN - Madison, WI

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SECTION 6. AVIATION MEDICAL DIVISION
COST CENTER CODES

<u>Program/Budget Activity Code</u>	<u>Cost Center Code</u>	<u>GREAT LAKES REGION</u>
480 <u>1/</u>	4310	Office of the Manager
480 <u>1/</u>	4311	Medical Office, Chicago ARTCC
480 <u>1/</u>	4312	Medical Office, Cleveland ARTCC
480 <u>1/</u>	4314	Medical Office, Minneapolis ARTCC
483	4315	Field Medical Exams
484 <u>1/</u>	4320	Aviation Drug Abatement Program

1/ 481 (Airmen Medical Certification), 482 (Airmen Medical Examiner System), 483 (Occupational Health), 484 (Substance Abuse), 485 (Air Medical Education), 486 (Medical Research), 487 (Accident Investigation), 488 (Management and Administration) are used for any expenditure related to these programs instead of the normal program code.

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SECTION 8. AIRPORTS DIVISION
COST CENTER CODES

<u>Program/Budget Activity Code</u>	<u>Cost Center Code</u>	<u>GREAT LAKES REGION</u>
750	5010	Office of the Manager
760	5030	Planning/Programming Branch
760	5050	Safety/Standards Branch
		Chicago Airports District Office (Des Plaines, IL):
750	5100	Office of the Manager
760	5110	State Program Sections
		Detroit Airport District Office (Belleville, MI):
750	5200	Office of the Manager
760	5210	State Program Sections
		Minneapolis Airport District Office (Hennepin County, MN):
750	5400	Office of the Manager
760	5410	State Program Sections
760	5500	Bismarck Airport District Office

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AIRWAY FACILITIES DIVISION (continued)

		Oberlin ARTCC/Cleveland GNAS, Lorain Co., OH;
		Warehouse - Elk Grove Village, Cook Co., IL;
		Staging Areas:
		Kansas City, Jackson Co., Mo;
		Elk Grove Village, Cook Co., IL;
220	8058	Engineering Support Section
220	8059	Chicago Supplemental Airport Program Office
220	8060	Systems Maintenance Engineering Branch
211	8061	System Maintenance Engineering ROCF
250	8080	Telecommunications Management and Operations (TM&O) Branch
211	8081	Telecommunications Management and Operations (TM&O) ROCF

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<u>Program/ Budget Activity Code</u>	<u>Cost Center Code</u>	<u>Office/Sector Title</u>	<u>Post of Duty (Corporate; County Limits)</u>
211	8610	Michigan (MCH) AFS HDQS	Belleville, Van Buren Twp., Wayne Co., MI
211	8611	Lansing (LAN) SFA HDQF2	Clinton Co., MI
211	8612	Detroit (DTW) SFA HDQF2	Wayne, Co., MI
211	8613	Michigan Program Support Unit (HDQSU)	Van Buren Twp., Wayne Co., MI
211	8614	Michigan Tech Support Unit (HDQSU)	Van Buren Twp., Wayne Co., MI
211	8615	Freeland R/D (MBS) SFO HDQF	Saginaw Co., MI
211	8618	Grand Rapids (GRR) SFO HDQF1	Kent Co., MI
211	8619	Traverse City Detached Staff (TVC DIS)	Grand Traverse County, MI
211	861B	Flint (FNT) SFO HDQF	Genessee Co., MI
211	861C	Coopersville (CPV) SFO	Coopersville, MI
211	861D	Muskegon (MKG) SFO HDQF	Muskegon Co., MI
211	861E	Grand Rapids (GRR) Sector Field Area HDQF2	Kent County, Michigan
211	861G	Pellston (PLN) SFO HDQF	Emmet Co., MI
211	861H	Empire (QJA) SFO, HDQF	Lee Lanau Co., MI
211	861J	Lansing (LAN) SFU HDQFU	Clinton Co., MI
211	861K	Michigan (MCH) MCC HDQSU	Belleville, Van Buren Twp., Wayne Co., MI
211	861L	Detroit City (DET) SFO HDQF	Wayne Co., MI
211	861N	Ypsilanti (YIPA) SFO HDQF	Washtenaw Co., MI
211	861P	Jackson Detached Staff (JXN D/S)	Jackson County, MI
211	861Q	Canton (QDT) SFO HQQF1	Canton Twp., Wayne Co., MI
211	861R	Swanton (TOL) SFO HDQF	Lucas Co., MI
211	861T	Detroit (DTW) NAV/COMM Unit HDQFU	Romulus, Wayne Co., MI
211	861U	Detroit (DTWA) RAD/COMM Data Unit HDQFU	Romulus, Wayne Co., MI
211	861V	Detroit (DTWB) Environ. Unit HDQFU	Romulus, Wayne Co., MI
211	861W	Detroit Radar Unit, HDQDS	Northville, Oakland Co., MI
211	861X	Pontiac (PTK) SFO HDQF	Oakland Co., MI

<u>Program/ Budget Activity Code</u>	<u>Cost Center Code</u>	<u>Office/Sector Title</u>	<u>Post of Duty (Corporate; County Limits)</u>
211	8630	Indiana (IND) AFS HDQS	Indianapolis, Marion Co., IN
211	8631	Indianapolis (IND) SFO-2 HDQF2	Indianapolis, Marion Co., IN
211	8632	South Bend (SBN) SFO-2 HDQF2	St. Joseph Co., IN
211	8633	Indiana (IND) PSU HDQSU	Indianapolis, Marion Co., IN
211	8634	Indiana (IND) TSU HDQSU	Indianapolis, Marion Co., IN
211	8635	Indianapolis (IND) NAV/COM Unit HDQFU	Indianapolis, Marion Co., IN
211	8636	Indianapolis (IND) ARSR Unit HDQFU	Indianapolis, Marion Co., IN
211	8637	Indianapolis (IND) ARTS Unit HDQFU	Indianapolis, Marion Co., IN
211	8638	Indianapolis (INDC) ENRTE Unit HDQF	Indianapolis, Marion Co., IN
211	8639	Indianapolis (INDD) Environ SFO HDQF	Indianapolis, Marion Co., IN
211	863B	Indiana (IND) MCC HDQSU	Indianapolis, Marion Co., IN
211	863C	Evansville SFO HDQF	Vanderburgh Co., IN
211	863D	Terre Haute (HUF) SFO HDQF	Terre Haute, Vigo Co., IN
211	863M	Fort Wayne (FWA) SFO HDQF	Fort Wayne, Allen Co., IN
211	863P	Kalamazoo (AZO) SFO HDQF	Kalamazoo, Kalamazoo Co., MI
211	863R	LaGrange (QTZ) SFO HDQF	LaGrange Co., IN
211	863T	South Bend (SBN) Envir. Unit HDQFU	St. Joseph Co., IN
211	863V	South Bend (SBNB) N/R/D/C/ Unit HDQFU	St. Joseph Co., IN

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<u>Program/ Budget Activity Code</u>	<u>Cost Center Code</u>	<u>Office/Sector Title</u>	<u>Post of Duty (Corporate; County Limits)</u>
211	8650	Chicago (CHI) AFS HDQS	Shiller Park, Cook Co., IL
211	8651	Chicago (O'Hare) (ORD) SFO-2 HDQF2	Chicago, Cook Co., IL
211	8652	Chicago Midway (MDW) SFO-2 HDQF2	McCook, Cook Co., IL
211	8653	Chicago (CHI) PSU HDQSU	Shiller Park, Cook Co., IL
211	8654	Chicago (CHI) TSU HDQSU	Shiller Park, Cook Co., IL
211	8655	Chicago (O'Hare) (ORD) ARTS Unit HDAFU	Chicago, Cook Co., IL
211	8656	Chicago (O'Hare) (ORDA) RAD Unit HDQFU	Chicago, Cook Co., IL
211	8657	Chicago (O'Hare) (ORDB) NAV Unit HDQFU	Chicago, Cook Co., IL
211	8658	Chicago (O'Hare) (ORDC) COMM Unit HDQFU	Chicago, Cook Co., IL
211	8659	Chicago (O'Hare) (ORDD) ENV Unit HDQFU	Elk Grove Village, Cook Co., IL
211	865B	Chicago (O'Hare) (ORDE) NAS Unit, HDQFU	Chicago, Cook Co., IL
211	865C	Chicago (O'Hare) (ORDF) MCC Unit HDQSU	Chicago, Cook Co., IL
211	865L	Midway (MDW) NAV/COMM Unit HDQFU	Chicago, Cook Co., IL
211	865M	Midway (MDWA) Envir. Unit HDQFU	Chicago, Cook Co., IL
211	865N	Elwood (JOL) SFO I HDQF 1	Elwood, Will Co., IL
211	865R	West Chicago (DPA) SFO HDQF	DuPage Co., IL
* 211	865T	MCC Unit (CHI) AFSU	Schiller Park, Cook Co., IL

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211	8670	Minnesota (MIN) AFS HDQS	Minneapolis, Hennepin Co., MN
211	8671	Minneapolis (MSPA) SFO-2 HDQF2	Minneapolis, Hennepin Co., MN
211	8672	Minneapolis PSU HDQF2	Minneapolis, Hennepin Co., MN
211	8673	Minnesota PSU HDQSU	Minneapolis, Hennepin Co., MN
211	8674	Minnesota TSU HDQSU	Minneapolis, Hennepin Co., MN
211	8675	Minnesota MCC HDQSU	Minneapolis, Hennepin Co., MN
211	8676	Minneapolis (MSP) NAV/ COMM/Data Unit HDQFU	Minneapolis, Hennepin Co., MN
211	8677	Minneapolis (MSP) RAD/ ARTS/COMM Unit HDQFU	Minneapolis, Hennepin Co., MN
211	8678	Minneapolis (MSP) Envir. Unit HDQFU	Minneapolis, Hennepin Co., MN
211	8679	St. Paul (STP) SFO HDQF	Ramsey Co., MN
211	867C	Princeton (PNM) SFO1	Princeton Millelacs Co., MN *
211	867L	Nashwauk (QJD) SFO HDQF	Itasca Co., MN
211	867P	Duluth (DLHA) SFO HDQF	Duluth, St. Louis Co., MN
211	867Q	Hibbing (HIB) SFO HDQF	St. Louis Co., MN
211	867T	Rochester (RST) SFO HDQF	Olmstead Co., MN
211	867U	Apple Valley (QJE) SFO HDQF	Dakota Co., MN

APPENDIX 5. LISTING OF DOCUMENT TYPES
BY AREA OF RESPONSIBILITY

Travel and Transportation Section: ACE-25B, (8-816-426-5718)

- 11 - Trip Travel Orders - Temporary Duty
- 12 - Trip Travel Orders - Permanent Change of Station
- 13 - LOA (Limited Open Authorization) Travel Vouchers or Continuous Advances
- 14 - Government Transportation Request (Individually Assigned)
- 15 - Government Bills of Lading
- 16 - Diners Club Centralized Air Fare Bill
- 17 - Centralized Training Travel
- 18 - Relocation Services Contract
- 61 - Imprest Fund Replenishment Voucher

Contracts and Payables Section: ACE-25A, (8-816-426-5517)

- 20 - Procurement Request - Cross-Region
- 21 - Procurement Requests
- 22 - SF-44
- 23 - Purchase Order
- 24 - Contracts - Installation
- 25 - Contracts - Progress Payment Type
- 26 - Grants
- 33 - Miscellaneous - Non-Federal, Witness Fees, Flight Inspection,
Commercial Vehicle Rentals, Out-of-Agency Training, Medical
- 34 - GSA Job Orders
- 35 - Fedstrip/Milstrip
- 36 - GSA Stores
- 37 - Printing & Binding
- 38 - Blanket Purchase Orders/Blanket Purchase Agreements
- 39 - SIBAC/OPAC

Recurring Charge Type

- 40 - Fixed Leases
- 41 - Fixed Rental Contracts
- 42 - Fixed Janitorial Contracts
- 43 - Other Fixed Contracts
- 44 - Utility - Electric
- 45 - Utility - Telephone
- 46 - Utility - Water
- 47 - Gas & Oil Contracts
- 48 - SIBAC (Simplified Intragovernmental Billing and Collection)
- Recurring Motor Pool
- 49 - Utility - Natural Gas & Heating Oil

APPENDIX 6. KEY TO FIELDS ON THE MONTHLY COST CENTER DETAILED
 TRANSACTION LISTING; RIS NUMBER: 13-3F/13-3H AND
 THE OPEN DOCUMENT LISTING RIS NUMBER: I-H

Listed below are brief descriptions of the most common documents processed through the Accounting System.

TRAVEL DOCUMENTS

<u>DOCUMENT ID</u>		<u>PROBABLE OBLIG.</u>	<u>VENDOR/</u>	<u>DOCUMENT</u>	<u>SSN</u>	<u>DOCUMENT</u>
<u>DOC</u>	<u>TYPE</u>	<u>FY</u>	<u>DOC NUMBER</u>	<u>SUFFIX</u>	<u>DOCUMENT</u>	<u>REFERENCE</u>
11	9X		XXXXXXXXXX	001	Trip Travel Order	SSN of Employee Last Name
FY of Money			Travel Order Number First Letter of Last Name			
12	9X		XXXXXXXXXX	XXX *See Table Below	PCS Travel Order	SSN of Employee Last Name
			PCS Order Number w/o the "H"			
			<u>*Suffix</u>	<u>Description</u>		
			001	Advance Househunting		
			002	Temporary Quarters		
			003	Real Estate Sale		
			004	En-route Travel		
			005	Shipment (Commutated Rate)		
			006	Storage (Commutated Rate)		
			007	Miscellaneous		
			008	WTA/RITA (Withholding Tax Allowance)		
			009	Real Estate Purchase		
			701	FICA/Medicare Deducted From AHH		
			702	FICA/Medicare Deducted From T/Q		
			703	FICA/Medicare Deducted From R/E Sale		
			707	FICA/Medicare Deducted From Miscellaneous		
			708	FICA/Medicare Deducted From RITA (Relocation Income Tax Allowance)		
			709	FICA/Medicare Deducted From R/E Purchase		
13	9X		XXXXXXXXXX	XXX Julian Date Paid	LOA Travel Voucher	SSN of Employee Last Name
			SSN of Employee			
13	9X		XXXXXXXXXX	001	LOA Estimate	
			Travel Order Number			

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SECTION 10. SPECIAL USE PROGRAM CODES

<u>Program/Budget Activity Code</u>	<u>Cost Center Code</u>	<u>GREAT LAKES REGION</u>
441	"User Organization"	COST OF RENTAL AND LEASE OF AIRCRAFT AND RENTAL OF AIRCRAFT SIMULATOR PROGRAM CODES USED WITH OBJECT CLASS CODES 2528, 2506, OR 256D
510/520	"User Organization"	LEASED TELECOMMUNICATIONS PROGRAM CODES USED WITH OBJECT CLASS CODES 2333, 233N, 233J, 2337, 2335, 2537, 2542, 2684, 3168
81R/81W	"User Organization"	REGIONALLY FUNDED CENTRALIZED TRAINING PROGRAM CODES USED WITH OBJECT CLASS CODES 2130, 2132, 2133, 2134, 2135, 2136 2137, 2559, 256B, 256D, 256E, 256F, 256G, 256H, 2686

TRAVEL DOCUMENTS

<u>DOCUMENT ID</u>		<u>PROBABLE OBLIG.</u>	<u>VENDOR/</u>	<u>DOCUMENT</u>	<u>REFERENCE</u>
<u>DOC TYPE</u>	<u>FY</u>	<u>DOC NUMBER</u>	<u>SUFFIX</u>	<u>DOCUMENT</u>	<u>REFERENCE</u>
23	9X	<u>XXPXXXXX</u>	001	Purchase Order	Vendor Number of Seller
		 Purchase Order Number Acquisition Type Code* FY P.O. Issued Region Code	Example:	DTFA09-93-P-12345 =	239333P12345
24	9X	<u>XXCXXXXX</u>	001	Service Contract Task Orders Con- tract or Signed Authorization From Logistics	Vendor Number of Con- tractor
		 Contract Number Acquisition Type Code* FY Contract Issued Region Code	Example:	DTFA14-93-C-12345 =	249C33C12345
25	9X	<u>XXCXXXXX</u>	001	Construction Contract	Vendor Number of Con- tractor
		 Contract Number Acquisition Type Code* FY Contract Issued Region			
28	9X	<u>XXAXXXXX</u>	001	Interagency Support Agree- ments	Vendor Number of Agency
		 Agency Number Acquisition Type Code* Fiscal Year Region			
*Type of Acquisition Alpha Code:					
A = Blanket Agreements					
C = Contracts					
F = Delivery Orders					
L = Leases					
P = Purchase Orders					
U = Utilities					
32	9X	<u>XXXXXXXXXX</u>	001	Gasoline Credit Card Invoice From Gas Co.	Vendor Number of Gas Co.
		 Four Letter Company Name Cost Center Region			

TRAVEL DOCUMENTS

<u>DOCUMENT ID</u>			<u>SUFFIX</u>	<u>PROBABLE OBLIG. DOCUMENT</u>	<u>VENDOR/SSN</u>	<u>DOCUMENT REFERENCE</u>
<u>DOC TYPE</u>	<u>FY</u>	<u>DOC NUMBER</u>				
(Central Region Only)						
35	9X	XXXXXXXXXX	001	Multi-Use Standard Requisitioning/ Issue System Document	None	None
		Serial Number Julian Date	Line Item Numbers			
(Great Lakes Region Only)						
35	9X	XXXXXXXXXX	001	Same as Central	None	None
		Serial/PO Number Always I Fiscal Year Region				
36	9X	XXXXXXXXXX	001	Customer Supply Center Ticket	None	None
		Last 4 Digits of Ticket Number Last 4 Digits of BOAC Number (BOAC Number & Ticket Number separated by an "X".)				
37	9X	PRINTING		For Central Region Printing	None	ACE-40 Memo
37	9X	CXPXXXXXX	001	Purchase Order For Printing or Binding in Great Lakes Region	Vendor Number of Seller	Vendor Name
		Contract Number Acquisition Type Code FY PO Issued Great Lakes Region				
38	9X	XXAXXXXXXX	001	Invoice for Order Placed Against Blanket Purchase Order	Vendor Number of Seller	Vendor Name
		Contract Number Acquisition Type Code FY Order Issued Region				

OTHER DOCUMENTS (Cont'd)

<u>Prefix</u>	<u>Coded</u>	<u>Last 4 Digits of Contract Number (Cont'd)</u>
C5ca	50	XXXX
C3ca	60	XXXX
GS	70	XXXX
Clca	61	XXXX

Examples: Contract Number FACE 4965 = 104965
 Contract Number FAGL 2450 = CO2450

TRAVEL DOCUMENTS

<u>DOCUMENT ID</u>		<u>DOC NUMBER</u>	<u>SUFFIX</u>	<u>PROBABLE OBLIG. DOCUMENT</u>	<u>VENDOR/SSN</u>	<u>DOCUMENT REFERENCE</u>
<u>DOC TYPE</u>	<u>FY</u>					
45	9X	XXXXXXXX 7-Digit Phone Number	0XX Month of Fiscal Year	Utility - Telephone	Vendor Number of Tele- phone Co.	Name of Telephone Co.
46	9X	XXUXXXXX Contract Number Acquisition Type Code FY Region	0XX Month of Fiscal Year	Utilities - Water	Vendor Number Utility Co.	Name of Utility
48	9X	XXXXXXMV MVC For Cars MVT For Trucks 5-Digit Cost Center	XXX Month of Fiscal Year	GSA Motor Pool Billing	4000000	GSAXMOTOR Pool
48	9X	XXXXXXX 6-Digit Billing Office Address Code (BOAC)	XXX Month of Fiscal Year	GSA Telephone Billing	4000000	GSAXTELE
49	9X	XXUXXXXX Contract Number Acquisition Type Code FY Region	001 Month of Fiscal Year	Utilities - Gas	Vendor Number of Utility Co.	Name of Utility Co.

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OTHER DOCUMENTS

<u>DOCUMENT ID</u>		<u>DOC NUMBER</u>	<u>SUFFIX</u>	<u>PROBABLE OBLIG. DOCUMENT</u>	<u>VENDOR/SSN</u>	<u>DOCUMENT REFERENCE</u>
<u>DOC TYPE</u>	<u>FY</u>					
81	9X	<u>XXFXXXXXX</u>	340	F&E Labor Distribution	None	None
FY of Money		Sequential Number System Generated Constant Month of FY				
87	9X	<u>XXXXXX</u>	000	Discount Lost	Vendor Number	Original Document Number
		Generated by System				
89	9X	<u>XXXXXX</u>	000	Interest Penalty	Vendor Number	Original Document Number
		Generated by System				
90	9X	<u>XXXXXXXXXX</u>		F&E Adjustments	None	None
		By Accounting				

*Payroll is paid the second Tuesday after end of Pay Period.

**APPENDIX 1. OBJECT CLASSIFICATION CODES AND DESCRIPTIONS
FAA TO DOT**

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SECTION 3

APPENDIX 1

FAA	NAME	DOT	NAME
	LAND AND STRUCTURES		LAND AND STRUCTURES
3200	LAND & STRUCTURES	3200	OH DIST - LAND & STRUCTURES
3201	LAND & STRUCTURES - ADMIN	3201	BUILDINGS
3202	LAND & STRUCTURES - TECH	3211	BUILDINGS
3297	LOST DISCOUNTS	3297	LOST DISCOUNTS - LAND & STRUCTURES
3298	LOST DISCOUNTS	3298	DISCOUNTS NOT COST EFFECTIVE - LAND & STRUCTURES
3299	INTEREST PENALTIES	3299	LATE INTEREST PENALTY - LAND & STRUCTURES
	INVESTMENTS AND LOANS		INVESTMENTS AND LOANS
3300	INVESTMENTS & SECURITIES	3331	INVESTMENTS
3301	AIRCRAFT LOAN GUARANTEE DEFAULTS	3322	AIRCRAFT LOAN GUARNTEE DEFAULTS
	GRANTS		GRANTS
4100	GRANTS, SUBSIDIES & CONT.	4100	GRANTS
4104	RESEARCH (NOTE: NEW NEED FOR FAA)	4104	RESEARCH
	INSURANCE		INSURANCE
4200	INSURANCE CLAIMS & INDEMNITIES	4201	COMPENSATION INJURY/DEATH
		4202	PROPERTY DAMAGE CLAIMS
		4203	INSURANCE CLAIMS
		4204	OTHER PAYMENTS
	INTEREST & DIVIDENDS		INTEREST & DIVIDENDS
4301	INTEREST EXPENSE	4311	INTEREST EXPENSE
4302	INTEREST EXPENSE - TREASURY	4313	INTEREST EXPENSE - TREASURY
9000	F&E PROJECT AUTH		F&E PROJECT AUTH
	UNVOUCHERED		UNVOUCHERED
9101	UNVOUCHERED	9101	UNVOUCHERED

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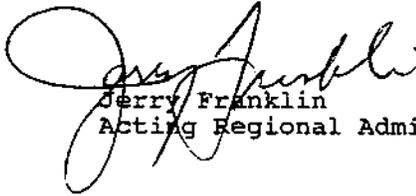
FOREWORD

This order is the primary source for all accounting codes used on documents submitted to the Central Region Accounting Division.

It prescribes policies and procedures for classifying, documenting, and accounting for financial transactions.

This order is applicable to all personnel who issue documents involving the expenditure and obligation of funds.

The coding on accounting documents is the basis for accumulating costs and making decisions; therefore, it is critical that all processed documentation be coded correctly.


Jerry Franklin
Acting Regional Administrator

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CHAPTER 1. INTRODUCTION

1. PURPOSE. This handbook prescribes standard accounting classification structures and codes for use in FAA data systems.
 2. DISTRIBUTION. This Order is distributed to the section level in the Central and Great Lakes Regions and to all field facilities.
 3. CANCELLATION. This handbook cancels CE/GL 1370.3D and all its appendices.
 4. ADDITIONS TO THE HANDBOOK. New codes may be added to this handbook. Requests for such additions should be made to the Accounting Division.
 5. GENERAL REQUIREMENTS. Federal statutes and directives of both FAA and regulatory agencies require that financial data shown in accounting records be complete and accurately classified. This information is used for management review and control.
 6. ACTION.
 - a. Document Codes. Any person having authority to prepare or approve documents affecting the financial records is responsible for inserting correct and complete codes on all such documents. Failure to exercise this responsibility may result in a violation of regulations or law.
 - b. Document Distribution. All documents affecting financial records MUST be completed and processed PROMPTLY. These documents will include Fund Obligation, Receipt for Goods or Services, Travel Vouchers, and Receipt for Washington or Aeronautical Center Contract Deliveries (Direct Shipments). Forward all documents direct to ACE-25.
 7. EXPLANATION OF MAJOR CHANGES. Implementation of the Department of Transportation subobject classes.
- 8-199. RESERVED.

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c. No-Year Accounts.

<u>APPROPRIATION SYMBOL</u>	<u>APPROPRIATION CODE</u>	<u>APPROPRIATION TITLE</u>
69X8106	084	Grants-in-Aid for Airports, AATF (Airport Improvement Program)
	093	Surface Transportation Assistance Act of 1983
	098	Consolidated Grants-in-Aid Funds from prior years *

201.-209. RESERVED.

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c. All Other Appropriations.

<u>Limitation</u>	<u>Description</u>
0	All Other Expenditures
8	FAA Reimbursable Programs for which the Beneficiary is an International Entity
9	All Other Reimbursable Programs other than International Entity

212.-229. RESERVED.

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CHAPTER 3. ORGANIZATION, FISCAL PROGRAM/BUDGET ACTIVITY CODE

SECTION 1. REGION AND HEADQUARTERS IDENTIFICATION CODE

300. GENERAL. This is a standard code to identify the regions, Washington headquarters, the Technical Center, and Mike Monroney Aeronautical Center. It is a one-position alpha/numeric code.

301. CODE STRUCTURE. The following codes identify each region, center, and national headquarters.

<u>Regions and Headquarters</u>	<u>Contractions</u>	<u>Code</u>
Washington Headquarters	WA	W
Aeronautical Center	AC	A
The Technical Center	TC	T
New England Region	NE	E
Great Lakes Region	GL	C
Northwest Mountain Region	NM	S
Eastern Region	EA	1
Southwest Region	SW	2
Central Region	CE	3
Western-Pacific Region	WP	4
Alaskan Region	AL	5
Southern Region	SO	7

302.-309. RESERVED.

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(i) Personnel compensation and benefit charges? (Y/N)

(2) Requests for code changes to reflect redesignation of existing organizational elements:

(a) Provide the same information as paragraph 313(1), showing old to new.

(b) Instructions for disposition of costs accumulated under the old code.

b. Cost center code changes will be published monthly in a memo to impacted offices. Offices with field facilities should disseminate the changes. Requests for changes should be received by ACE-20 at least 30 days before the effective date to allow for proper coordination and timely distribution.

c. Transfer of personnel. Requirements for transfer of personnel between cost centers varies as follows:

When new organizational elements are established or existing organization structures are changed, this result in the need to transfer employees between cost centers. These changes should be coordinated with Accounting Division, Budget Office, and Human Resource Management Division for each particular type of change.

314.-319. RESERVED.

CHAPTER 4. CODE CONSTRUCTION AND EXAMPLESSECTION 1. OPERATIONS APPROPRIATION CODE
CONSTRUCTION, ILLUSTRATION, AND EXAMPLES

400. RESPONSIBILITY FOR ACCOUNTING CLASSIFICATION. The originator of any document submitted to the Accounting Division is responsible for determining the complete accounting classification code from this handbook and entering the entire code on each document. Documents to be paid with funds from another region, center, or Washington headquarters should be clearly identified by the code identifying that funding activity as shown in paragraph 301. This code should precede the accounting classification on the accounting documents. If the coding is not present or complete, then processing the document will be delayed due to the document being referred to the originator.

401. CODE CONSTRUCTION AND ILLUSTRATION.

X XXX X XXXX XXX XXXX

X Region/Center funding--e.g., 3-Central Region; C-Great Lakes Region; W-Headquarters. Reference chapter 3, section 1.

XXX First digit will reflect current fiscal year; last 2 digits remain the same (FY 1994-401). Reference chapter 2, section 1.

X Limitation .0--All other expenditures.
 Limitation .8 and .9--Reimbursable Program. Reference chapter 2, section 2.

XXXX All cost center codes are listed in appendix 3 (Central Region) and appendix 4 (Great Lakes Region).

XXX All program element codes are listed in appendices 3 and 4.

XXXX Object codes and definitions are listed in appendix 1.

402. Examples.

a. Specific codes assigned to a program office for daily operational use.

(1) Purchase of Equipment

3/401/0/8180/211/3120

Region/Center	3:	Central Region
Appropriation	401:	Operations (FY 1994)
Limitation	0:	Direct Program
Cost Center	8180:	Des Moines, Iowa, AFS
Sub-Activity	211:	Field Airway Facility Sectors
Object Class	3120:	Purchase of Operating and Terminal Equipment

(2) Planning, Supervision, and Inspection Travel

C/401/0/2010/151/2109

Region Center	C:	Great Lakes
Appropriation	401:	Operations (FY 1994)
Limitation	0:	Direct Program
Cost Center	2010:	Office of the Manager
Sub-Activity	151:	Planning, Direction, and Evaluation Element
Object Class	2109:	Other Travel

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SECTION 1. OPERATIONS APPROPRIATION CODE
CONSTRUCTION, ILLUSTRATION, AND EXAMPLES

Sub-Activity 441: Flight Program
Object Class 2528: Hire of Aircraft

(4) Controller Physical Examinations

C/401/0/0729/480/2592

Region/Center C: Great Lakes Region
Appropriation 401: Operations (FY 1994)
Limitation 0: Direct Program
Cost Center 0729: Aviation Medical Division
 Occupational Health, Controller
 Medical Examinations (Employees
 involved in this program should
 this cost center regardless
 center to which the
 assigned).

use
of cost
employee is

Sub-Activity 480: Occupational Health, Controller,
 Medical Expenses
Object Class 2578: Physical Examinations

(5) Special Maintenance Projects

3/401/0/Various/213/2596 SMP B17

Region/Center 3: Central Region
Appropriation 401: Operations (FY 1994)
Limitation 0: Direct Program
Cost Center Various: Airway Facilities Special
 Maintenance Program
Sub-Activity 213: Special Maintenance Projects
Object Class 2596: Contractual Service for SMP ONLY

SMP: Special Maintenance Project

403-409. Reserved.

SECTION 2. FACILITIES & EQUIPMENT (F&E)

XXXXXXXX F&E Job Order Number. This is an 8-digit number.

CAF Number. The first 3 digits of the job order number. CAF stands for cost asset function.

Job Number. A 5-digit number that indicates the funding source.

XXXXX Reimbursable Agreement Project Number.

412. EXAMPLES.

a. Purchase of Equipment.

3/482/0/8330/400/44005149/3120

Region	3:	Central
Appropriation	482:	Multi-year
Limitation Code	0:	Direct Program
Cost Center	8330:	AFS, St. Louis, Missouri
Sub-Activity	400:	F&E Program Automatically Generated by DAFIS
Job Order System Code	44005149:	Establishment Project at Springfield, Missouri

b. Travel Vouchers (PCB&T)

1. X/582P.O/XXXX/810/XXXXXXXX/21XX (to record against a specific project).

582P--The current PCB&T appropriation must be used for all F&E travel.

810--Activity code must be used for all F&E travel.

2. X/582P.O/XXXX/810/11111111/21XX (to charge travel to overhead).

11111111--The overhead JON must always be to distribute charges.

c. Reimbursable Project

X/482R/8 or 9/REIMB 3/XXXXXXXX/XXXX/AGREEMENT #

413-499. RESERVED.

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The 14 digits for a fully approved project are developed as follows:

93 2 3 31 0120 08 94--Full Number
93--Year (1993) of preapplication
2--Number of preapplications (second received in 1993)
3--Current program (AIP) code
31--State code
0120--Airport or sponsor code
08--Project number (eighth project approved under AIP)
94--Fiscal year (1994) in which project was granted
(obligated)

Year of Preapplication. The fiscal year in which the preapplication is received by FAA.

Number of Preapplication. Consecutive numbering of preapplication(s) received in any one fiscal year for the same airport or planning sponsor.

Program Code. Use a 3 for AIP. Other numbers in old project files relate to programs that existed before the AIP was authorized beginning in FY 1982.

State Code. A two-digit state or outlying area code (from paragraph 501) and a two zero (00) code for Metropolitan System Plans and Regional System Plans if the study areas involves more than one state.

Airport or Sponsor Code. A four-digit NPIAS number (from NPIAS) for airport projects and an alphanumeric code for planning agencies (from regional files). The numeric state code plus two zeros for state sponsored projects encompassing work performed at several airports within a state. Use code: SBGP, for states participating in the State Block Grant Program.

Project Number. Two-digit consecutive numbering (regardless of year) of project grants at a specific airport or for block grants within a state during the entire life of a specific program authorization. Renumber deferred allocations if necessary to keep grants numbered consecutively. Alphanumeric designators apply to special noise and planning projects and Letter of Intent projects as follows:

N1 through N9 (then NA through NZ, if necessary) for noise projects (usually soundproofing) granted to units of local government (other than airport sponsors).

SECTION 2. F&E JOB ORDER SYSTEM CODES

510. GENERAL. The F&E Cost Accounting System classifies and identifies costs through an eight-digit coding system consisting of two segments. The first segment, the Cost Code, is a three-digit code identifying cost class, asset classification, and function. The second segment, the five-digit Job Order Number, identifies fiscal year, project job number, the specific facility system, and the correct appropriation.

511. COST CODE STRUCTURE.

a. First digit identifies cost class. Each cost class includes related expenses:

<u>Code</u>	<u>Cost Class</u>
0	Reserved
1	Civil Engineering
2	Electronic Engineering
3	Construction
4	Installation
5	Flight Inspection

b. Second digit identifies the asset account to which the specific work performed under any cost class applies. This identification includes both capital and expense classifications. Each code classifies types of assets and all costs related to it.

<u>Code</u>	<u>Asset Classification</u>
0	Reserved
1	Land
2	Buildings (Including Building Equipment)
3	Other Structures and Systems
4	Facility Equipment
5	Administrative Equipment
6	Development Equipment
7	Other Equipment
8	Leasehold Improvements
9	Technical Support Services Contract

c. Third digit. This code may be used to identify cost for special purposes. Codes 1 through 9 may be assigned as needed by the Program and Planning Branch, Airway Facilities Division. If no code has been assigned, then the code is zero.

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- (3) Operations and maintenance cost of agency vehicles used in the F&E program.
- (4) Rental of GSA and commercial vehicles used in the F&E program.
- (5) Small tools which will not be left at the facility and which are not item accountable in the In-Use Personal Property System.
- (6) Purchases of prefabrication shop bench stocks.
- (7) Custodial supplies and first year maintenance spare parts.
- (8) As-built drawings for completed projects.
- (9) Travel costs for performance travel other than training or change of station.
- (10) Storage and transportation of materiel which is residue from completed F&E projects. The original active project job order number should not be used after physical completion of the project.

b. Transfer Charges. Labor and travel cost to be transferred to other regions or appropriations. The "TRANSFER CHARGES TO" block of the LDR must be coded when job order codes 00049811 and 00049821 are used.

(1) Job Order Code 02949811--F&E personnel performing operations work, other than SMP.

(2) Job Order Code 00049821--F&E personnel performing work for another region.

c. Error Charges. F&E charges are invalid job order numbers will be charged to job order number 00049995 and corrected in the following month.

514.-519. RESERVED.

SECTION 4. OTHER SPECIAL CODING

560. GENERAL. Occasionally personnel under one program will perform work and initiate obligation documents which would normally be the responsibility of and chargeable to another program. The following procedures must be observed if the proper program is to be charged.

561. LABOR. Operating divisions will report as follows for employees detailed to perform work funded by another program or appropriation. These reports are required for budget staffing adjustments and fund transfers.

a. Operations personnel performing F&E-type work:

- (1) SF-50 processed to reflect a change in duties:

The employee will submit a Labor Distribution Report (LDR) in the same manner as any other F&E employee. The Operating Division will provide its Budget division with sufficient information to adjust budget controls.

b. F&E employees performing Operations-type work:

- (1) SF-50 processed to reflect a change in duties:

An LDR will not be prepared. The Operating Division will provide its Budget Division with sufficient information to adjust budget controls.

- (2) No SF-50 process to reflect a change in duties:

The employee will report such time on the F&E Labor Distribution Report.

c. Operations personnel performing work for another operating program:

- (1) SF-50 processed to reflect a change in duties:

Same as b(1), above.

- (2) No SF-50 processed to reflect a change in duties:

Same as b(2), above.

562. SPECIALIZED COST AND PROPERTY SYSTEMS. Refer to the applicable directives for these systems for specialized coding.

SECTION 5. REIMBURSEMENT FOR FACILITY RESTORATION

570. GENERAL. Damage to an FAA facility by others that results in an expenditure of time and/or money usually requires reimbursement to FAA. To assure documentation of all costs associated with the restoration, a special project identification will be established for each project.

571. F&E FUNDED RESTORATION COSTS. An F&E direct program job order number will be assigned by the Airway Facilities Division. All costs will be reported in the same manner as for any other F&E project.

The Airway Facilities Division will also provide the Accounting Division, Financial and Cost Accounting Branch, ACE-23, with all relevant billing instructions (assigned job order number, copies of agreements, when to make final billing, etc.).

NOTE: All agreements relating to billings must be approved in the same manner as any other reimbursable agreement.

572. OPERATIONS FUNDED RESTORATION COSTS.

a. Airway Facilities Division, Program and Planning Branch.

- (1) Assign a restoration project number as follows:

Region--R--Sequence No.

Notify the sector manager, Logistics Division, Assistant Chief Counsel, ACE-23, and any other interested party of the number assigned.

- (2) Provide ACE-23 with all relevant billing instruction (see paragraph 571).

(3) Provide assistance to the Managers of Airway Facilities Sectors (MAFS) in the collection of documents originated in the Regional Office that are required by the MAFS, i.e., travel data for Regional Office personnel, purchase orders originated by R.O. personnel.

b. Sector Manager.

(1) General. The Sector Manager is responsible for accumulating the following restoration cost data, assigning the Restoration Project Number to each document, and sending all data to the Operations Program Section of the Program and Planning Branch for review and forwarding to ACE-23 to support reimbursable billings.

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573. ASSISTANT CHIEF COUNSEL. The Assistant Chief Counsel, ACE/AGL-7, will provide ACE-23 with copies of all settlement documents related to each restoration project.

574. BILLINGS.

a. The Accounting Division will prepare billings based on instruction received from the Airway Facilities Division, Program and Planning Branch, and/or the Assistant Chief Counsel. Receipts will be deposited as General Fund Receipts. Such deposits are not available for use by FAA.

b. The Accounting Division will maintain a project folder for each restoration project. The folder will contain supporting documents for each billing. Copies of these documents will be supplied to interested parties on request.

575.-579. RESERVED.

SECTION 10. CITING NON-REGIONAL FUNDS ON ACCOUNTING DOCUMENTS

590. GENERAL. Regional personnel are involved with activities of other regions, headquarters, Tech Center, and Aeronautical Center. Where the activities supporting the other organization are to be funded by that organization, much paperwork can be avoided if payments are made direct to the vendor from the accounting office of primary interest.

591. DIRECT PAYMENTS. For purchase orders and bills of lading, payments can be made direct without going through Central Region Accounting. The authority to cite the other region's fund must be approved in advance and documented. The appropriation coding of the other region must be cited on the document. The address of the paying office must be changed to that of the other region's servicing accounting division (except travel vouchers).

592. CROSS-REGIONAL PAYMENTS. Expenses that cannot be easily isolated for direct payment, i.e., salary, travel costs, or purchases wherein costs are shared between (among) regions, will be processed between accounting offices. The documents to be processed must be supported by authorization to cite another region's funds. The authorization must be provided to ACE-25 with the request to process between region costs.

593.-599. RESERVED.

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APPENDIX 1. OBJECT CLASSIFICATION CODES AND
DESCRIPTIONS EXTRACTED FROM FAA ORDER 1375.6, CHAPTER 4

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APPENDIX 1. OBJECT CLASSIFICATION CODES AND DESCRIPTIONS

SECTION 1. MAJOR OBJECT CLASSIFICATION INDEX

<u>Major Object Class</u>	<u>Description</u>
11	Personal Services and Benefits
12	Civilian Personnel Benefits
13	Benefits for Former Personnel
21	Travel and Transportation
22	Transportation of Things
23	Rents, Communications, and Utilities
24	Printing and Reproduction Services
25	Other Services
26	Supplies and Materials
31	Equipment
32	Lands and Structures
33	Investments and Loans
41	Grants, Subsidies, and Contributions
42	Insurance Claims and Indemnities
43	Interest Expense
44	Refunds
93	Limitations on Expenses

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<u>Object Subclassification</u>	<u>Description</u>
1136	<u>Disability Claimants.</u> Regular pay, including lump-sum (terminal) leave, for employees regardless of tenure group who are on sick leave pending retirement for ill health (nonceiling).
1137	<u>Part-Time Temporary/Indefinite Appointments.</u> Regular pay, including lump-sum (terminal) leave payments, for employees having part-time temporary appointments normally for a period of less than a year (tenure groups 0 or 3).
115A	<u>Pay Differential - Operational Responsibility.</u> Compensation to FAA employees of 5 percent above their basic pay rate because of employees' operational roles in promoting aviation safety.
115B	<u>Premium Pay - Loss of Meal.</u> Compensation above the basic rate for employees who, during an 8-hour work period, are required by their supervisors to work through their meal break.
115C	<u>Operational Currency Pay.</u> Compensation to FAA employees of 1.6 percent above their basic pay rate for air traffic controllers who maintain medical and operational qualifications to control traffic when their positions do not require them to be so qualified.
115D	<u>Cash Awards - Wage Grade.</u> Cash awards for wage grade employees.
115E	<u>Cash Awards - Performance Management System (PMS).</u> Cash awards for performance granted to GS employees included in the Performance Management System.
115	<u>Cash Awards - Performance Management Recognition System (PMRS).</u> Cash awards for performance granted to merit pay (GM) employees included in the Performance Management Recognition System.
115G	<u>Cash Awards - Senior Executive Service (SES).</u> Cash awards for performance granted to SES employees.
115H	<u>Cash Awards - Special Achievement/Suggestion/Invention.</u> Cash awards to employees in recognition of special achievements, suggestions, and inventions.
115I	<u>Accrued Holiday Leave.</u> Accrued holiday leave. Normally used by non-appropriated funds.
115J	<u>Training in Excess of 40 Hours.</u> Compensation to FAA employees at the basic rate for air traffic controller trainees who receive training in excess of 40 hours in an administrative workweek.
115K	<u>Premium Pay - Air Traffic Controller (ATC) On-The-Job Training.</u> Compensation to FAA employees of 10 percent of their basic pay rate for air traffic controllers who provide on-the-job training to other controllers engaged in the separation and control of live air traffic.

<u>Object Subclassification</u>	<u>Description</u>
1157	<u>Fixed Premium Compensation.</u> Compensation paid on an annual basis to employees assigned to regularly scheduled standby duty. This compensation is in lieu of all other premium compensation.
1158	<u>Federal Physician's Comparability Allowance.</u> Pay comparability allowance for qualifying physicians in Federal service.
1159	<u>Administratively Uncontrollable Overtime.</u> Premium pay on an annualized basis for hours of duty which cannot be controlled administratively, and which requires substantial amounts of irregular, unscheduled overtime duty with the employee being responsible for recognizing certain circumstances requiring the employee to remain on duty.
1180	<u>Compensation - Persons Not Reportable As Federal Employees.</u> Payments for compensation to persons not included in regular employment reports to the Office of Personnel Management, e.g., witnesses, casual workers, etc. Includes compensation in the nature of allowances to trainees and volunteers.
1181	<u>Reimbursable Details.</u> Payments made to other agencies for services performed by other agency civilian employees and military personnel on reimbursable details, including related reimbursable amounts for personnel benefits.
1182	<u>Reimbursement - Civil Service Retirement - Reemployed Annuitants.</u> Payments to reimburse the Civil Service Retirement and Disability Fund for the annuity paid to a reemployed annuitant as required by Public Law 94-397.

12. CIVILIAN PERSONNEL BENEFITS. This object class consists of the agency's contributions for civilian employee benefits; also CASH ALLOWANCES to civilian employees to compensate for circumstances and conditions incidental to their employment. (Excludes benefits PROVIDED-IN-KIND and payments to former employees.)

<u>Object Subclassification</u>	<u>Description</u>
121A	<u>Federal Employees' Group Life Insurance (FEGLI).</u> Contributions to Federal Employees' Group Life Insurance plans.
121B	<u>Health Insurance - Federal Employees' Health Benefits Act - (FEHBA) - Civilian.</u> Contributions to health insurance plans under the Federal Employees' Health Benefits Act (FEHBA) and to similar plans not administered by the Office of Personnel Management.
121C	<u>Medicare.</u> Government contribution for civilian employees for the Medicare program.

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<u>Object Subclassification</u>	<u>Description</u>
121P	<u>Uniform Allowances.</u> Cash allowances to civilian employees for uniforms.
121Q	<u>Quarters Deductions.</u> Deductions from employees' regular pay for the value of living quarters provided by the Government.
121R	<u>Payroll Deductions - Meals and Lodgings Furnished.</u> Deductions from employees' regular pay for the value of meals and temporary lodgings provided by the Government.
121T	<u>Fare Subsidy - Civilian.</u> Tokens, fare cards, etc., purchased by FAA in support of the fare subsidy program.
121U	<u>Retention Allowance.</u> Compensation of up to 25% of basic pay (excluding comparability pay) to retain employees.
121V	<u>Recruitment and Relocation Bonus.</u> Bonus of up to 25% of annual base pay (excluding comparability pay) to new hire or relocating employee.
1210	<u>Permanent Change of Station (PCS) - Sale of Residence.</u> Includes reimbursements to employees for broker's fees, real estate commissions, appraisal, advertising, selling, legal, and other allowable expenses incurred when selling a residence in conjunction with a permanent change-of-station transfer.
1211	<u>Permanent Change of Station (PCS) - Miscellaneous.</u> Reimbursement of miscellaneous expenses associated with a permanent change-of-station transfer.
1212	<u>Permanent Change of Station (PCS) - Temporary Subsistence.</u> Reimbursement of permanent change of station subsistence and lodging expenses for employees and their immediate family for a period in increments of 30 consecutive days. Temporary subsistence is limited to a maximum of 120 days.
1213	<u>Permanent Change of Station (PCS) - Withholding Income Tax Allowances.</u> The withholding tax allowance covers the employee's 20 percent Federal income tax withholding liability on covered taxable reimbursements. Authorized reimbursements of additional Federal, State, and local income taxes incurred by transferred employees as a result of their Relocation Income Tax Allowance (RITA).
1214	<u>Permanent Change of Station (PCS) - Relocation Services Reimbursed.</u> Reimbursements to a third party for services such as home purchase, home sale assistance plan, property rental agreement, property management, home finding service, rental assistance program, and mortgage financing.
1215	<u>Permanent Change of Station (PCS) - Purchase of Residence.</u> Includes reimbursements to employees for broker's fees, real estate commissions, appraisal, legal, and other allowable expenses incurred when purchasing a residence in conjunction with a permanent change-of-station transfer.

<u>Object Subclassification</u>	<u>Description</u>
2100	<u>Continental United States Travel - Site Visit.</u> Travel to a particular site in order to personally perform operational or managerial activities (e.g., to oversee program activities, grant operations, or management activities for internal control purposes; carry out an audit, inspection, or repair activity; conduct negotiations; provide instructions; or provide technical assistance).
2101	<u>Continental United States Travel - Information Meeting.</u> Travel to attend a meeting to discuss general agency operations, review status reports, or discuss topics of general interest. If a site visit was conducted as part of the same trip, consider the entire trip to be for the purpose of a site visit.
2102	<u>Continental United States Travel - Speech or Presentation.</u> Travel to make a speech or a presentation, deliver a paper, or otherwise take part in a formal program other than a training course.
2103	<u>Continental United States Travel - Conference Attendance.</u> Travel to attend a conference, convention, seminar, or symposium for purposes of observation or education only, with no formal role in the proceedings.
2104	<u>Continental United States Travel - Relocation of Employees (Permanent Change of Station).</u> Includes travel entitlements for the employee and his/her immediate family while traveling from one official duty station to another (same as a permanent change of station or PCS move). Includes travel entitlements for new political appointees. Does not include travel for other new appointees when they are first authorized relocation allowances for reporting to their first duty station.
2105	<u>Continental United States Travel - Relocation - Travel to Seek Residence Quarters.</u> Includes travel entitlements for advance round trip of the employee and his/her spouse when seeking a residence at a new official duty station in the continental United States.
2106	<u>Nonforeign United States Travel - Relocation - Travel to Seek Residence Quarters.</u> Includes travel entitlements for advance round trip of the employee and his/her spouse when seeking residence at a new official duty station in Alaska, Hawaii, or Puerto Rico.
2107	<u>Continental United States Travel - Special Mission Travel.</u> Travel to carry out a special agency mission, e.g., move noncombat military units, provide security to a person or a shipment (such as a diplomatic pouch), move witnesses from residence to other locations, and travel by Federal beneficiaries and other nonemployees.

<u>Object Subclassification</u>	<u>Description</u>
2116	<u>Overseas Travel - Entitlement Travel.</u> Travel entitlements for which an employee (or dependent) may be eligible while serving at a duty station outside the continental United States, e.g., tour renewal agreement travel (for the purpose of taking leave between tours of duty) and educational travel. (This type of travel is normally performed in connection with a travel entitlement resulting from a change of station assignment or renewal of a tour of duty at duty stations located outside the continental United States.)
2117	<u>Overseas Travel - Special Mission Travel.</u> Travel to carry out a special agency mission, e.g., move noncombat military units, provide security to a person or a shipment (such as a diplomatic pouch), move witnesses from residence to other locations, and travel by Federal beneficiaries and other nonemployees.
2118	<u>Overseas Travel - Emergency Travel.</u> Travel to return an employee from a temporary assignment location at Government expense to his/her designated post of duty or home, or other alternate location, where he/she would normally be present to take care of the emergency situation if the Government had not directed or assigned the employee to another location to perform official business.
2119	<u>Overseas Travel - Other Travel.</u> All travel performed for purposes which are not included in one of the other listed categories.
2130	<u>Training Travel - Non-Government - Long-Term-College/Professional Assoc./Non-Profit.</u> Travel to attend training of more than 120 days provided by, in, or through a college, university, or other educational institution; a professional society or association; the USDA Graduate School <u>other</u> than from the Interagency Auditor Training Programs; State and local governments; foreign governments; or other non-profit organizations which do not have Federal government status.
2131	<u>Training Travel - Non-Government - Long-Term - Private/Other.</u> Travel to attend training of more than 120 days provided by, in, or through an individual contractor, commercial concern, or other private organization. This also includes individual vendors who may be affiliated with a university, but who are providing training as <u>private</u> persons.
2132	<u>Training Travel - Non-Government - Short-Term - College/Professional Assoc./Non-Profit.</u> Travel to attend training of 120 days or less provided by, in, or through a college, university, or other educational institution; a professional society or association; the USDA Graduate School <u>other</u> than from the Interagency Auditor Training Programs; State and local governments; foreign governments; or other non-profit organizations which do not have Federal government status.

<u>Object Subclassification</u>	<u>Description</u>
	Personnel Management, the Federal Emergency Management Agency, the General Services Administration, the Justice Department's Legal Education Institute, the Occupational Safety and Health Administration, the Federal Law Enforcement Training Center, the State Department's Foreign Service Institute, and the Interagency Auditor Training Programs of the USDA.
2170	<u>Lease of Aircraft.</u> Payments to commercial vendors for lease of aircraft to transport people.
2171	<u>Lease of Motor Vehicles, Government.</u> Payments to other Federal agencies for use of Government passenger vehicles.
2172	<u>Lease of Motor Vehicles, Commercial.</u> Payments to vendors for lease of passenger vehicles.
2197	<u>Lost Discounts - Travel.</u> Represents the amount of cash discounts lost related to travel of persons.
2198	<u>Discounts Not Cost-Effective - Travel.</u> Represents the amount of cash discounts not taken, related to travel of persons, because it was not cost-effective to do so.
2199	<u>Late Payment Interest Penalty - Travel.</u> Payments for interest penalties or late payments related to travel of persons.

22. TRANSPORTATION OF THINGS. This category includes charges for the transportation of things (including animals) and for the care of such things while in the process of being transported. It includes postage used in parcel post, rental of trucks and other transportation equipment, and reimbursements to Government personnel for the authorized movement of household effects or house trailers. Transportation paid by a vendor is excluded regardless of whether or not the cost thereof is itemized in the bill for the commodities sold.

<u>Object Subclassification</u>	<u>Description</u>
2201	<u>Mail & Messenger Services - Freight.</u> Payments to commercial services for providing mail, messenger, and express services for packages and freight.
2202	<u>Mail & Messenger Services - Freight - WCF.</u> Payments to the OST Working Capital Fund for providing mail, messenger, and express services for packages and freight.
2204	<u>Rental - Trucks & Other Equipment.</u> Payments for rental of trucks and other transportation equipment, including interagency motorpool services, for transportation of things not classified elsewhere.
2210	<u>Transportation of Automatic Data Processing (ADP) Equipment.</u> Charges for transportation of ADP hardware and software.

<u>Object Subclassification</u>	<u>Description</u>
2312	<u>Leased Housing, Maintenance, & Utilities - GSA.</u> Payments to GSA for rental of family housing for Government personnel detailed to an Operating Administration, including utilities and maintenance costs when not included in the terms of the lease.
2313	<u>Office Space - Regions/Field Offices - GSA.</u> Rental of general purpose office buildings and space from GSA for Regions and Field Offices. Includes rental of facilities for public hearings or depositions.
2314	<u>Office Space - Headquarters - GSA.</u> Rental of general purpose office buildings and space from GSA at an Operating Administration's Headquarters, costs of which are not billed through the OST Working Capital Fund. Includes rental of facilities for public hearings or depositions.
2315	<u>Office Space - Headquarters - GSA - WCF.</u> Rental of general purpose office buildings and space from GSA for the Headquarters unit of an Operating Administration, including rental of facilities for public hearings or depositions. Rental payments to GSA are billed through the OST Working Capital Fund.
2316	<u>Warehouse & Storage Space.</u> Rental of buildings or space in buildings from GSA principally for the storage and/or assembly of material or equipment. Also includes rental of parking spaces for Government vehicles.
2319	<u>Other Space - GSA.</u> Rental payments to GSA for other space not classified elsewhere.
2321	<u>Land Rental - Other Than GSA.</u> Rental of land from sources other than GSA for technical or administrative use.
2322	<u>Leased Housing, Maintenance, & Utilities - Other Than GSA.</u> Payments to sources other than GSA for rental of family housing for Government personnel detailed to an Operating Administration, including utilities and maintenance costs when not included in the terms of the lease.
2323	<u>Office Space - Regions/Field Offices - Other than GSA.</u> Rental of general purpose office buildings and space from sources other than GSA for Regions and Field Offices. Includes rental of facilities for public hearings or depositions.
2324	<u>Office Space - Headquarters - Other than GSA.</u> Rental of general purpose office buildings and space from sources other than GSA for the Headquarters unit of an Operating Administration. Includes rental payments (other than GSA) billed through the OST Working Capital Fund. Includes rental of facilities for public hearings or depositions.
2325	<u>Garage Space.</u> Rental payments to sources other than GSA for garage space for Government vehicles.

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<u>Object Subclassification</u>	<u>Description</u>
233M	<u>Telecommunications Services - Other Government Agencies (OGA)</u> . Payments to other Government Agencies for telecommunications services.
233N	<u>Telegraph & Teletype</u> . Payments for telegraph and teletype services.
233P	<u>Utilities - Coal</u> . Payment for coal, when billed separately from rent.
233Q	<u>Utilities - Liquefied Petroleum Gas or Propane</u> . Payment for liquefied petroleum gas or propane, when billed separately from rent.
233R	<u>Utilities - Natural Gas</u> . Payment for natural gas, when billed separately from rent.
233T	<u>Utilities - Electricity</u> . Payment for electricity, when billed separately from rent.
233U	<u>Utilities - Water & Sewer</u> . Payment for water and sewer, when billed separately from rent.
233V	<u>Utilities - Other</u> . Payment for other utilities, exclusive of transportation and communication services, when billed separately from rent.
233W	<u>Telephone Answering Services</u> . Payment for charges for voice mail and other answering services.
2331	<u>Leased Data Telecommunications Equipment</u> . Basic lease and extra use charges (including maintenance if part of the contract) for all directly leased telecommunications equipment such as teletypes and telecommunications modems used for the transmission of digital signals.
2332	<u>Leased Data Telecommunications Lines</u> . Costs of leases for all directly-leased telecommunications lines.
2333	<u>Leased Telephone Equipment</u> . Basic lease and extra use charges (including maintenance if part of the rental contract) for all directly leased telephone equipment used for the transmission of voice or similar analog signals.
2334	<u>Leased Radio Equipment</u> . Basic lease and extra use charges (including maintenance if part of the rental contract) for all directly-leased telecommunications equipment other than telephone used for the transmission of voice or similar analog signals.
2335	<u>Local Telephone & Switchboard Services</u> . Charges for telephone and switchboard services and installation, not provided through the OST Working Capital Fund.

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<u>Object Subclassification</u>	<u>Description</u>
2402	<u>Visuals & Graphic Services</u> . Design and layout of publications, exhibits, posters, illustrations, charts, diagrams, awards, and other visuals and graphic services not provided through the OST Working Capital Fund.
2403	<u>Visuals & Graphic Services - WCF</u> . Design and layout of publications, exhibits, posters, illustrations, charts, diagrams, awards, and other visuals and graphic services provided through the OST Working Capital Fund.
2404	<u>Hot Copy Services</u> . Charges for in-house photocopying services not provided through the OST Working Capital Fund.
2405	<u>Hot Copy Services - WCF</u> . Charges for in-house photocopying services provided through the OST Working Capital Fund.
2406	<u>Microfilm</u> . Payments for the production of all microfilm and microfilm services.
2407	<u>Photography</u> . All photographic services, including camera work, developing, and processing not provided through the OST Working Capital Fund.
2408	<u>Photography - WCF</u> . All photographic services, including camera work, developing, and processing provided through the OST Working Capital Fund.
2409	<u>Printing & Reproduction</u> . All printing (including composition, presswork, and binding), duplicating, automatic photocopying services, diazo or blueprint reproduction, and other nonautomatic copying not provided through the OST Working Capital Fund.
2410	<u>Printing & Reproduction - WCF</u> . All printing (including composition, presswork, and binding), duplicating, automatic photocopying services, diazo or blueprint reproduction, and other nonautomatic copying provided through the OST Working Capital Fund.
2411	<u>Printing & Reproduction - Training</u> . Expenses for printing training manuals, curriculum materials, training aids, correspondence courses, test materials, and servicewide exams selection and classification tests.
2497	<u>Lost Discounts - Printing & Reproduction</u> . Represents the amount of cash discounts lost related to printing and reproduction.
2498	<u>Discounts Not Cost Effective - Printing & Reproduction</u> . Represents the amount of cash discounts not taken, related to printing and reproduction, because it was not cost effective to do so.

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<u>Object Subclassification</u>	<u>Description</u>
250L	<u>Health & Fitness - WCF.</u> Payment for health and fitness center services provided through the OST Working Capital Fund.
250M	<u>Imprest Fund - WCF.</u> Payment for the costs of imprest fund services provided through the OST Working Capital Fund.
250N	<u>Infant Care Center - WCF.</u> Payment for special costs of the Infant Care Center provided through the OST Working Capital Fund.
250P	<u>Library & Lexis - WCF.</u> Payment for library and library-related services provided through the OST Working Capital Fund.
250Q	<u>Occupational Safety and Health Services - WCF.</u> Payment for costs of occupational safety and health services provided through the OST Working Capital Fund.
250R	<u>Parking Management - WCF.</u> Payment for parking management services provided through the OST Working Capital Fund.
250T	<u>Passports & Visas - WCF.</u> Payment for the costs of passport and visa services provided through the OST Working Capital Fund.
250U	<u>Satellite Copiers - WCF.</u> Payment for the costs associated with satellite copiers (formerly copy management) provided through the OST Working Capital Fund.
250V	<u>Shuttle Bus - WCF.</u> Payment for the costs of shuttle bus services provided through the OST Working Capital Fund.
250W	<u>Typography - WCF.</u> Payment for the costs of typography services provided through the OST Working Capital Fund.
250X	<u>Uniform Procurement Management System (UPMS) - WCF.</u> Payment for the operating costs of the Uniform Procurement Management System provided through the OST Working Capital Fund.
250Y	<u>Warehousing Services - WCF.</u> Payment for warehousing services provided through the OST Working Capital Fund.
250Z	<u>Other Services - WCF.</u> Payment to the OST Working Capital Fund for services not classified elsewhere.
2505	<u>Aircraft Engines, Accessories, and Equipment.</u> Materials, services, and supplies for overhaul, exchange, alteration, or modification of aircraft at commercial overhaul facilities, or other Government agencies. Includes aircraft engines requisitioned from inventory for installation in aircraft.

<u>Object Subclassification</u>	<u>Description</u>
252C	<u>Automatic Data Processing (ADP) Custom Software.</u> Charges for contracts covering development of software of \$25,000 or less. Excludes custom software classified in object class 31.0.
252D	<u>Automatic Data Processing (ADP) Systems Analysis & Programming.</u> Payments for ADP contract services for systems analysis and programming.
252E	<u>Automatic Data Processing (ADP) Time-Sharing Services.</u> Charges for use of commercial Time-Share ADP services.
252H	<u>Chauffeur Services.</u> Costs of chauffeur services not provided through the OST Working Capital Fund.
252J	<u>Chauffeur Services - WCF.</u> Costs of chauffeur services provided through the OST Working Capital Fund.
252K	<u>Computer Resources Nucleus (CORN) Automatic Data Processing (ADP) Timesharing Services.</u> Computer usage covered by the CORN contract that is charged directly to the users and/or organization of the CORN facility.
252L	<u>Computer Resources Nucleus (CORN) - Other Services.</u> All services other than computer usage (e.g., training, programming, software development and design) covered by the CORN contract.
2521	<u>Contractual Services - Department of Defense (DOD).</u> Contractual services for services arranged between Operating Administrations and various DOD agencies. Includes charges by Defense Communications Audit Agency (DCAA) for audit services.
2522	<u>Contractual Services - Other Government Agencies.</u> Includes services provided by other Governmental agencies through reimbursable agreements. Includes charges by other agencies for audit services.
2523	<u>Contractual Services - Other.</u> Includes miscellaneous contractual services, including film production and distribution, exhibit construction and display, stenographic and typing services, linen and towel services, and other contractual services not classified elsewhere.
2524	<u>Custodial Services.</u> Services for janitorial, trash removal, snow removal, and similar services.
2525	<u>Debt Collection Costs.</u> Services and legal fees for collecting debts owed to the Government.
2526	<u>Engineering/Technical.</u> Services for engineering or technical studies. Includes architectural engineering and design work.

<u>Object Subclassification</u>	<u>Description</u>
2538	<u>Maintenance & Repair - Office Furniture & Equipment.</u> Repair and maintenance of office machines, furniture, copying machines, printing and duplicating equipment (including automatic photocopying machines), equipment used in distribution and mail operations, and photographic, audio, or visual equipment.
2539	<u>Maintenance & Repair - Operating Equipment - Technical.</u> Repair and maintenance of technical operating equipment such as electronic, testing, laboratory, and diagnostic equipment. Includes equipment such as closed-circuit TV systems and microwave equipment.
254R	<u>Other Services - General Agent.</u> Costs that do not fall within other categories when managed by a General Agent.
2542	<u>Maintenance & Repair - Telecommunications Systems.</u> Repair and maintenance of telecommunications systems and equipment.
2543	<u>Maintenance & Repair - Vehicles & Heavy Equipment.</u> Includes payment for repair and maintenance of automobiles, operating equipment, and heavy machinery; lubricants, assemblies, repair parts, materials, supplies, oil, etc., even though separately itemized on the voucher. Also includes tire repair.
2546	<u>Operation of Facilities.</u> Contractual operation of facilities other than food, health, and services classified elsewhere.
2547	<u>Operations of Contract Air Traffic Control (ATC) Towers.</u> Contractual operation of Air Traffic Control Towers. Includes the operations costs of certain ATC towers and related facilities where operations are performed by other than Federal employees or the military.
255A	<u>Storage Of Household Goods for New Appointees and Student Trainees - Temporary.</u> Contractual temporary storage of household goods and personal effects of new appointees and student trainees upon college work completion when reporting to their first duty station, when deemed appropriate by the agency. Amounts paid may be based on the actual expense or commuted rate system, as determined by the Transportation Officer.
255B	<u>Storage Of Household Goods for Employees - Temporary.</u> Contractual temporary storage of household goods and personal effects of employees (including new political appointees) in connection with a change of official station within and outside the continental United States. Amounts paid may be based on the actual expense or commuted rate system, as determined by the Transportation Officer.

Object Subclassification	Description
256A	<u>Training - Non-Government - Long-Term - College/Professional Assoc./Non-Profit.</u> Costs relating to training of more than 120 days provided by, in, or through a college, university, or other educational institution; a professional society or association; the USDA Graduate School <u>other</u> than from the Interagency Auditor Training Programs; State and local governments; foreign governments; or other non-profit organizations which do not have Federal government status.
256B	<u>Training - Non-Government - Long-Term - Private/Other.</u> Costs relating to training of more than 120 days provided by, in, or through an individual contractor, commercial concern, or other private organization. This also includes individual vendors who may be affiliated with a university, but who are providing training as <u>private</u> persons.
256C	<u>Training - Non-Government - Short-Term - College/Professional Assoc./Non-Profit.</u> Costs relating to training of 120 days or less provided by, in, or through a college, university, or other educational institution; a professional society or association; the USDA Graduate School <u>other</u> than from the Interagency Auditor Training Programs; State and local governments; foreign governments; or other non-profit organizations which do not have Federal government status.
256D	<u>Training - Non-Government - Short-Term - Private/Other.</u> Costs relating to training of 120 days or less provided by, in, or through an individual contractor, commercial concern, or other private organization. This also includes individual vendors who may be affiliated with a university, but who are providing training as <u>private</u> persons.
256E	<u>Training - Government - Long-Term - Internal.</u> Costs relating to training of more than 120 days provided by, in, or through a Federal department, agency, or independent establishment for its own employees. A training instance is considered "internal," or in-house, when agency instructors conduct the course; or the agency administers, hosts, sponsors, or coordinates the course for its own employees. For example, a course is considered internal if an individual from an interagency or non-Government facility provides a course on-site for the agency employees.
256F	<u>Training - Government - Long-Term - Interagency/Interservice.</u> Costs relating to training of more than 120 days provided by, in, or through an interagency training activity, or by a Federal department, agency, service school, or independent establishment other than the one in which the trainee is currently employed. Major civilian interagency trainers include the Office of Personnel Management, the Federal Emergency Management

<u>Object Subclassification</u>	<u>Description</u>
2597	<u>Lost Discounts - Other Services.</u> Represents the amount of cash discounts lost related to other services.
2598	<u>Discounts Not Cost Effective - Other Services.</u> Represents the amount of cash discounts not taken, related to other services, because it was not cost effective to do so.
2599	<u>Late Payment Interest Penalty - Other Services.</u> Payments for interest penalties on late payments related to other services.

26. SUPPLIES AND MATERIALS. This category includes all commodities whether acquired by formal contract or other form of purchase (a) which are ordinarily consumed or expended within 1 year after they are put in use, (b) which are converted in the process of construction or manufacture, or (c) which are used to form a minor part of equipment or fixed property. Also included is other property of little monetary value which does not meet the criteria indicated.

<u>Object Subclassification</u>	<u>Description</u>
2605	<u>Aircraft Parts & Supplies.</u> Purchase of parts and supplies for routine inspection and repair and major modification and repair of aircraft, aircraft equipment, and related electronic equipment and which are not furnished by a contractor during maintenance or repair of the aircraft.
2607	<u>Automatic Data Processing (ADP) Software.</u> Purchase of off-the-shelf ADP software and licenses of \$25,000 or less.
2608	<u>Automatic Data Processing (ADP) Supplies.</u> Purchase of supplies specifically for use in ADP operations, such as tapes, discs, printer ribbons, and manuals.
2609	<u>Automotive Lubricants, Maintenance, & Supplies.</u> Purchase of supplies for maintenance and operation of general and special-purpose motor vehicles (e.g., spark plugs, grease, oil, tires, and antifreeze).
2610	<u>Avionic Supplies.</u> Purchase of avionic spare parts, supplies, and materials.
2611	<u>Buildings & Grounds Maintenance Supplies.</u> Purchase of supplies and materials to repair, maintain, and operate buildings, facilities, office space, parking lots, grounds, hangars, airports, etc. Includes such supplies as paint, lumber, hardware, parts, filters, solder, cleaners, fertilizer, hand and power tools, etc.
2617	<u>Electronic Supplies.</u> Purchase of supplies to maintain and repair electronic equipment.
2632	<u>Energy - Aircraft Fuel & Oil - Other.</u> Purchase of aviation gasoline and other fuel consumed by aircraft.

<u>Object Subclassification</u>	<u>Description</u>
2654	<u>Inventory - Supplies & Materials.</u> Purchase of supplies & materials for use in maintaining inventory. May be used by WCF for inventory stocks.
2655	<u>Laboratory, Scientific, & Testing Supplies.</u> Purchase of supplies and materials for research, laboratory, and testing activities.
2658	<u>Medical Supplies - Federal Sources.</u> All medical supplies and materials purchased from Federal sources.
2659	<u>Medical Supplies - Non-Federal, Contract Sources.</u> All medical supplies and materials purchased from non-Federal, contract sources.
2660	<u>Medical Supplies - Non-Federal, Non-Contract Sources.</u> All medical supplies and materials purchased from non-Federal, non-contract sources.
2662	<u>Office Supplies.</u> Purchase of pencils, paper, notebooks, pads, calendar pads, standard forms (except when printed or assembled by special order), unprinted envelopes, supplies for mail and copying machines, and other office supplies.
2664	<u>Periodicals, Newspapers, Pamphlets, & Documents.</u> Magazines, newspapers, manuals, technical reports, loose leaf pamphlets, and documents when purchased as a stock item. Also includes books not purchased for permanent collection.
2665	<u>Pharmaceuticals - Federal Sources.</u> Pharmaceutical supplies and materials purchased from Federal sources.
2666	<u>Pharmaceuticals - Non-Federal, Contract Sources.</u> Pharmaceutical supplies and materials purchased from non-Federal, contract sources.
2667	<u>Pharmaceuticals - Non-Federal, Non-Contract Sources.</u> Pharmaceutical supplies and materials purchased from non-Federal, non-contract sources.
2668	<u>Photographic Supplies.</u> Purchase of supplies and materials for use in photographic operations.
2669	<u>Safety Supplies.</u> Purchase of safety devices and protective clothing, safety goggles, welding helmets, safety shoes, protective headgear, aural protectors, and related items.
2681	<u>Store Supplies - Commissary.</u> Commissary commodities purchased for resale.
2684	<u>Telecommunications & Telephone Supplies.</u> Purchase of supplies and materials for telecommunications systems. Includes jacks, headsets, connectors, peripheral devices, interconnecting cable, and wiring.
2686	<u>Training - Textbooks & Uniforms.</u> Purchase of textbooks and uniforms.

<u>Object Subclassification</u>	<u>Description</u>
3109	<u>Electronic Equipment - Noncapitalized.</u> Purchase of electronic equipment and systems which do not meet capitalization requirements.
3110	<u>Environmental Compliance Program Equipment - Non-capitalized.</u> Equipment not meeting capitalization requirements which has been procured for efforts to bring Governmental facilities into compliance with various environmental laws.
3111	<u>Furniture and Office Equipment - Noncapitalized.</u> Purchase of desks, chairs, tables, mail room equipment, typewriters, business-use calculators, office copying equipment, filing, office supply and storage equipment which does not meet capitalization requirements.
3112	<u>Ground Support Equipment - Noncapitalized.</u> Equipment not meeting capitalization requirements which has been purchased for ground handling and support.
3113	<u>Household Furnishings and Equipment - Noncapitalized.</u> Purchase of household equipment and furnishings for use in Government-owned or Government-operated living quarters and which do not meet capitalization requirements.
3114	<u>Laboratory Equipment - Noncapitalized.</u> Purchase of equipment used in laboratories and which does not meet capitalization requirements. Excludes medical equipment.
3115	<u>Machinery - Noncapitalized.</u> Purchase of engines, generators, manufacturing machinery, transformers, ship equipment, pumps, and other production and construction machinery which does not meet capitalization requirements.
3117	<u>Medical Equipment - Noncapitalized.</u> All medical or dental equipment purchased which does not meet capitalization requirements. May include beds, chairs, refrigerators, medical and surgical instruments, and laboratory/clinical examination equipment used in the medical program operations and emergency treatment of employees.
3120	<u>Operating and Technical Equipment - Noncapitalized.</u> Purchase of operating and technical equipment which does not meet capitalization requirements. May include tools, air conditioning plants and components, vacuum cleaners, fire fighting rescue and safety equipment, items of exchange and repair, portable generators, spray outfits, cable splices, bench grinders, traffic counters, heaters, instrument lockers, flight equipment, tow tugs, work stands, mechanic tools, etc., used in the operation and maintenance of technical buildings, facilities and grounds, hangars and airports.
3122	<u>Radio and Teletype Equipment - Noncapitalized.</u> Purchase of radios, radio equipment, teletype machines, and related equipment which does not meet capitalization requirements.

Object Subclassification	Description
3145	<u>Audio Visual & Reproduction Equipment - Capitalized.</u> Purchase of audio visual and reproduction equipment, including copying equipment, which meets capitalization requirements.
3146	<u>Automatic Data Processing (ADP) Equipment - Capitalized.</u> Purchase of ADP equipment and hardware which meet capitalization requirements. Includes central processing units, printers, modems, data entry machines, and personal computers.
3147	<u>Automatic Data Processing (ADP) Software - Capitalized.</u> Purchase of ADP off-the-shelf and custom software of more than \$25,000.
3148	<u>Books for Permanent Collections.</u> Purchase of administrative and technical books including legal and medical.
3151	<u>Electrical Materials - Capitalized.</u> Purchase of electrical materials which meet capitalization requirements.
3152	<u>Electronic Equipment - Capitalized.</u> Purchase of electronic equipment and systems which meet capitalization requirements.
3153	<u>Environmental Compliance Program Equipment - Capitalized.</u> Equipment meeting capitalization requirements which has been procured for efforts to bring Governmental facilities into compliance with various environmental laws.
3154	<u>Furniture and Office Equipment - Capitalized.</u> Purchase of desks, chairs, tables, mail room equipment, typewriters, business-use calculators, office copying equipment, filing, office supply and storage equipment which meets capitalization requirements.
3155	<u>Ground Support Equipment - Capitalized.</u> Equipment meeting capitalization requirements which has been purchased for ground handling and support. Includes aircraft refuelers, aircraft tow tractors, mobile hydraulic and electric power carts, deicer or wash trucks, hangar deck sweepers, jet engine test cells, and ground test equipment.
3156	<u>Household Furnishings and Equipment - Capitalized.</u> Purchase of household equipment and furnishings for use in Government-owned or Government-operated living quarters and which meet capitalization requirements.
3157	<u>Laboratory Equipment - Capitalized.</u> Purchase of equipment used in laboratories and which meets capitalization requirements. Excludes medical equipment.
3158	<u>Machinery - Capitalized.</u> Purchase of engines, generators, manufacturing machinery, transformers, ship equipment, pumps, and other production and construction machinery which meets capitalization requirements.

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<u>Object Subclassification</u>	<u>Description</u>
	oscillators, oscilloscopes, receivers, signal analyzers and generators, sound analyzers and voltmeters, meter calibration sets and power units, transmitters, receiver antenna, etc., used in the maintenance and operation of facilities and other program activities.
3171	<u>Training Equipment - Capitalized.</u> Purchase of training aids which meet capitalization requirements.
3178	<u>Other Equipment - Capitalized.</u> Purchase of equipment not otherwise classified which meets capitalization requirements.
3179	<u>Capital Leases - Automatic Data Processing (ADP) Equipment.</u> ADP equipment acquired under a lease-purchase agreement, which provides for periodic payments. This type of lease transfers substantially all the benefits and risks inherent with ownership of the property.
3180	<u>Capital Leases - Other.</u> Personal property, other than ADP equipment, acquired under a lease-purchase agreement, which provides for periodic payments. This type of lease transfers substantially all the benefits and risks inherent with ownership of the property.
3197	<u>Lost Discounts - Equipment.</u> Represents the amount of cash discounts lost related to equipment.
3198	<u>Discounts Not Cost Effective - Equipment.</u> Represents the amount of cash discounts not taken, related to equipment, because it was not cost effective to do so.
3199	<u>Late Payment Interest Penalty - Equipment.</u> Payments for interest penalties or late payments related to equipment.

32. LAND AND STRUCTURES. This category includes land and interest in land, buildings and other structures, additions to buildings, nonstructural improvements, and fixed equipment (whether an addition or a replacement) when acquired under contract.

<u>Object Subclassification</u>	<u>Description</u>
3201	<u>Buildings.</u> Charges for the acquisition or construction of buildings and structures. Includes principal payments under lease-purchase contracts for construction of buildings.
3202	<u>Buildings - Additions/Improvements.</u> Includes the acquisition or construction of buildings or structures, their additions, or improvements. Additions include alterations which increase the capital asset value (excluding repairs, modifications, relocations, and replacements) by significantly extending the useful life of the property or increasing its capacity to render service.

<u>Object Subclassification</u>	<u>Description</u>
3322	<u>Loan Guarantee Defaults.</u> Payment for defaulted loan guarantees when the default has not resulted in foreclosure, so that title to the note rather than a physical asset is acquired.
3331	<u>Investments.</u> Investments in other than U.S. Government obligations.
3332	<u>Accrued Interest.</u> Interest accrued at the time of the purchase of investments.
3361	<u>Premiums on Investments Purchased.</u> Amount paid above par value for a purchased security.
3362	<u>Premiums on Investments Sold.</u> Amount received above par value for a sold security.
3363	<u>Discounts on Investments Sold.</u> Amount received under par value for a sold security.
3364	<u>Discounts on Investments Purchased.</u> Amount paid under par value for a purchased security.

41. GRANTS, SUBSIDIES, AND CONTRIBUTIONS. This category includes grants, subsidies, gratuities, and other aid for which cash payments are made to states, other political subdivisions, corporations, associations, and individuals; contributions to international societies, commissions, proceedings, or projects, whether in lump sum or as quotas of expenses; contributions fixed by treaty; grants to foreign countries; taxes imposed by authorities where the Federal Government has consented to taxation (excluding the employer's share of Federal Insurance Contribution Act taxes) and payment in lieu of taxes. Includes readjustment and other benefits for veterans, other than indemnities for death and disability. (Note that obligations under grant programs which involve the furnishing of services, supplies, materials, and the like, rather than cash, are NOT charged to this object class but to the object class representing the nature of the services, articles, or other items which are purchased.)

<u>Object Subclassification</u>	<u>Description</u>
4100	<u>Grants, Subsidies, & Contributions.</u> Cash payments for grants made to political subdivisions, corporations, subdivisions, associations and individuals. Contributions to societies, commissions, proceedings, or those amounts set by treaty. Subsidy aid for which cash payments are made to states and other political subdivisions, corporations, associations and individuals.
4104	<u>Research.</u> Contributions for basic or applied scientific research.

42. INSURANCE CLAIMS AND INDEMNITIES. This category includes payments of claims on life and marine insurance policies, annuities paid from trust funds to former employees and others, indemnities for destruction or injury of persons or property, and other losses.

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4402	<u>Refund of General & Trust Fund Receipts.</u> Payment of refunds involving general and other trust fund receipts.
4403	<u>Repayment of Lump-Sum Leave.</u> Payment of refunds involving employee lump-sum leave.
4404	<u>Repayment of Amounts Held in Trust.</u> Repayments of amounts not subject to demand or claims by the United States for which it has assumed custody. Such items represent the repayment of those monies received in trust for private purposes and over which the Government exercises the responsibility of custodian rather than owner.

93. LIMITATION ON EXPENSES.

<u>Object Subclassification</u>	<u>Description</u>
9301	<u>Administrative or Non-Administrative Expenses.</u> This object class is used when there is an annual limitation on administrative or non-administrative expenses for revolving and trust funds.

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	PERSONNEL COMPENSATION		PERSONNEL COMPENSATION
1100	SALARIES - COST DIST PROCESS	1100	OH DIST - PERSONNEL SALARIES
1111	FULL TIME PERMANENT	1111	FULL TIME PERMANENT
1112	TERMINAL LEAVE	1112	TERMINAL LEAVE
1131	FULL TIME TEMP & INDEFINITE	1131	TEMPORARY APPOINTMENTS
1132	PART TIME PERMANENT	1132	PART TIME PERMANENT
1133	INTERMITTENT	1133	INTERMITTENT
1134	NON-CEILING APPT	1134	NON-CEILING APPT
1136	DISABILITY CLAIMANTS	1136	DISABILITY CLAIMANTS
1137	PART TIME TEMP & INDEFINITE	1137	PART TIME TEMP & INDEFINITE
1141	OPER. RESP. DIFFERENTIAL PAY	115A	OPER. RESP. DIFFERENTIAL PAY
1142	OPER. CURRENCY PAY	115C	OPER. CURRENCY PAY
1143	PREMIUM PAY FOR ATC FOR OJT	115K	PREMIUM PAY FOR ATC FOR OJT
1144	PREMIUM PAY FOR LOSS OF MEAL PERIOD	115B	PREMIUM PAY FOR LOSS OF MEAL PERIOD
1145	PAY FOR TRNG IN EXCESS OF 40 HOURS	115J	PAY FOR TRNG IN EXCESS OF 40 HOURS
1146	ATC PAY DEMO	115L	ATC PAY DEMO
1147	9th HOUR PREMIUM PAY	115R	REGULAR PREMIUM PAY
1151	OVERTIME	1151	OVERTIME
1152	HOLIDAY PAY	1152	HOLIDAY PAY
1153	SUNDAY PAY	1153	SUNDAY PAY
1154	NIGHT DIFFERENTIAL	1154	NIGHT DIFFERENTIAL
1155	HAZARDOUS DUTY PAY	1155	HAZARDOUS DUTY PAY
1156	POST DIFFERENTIALS	1156	POST DIFFERENTIALS
1157	FIXED PREMIUM COMP.	1157	FIXED PREMIUM COMP.
1158	FED PHYSICIANS COMPARABILITY ALLOWANCE	1158	FED PHYSICIANS COMPARABILITY ALLOWANCE
1159	PAY FOR AOJ	1159	PAY FOR AOJ
1161	SPECIAL ACHIEVEMENT AND SUGG.	115H	SPECIAL ACHIEVEMENT AND SUGG.
1162	MERIT PAY CASH AWARDS	115F	MERIT PAY CASH AWARDS
1163	SES CASH AWARDS	115G	CASH AWARDS - SES
1164	PMS	115E	PMS
1165	SES PERFORMANCE AWARDS	115G	CASH AWARDS - SES
1180	SPECIAL PERSONAL SERVICES	1180	COMP - PERS NOT REPORTABLE AS FED EMPLOYEES
1181	REIMBURSABLE DETAILS	1181	REIMBURSABLE DETAILS
1182	REIMB. FOR REEMPLOYED ANNUITANTS	1182	REIMB. FOR REEMPLOYED ANNUITANTS

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2114	BIENNIAL VACATION LEAVE	2116	OVERSEAS TRAVEL - ENTITLEMENT
2115	ADVANCE HOUSE HUNTING	2105	CONTINENTAL US TRAVEL - SEEK RESIDENCE
2118	ATC & PILOT HEALTH PROGRAM	2109	CONTINENTAL US TRAVEL - OTHER
2120	TRAINING TRAVEL - FAA PRG.	2134	TNG TRAVEL - GOVN - LONG TERM INTERNAL
		2136	TRAIN TRAVEL - GORERN - SHORT TERM INTERNAL
2121	TRAINING TRAVEL - MERRILL FIELD (CBI)	2136	TNG TRAVEL - SHORT TERM INTERNAL
2124	TRAINING TRAVEL - FEDERAL FACILITIES	2135	TNG TRAVEL - GOVN - LONG TERM INTERAGENCY
		2137	TNG TRAVEL - GOVN - SHORT TERM - INTERAGENCY
2125	TRNG TRAVEL - NON FED FACILITIES	2130	TRN TRVL - NONGOV LONG COL/PROF ASS
		2131	TRN TRVL - NONGOV LONG - PRIVATE
		2132	TRN TRVL - NONGOV SHORT COL/PROF ASS
		2133	TRN TRVL - NONGOV SHORT - PRIVATE
2132	RENTAL OF AUTOS (GSA)	2171	LEASE OF MTR VEHICLE, GOVRN
		2172	LEASE OF MTR VEHICLE, COMMERCIAL
2141	INFORMATION MEETINGS	2101	CONTINENTAL US TRAVEL - INFO
2142	SPEECHES/PRESENTATIONS	2102	CONTINENTAL US TRAVEL - SPEECH/PRESENTATION
2143	CONFERENCES	2103	CONTINENTAL US TRAVEL - CONFERENCE ATTENDENCE
2144	SPECIAL MISSION TRAVEL	2107	CONTINENTAL US TRAVEL - SPECIAL MISSION
2191	NOT OTHERWISE CLASSIFIED	2109	CONTINENTAL US TRAVEL -OTHER TRVL
		2119	OVERSEAS TRAVEL - OTHER TRAVEL
2197	LOST DISCOUNTS	2197	LOST DISCOUNTS - TRAVEL
2198	LOST DISCOUNTS	2198	DISCOUNTS NOT COST EFFECT - TRVL
2199	INTEREST PENALTY	2199	LATE PYMT INTEREST PENALTY - TRVL

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2363	TELEGRAPH SERVICES	233N	TELEGRAPH & TELETYPE
2364	PENALTY MAIL	2338	MAIL & MESSENGER SERV - POSTAGE
2371	ELECTRIC	233T	ELECTRIC
2372	GAS	233R	GAS
2373	WATER & SEWER	233U	WATER & SEWER
2374	OTHER UTILITIES	233V	UTILITIES - OTHER
2375	PROPANE	233Q	PROPANE
2376	COAL	233P	COAL
2377	DIESEL GENERATOR FUEL	233V	UTILITIES - OTHER
2391	OTHER	233V	UTILITIES - OTHER
2397	LOST DISCOUNTS	2397	LOST DISCOUNTS - RENT - COMM & UTILITIES
2398	LOST DISCOUNTS	2398	DISCOUNTS NOT COST EFFECTIVE RENTS COMM & UTILITIES
2399	INTEREST PENALTIES	2399	LATE INTEREST PENALTY - RENT - COMM & UTILITIES
	PRINTING & REPRODUCTION		PRINTING & REPRODUCTION
2400	PRINTING FOR DISTRIBUTION PROCESS	2400	OH DIST - PRINTING & REPRODUCTION
2411	PRINTING - GOVT. & COMMERCIAL	2409	PRINTING & REPRODUCTION
2421	REPRODUCTION - GOVT. & COMMERCIAL	2406	MICROFILM
		2407	PHOTOGRAPHY
		2409	PRINTING & REPRODUCTION
2497	LOST DISCOUNTS	2497	LOST DISCOUNTS - PRINTING & REPRODUCTION
2498	LOST DISCOUNTS	2498	DISCOUNTS NOT COST EFFECTIVE - PRINT & REPR
2499	INTEREST PENALTIES	2499	LATE INTEREST PENALTY - PRINTING & REPR
	OTHER SERVICES		OTHER SERVICES
2500	SERVICES COST	2500	OH DIST - OTHER SERVICES
2509	NONTEMP. STG. OF HHG	255C	NONTEMP. STG. OF HHG
2510	TEMP. STG. OF HHG	255B	TEMP. STG. OF HHG
2511	AUTO OPER, MAINT AND REPAIR	2543	MAINTENANCE & REPAIR VEHICLES & HEAVY EQUIP
2514	DEBT COLLECTION COSTS	2525	DEBT COLLECTION COSTS
2521	AIRCRAFT - ROUTINE INSPECTIONS	2550	AIRCRAFT - ROUTINE INSPECTIONS
2522	AIRCRAFT - MAJOR MOD	2532	MAIN & REPAIR - AIRCRAFT & EQUIP
2523	AIRCRAFT - OVERHAUL OF ENGINES	2532	MAIN & REPAIR - AIRCRAFT & EQUIP

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2584	NATIONAL AGY CHECKS & INQUIRIES	2551	SECURITY INVESTIGATIONS
2585	ARPT & AIRWAY CONSTRUCT SURVEYS	2526	ENGINEERING/TECHNICAL
2586	AERONAUTICAL CHARTING SERVICES	2507	AERONAUTICAL CHARTING SERVICES
2587	OPERATION OF CONTRACT TOWERS	2547	OPERATION OF CONTRACT TOWERS
2591	OTHER	2596	OTHER SERVICES - NOT OTHERWISE CLASS
2593	JANITORIAL	2524	CUSTODIAL SERVICES
2594	A-76 CONTRACTUAL STUDIES	2523	CONTRACTUAL SERVICES - OTHER
2596	MANAGER'S FUND	2596	OTHER SEVICES - NOT OTHERWISE CLASS
2597	LOST DISCOUNTS	2597	LOST DISCOUNTS - OTHER SERVICES
2598	LOST DISCOUNTS	2598	DISCOUNTS NOT COST EFFECTIVE - OTHER SERVICES
2599	INTEREST PENALTIES	2599	LATE INTEREST PENALTY - OTHER SEVICES
NONE	(NOTE: DOT CODES WERE ESTABLISHED	2577	CORN - ADP TIMESHARING
NONE	TO ACCOMMODATE CORN.)	257A	CORN - OTHER SERVICES
NONE		257B	CORN - CONVERSION
	SUPPLIES AND MATERIALS		SUPPLIES AND MATERIALS
2600	SUPPLIES	2600	OH DIST - SUPPLIES & MATERIALS
2611	AUOT MAINT, REP & OPER SUPPLIES	2609	AUTO LUBRIANTS, MAIN & SUPPLIES
2621	ROUTINE INSPECTIONS & REPAIRS	2605	AIRCRAFT PARTS & SUPPLIES
2622	MAJOR MODIFICATIONS & REPAIRS	2605	AIRCRAFT PARTS & SUPPLIES
2623	AIRCRAFT FUEL & OIL	2632	ENERGY- AIRCRAFT FUEL & OIL - OTHER
2630	GEN SUPP, OPER & WORK - TECH	2611	BLDG & GROUNDS MAINT SUPPLIES
2631	PETROLEUM PRODUCTS	2638	PETROLEUM PRODUCTS
2632	OFFICE SUPLLIES	2662	OFFICE SUPLLIES
2633	ADP SUPPLIES & MATERIALS	2608	AUTO DATA PROC (ADP) SUPPLIES
2637	PERIODICALS, NEWSPAPERS, ETC.	2664	PERIODICALS, NEWSPAPERS, ETC.
2639	OPER & WORKING SUPP - ADMIN	2611	BLDG & GROUNDS MAINT SUPPLIES
2640	TRAINING SUPPLIES	2686	TRAINING SUPPLIES
2642	FAA DEPOT STOCKED ITEMS - SPECIAL E & R	2651	FAA DEPOT STOCKED ITEMS - SPECIAL E & R
2643	FAA DEPOT STOCKED ITEMS - E & R	2649	FAA DEPOT STOCKED ITEMS - E & R
2644	FAA DEPOT STOCKED ITEMS - NON E & R	2650	FAA DEPOT STOCKED ITEMS - NON E & R
2645	NON STOCKED DIRECT SHIPMENT ITEMS	2653	NON STOCKED DIRECT SHIPMENT ITEMS
2646	NON CATALOGUED DIRECT SHIPMENT	2653	NON STOCKED DIRECT SHIPMENT ITEMS
2650	TELCO SUPPLIES	2684	TELECOM & TELCO SUPPLIES
2651	COMMISSARY SUPPLIES	2681	COMMISSARY SUPPLIES
2670	MEDICAL SUPPLIES	2660	MEDICAL SUPPLIES
2681	AERONAUTICAL CHARTS	2653	INVENTORY NONSTOCK ITEMS
2682	GENERATOR GASOLINE	2635	GENERATOR GASOLINE
2683	LIQ. PETROLEUM	2636	LIQ. PETROLEUM

APPENDIX 2. EXAMPLES OF SUBOBJECT CLASSIFICATION CODES (ALPHABETICAL)

<u>Code</u>	<u>Item</u>
A	
252B	ADP service, commercial (includes supplies furnished).
252B	ADP service, other Federal agencies.
2596	Advertising.
2653	Aeronautical Charts, National Oceanographic, purchase of.
3120/3162	Air conditioner, window or portable unit, purchase of.
2611	Air conditioner parts and components.
233V	Air conditioning (utility service).
3201	Air conditioning system, custom fixed installation under contract, FAA owned/leased property.
3120	Air conditioning system components, central type system fixed installation.
21XX	Aircraft, charter of, with pilot.
2170	Aircraft rental, FAA rental program. (Flight Standards Only).
2506	Aircraft simulator rental, for pilot currency.
2528	Aircraft simulator rental, training to earn certificate.
	Aircraft storage (see Storage).
21XX	Airplane fare, charter.
21XX	Airplane fare, common carrier.
4100	Airport grant, AIP.
2535	Alarm system, maintenance (theft or fire).
3201	Alarm system, purchased and installed under contract, FAA owned/leased property.
1210	Allowance, change of official station, real estate expenses.
1211	Allowance, change of official station, miscellaneous expenses.
1212	Allowance, change of official station, temporary subsistence.
25XX	Alterations (see Repairs).
2596	Alterations, uniform.
2660	Antacid tablets, purchase of.
3168	Answering machine (funds controlled by ASO-480).
3120	Antenna, purchase of.
3201	Antenna towers (the structure).
2611	Antifreeze, engine generator.
2609	Antifreeze, motor vehicle.
3128	Analyzer (test equipment).
2596	Appraisal fee.
1210	Appraisal fee - official change of station. (See Allowances.)
2596	Architect fee.
3161	Automobile, passenger, purchase of.
2596	Autopsy, Accident Investigation.

<u>Code</u>	<u>Item</u>
	C
3111	Cabinet, filing, purchase of.
3111	Cabinet, map, purchase of.
3111	Cabinet, purchase of for personal computer.
3120	Cabinet, storage of technical parts, equipment and flammables.
2611	Cable, purchase of (including cables for personal computer).
233N	Cablegram.
3111	Calculating machine, purchase of.
2611/2653	Calculators, hand held, purchase of.
2537	Calibration and repair of test equipment.
3128	Calibration instrument, purchase of.
3145	Camera, purchase of.
3161	Car, passenger, purchase of.
	Car, use of privately-owned (see Transportation).
2653	Cards, punch, blank or form-printed (except special order printing).
2409	Card, punch, printed to order.
2696	Carpet, purchase of (not including installation).
2596	Carpet, purchase of (including purchase and installation charges).
2596	Carpet, installation charges.
2524	Carpet, cleaning (part of janitorial contract).
2653	Casters, arms, chair backs, and other chair parts. (Excludes Air Traffic Controller chairs.)
3111	Chair, purchase of.
	Change of official station (see Allowances, Transportation, Storage and Travel).
4203	Claims, damages (see Torts).
3111	Clock, office, purchase of.
3120	Clock, Operating equipment.
	Clothing (see specific item).
3111	Coat rack, purchase of.
23XX	Communications (see specific type).
	Compensation (see Pay).
4203	Compensation, damages (see Torts).
252C	Computer software, contract for the development of.
2608	Computer supplies and material, floppy discs, software when purchased off the shelf.
3146	Computer, personal, including replacement of components/peripherals.
3201	Construction contract (building, structure, system).
3145	Copying equipment, (automatic electrostatic copiers), purchase of.
2409	Copy preparation, photo offset lithography or photoengraving.
2596	Crating Government property for transportation (not crated by transportation company).

<u>Code</u>	<u>Item</u>
2596	Fee, appraisal.
1210	Fee, appraisal - official change of station (see Allowances).
2596	Fee, architect.
2523	Fee, laboratory, nonfederal facility training.
2528	Fee, flight-training, another federal agency.
2528	Fee, flight-training, nonfederal facility.
2523	Fee, nonflight-training, another federal agency or nonfederal facility.
25XX	Fee, aircraft simulator rental (see Aircraft).
21XX	Ferry toll/Bridge toll (including annual sticker fee).
1219	FICA
2653	Film, photographic, purchase of.
2660	Film, X-ray.
2409	Film developing (controlled by Logistics).
254R	Filmstrips, contractual preparation.
3120	Fire extinguisher, purchase of.
2535	Fire extinguisher, test and recharge.
2535	Fire protection.
2660	First aid kit, purchase of.
2653	Flags, purchase of.
3161	Fork lift, motorized, purchase of.
2662	Forms, stock.
3111	Furniture, office, purchase of.
2538	Furniture, refinishing (other than for Government housing).

G

233R	Gas (utility service).
2636	Gas, propane or LPG.
2660	Gas, compressed, medical use, including cylinder rental.
2638	Gas, compressed, nonmedical use, including cylinder rental.
2632	Gasoline, aircraft, purchase of.
2635	Gasoline, engine generator, purchase of.
2634	Gasoline, motor vehicles and equipment, purchase of.
2611	Gloves, electrician, purchase of.
3161	Grader, purchase of.
4100	Grant, airport, ADAP.
2543	Greasing motor vehicle.
2535	Grounds maintenance.
233J	GSA FTS service.
2524	Guard service.

H

2611/2653	Hardware, purchase of. Hauling (see Moving).
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<u>Code</u>	<u>Item</u>
2611/2653	Lighting fixture, fixed installation.
21XX	Limousine, airport, transportation.
2535	Linen supply service.
2409	Lithography.
2543	Lubrication, FAA motor vehicle.
2611/2653	Lumber.

M

3111	Machines, office (excluding printing plant equipment), purchase of.
2664	Magazines, purchase of.
3145	Mail handling equipment, purchase of.
2211	Mailing services (contractual basis).
3161	Maintainer, road, purchase of.
2534	Maintenance service, data processing equipment, FAA-owned. (Includes word processing equipment.)
2538	Maintenance service, office machines (excluding automatic copiers).
2538	Maintenance service, printing equipment (including automatic copiers).
2535	Maintenance service, cooling and heating systems.
2535	Maintenance service, elevator.
2535	Maintenance service, grounds.
2664	Manuals.
2662	Mat, chair, floor type, purchase of.
26XX	Materials (see specific type).
3160	Medical equipment, purchase of.
21XX	Medical examination, foreign travel.
2592	Medical examinations.
2109	Medical examination travel expense, Air Traffic Controller and Pilot Health Programs.
2660	Medical supplies and drugs.
233N	Message service, commercial or GSA PBS.
3128	Meters (test equipment), purchase of.
2409	Microfilming.
3145	Microwave ovens (other than Government housing).
1211	Miscellaneous moving expenses (see Allowance).
2532	Modification, aircraft (see Repairs).
2532	Modification, aircraft equipment (see Repairs).
2532	Modification, flight check equipment (see Repairs).
2596	Money order fee. (Accounting will not pay for money order fee unless money order is to close out Imprest Fund and money sent to ASO-20.)
3146	Monitor, for personal computer, new and replacement.
254R	Motion pictures, contractual preparation.
2611/2653	Motor, electric.

<u>Code</u>	<u>Item</u>
1133	Pay, consultants and contract employees, personal services, exclusively.
1155	Pay, hazardous duty.
1152	Pay, holiday.
1181	Pay, military personnel, reimbursable detail.
1154	Pay, night work.
1151	Pay, overtime.
1180	Pay, personal services to individuals not reportable as Federal employees.
1182	Pay, reemployed annuitant.
1153	Pay, Sunday work.
1112	Pay, terminal leave, full-time permanent appointments.
1131	Pay, terminal leave, full-time temporary appointments.
1132	Pay, terminal leave, part-time permanent appointments.
1134	Pay, terminal leave, student aide.
1134	Pay, terminal leave, youth opportunity campaign employee.
1136	Pay, terminal leave, disability claimants.
21XX	Passport fee.
21XX	Per diem.
116X	Performance award (see Award).
255B	Personal and household effects, employee, temporary storage.
2221	Personal and household effects, employee, transportation.
12XX	Personal benefits (see specific type).
11XX	Personal compensation (see Pay).
2535	Pest control contracts.
2409	Photocopying.
2409	Photograph, ID card.
21XX	Photograph, passport.
3145	Photographic equipment, purchase of.
2409	Photography, except passport photos.
2409	Photography, aerial.
2596	Picture framing.
21XX	Plane, use of privately-owned (see Transportation).
2596	Plating, metal.
2653	Plugboard panel, automatic data processing machine.
3145	Polisher, floor, electric, purchase of.
2543	Polishing FAA motor vehicle.
2323	Post office box rental.
233T	Power (utility service).
3146	Printer for personal computer, new and replacement.
2409	Printing.
3145	Printing equipment, printing plant (including automatic electrostatic copiers), purchase of.
2409	Printing film negative.
2409	Printing, other Federal agencies.
2409	Printing, commercial.

<u>Code</u>	<u>Item</u>
2535	Repairs, facility operating equipment, including component part repair.
2535	Repairs, field facility building.
2532	Repairs, flight check equipment, major.
2550	Repairs, flight check equipment, routine.
2171	Repairs, GSA car (if damage payable by FAA).
2204	Repairs, GSA truck (if damage payable by FAA).
2535	Repairs, hangar.
2534	Repairs, data processing equipment, FAA-owned.
2538	Repairs, distribution and mail equipment.
2535	Repairs, heating equipment, central or room unit.
2535	Repairs, living quarters.
2543	Repairs, FAA motor vehicle, includes labor and parts.
2538	Repairs, office furniture.
2538	Repairs, office machines (excluding automatic electrostatic copiers).
2535	Repairs, office space, contractual.
2543	Repairs, off-road equipment, includes labor and parts.
2538	Repairs, personnel convenience items (coffee pots, microwave ovens, etc.).
2538	Repairs, photographic, audio, or visual equipment.
2538	Repairs, printing equipment (including automatic electrostatic copiers).
2537	Repairs, telephones.
2543	Repairs, tire, motor vehicle.
2543	Repairs, FAA truck.
2596	Reporting, includes transcripts, contractual services.
2409	Reproduction
3145	Reproduction equipment (includes printing plant and automatic electrostatic copiers).
121K	Retirement, Civil Service.
2596	Retirement plaques.
2535	Road resurfacing service.
3201	Road replacement (asphalt and concrete).
21XX	Road toll.
2611	Rock (gravel and stone for roadbeds and fill).
	Rug (see Carpet).
S	
3111	Safe, office, purchase of.
2611	Safety glasses.
2611	Safety shoes.
3120/3145	Scales, includes computing and measuring devices, purchase of.
2551	Security investigation by other Federal Agencies.
	Services (see Maintenance service).
25XX	Services, contractual, commercial.
3111	Settee, office, purchase of.

<u>Code</u>	<u>Item</u>
2662	Supplies, office.
2653	Supplies, printing.
2653	Supplies, for automatic electrostatic copiers.
2662	Supplies, for nonautomatic copiers.
2653	Supplies, photographic, audio visual.
2653	Supplies, exhibit or display construction.
2696	Supplies, shipping, warehouse packing and crating.
2684	Supplies, TELCO.
2686	Supplies, training.
3201	Systems (power, water, etc.), contract construction of.
3201	Systems (power, water, etc.), included in land or building purchase.
T	
3111	Table, office, purchase of.
3111	Table, personal computer, purchase of.
3111	Table, typing, purchase of.
3145	Tape recorder, purchase of.
2653	Tape, recording.
21XX	Taxi, includes tip.
233V	Telautograph equipment, rental.
233N	Telegraph service, commercial or GSA.
233N	Telegram, telegraph service account.
21XX	Telegram, travel voucher reimbursement (charge as incidental travel expense under 211X or 212X).
2335	Telephone, business, leased, includes nonrecurring charges.
2332	Telephone, control circuit, Air Navigation Facilities.
2537	Telephone, repair.
2542	Telephone, movement of.
2335	Telephone, nonrecurring construction charge, business telephone.
2332	Telephone, nonrecurring construction charge, control circuit.
2684	Telephone, parts and supplies, purchase of.
3168	Telephone, purchase and installation of all telecommunications equipment.
2335	Telephone, switchboard service, includes nonrecurring charges, GSA and commercial for local service.
2337	Telephone, tolls, long distance, GSA and commercial.
21XX	Telephone, tolls, travel voucher reimbursement (charge as incidental travel expense under 211X and 212X).
233N	Teletype equipment, rental and services.
1212	Temporary subsistence, change of official station.
3128	Test equipment, purchase of.
2170	Tie down aircraft, rented, other than travel voucher reimbursement.
21XX	Tie down aircraft, rented, travel voucher reimbursement (charge as incidental travel expense under 211X and 212X).

<u>Code</u>	<u>Item</u>
2104	Travel, change of station, enroute, employee and dependents.
2105	Travel, change of station, advance house hunting, employee and spouse.
2109	Travel, Air Traffic Controller and Pilot Health Program.
2109	Travel, administrative support.
2100	Travel, field facility maintenance, operation, and performance.
2136	Travel, training, FAA programs.
2134	Travel, training, CBI.
2137	Travel, training at other Federal facilities.
2101	Travel, informational meetings.
2102	Travel, speech/presentation.
2103	Travel, conference attendees.
2107	Travel, special mission.
2133	Travel, training, nonfederal facilities.
2611	Trees, purchase of.
3161	Truck, purchase of.
2204	Truck rental (see Transportation).
	Tuition, training (see Fees).
3111	Typewriter, manual or electric, includes portable models, purchase of.
2538	Typewriter repair.
2596	Typing service, court reporting, etc.

U

233R/233U Utilities (see Water, Electricity, Gas, and Sewage).

V

2660 Vaccine, immunization program.
3145/3120 Vacuum cleaner, purchase of.
Vehicle repairs (see Repairs).
Vehicle storage (see Storage).
1319 Voluntary Separation Payments (Buyouts).

W

Wages (see Pay).
2543 Washing, FAA motor vehicle.
2662 Wastebasket.
233U Water (utility service).
2535 Water treatment service.
2653 Water, bottled, drinking, purchase of.
2653 Water, distilled.
3145 Water cooler, office, purchase of (free standing unit).
3201 Water cooler, office, purchase of (connected to plumbing).
3145 Waxer, floor, electric, purchase of.
2653 Wires, machine panels, ADP operations.

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Appendix 3

APPENDIX 3. CENTRAL REGION COST CENTER, FISCAL PROGRAM/BUDGET
ACTIVITY CODES, AND STRAIGHT ALLOTMENT FUND
CONTROL/INDICATOR (AFC) CODES

<u>SECTION</u>	<u>TITLE</u>	<u>PAGE</u>
Section 1	Fiscal Program/Budget Activity Codes	1
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Section 4	Civil Aviation Security Division Cost Center Codes	6
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Section 6	Aviation Medical Division Cost Center Codes	10
Section 7	Flight Standards Cost Center Codes	11
Section 8	Small Airplane Directorate, Aircraft Certification Service Cost Center Codes	12
Section 9	Airports Division Cost Center Codes	13
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Section 11	Special Use Program Codes	22

SECTION 1

Fiscal Program/Budget Activities Codes for the Operations Appropriation
Definitions of the codes are contained in Standard Data Elements and
Codes - Accounting, 1375.6, Chapter 3.

	<u>Code</u>
<u>Operation of Traffic Control System Activity (100)</u>	
Air Route Traffic Control Centers (ARTCC) Subactivity	110
Airport Traffic Control Towers (ATCT) Subactivity	120
Flight Service Station (FSS) Subactivity	130
Air Traffic Field Facility Evaluation	140
Planning, Direction, and Evaluation Element	151
National Communications Center Program Element	153
<u>Maintenance and Engineering of Airway Facilities Activities (200)</u>	
Field Maintenance Element	211
Special Maintenance Projects	213
Hazardous Material Management System Program (HRMS)	215
Engineering Subactivity	220
Planning, Direction, and Evaluation Subactivity	250
<u>Installation and Material Services Activity (300)</u>	
Maintenance of Spares and Repair Parts Subactivity	311
Structural and Specialized Tasks Activity	341
Shared Energy Savings Program Element	343
Planning, Direction, and Evaluation Element	351
Procurement and Acquisition	370
<u>Administration of Aviation Standards Program Activity (400)</u>	
Aircraft Certification Subactivity	410
Operation and Maintenance Subactivity	420
Accident Prevention	42A
Foreign Station Repair	42F
AEG	42G
Handbook	42H
International	42I
NASIP	42N
Strategic Management	42S
Training and Automation	42T
Flight Program Operations Element	441
Flight Program - Line Maintenance Element	442
Civil Aviation Security Subactivity	460
Enhanced Civil Aviation Security Program Element	461
Federal Air Marshal Program Element (FAM)	462
Drug Interdiction Program Element	464
Federal Security Managers (FSM)	467

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SECTION 2
STRAIGHTLINING ALLOTMENT FUND CONTROL/
INDICATOR (AFC) CODES

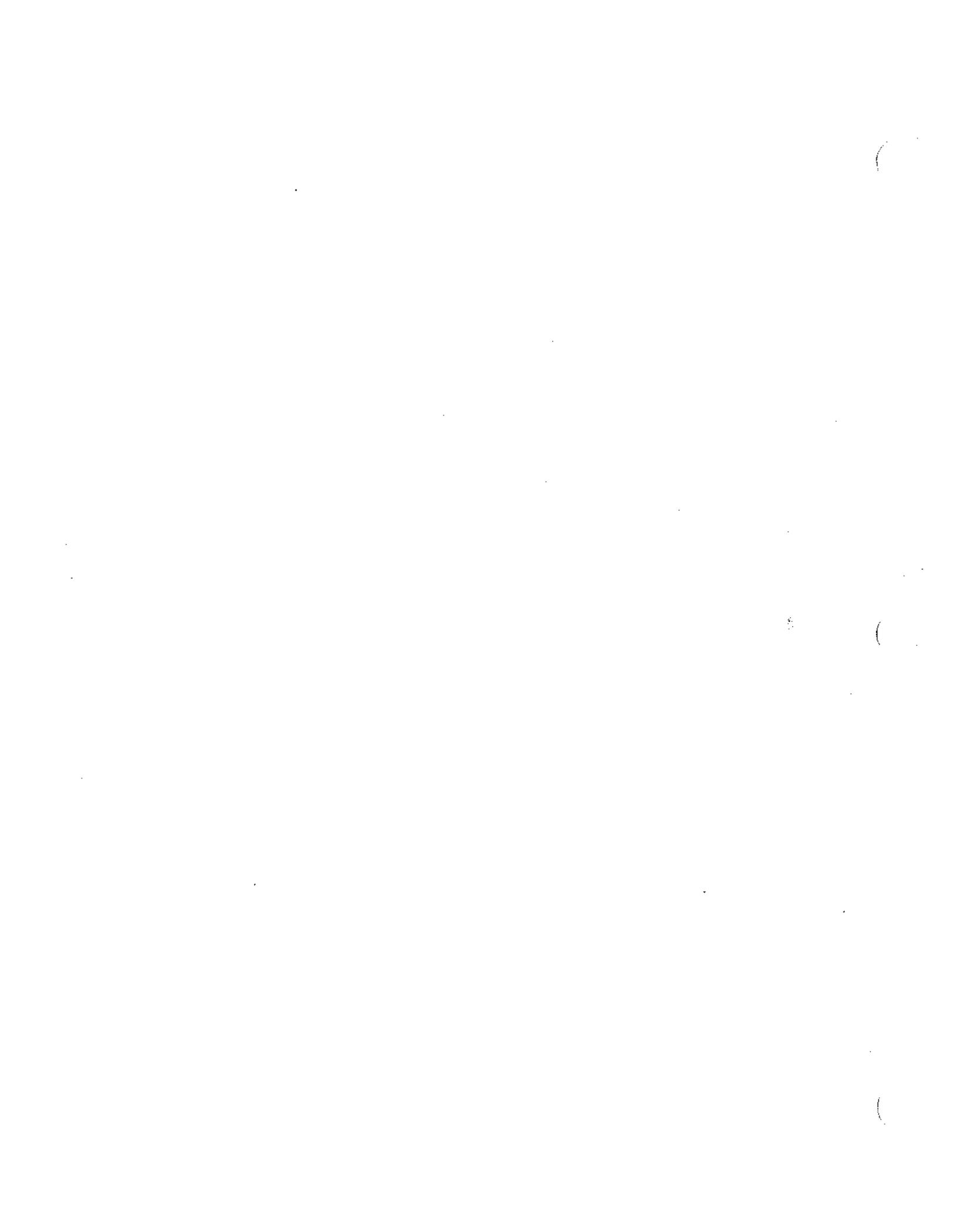
	<u>AFC Indicator Code 1/</u>
REGIONAL ADMINISTRATOR, ACE-1 (Program Code 3, 8, 9)	45-0
ASSISTANT CHIEF COUNSEL, ACE-7	76-0
AIRCRAFT CERTIFICATION, ACE-100	4X-0
FLIGHT STANDARDS DIVISION, ACE-200 (Program Code 42x)	4Y-0
FLIGHT STANDARDS DIVISION, ACE-200 (Program Code 44x) (FLIGHT PROGRAMS ONLY - ALL DIVISIONS)	4P-0
AVIATION MEDICAL DIVISION, ACE-300	4N-0
AIRWAY FACILITIES DIVISION, ACE-400 (BOTH OPERATIONS AND F&E)	4C-0
AIR TRAFFIC DIVISION, ACE-500	4K-0
AIRPORTS DIVISION, ACE-600	77-0
CIVIL AVIATION SECURITY DIVISION, ACE-700	79-0
PRIOR YEAR OPERATIONS	80-0
REIMBURSABLE (CURRENT AND PRIOR YEAR) F&E AND OPERATIONS	99-0

1/ The specific AFC codes are not required to be coded on documents, i.e., they are system generated by DAFIS. The codes, however, will be reflected in the DAFIS reports. They are required for DAFIS inquiries.

SECTION 3
ADMINISTRATION COST CENTER CODES

<u>Program/Budget Activity Code</u>	<u>Cost Center Code</u>	<u>CENTRAL REGION</u>
950	0010	REGIONAL ADMINISTRATOR & STAFF
950	0011	FEB SECRETARY
950	0012	SPECIAL PROJECTS OFFICER
950	0015	REGIONAL ADMINISTRATOR'S RESERVE FUND
99B	0050	REGIONAL OPERATIONS CENTER
910	0100	ASSISTANT CHIEF COUNSEL
920	0200	CIVIL RIGHTS STAFF
920	0210	Special Emphasis Programs
930	0400	PUBLIC AFFAIRS OFFICER
930	0410	Local Coordinators
		ACCOUNTING DIVISION
99A	1210	Office of the Manager
99A	1215	Systems & Review Staff
99A	1260	Financial and Cost Accounting Branch
99A	1270	Accounting and Disbursing Branch
		LOGISTICS DIVISION
351	1310	Office of the Manager
311	1330	Materiel Management Branch
370	1340	Procurement Branch
370	1341	Visa Card Administrative Fee
370	1350	Real Estate and Utilities Branch Collocated Office
341	1360	Administrative Services Program
341	1361	Headquarters Relocation Site
		RESOURCE MANAGEMENT DIVISION
99C	1410	Office of the Manager
970	1412	Management Systems, Planning & Evaluation Branch
970	1413	Total Quality Management Coordinator
960	1415	Budget Branch
990	1420	Automated Information Branch
990	1421	Systems and Programming Section
990	1422	Technical Support Section
973	1450	Printing Cost
973	1455	RO Copier Cost

	<u>Code</u>
<u>Administration of Aviation Standards Program Activity (400) (Cont'd)</u>	
Aviation Safety Subactivity	470
Aviation Medical Subactivity	480
Airman Medical Certification	481
Airman Medical Examiner System	482
Occupational Health	483
Substance Abuse	484
Air Medical Education	485
Medical Research	486
Accident Investigation	487
Management and Administration	488
<u>Leased Telecommunications Services Activity (500)</u>	
Operational Telecommunications Element	510
Administrative Telecommunications Subactivity	520
<u>Administration of Airports Program Activity (700)</u>	
Safety Programs and Engineering Standards	720
Airport Grants - Planning and Programming Subactivity	730
Planning, Direction, and Evaluation	750
Airports Subactivity	760
(Undistributed data to be distributed to Subactivities 720 and 730)	
<u>Human Resources Management Activity (800)</u>	
Employee and Organizational Development Subactivity	81C
Regional Arranged Technical Training	81R
SIDP Training	81S
Regional Arranged Management Training	81W
Diversity	81W
Labor, Personnel, and Human Relations Subactivity	820
Dues, Refunds, and Reimbursements - NATCA	821
<u>Direction, Staff, and Supporting Services Activity (900)</u>	
Legal Subactivity	910
Civil Rights Subactivity	920
Public Affairs Subactivity	930
Direction and Management Subactivity	950
Budget Element Subactivity	960
Management Systems - Subactivity	970
Printing Program Element	973
Data Systems Subactivity	990
CORN Computer Services	991
Computer Aided Engineering Graphics (CAEG)	997
Accounting Subactivity	99A
Regional Communications Control Subactivity	99B
Resource/Financial Management Subactivity	99C
Transit Benefit Program	99T



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Appendix 2

<u>Code</u>	<u>Item</u>
3120	Workbench, custom made, purchase of.
3120/3145	Workbench, ready made, purchase of.
	X
2660	X-ray film.

NOTE: Where "XX" or "X" is shown as part of the code, that portion of the code is to be determined by the nature of the transaction being coded.

<u>Code</u>	<u>Item</u>
2609	Tire, motor vehicle (includes mounting).
2611	Tools, hand, purchase of.
2611/3120	Tools, power, purchase of (other than hand tools).
21XX	Tools, road, bridge, ferry.
2337	Tolls, telephone, long distance.
21XX	Tolls, telephone, bridge (including annual sticker fee) or ferry, travel voucher reimbursement (charge as incidental travel expense under 211X or 212X).
4203	Tort claims, damage indemnities.
2543	Towing, FAA vehicle.
2171	Towing, GSA car (if damage payable by FAA).
2204	Towing, GSA truck (if damage payable by FAA).
3161	Tractor, purchase of.
3120	Traffic counter, purchase of.
21XX	Train fare.
25XX	Training, aircraft (see Aircraft).
2523	Training course development, contractual basis.
2523	Training course presentation, contractual basis.
2523	Training course facilities, contractual basis.
3171	Training equipment, purchase of.
2686	Training supplies, FAA training.
25XX	Training tuition and fees (see Tuition or Fees).
21XX	Training travel (see Travel).
3120/3128	Transceiver, walkie-talkie, purchase of.
2653	Transcript copy (see Reporting).
	Transfer, official station (see Allowances, Transportation, Storage and Travel).
2535	Trash pickup service.
	Transportation, Government property (see also Moving).
2211	Transportation, Government property, common carrier.
2212	Transportation, Government property, exhibits.
2211	Transportation, Government property, local drayage.
2204	Transportation, GSA or commercial truck rental.
2221	Transportation, household effects, employee change-of-station.
21XX	Transportation, passenger (see Travel).
2171	Transportation, passenger, commercial or GSA car rental.
21XX	Transportation, passenger, common carrier.
2170	Transportation, passenger, FAA aircraft rental program.
2204	Transportation, passenger, GSA or commercial truck rental.
21XX	Transportation, passenger, privately-owned plane.
21XX	Transportation, passenger, privately-owned vehicle (includes common carrier comparative cost).
2119	Transportation, remains, deceased employee.

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Appendix 2

<u>Code</u>	<u>Item</u>
233U	Sewage disposal, continuous service contract (utility service).
2696	Shades, window (purchase of, not installed).
2596	Shades, window (purchase of, including installation).
2596	Shades, window (installation charges).
2662	Sharpener, pencil.
3120	Skis, purchase of.
3111	Smoking stand, purchase of.
2660	Snake bite kit.
3161	Snowplow/blowers, purchase of.
3120	Snowshoes, purchase of.
2611/2653	Sod, grass (see Landscaping).
3111	Sofas (other than for Government housing).
2538	Sofas, refurbish (other than for Government housing).
2684	Speaker phone, purchase of.
2662	Stamp, rubber.
3111	Stand, smoking, purchase of.
3111	Stand, telephone, purchase of.
2662	Stationery.
3161	Station wagon, purchase of.
21XX	Steamship fare.
2596	Stenographic service, public stenographer.
3111	Stool, office, purchase of.
255B	Storage, temporary, employee household and personal effects.
255C	Storage, non-temporary, employee household and personal effects.
2550	Storage, aircraft, FAA-owned.
2170	Storage, aircraft, rented, other than travel voucher reimbursement.
21XX	Storage, aircraft, rented, travel voucher reimbursement (charge as incidental travel expense under 211X or 212X).
2543	Storage, vehicle, other than travel voucher reimbursement.
21XX	Storage, vehicle, travel voucher reimbursement (charge as incidental travel expense under 211X or 212X).
3145	Stove, purchase of (other than Government housing).
3201	Structures, contract construction of.
3201	Structures, purchase of.
2664	Subscriptions, publications.
21XX	Subsistence (see also Allowance, Change of station).
1153	Sunday work.
115H	Suggestion award (see Award).
26XX	Supplies (see specific type).
2611	Supplies, drafting.
2653	Supplies, mailing or distribution.
2609	Supplies, motor vehicles, maintenance and operation.

<u>Code</u>	<u>Item</u>
2664	Publications, technical.
21XX	Pullman fare.
2662	Punch, paper, manual, purchase of.
3120	Punch, paper, power, purchase of.
2653	Punch cards, blank or form printed.
2409	Punch cards, printed to order.

R

3111	Rack, apparel.
2611	Rain coat/rain suit, for technical use.
254R	Recording, tape or record contractual preparation.
3120	Refrigerator, purchase of (other than for Government housing).
3156	Refrigerator, purchase of (for use in Government housing).
2596	Registration fee, travel voucher reimbursement.
233B	Rental, ADP equipment (includes transportation charges).
2170	Rental aircraft, FAA rental program.
2506	Rental aircraft simulator (see Aircraft).
2323	Rental, building, administrative.
2326	Rental, building, technical.
2171	Rental, car, commercial
2171	Rental, car, GSA or other Federal agency.
2321	Rental, land, administrative.
2321	Rental, land, technical.
233H	Rental, miscellaneous equipment, with operator.
233H	Rental, miscellaneous equipment, without operator.
2323	Rental, office space.
2323	Rental, post office box.
233E	Rental, photographic audio, or visual equipment.
233E	Rental, printing equipment (including automatic electrostatic copiers).
2323	Rental, room conference or meeting.
2323	Rental, paging system.
233F	Rental, telautograph and similar equipment.
233N	Rental, teletype equipment.
2204	Rental, truck, GSA or commercial
	Repairs (see also Maintenance service).
2535	Repairs, access road.
2532	Repairs, aircraft engine, contractual overhaul.
2532	Repairs, aircraft, major.
2550	Repairs, aircraft, routine.
2543	Repairs, FAA car.
2538	Repairs, cafeteria appliances.
2533	Repairs, contractual service for maintaining Air Traffic Controller chairs.
2535	Repairs, cooling equipment, central or room unit.

<u>Code</u>	<u>Item</u>
	Moving (see also Transportation).
2211	Moving Government property.
2596	Moving Government property inside building.

N

2664	Newspapers.
1154	Night work pay.
2596	Notary fee, attest by Notary Public.

O

2409	Offset printing.
2632	Oil, aircraft.
2638	Oil, engine generator.
2609	Oil, motor vehicle.
2532	Overhaul, aircraft engine, contractual.
2409	Overprinting.
1151	Overtime.
2409	Ozalid printing.

P

2333	Pagers, Rental.
2611/2653	Paint, purchase of.
2664	Pamphlets.
2653	Panel, plugboard, automatic data processing machine.
2653	Paper, tabulating machine, ADP operation (except special ordering printing).
21XX	Parking, vehicle.
	Parts (see Repairs).
	Parts (see Supplies).
2532	Parts, aircraft, in contract repairs (see Repairs).
2605	Parts, aircraft, stock and nonstock.
2605	Parts, avionic, stock and nonstock.
2609	Parts, FAA motor vehicle.
2543	Parts, FAA motor vehicle, furnished in repair job.
2611	Parts, operating equipment, stock and nonstock.
2696	Parts, spare for Air Traffic Control chairs.
21XX	Passports photograph.
1111	Pay, base, full-time permanent appointments.
1131	Pay, base, full-time temporary appointments.
1133	Pay, base, intermittent appointments.
1132	Pay, base, part-time permanent appointments.
1137	Pay, base, part-time temporary appointments.
1134	Pay, base, student aide.
1134	Pay, base, youth opportunity campaign employee.
1136	Pay, base, disability claimants.

<u>Code</u>	<u>Item</u>
1155	Hazardous duty pay.
2684	Headphones, purchase of.
3120/3145	Heater, electric.
233X	Heating (utility service, see Electricity, Gas, Water).
3120	Helmet, flying, purchase of.
1152	Holiday pay.
255B	Household and personal effects, employee storage.
2221	Household and personal effects, employee transportation.

I

2508	Illustrating, contractual preparation.
2596	Identification badges for working on airports.
2596	Immunization, employee, regional program.
24XX	Imprinting.
	Incentive award (see Award).
4203	Indemnities, damages (see Torts).
2662	Indexing material, standard dealer stock.
2409	Indexing material, printing, designed for FAA specifically.
2596	Inoculation, local immunization program.
31XX	Installation charge, equipment (initial installation by vendor of equipment).
3120	Instruments, drafting.
121B	Insurance, health.
121A	Insurance, life.
2551	Investigation, security, by other federal agencies.

J

2524	Janitorial service.
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K

2660	Kit, first aid, snake bite, etc.
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L

3120	Ladder, step, purchase of.
3111	Lamp, desk, office, purchase of.
3201	Land, purchase (includes acquisition by condemnation).
2321	Land, rental.
2611/2653	Landscaping material (sod, fertilizer, weed, and bug spray).
2535	Landscaping service (includes materials furnished).
3120	Lawnmower, purchase of.
23XX	Leases (see Rental).
2409	Lettering.
233T	Lighting (utility service). Electric energy source.

Code Item

D

3146 Data processing equipment, purchase of.
2523 Data processing service, commercial and other federal agencies.
24XX Decalcomania, printing, designed for FAA specifically.
2119 Deceased, remains, transportation of.
2211 Demurrage, transportation Government property.
3111 Desk, office, purchase of.
2662 Desktop, glass, purchase of.
2409 Developing and printing photographic negatives (controlled by Logistics).
2653 Developing solutions, photographic film.
2660 Developing solutions, X-ray film.
2633 Diesel fuel for vehicles and equipment (including engine generators).
254R Displays, contractual preparation.
2596 Distribution services, contractual basis.
24XX Ditto printing.
2696 Drapes, purchase of (not installed).
2596 Drapes, installation of.
2596 Drapes, purchase and installation.
2409 Duplicating service.

E

233T Electricity (utility service).
2535 Elevator maintenance (including annual inspection).
24XX Embossing.
31XX Equipment (see specific type or item). Includes installation.
3146 Equipment, data processing, purchase of.
3145 Equipment, distribution, purchase of.
3120 Equipment, electronic/electrical, purchase of.
3145 Equipment, mailing, purchase of.
3160 Equipment, medical, purchase of
3145 Equipment, photographic, audio, visual, purchase of.
3145 Equipment, automatic electrostatic copiers, purchase of.
3146 Equipment, personal computers and related peripherals and components.
3120/3145 Equipment, safety, purchase of.
3168 Equipment, telecommunications.
3128 Equipment, test, purchase of.
3171 Equipment, training, purchase of.
 Examination, medical (see Medical).
254R Exhibits, contractual preparation.

F

3168 Fax machines.
3145 Fan, electric, office, purchase of.

<u>Code</u>	<u>Item</u>
115F	Award to GM-13 through GM-15 employees per Reform Act.
115G	Award to Senior Executive Service (SES) employees per Reform Act.
115H	Award, suggestion and Superior Performance (excludes SES and GM-13 through 15).
115H	Award, Incentive Awards Program (excludes SES and GM-13 through 15).
3201	Awning, custom installation.
2611/2653	Awning, ready made.

B

21XX	Baggage, excess.
2609	Battery, motor vehicle (includes installation).
2611	Battery, Engine Generator, Power Condition System and Uninterrupted Power Source
3120	Binoculars, purchase of.
2409	Binding, printed matter.
2696	Blinds, venetian (purchase of, not including installation).
2596	Blinds, venetian (purchase of, including installation).
2596	Blinds, venetian (installation charges).
2662	Blank book, standard dealer stock.
2409	Blank book, printing, designed for FAA specifically.
2409	Blue-line printing.
2409	Blueprinting.
3161	Boat, purchase of.
2596	Boat, repair of.
21XX	Boat, hire including pilot, air navigation facilities site work.
3111	Bookcase, purchase of.
3148	Book, bound including medical and legal.
2664	Book, reference, loose leaf.
2686	Book, text, FAA training.
2523	Book, text, nonfederal facilities training or another federal agency training.
2669	Boots, electrician, purchase of.
2669	Boots, rubber guard, purchase of.
21XX	Bridge toll, including annual sticker fee.
2662	Briefcase including attaché and catalog cases.
2409	Brownline printing.
3201	Building, contract construction of.
2535	Building, maintenance or repair.
3201	Building, purchase of, storage sheds, shelters for equipment (including acquisition by condemnation).
2524	Burglar protection, continuous service contract.
3161	Bus, purchase of.
21XX	Bus, fare, local and common carrier.

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2684	AUTO GAS FOR VEHICLES AND EQUIP	2634	ENERGY - AUTOMOBILE GASOLINE
2685	AUTOMOTIVE DIESEL FUEL	2633	AUTO DIESEL FUEL
2691	OTHER	2696	OTHER SUPPLIES
2697	LOST DISCOUNTS	2697	LOST DISCOUNTS - SUPPLIES
2698	LOST DISCOUNTS	2698	DISCOUNTS NOT COST EFFECTIVE - SUP
2699	INTEREST PENALTIES	2699	LATE INTEREST PENALTY - SUPPLIES
	EQUIPMENT		EQUIPMENT
3100	EQUIPMENT	3100	OH DIST - EQUIPMENT
3111	OFFC FURN & MACHINES - COMMON USE	3111	FURN & OFFC EQUIP - NONCAPITALIZED
		3154	FURN & OFFC EQUIP - CAPITALIZED
3121	OPERATING & WORKING EQUIP - TECH	3120	OPER & TECH EQUIP - NONCAPITALIZED
		3162	OPER & TECH EQUIP - CAPITALIZED
3123	OPER & WORKING EQUIP - ADMIN	3111	FURN & OFFC EQUIP - NONCAPITALIZED
		3154	FURN & OFFC EQUIP - CAPITALIZED
3124	TELEPHONE EQUIPMENT	3127	TELECOMM EQUIP - NONCAPITALIZED
		3168	TELECOMM EQUIP - CAPITALIZED
3131	TEST EQUIPMENT	3128	TEST EQUIPMENT - NONCAPITALIZED
		3170	TEST EQUIPMENT - CAPITALIZED
3132	TRAINING EQUIPMENT	3129	TRAINING EQUIPMENT - NONCAPITALIZED
		3171	TRAINING EQUIPMENT - CAPITALIZED
3133	MEDICAL EQUIPMENT	3117	MEDICAL EQUIPMENT - NONCAPITALIZED
		3160	MEDICAL EQUIPMENT - CAPITALIZED
3134	DATA PROC EQUIPMENT	3105	DATA PROC EQUIP - NONCAPITALIZED
		3146	DATA PROC EQUIP - CAPITALIZED
3141	MOTOR VEHICLES - ALL TYPES	3161	MOTOR VEHICLES - ALL TYPES
3171	HOUSEHOLD EQUIP & FURNISHINGS	3113	HOUSEHOLD EQUIP & FURNISHINGS NONCAPITALIZED
		3156	HOUSEHOLD EQUIP & FURNISHINGS CAPITALIZED
3181	BOOKS	3148	BOOKS
3191	OTHER	3128	OTHER EQUIPMENT - NONCAPITALIZED
		3178	OTHER EQUIPMNET - CAPITALIZED
3197	LOST DISCOUNTS	3197	LOST DISCOUNTS - EQUIPMENT
3198	LOST DISCOUNTS	3198	DISCOUNTS NOT COST EFFECTIVE - EQUIP
3199	INTEREST PENALTIES	3199	LATE INTEREST PENALTY - EQUIPMENT

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2531	FLIGHT TRAINING - PROFICIENCY	2528	FLIGHT TRAINING - PROFICIENCY
2532	RENTAL OF AIRCRAFT SIMULATORS	2506	RENTAL OF AIRCRAFT SIMULATORS
2541	REP, ALT & MAINT OF TECH BLDGS FAC & GROUNDS	2535	MAIN & REPAIR - BLDG & GROUNDS
2542	REP OF COMMON USE OFFICE EQUIP	2538	REP OF COMMON USE OFFICE EQUIP
2543	REPAIR & MAINT OF OPER & WORK EQUIP	2538	MAIN & REPAIR - OFC FURN & EQUIP
2544	REP & MAINT OF ADMIN BLDGS & GRNDS	2535	MAIN & REPAIR- BLDGS & GROUNDS
2545	REP & MAINT OF DATA PROC EQUIP	2534	REP & MAINT OF DATA PROC EQUIP
2546	REP & MAINT OF CALIB TEST EQUIP	2537	MAIN & REPAIR - ELECTRONIC EQUIP
2547	REP & MAINT OF AIR TRF CONT CHAIRS	2533	MAIN & REPAIR AIR TRF CONTROL
2548	MAIN OF CONT ATC TOWERS	2533	MAIN & REPAIR AIR TRF CONTROL
2549	REP & MAINT OF TELECOM SYTEMS	2537	MAIN & REP - ELECTRONIC EQUIP
2550	REP/MAINT TELE EQUIP	2542	REP/MAINT TELE EQUIP
2553	FLIGHT TRAINING -FAA EMPLOYEES	256B	TRAINING - NGOV - LONG PRIVATE
		256D	TRAINING - NGOV - SHORT PRIVATE
		256E	TRAINING - GOVT - LONG - INTRNAL
		256F	TRAINING - GOVT - LONG - INTERAGENCY
		256G	TRAINING - GOVT - SHORT - INTERNAL
		256H	TRAINING - GOVT - SHORT - INTERAGENCY
2554	REP & MAINT OF OPER EQUIP - TECH	2539	REP & MAINT OF OPER EQUIP - TECH
2555	NON FLIGHT TRAINING - FAA EMPLOYEES	256A	TRAINING - NVOG - LONG - NONPROFIT
		256B	TRAINING - NGOV - LONG PRIVATE
		256C	TRAINING - NGOV - SHORT - NONPROFIT
		256D	TRAINING - NGOV - SHORT PRIVATE
		256E	TRAINING GOVT - LONG - INTERNAL
		256F	TRAINING - GOVT - LONG - INTERAGENCY
		256G	TRAINING - GOVT - SHORT - INTERNAL
		256H	TRAINING - GOVT - SHORT - INTERAGENCY
2562	EDUCATIONAL EXPENSES - BALBOA	254R	OTHER SERVICES - GENERAL AGENT
2570	CONTRACT DATA PROC SERV	252B	AUTOMATED DATA (ADP) CONTRACT SUPPORT SERVICES
2571	FILM PROD & DIST	2523	CONTRACTUAL SERVICES - OTHER
2572	EXHIBIT CONSTRUCTION & DISPLAY	2523	CONTRACTUAL SERVICES - OTHER
2573	SUBSISTENCE CONTRACTS	254R	OTHER SERVICES - GENERAL AGENT
2574	CONTRACTUAL TRAINING SERVICES	2559	TRAINING FACILITIES
2575	CONTRACTUAL TIME SHARING	2515	CONTRACTUAL TIME SHARING
2576	AUDIO-VISUAL SERVICES	2508	AUDIO-VISUAL SERVICES
2578	PHYSICAL EXAMS	2592	FED CIVILIAN EMP MED SERVICES
2579	ADP CUSTOM SOFTWARE	252C	ADP CUSTOM SOFTWARE
2580	CENTER WEATHER SERVICES - FAA/NOAA	2566	WEATHER OBSERVATION SERVICES
2581	WEATHER OBSERVATIONS - AGRMTS	2566	WEATHER OBSERVATION SERVICES
2582	SECURITY INVESTIGATIONS	2551	SECURITY INVESTIGATIONS
2583	BACKGRAOUND INVEST - CONTRACT EMP	2551	SECURITY INVESTIGATIONS

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	TRANSPORTATION OF THINGS		TRANSPORTATION OF THINGS
2200	TRANS OF THINGS FOR DIST PROCESS	2200	OH DIST - TRANS OF THINGS
2211	GOVT. PROPERTY	2211	GOVT. PROPERTY
2212	GOVT. EXHIBITS	2212	GOVT. EXHIBITS
2221	TRANSP H/H PER EFF	2221	TRANSP H/H PER EFF
2222	PRIVATELY OWNED VEHICLES	2222	PRIVATELY OWNED VEHICLES
2231	RENTAL OF MOTOR TRUCKS	2204	RENTAL - TRUCKS & OTHER EQUIP
2297	LOST DISCOUNTS	2297	LOST DISCOUNTS - TRANS
2298	LOST DISCOUNTS	2298	DISCOUNTS NOT COST EFFECTIVE - TRANSPORTATION
2299	INTEREST PENALTIES	2299	LATE PAYMENT INTEREST PENALTY - TRANSPORTATION
	RENT, COMM. & UTILITIES		RENT, COMM. & UTILITIES
2300	RENTAL & UTILITIES FOR DIST PROCESS	2300	OH DIST - RENT, COMM & UTILITIES
2311	TELEGRAPH & TELETYPE EQUIPMENT	233N	TELEGRAPH & TELETYPE
2312	RENTAL OF LAND - ADMINISTRATIVE	2321	LAND RENTAL - OTHER THAN GSA
2313	ADP EQUIPMENT	233B	ADP EQUIPMENT
2314	OPERATING & WORKING EQUIP - ADMIN	233B	RENTAL - ADP PROCESSING EQUIP
		233C	RENTAL - ADP TERMS & PERIPHERALS
		233D	RENTAL - DATA COMMUNICATIONS EQUIP
		233E	RENTAL - DUPLICATING EQUIPMENT
		233F	RENTAL - TELEPHONE EQUIPMENT
		233G	RENTAL - WORD PROCESSING
		233H	RENTAL - OTHER EQUIPMENT
2316	RENTAL OF LAND - TECHNICAL	2316	LAND RENTAL - OTHER THAN GSA
2317	SLUC	2311	LAND RENTAL - OTHER
2318	BUILDINGS - ADMIN	2323	OFC SPACE - REG/FLD - OTHER
2319	BUILDINGS - TECHNICAL	2326	RENTAL OF BLDG - TECH - OTHER THAN GSA
2321	INTERPHONE SERV - CONTRACTS	233F	RENTAL - TELEPHONE EQUIP
2322	RENTAL OF TELEPHONE EQUIP	2333	LEASED TELEPHONE EQUIP
2331	LEASED DATA TELECOMM EQUIP	2332	LEASED DATA TELECOMM EQUIP
2341	TELETYPE SERVICES	233N	TELEGRAPH & TELETYPE
2355	ARINC SERV CONTRACTS (AAF-WO ONLY)	233A	OTHER COMMUNICATION SERVICES
2358	FTS - VOICE	233J	TELECOMMUNICATIONS - FTS
2359	DATA TRANSM BY TELEPHONE	2337	LONG DISTANCE TOLLS
2361	LONG DISTANCE TOLLS	2337	LONG DISTANCE TOLLS
2362	LOCAL TELE & SWITCHBOARD	2335	LOCAL TELE & SWITCHBOARD

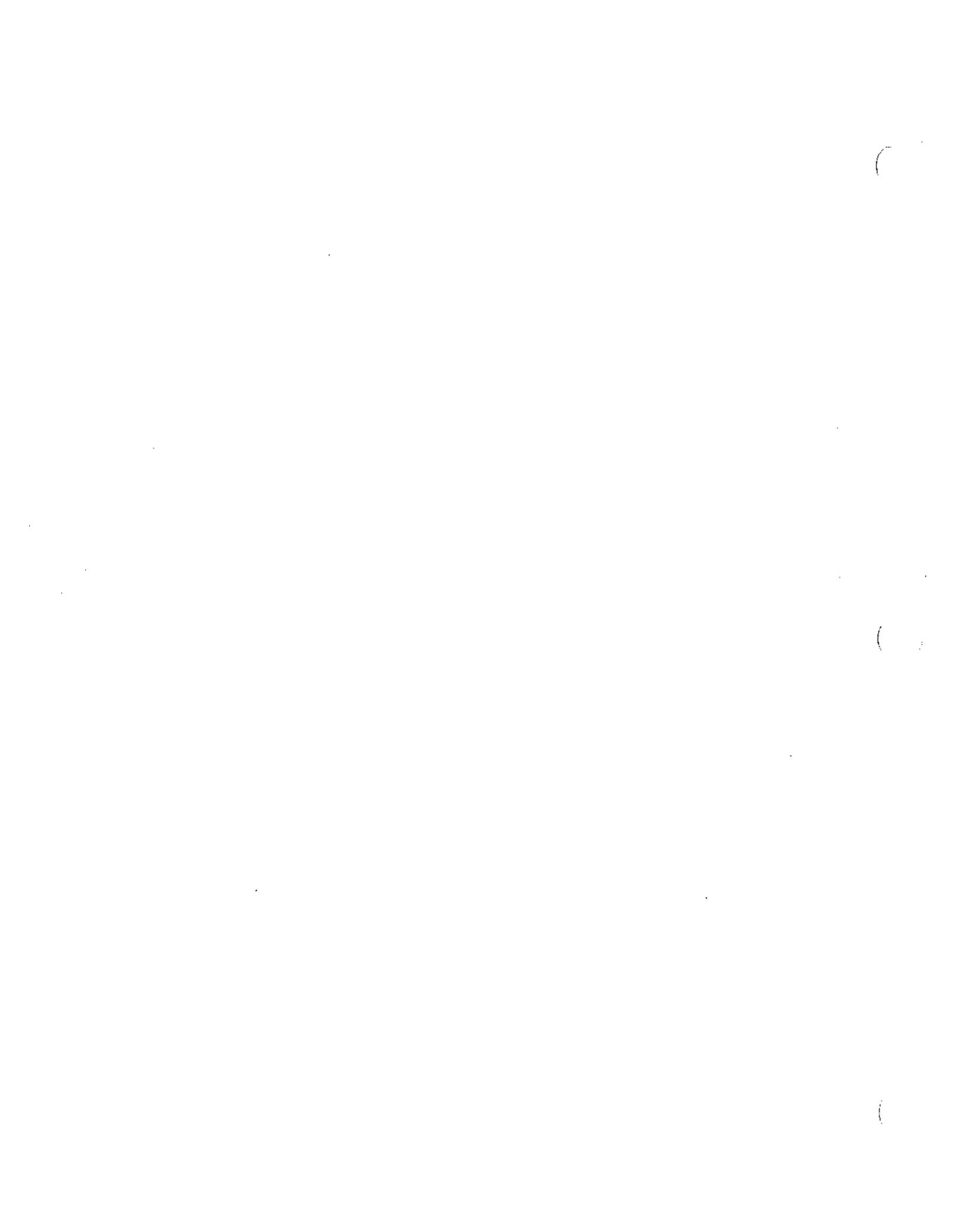
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FAA	NAME	DOT	NAME
	PERSONNEL BENEFITS		PERSONNEL BENEFITS
1200	CIVILIAN PERSONNEL BENEFITS FOR DISTRIBUTION PROCESS	1200	OH DIST - CIV PERSONNEL BENEFITS
1210	REAL ESTATE - SALE	1210	PCS - SALE OF RESIDENCE
1211	MISCELLANEOUS MOVING EXPENSES	1211	PCS - MISCELLANEOUS
1212	TEMPORARY QUARTERS	1212	PCS - TEMPORARY SUBSISTANCE
1213	TAX ALLOWANCES	1213	PCS - TAX ALLOWANCES
1214	RELOCATION SERVICES	1214	PCS - RELOCATION SERV REIMB
1215	REAL ESTATE - PURCHASE	1215	PCS - PURCHASE OF RESIDENCE
1221	HEALTH INSURANCE (FEHBA)	121B	HEALTH INSURANCE (FEHBA)
1222	LIFE INSURANCE (FGLI)	121A	LIFE INSURANCE (FGLI)
1223	RETIREMENT	121K	RETIREMENT - CSRS
1224	FICA TAXES	1219	FICA TAXES
1225	FED. EMPLOYEES COMP. ACT	1217	FED. EMPLOYEES COMP. ACT
1226	AGY CONT. FOR MEDICARE TAX	121C	AGY CONT. FOR MEDICARE TAX
1227	FERS NON-SPECIAL	121L	FERS NON-SPECIAL
1228	FERS-SPECIAL	121M	FERS-SPECIAL
1229	FERS, THRIFT SAVINGS	121N	FERS, THRIFT SAVINGS
1232	UNIFORM ALLOWANCES	121P	UNIFORM ALLOWANCES
1233	NONFOREIGN COLA	1216	NONFOREIGN COLA
1234	OVERSEAS COLA	121D	OVERSEAS COLA
1235	OVERSEAS QUARTERS ALLOW	121F	OVERSEAS QUARTERS ALLOW
1236	OVERSEAS TRANSFER ALLOW	121H	OVERSEAS TRANSFER ALLOW
1237	OVERSEAS SEP. MAINT. ALLOW	121G	OVERSEAS SEP. MAINT. ALLOW
1238	OVERSEAS EDUCATION ALLOW	121E	OVERSEAS EDUCATION ALLOW
1239	OVERSEAS ALL, NOT CLASS	121J	OVERSEAS ALL, NOT CLASS
1290	INTEREST ON BACKPAY	1299	INTEREST PENALTIES
1299	INTEREST PENALTIES	1299	INTEREST PENALTIES
	BENEFITS - FORMER PERSONNEL		BENEFITS - FORMER PERSONNEL
1301	SEVERANCE PAY	1301	SEVERANCE PAY
1302	UNEMPLOYMENT COMP	1302	UNEMPLOYMENT COMP
	TRAVEL & TRANSP OF PERSONS		TRAVEL & TRANSP OF PERSONS
2100	TRVL FOR DISTRIBUTION PROCESS	2180	OH DIST TRAVEL & TRANS OF PERSONS
2111	PLANNING, SUPV. & INSP.	2109	CONTINENTAL US TRAVEL - OTHER TRAVEL
2112	FIELD FACILITY & MAINTENANCE	2100	CONTINENTAL US TRAVEL - SITE VISIT
2113	TRANSFER OF OFFICIAL STATION	2104	CONTINENTAL US TRAVEL - RELOC PCS



<u>Object Subclassification</u>	<u>Description</u>
4201	<u>Compensation for Injury or Death.</u> Cash payments made to settle claims against the Government for personal injury or death.
4202	<u>Property Damage Claims.</u> Payment of claims against the Government for property damage.
4203	<u>Insurance Claims.</u> Payments of claims on life and marine insurance policies and annuities paid from trust funds to former Government employees and others.
4204	<u>Other Payments.</u> Payment of claims against the Government, not otherwise classified.
4299	<u>Late Payment Interest Penalty - Insurance.</u> Payments for interest penalties or late payments related to insurance claims.

43. INTEREST AND DIVIDENDS. This category includes payments to creditors for the use of moneys loaned, deposited, overpaid, or otherwise made available and the distribution of earnings to owners of trust or other funds.

<u>Object Subclassification</u>	<u>Description</u>
4301	<u>Dividends.</u> Distribution of earnings to owners of a trust fund or other fund.
4311	<u>Interest.</u> Payments to creditors for the use of monies loaned, deposited, overpaid, or otherwise made available. Includes interest payments under lease-purchase contracts for construction of buildings.
4312	<u>Interest - Mortgages.</u> Interest payments on mortgages owned by the Government.
4313	<u>Interest - U.S. Treasury.</u> Payments for the use of monies loaned, deposited, overpaid, or otherwise made available by the U.S. Treasury.

44. REFUNDS. This category includes payments to refund amounts previously received by the Government to correct errors in computations, erroneous billings and other factors.

<u>Object Subclassification</u>	<u>Description</u>
4401	<u>Refunds.</u> Refunds of fines, penalties, forfeitures, taxes, duties, and premiums; returns of deposits in retirement and disability funds (e.g., payments made when employees die before retirement or before their annuities equal the amount withheld); and other refunds on account of adjustments or errors in computation.

<u>Object Subclassification</u>	<u>Description</u>
3211	<u>Land.</u> Charges for the acquisition of land, including easements and rights of way.
3212	<u>Land & Structures.</u> Acquisitions of lands and structures costing less than \$5,000 which are not capitalized as adjustments or expenditures for real property.
3221	<u>Leasehold Improvements.</u> Structural improvements or nonstructural improvements to properties occupied under lease. This includes additions of attached fixtures and equipment.
3222	<u>Nonstructural Improvements.</u> Charges for improvements of land, such as landscaping, fences, sewers, wells, and reservoirs, when acquired under contract.
3224	<u>Utility Systems.</u> Fixtures and equipment which become permanently attached to or part of buildings or structures, such as elevators, plumbing, electric/lighting or heating systems, air conditioning systems, whether additions or replacements, including charges for services in connection with initial installation.
3225	<u>Roadways, Curbs, & Walkways.</u> Charges for acquisition or construction of paved roadways, curbs, and walkways when acquired under contract.
3297	<u>Lost Discounts - Land & Structures.</u> Represents the amount of cash discounts lost related to land and structures.
3298	<u>Discounts Not Cost Effective - Land & Structures.</u> Represents the amount of cash discounts not taken, related to land and structures, because it was not cost effective to do so.
3299	<u>Late Payment Interest Penalty - Land & Structures.</u> Payments for interest penalties or late payments related to land and structures.

33. INVESTMENTS AND LOANS. This category includes the purchase of stocks, bonds, notes, and similar transactions (except the par value of Government securities or securities of wholly owned Government enterprises); expenditures in the nature of capital for other funds; loans to foreign governments, states, and other political subdivisions; and loans to corporations, associations, and individuals.

<u>Object Subclassification</u>	<u>Description</u>
3321	<u>Direct Loans.</u> Advance of funds to individuals, associations, corporations, other Government agencies, States or other political subdivisions, and foreign governments.

<u>Object Subclassification</u>	<u>Description</u>
3160	<u>Medical Equipment - Capitalized.</u> All medical or dental equipment purchased which meets capitalization requirements. May include X-ray machines, sterilizers, and dental units.
3161	<u>Motor Vehicles - Capitalized.</u> Purchase of motor vehicles meeting capitalization requirements. Includes passenger-carrying sedans, station wagons, buses, and ambulances; general purpose vehicles including trucks; and special purpose vehicles including trucks, bulldozers, tractors, etc.
3162	<u>Operating and Technical Equipment - Capitalized.</u> Purchase of operating and technical equipment which meets capitalization requirements. May include tools, air conditioning plants and components, vacuum cleaners, fire fighting rescue and safety equipment, items of exchange and repair, portable generators, spray outfits, cable splices, bench grinders, traffic counters, heaters, instrument lockers, flight equipment, tow tugs, work stands, mechanic tools, etc., used in the operation and maintenance of technical buildings, facilities and grounds, hangars and airports.
3164	<u>Radio and Teletype Equipment - Capitalized.</u> Purchase of radios, radio equipment, teletype machines, and related equipment which meets capitalization requirements.
3165	<u>Safety Equipment - Capitalized.</u> Purchase of safety equipment which meets capitalization requirements.
3166	<u>Scientific Equipment - Capitalized.</u> Purchase of scientific apparatus and equipment which meets capitalization requirements.
3167	<u>Sensitive/Special Purpose Equipment - Capitalized.</u> Purchase of special purpose items considered sensitive including cameras, televisions, appliances, gauges, and related equipment which meets capitalization requirements.
3168	<u>Telecommunications Equipment - Capitalized.</u> Purchase of telecommunications equipment which meets capitalization requirements.
3169	<u>Telephone Equipment - Capitalized.</u> Purchase of telephone and equipment installation, telephone systems, and the expansion or modification of existing telephone equipment or systems and which meets capitalization requirements.
3170	<u>Test Equipment - Capitalized.</u> Purchase of equipment meeting capitalization requirements and used for measuring and calibrating other equipment, aircraft, vessels, and vehicles. May include ammeters, distortion meters, insulator meters, modification indicators,

<u>Object Subclassification</u>	<u>Description</u>
3123	<u>Safety Equipment - Noncapitalized.</u> Purchase of safety equipment which does not meet capitalization requirements.
3124	<u>Scientific Equipment - Noncapitalized.</u> Purchase of scientific apparatus and equipment which does not meet capitalization requirements.
3125	<u>Sensitive/Special Purpose Equipment - Noncapitalized.</u> Purchase of special purpose items considered sensitive including cameras, televisions, appliances, gauges, and related equipment which does not meet capitalization requirements.
3126	<u>Telecommunications Equipment - Noncapitalized.</u> Purchase of telecommunications equipment which does not meet capitalization requirements.
3127	<u>Telephone Equipment - Noncapitalized.</u> Purchase of telephone and equipment installation, telephone systems, and the expansion or modification of existing telephone equipment or systems and which does not meet capitalization requirements.
3128	<u>Test Equipment - Noncapitalized.</u> Purchase of equipment not meeting capitalization requirements and used for measuring and calibrating other equipment, aircraft, vessels, and vehicles. May include ammeters, distortion meters, insulator meters, modification indicators, oscillators, oscilloscopes, receivers, signal analyzers and generators, sound analyzers and voltmeters, meter calibration sets and power units, transmitters, receiver antenna, etc., used in the maintenance and operation of facilities and other program activities.
3129	<u>Training Equipment - Noncapitalized.</u> Purchase of training aids which do not meet capitalization requirements.
3140	<u>Other Equipment - Noncapitalized.</u> Purchase of equipment not otherwise classified which does not meet capitalization requirements.
3141	<u>Accident Investigation Equipment - Capitalized.</u> Purchase of equipment, used in the investigation of transportation accidents, which meets capitalization requirements.
3143	<u>Aircraft - Capitalized.</u> Purchase of aircraft, including airplanes and helicopters, which meets capitalization requirements.
3144	<u>Athletic & Recreation Equipment - Capitalized.</u> Purchase of recreation or athletic equipment, which meets capitalization requirements.

<u>Object Subclassification</u>	<u>Description</u>
2687	<u>Training - Training Materials.</u> Purchase of course materials for undergraduate, postgraduate, or advanced training programs. Includes training aids and films or video tapes (any audio or video supplies exclusive of equipment or repair parts) used as training aids.
2696	<u>Other Supplies.</u> Other supplies and materials not otherwise classified.
2697	<u>Lost Discounts - Supplies.</u> Represents the amount of cash discounts lost related to supplies and materials.
2698	<u>Discounts Not Cost Effective - Supplies.</u> Represents the amount of cash discounts not taken, related to supplies and materials, because it was not cost effective to do so.
2699	<u>Late Payment Interest Penalty - Supplies.</u> Payments for interest penalties on late payments related to supplies and materials.

31. EQUIPMENT. This category includes personal property of a more or less durable nature which may be expected to have a period of service of a year or more after being put into use without material impairment of its physical conditions, and includes charges for services in connection with initial installation of equipment when performed under contract. This object class may consist of equipment that is not capitalized and equipment that is capitalized. It excludes commodities which are converted in the process of construction or manufacture, or which are used to form a minor part of equipment or fixed property.

<u>Object Subclassification</u>	<u>Description</u>
3101	<u>Accident Investigation Equipment - Noncapitalized.</u> Purchase of equipment, used in the investigation of transportation accidents, which does not meet capitalization requirements.
3104	<u>Audio Visual & Photographic Equipment - Noncapitalized.</u> Purchase of audio visual and photographic equipment, which does not meet capitalization requirements.
3105	<u>Automatic Data Processing (ADP) Equipment - Non-capitalized.</u> Purchase of ADP equipment and hardware which do not meet capitalization requirements. Includes central processing units, printers, modems, data entry machines, and personal computers.
3108	<u>Electrical Materials - Noncapitalized.</u> Purchase of electrical materials which do not meet capitalization requirements.

<u>Object</u> <u>Subclassification</u>	<u>Description</u>
2633	<u>Energy - Automotive Diesel Fuel.</u> Purchase of diesel fuel for use in automobiles.
2634	<u>Energy - Automotive Gasoline.</u> Purchase of gasoline for operating automobiles.
2635	<u>Energy - Generator Gasoline.</u> Purchase of gasoline to operate generators at airway facilities and remote sites.
2636	<u>Energy - Liquefied Petroleum Gas.</u> Purchase of liquefied petroleum gas or propane for the operation of vehicles and materials-handling equipment.
2638	<u>Energy - Petroleum Products.</u> Gasoline, oil, propane, fuel for heating, acetylene gas, etc., used in the maintenance and operation of buildings, facilities, and installations.
2642	<u>Environmental Compliance Program - Supplies.</u> Purchase of supplies, materials, and spare parts for maintenance, installation, and replacement in efforts to bring Government facilities into compliance with various environmental laws.
2643	<u>Equipment Maintenance Materials.</u> Purchase of maintenance tools and certain replaceable items necessary for routine operations of equipment that must be available on site.
2644	<u>Eyeglasses.</u> Purchase of eyeglasses and safety eyeglasses.
2645	<u>Food Service Supplies.</u> Purchase of supplies to operate cafeterias and dining facilities.
2649	<u>Inventory - FAA Depot Stocked Items - Exchange & Repair (E & R).</u> Material and equipment of a rotatable (repairable) nature which is procured by the Aeronautical Center for stock.
2650	<u>Inventory - FAA Depot Stocked Items - Non-Exchange & Repair (Non-E & R).</u> Commodities of a supply nature (e.g., component parts, expendable items) which are procured by the Aeronautical Center for stock.
2651	<u>Inventory - FAA Depot Stocked Items - Special Exchange & Repair (E & R).</u> Material and equipment of a rotatable (repairable) nature which is procured by the Aeronautical Center for stock in support of special program requirements.
2653	<u>Inventory - Nonstocked Direct Shipment Items.</u> Items not stocked in FAA Depot Warehouses but procured from the General Services Administration (GSA), the Department of Defense (DOD), other Government agencies, and commercial vendors for direct shipment to consumers.

Object
Subclassification

Description

- Agency, the General Services Administration, the Justice Department's Legal Education Institute, the Occupational Safety and Health Administration, the Federal Law Enforcement Training Center, the State Department's Foreign Service Institute, and the Interagency Auditor Training Programs of the USDA.
- 256G Training - Government - Short-Term - Internal. Costs relating to training of 120 days or less provided by, in, or through a Federal department, agency, or independent establishment for its own employees. A training instance is considered "internal," or in-house, when agency instructors conduct the course; or the agency administers, hosts, sponsors, or coordinates the course for its own employees. For example, a course is considered internal if an individual from an interagency or non-Government facility provides a course on-site for the agency employees.
- 256H Training - Government - Short-Term - Interagency/Inter-service. Costs relating to training of 120 days or less provided by, in, or through an interagency training activity, or by a Federal department, agency, service school, or independent establishment other than the one in which the trainee is currently employed. Major civilian interagency trainers include the Office of Personnel Management, the Federal Emergency Management Agency, the General Services Administration, the Justice Department's Legal Education Institute, the Occupational Safety and Health Administration, the Federal Law Enforcement Training Center, the State Department's Foreign Service Institute, and the Interagency Auditor Training Programs of the USDA.
- 2561 Training - Officers. Training-related costs, including routine repair or alteration of training aids, seminar registration fees, and tuition for officers.
- 2566 Weather Observation Services. Contract weather observation costs at towers, Flight Service Stations (FSS's), or other sites.
- 2592 Federal Civilian Employee Medical Services. Costs of job-related physical examinations for Federal civilian employees such as participation in Federal Employee Health Units and costs of all job-related mandatory medical monitoring.
- 2593 Alcohol Abuse Treatment (Non-Federal). Outpatient and inpatient alcohol abuse treatment.
- 2595 Health Services. Cost of health services not otherwise classified.
- 2596 Other Services - Not Otherwise Classified. All other services not previously defined, including both Federal and non-Federal sources.

<u>Object Subclassification</u>	<u>Description</u>
255C	<u>Storage of Household Goods Related to Permanent Change of Station (PCS) - Nontemporary.</u> Contractual storage of household goods and personal effects in connection with job assignments within and outside the continental United States, whether based on the actual expense or commuted rate system when the employee is provided furnished quarters.
255D	<u>Material Handling and Warehouse Services.</u> Payments for material handling and warehouse services.
255E	<u>Technical Documentation, Graphic Art, and Library Services.</u> Payments for non-audiovisual technical documentation, graphic art, and library services.
255F	<u>Technical Services - Other.</u> Payments for technical services in direct support of a program task. Includes contracts that result in delivery of technical reports or other technical documents, custom or one-of-kind experimental hardware, software, engineering, fabrication or testing of a research and development nature.
2550	<u>Routine Inspection & Repairs.</u> Routine inspection and repairs of aircraft and vessels, equipment, and related navigational and electronic equipment associated with line maintenance functions. Repairs should be minor repairs, otherwise the maintenance and repair classifications should be used.
2551	<u>Security Investigations.</u> Payment for investigations of new hires, contractor, or other personnel requiring security clearance, not provided through the OST Working Capital Fund.
2552	<u>Security Investigations - WCF.</u> Payment for investigations of new hires, contractor, or other personnel requiring security clearance, provided through the OST Working Capital Fund.
2556	<u>Software Contracts (From TCC).</u> Payment of contracted software furnished by the Transportation Computer Center.
2557	<u>Substance Abuse Urinalysis Test Services.</u> Testing services for detecting the presence of drugs and other illegal substances.
2558	<u>Temporary Employees - Contract.</u> Services for short-term temporary employees typically secured through an employment agency.
2559	<u>Training - Facilities.</u> Payments for rental of conference rooms and related services in non-Government facilities, such as hotels and motels, for employee training sessions.

<u>Object</u> <u>Subclassification</u>	<u>Description</u>
2527	<u>Environmental Compliance Program Services.</u> Services performed by commercial concerns, other Government agencies, and at USCG industrial facilities for efforts to bring Government facilities into compliance with the Clean Air, the Clean Water, the Safe Drinking Water, the Resource Conservation and Recovery, the Toxic Substance Control, the Solid Waste Disposal, and the Comprehensive Environmental Response, Compensation, and Liability Acts.
2528	<u>Flight Training - Proficiency.</u> Contractual services to maintain flying proficiency as required in the performance of duty.
2529	<u>Food Services.</u> Payments for services related to providing cafeterias and dining facilities.
2530	<u>Guard Services.</u> Cost of guard services (other than accident investigation), required to maintain protection of Government employees and property, which are not provided through the OST Working Capital Fund.
2531	<u>Guard Services - WCF.</u> Cost of guard services (other than accident investigation), required to maintain protection of Government employees and property, which are provided through the OST Working Capital Fund.
2532	<u>Maintenance & Repair - Aircraft & Equipment.</u> Payment of services for maintenance and repair to aircraft, aircraft accessories, aircraft-related equipment, and ground-handling equipment.
2533	<u>Maintenance & Repair - Air Traffic Control (ATC) Towers.</u> Payments for services to repair and maintain FAA Air Traffic Control Towers. Includes maintenance costs of certain ATC towers and related facilities where maintenance is performed by other than Federal employees or the military.
2534	<u>Maintenance & Repair - Automatic Data Processing (ADP) Equipment.</u> Payment of services for repair and maintenance of Government-owned hardware and software.
2535	<u>Maintenance & Repair - Buildings & Grounds.</u> Repair, alterations, and maintenance service for technical and administrative buildings (and grounds), such as office space, parking lots, conference and training space, employee housing, etc. Includes services involving groundskeeping activities such as snow removal, mowing, etc. Also includes contractual expenses for interior rearrangements, relocation of walls, and other modifications of interior space.
2537	<u>Maintenance & Repair - Electronic Equipment.</u> Routine services for maintenance and repair of all electronic equipment.

<u>Object Subclassification</u>	<u>Description</u>
2506	<u>Aircraft Simulator Rental.</u> Rental of aircraft training simulator machines.
2507	<u>Aeronautical Charting and Surveys by NOAA.</u> Aeronautical charting services and airport and airway obstruction surveys conducted by the National Oceanographic and Atmospheric Administration.
2508	<u>Audio-Visual Services.</u> Payments for illustrating and producing audio-visual materials not covered in object class 24.0.
2509	<u>Aviation Program - Other.</u> Other services, including design studies, evaluation, dynamic testing of components and structures, technical representative services, computerized maintenance programs, and aircraft storage not included in other subobject classes.
251E	<u>Consulting Service - Management and Professional Support Services.</u> Charges for contractual services that provide assistance, advice, or training for the efficient and effective management and operations of organizations, activities (including management and support services for research and development activities), or systems. These services are normally closely related to the basic responsibilities and mission of the agency contracting for the services. Includes efforts that support or contribute to improved organization of program management, logistics, management, project monitoring and reporting, data collection, budgeting, accounting, auditing, and administrative/technical support for conferences and training programs.
251F	<u>Consulting Service - Studies, Analyses, and Evaluations.</u> Charges for contractual services that provide organized, analytic assessments/evaluations in support of policy development, decision-making, management, or administration. Includes studies in support of research and development activities. Also includes charges for models, methodologies, and related software supporting studies, analyses, or evaluations.
251G	<u>Consulting Service - Engineering and Technical Services.</u> Charges for contractual services used to support the program office during the acquisition cycle by providing such services as systems engineering and technical direction to ensure the effective operation and maintenance of a major system as defined in OMB Circular A-109. Excludes routine engineering services.
252B	<u>Automatic Data Processing (ADP) Contract Support Services.</u> Payments for ADP contract services for maintenance and modifications and other services not classified elsewhere.

Object Subclassification	Description
2499	<u>Late Payment Interest Penalty - Printing & Reproduction.</u> Payments for interest penalties on late payments related to printing and reproduction.

25. OTHER SERVICES. This category includes all contractual services not otherwise classified. Supplies and materials furnished by the contractor in connection with such services are included even though they may be separately itemized on the voucher. Charges for services in connection with initial installation of equipment, when performed by the vendor, shall be considered part of the purchase price of the equipment.

Object Subclassification	Description
250B	<u>Automatic Data Processing (ADP) Transportation Computer Center - WCF.</u> Charges for use of Transportation Computer Center services provided through the OST Working Capital Fund.
250C	<u>Central Employment Information Office - WCF.</u> Payment for services performed by the Central Employment Information Office provided through the OST Working Capital Fund.
250D	<u>Day Care Center - WCF.</u> Payment for special costs of the Day Care Center provided through the OST Working Capital Fund.
250E	<u>DOT Day Care Policy - WCF.</u> Payment for the costs of the DOT Day Care Policy Office provided through the OST Working Capital Fund.
250F	<u>Departmental Accounting & Financial Information System (DAFIS) Operations - WCF.</u> Payment for the operating costs of the Departmental Accounting & Financial Information System (DAFIS) provided through the OST Working Capital Fund.
250G	<u>Distribution - Initial - WCF.</u> Payment for the costs of initial distribution services provided through the OST Working Capital Fund.
250H	<u>Distribution - Subsequent - WCF.</u> Payment for the costs of subsequent distribution services provided through the OST Working Capital Fund.
250I	<u>Executive Protection - WCF.</u> Payment for the costs of executive protection services provided through the OST Working Capital Fund.
250J	<u>Facilities Management Services - WCF.</u> Payment for facility management services provided through the OST Working Capital Fund.
250K	<u>Headquarters Space Consolidation Team - WCF.</u> Payment for costs associated with the Headquarters Space Consolidation Team provided through the OST Working Capital Fund.

<u>Object Subclassification</u>	<u>Description</u>
2336	<u>Local Telephone & Switchboard Services - WCF.</u> Payment for telephone and switchboard services and installation charges provided through the OST Working Capital Fund.
2337	<u>Long-Distance Telephone.</u> Payments for commercial toll calls and for GSA charges for intercity FTS calls where separately billed, such as in the case of FTS calls to/from Alaska, Hawaii, etc. Includes leases for full-time lines connecting FAA towers, communication centers, etc., for Instrument Flight Rule (IFR) flow control.
2338	<u>Mail & Messenger Services - Postage.</u> Payments for the costs of mail and messenger service not provided through the OST Working Capital Fund. It includes payments to the Postal Service (except Parcel Post) and express mail service for letters (excludes express mail service for freight).
2339	<u>Mail & Messenger Services - Postage - WCF.</u> Payments for mail and messenger service provided through the OST Working Capital Fund. It includes payments for Postal Service (except Parcel Post) and express mail service for letters (excludes express mail service for freight).
2397	<u>Lost Discounts - Rent, Communications, & Utilities.</u> Represents the amount of cash discounts lost related to rent, communications, utilities, or miscellaneous costs.
2398	<u>Discounts Not Cost Effective - Rent, Communications, & Utilities.</u> Represents the amount of cash discounts not taken, related to rent, communications, utilities, or miscellaneous costs, because it was not cost effective to do so.
2399	<u>Late Payment Interest Penalty - Rent, Communications, & Utilities.</u> Payments for interest penalties on late payments related to rent, communications, utilities, or miscellaneous costs.

24. PRINTING AND REPRODUCTION SERVICES. This category includes all printing (and related composition and binding operations) and reproduction performed by other Government agencies on a reimbursable basis or by commercial contractors. Included are all common processes of duplicating and printing, and all still photographic services (including camera work, developing and processing services, and all microfilming services). Also included are printed envelopes and letterheads, Government Standard Forms (when specially printed or assembled to order), and nonstocked printed material, such as Budget Message of the President, Congressional bills and hearing transcripts, etc.

<u>Object Subclassification</u>	<u>Description</u>
2401	<u>Duplicating and Binding.</u> Includes material produced by use of stencils, masters, and direct-image plates which are reproduced by office-type machines not operated in connection with authorized printing plants.

<u>Object Subclassification</u>	<u>Description</u>
2326	<u>Rental of Building - Technical - Other Than GSA.</u> Rental of buildings or space in buildings for technical use from sources other than GSA.
2329	<u>Other Real Property.</u> Rental from sources other than GSA of other real property such as wharfs, rights of way, moorings, or docks.
233A	<u>Other Communication Services.</u> Payments for any other communications services not classified elsewhere.
233B	<u>Rental - Automatic Data Processing (ADP) Equipment.</u> Rental of data processing hardware and software used for both administrative and technical purposes. Includes payments under lease-purchase agreements prior to the time title is acquired.
233C	<u>Rental - Automatic Data Processing (ADP) Terminals & Other Peripherals.</u> Rental of data processing terminals and other related peripheral equipment.
233D	<u>Rental - Data Communications Equipment.</u> Rental of data communications equipment for use by the Transportation Computer Center or others.
233E	<u>Rental - Duplicating Equipment.</u> Payments for commercial rental of duplicating equipment. Additional costs for copy charges are also included in this subobject class. Maintenance or service charges for rented duplicating equipment is also included.
233F	<u>Rental - Telephone Equipment.</u> Payments for rental of telephone equipment and systems.
233G	<u>Rental - Word Processors.</u> Payments for rental of word processing equipment.
233H	<u>Rental - Other Equipment.</u> Payments for rental of equipment not classified elsewhere.
233I	<u>Rental - Furniture.</u> Payment for rental of furniture for leased Government housing or for offices (when not included in the lease).
233J	<u>Telecommunications - Federal Telecommunications System (FTS) - WCF.</u> Payments to GSA for FTS services provided through the OST Working Capital Fund.
233K	<u>Telecommunications Services - Department of Transportation (DOT).</u> Payments to DOT agencies for telecommunications services.
233L	<u>Telecommunications Services - Department of Defense (DOD).</u> Payments to DOD for telecommunications services.

<u>Object Subclassification</u>	<u>Description</u>
2211	<u>Transportation of Government Property.</u> Charges for transportation of Government supplies and equipment, excluding exhibits.
2212	<u>Transportation of Government Exhibits.</u> Charges for transportation of Government exhibits.
222A	<u>Transportation of Household Goods for New Appointees and Student Trainees.</u> Charges for transportation of the household goods and personal effects (including mobile home) of new appointees and student trainees upon college work completion when reporting to their first duty station, when deemed appropriate by the agency. Amounts paid may be based on the actual expense or commuted rate system, as determined by the Transportation Officer. Excludes storage of household goods.
2221	<u>Transportation of Household Goods for Employees.</u> Charges for transportation of the household goods and personal effects (including mobile home) of employees (including new political appointees), in connection with a change of official station. Amounts paid may be based on the actual expense or commuted rate system, as determined by the Transportation Officer. Excludes storage of household goods.
2222	<u>Transportation of Privately-Owned Vehicles.</u> Charges for transportation of employees' vehicles in connection with a change of official station.
2223	<u>Transportation of Things - Other.</u> Includes charges for transportation of things not otherwise classified.
2297	<u>Lost Discounts - Transportation.</u> Represents the amount of cash discounts lost related to transportation of things.
2298	<u>Discounts Not Cost Effective - Transportation.</u> Represents the amount of cash discounts not taken, related to transportation of things, because it was not cost effective to do so.
2299	<u>Late Payment Interest Penalty - Transportation.</u> Payments for interest penalties on late payments related to transportation of things.

23. RENT, COMMUNICATIONS, AND UTILITIES. This object class consists of all charges for rents (excluding transportation equipment), communications, and utility services.

<u>Object Subclassification</u>	<u>Description</u>
2311	<u>Land Rental - GSA.</u> Rental of land from GSA for technical or administrative use.

Object Subclassification	Description
2133	<u>Training Travel - Non-Government - Short-Term - Private/ Other.</u> Travel to attend training of 120 days or less provided by, in, or through an individual contractor, commercial concern, or other private organization. This also includes individual vendors who may be affiliated with a university, but who are providing training as <u>private</u> persons.
2134	<u>Training Travel - Government - Long-Term - Internal.</u> Travel to attend training of more than 120 days provided by, in, or through a Federal department, agency, or independent establishment for its own employees. A training instance is considered "internal," or in-house, when agency instructors conduct the course; or the agency administers, hosts, sponsors, or coordinates the course for its own employees. For example, a course is considered internal if an individual from an interagency or non-Government facility provides a course on-site for the agency employees.
2135	<u>Training Travel - Government - Long-Term - Interagency/ Interservice.</u> Travel to attend training of more than 120 days provided by, in, or through an interagency training activity, or by a Federal department, agency, service school, or independent establishment other than the one in which the trainee is currently employed. Major civilian interagency trainers include the Office of Personnel Management, the Federal Emergency Management Agency, the General Services Administration, the Justice Department's Legal Education Institute, the Occupational Safety and Health Administration, the Federal Law Enforcement Training Center, the State Department's Foreign Service Institute, and the Interagency Auditor Training Programs of the USDA.
2136	<u>Training Travel - Government - Short-Term - Internal.</u> Travel to attend training of 120 days or less provided by, in, or through a Federal department, agency, or independent establishment for its own employees. A training instance is considered "internal," or in-house, when agency instructors conduct the course; or the agency administers, hosts, sponsors, or coordinates the course for its own employees. For example, a course is considered internal if an individual from an interagency or non-Government facility provides a course on-site for the agency employees.
2137	<u>Training Travel - Government - Short-Term - Interagency/ Interservice.</u> Travel to attend training of 120 days or less provided by, in, or through an interagency training activity, or by a Federal department, agency, service school, or independent establishment other than the one in which the trainee is currently employed. Major civilian interagency trainers include the Office of

<u>Object Subclassification</u>	<u>Description</u>
2108	<u>Continental United States Travel - Emergency Travel.</u> Travel to return an employee from a temporary assignment location at Government expense to his/her designated post of duty or home, or other alternate location, where he/she would normally be present to take care of the emergency situation if the Government had not directed or assigned the employee to another location to perform official business.
2109	<u>Continental United States Travel - Other Travel.</u> All travel performed for purposes which are not included in one of the other listed categories.
211A	<u>Continental United States Travel - Travel Expenses for Interviewees.</u> Includes pre-employment travel expenses for interviewees being considered for employment, when deemed to be appropriate by the agency.
211B	<u>Continental United States Travel - Relocation of New Appointees and Student Trainees.</u> Includes travel entitlements for new appointees, including immediate family, and student trainees upon college work completion when reporting to their first duty station, when deemed to be appropriate by the agency.
2110	<u>Overseas Travel - Site Visit.</u> Travel to a particular site in order to personally perform operational or managerial activities (e.g., to oversee program activities, grant operations, or management activities for internal control purposes; carry out an audit, inspection, or repair activity; conduct negotiations; provide instructions; or provide technical assistance).
2111	<u>Overseas Travel - Information Meeting.</u> Travel to attend a meeting to discuss general agency operations, review status reports, or discuss topics of general interest. If a site visit was conducted as part of the same trip, consider the entire trip to be for the purpose of a site visit.
2112	<u>Overseas Travel - Speech or Presentation.</u> Travel to make a speech or a presentation, deliver a paper, or otherwise take part in a formal program other than a training course.
2113	<u>Overseas Travel - Conference Attendance.</u> Travel to attend a conference, convention, seminar, or symposium for purposes of observation or education only, with no formal role in the proceedings.
2114	<u>Overseas Travel - Relocation (Permanent Change of Station).</u> Includes travel entitlements for the employee and his/her immediate family while traveling from one official duty station to another (same as a permanent change of station or PCS move). This includes new appointees when they are first authorized relocation allowances for reporting to their first duty station.

<u>Object Subclassification</u>	<u>Description</u>
1216	<u>Cost of Living Allowances - Nonforeign.</u> Cost of living allowances for Alaska, Hawaii, and Puerto Rico.
1217	<u>Federal Employees' Compensation Act.</u> Charges from the Office of Worker's Compensation of the Department of Labor for injuries and deaths of employees under the Federal Employees' Compensation Act.
1219	<u>Federal Insurance Contributions Act (FICA) Taxes.</u> Employer's contribution to the Social Security Old Age Survivors Disability Health Insurance (OASDHI) system.
1224	<u>Overseas Allowances.</u> Cost-of-living allowances paid to employees stationed in a foreign area, quarters allowances, transfer allowances, separate maintenance allowances, and educational allowances.
1299	<u>Late Payment Interest Penalty - Personnel Benefits.</u> Late payment charges in connection with personnel benefits. It represents payments to employees and others for interest penalties if benefit payments have been delayed by the Government.

13. BENEFITS FOR FORMER PERSONNEL. This category includes pensions, annuities, or other benefits due to former employees or their survivors based (at least in part) on the length of their services to the Government, other than benefits paid from funds financed from employer and/or employee contributions and premiums, and payments to funds which provide benefits to former employees.

<u>Object Subclassification</u>	<u>Description</u>
1301	<u>Severance Pay.</u> Payments made to former employees for severance pay.
1302	<u>Unemployment Compensation - WCF.</u> Charges by the Department of Labor for unemployment compensation payments to former employees. Unemployment compensation costs are billed through the OST Working Capital Fund.
1319	<u>Voluntary Separation Payments (Buyouts).</u> Payments made to former employees for voluntary separation payments (buyouts).
1399	<u>Late Payment Interest Penalty - Former Personnel Benefits.</u> Late payment charges in connection with former personnel benefits. It represents payments to employees and others for interest penalties if benefit payments have been delayed by the Government.

21. TRAVEL AND TRANSPORTATION OF PERSONS. This category includes transportation of Government employees or others, their per diem allowances while in an authorized travel status, and other expenses incidental to travel which are to be paid by the Government either directly or by reimbursing the traveler as authorized by the travel regulations. It consists of both (a) travel away from official stations and (b) local travel and transportation of persons in and around the official station of an employee. There is also included under this category rental of all passenger vehicles.

<u>Object Subclassification</u>	<u>Description</u>
121	<u>Overseas Allowances - Cost of Living.</u> Cost-of-living allowances paid to employees stationed in foreign areas. This allowance offsets the difference between the cost-of-living at the post of assignment of the employee in a foreign area and the cost-of-living in the District of Columbia.
121E	<u>Overseas Allowances - Education.</u> An allowance for travel costs to assist an employee with the extraordinary and necessary expenses incurred because of their service in a foreign area in providing adequate education for the employee's dependents.
121F	<u>Overseas Allowances - Quarters.</u> An allowance that pays for the employee's rent and utilities in a foreign area.
121G	<u>Overseas Allowances - Separate Maintenance.</u> An allowance that assists an employee who is compelled, because of dangerous, notably unhealthful, or excessively adverse living conditions at the employee's post of assignment in a foreign area, or for the convenience of the Government, to meet the additional expenses of maintaining, elsewhere than at the post, the employee's spouse or dependents.
121H	<u>Overseas Allowances - Transfer.</u> An allowance paid to employees for extraordinary, necessary, and reasonable expenses incurred by an employee incident to establishing themselves at a new station.
121J	<u>Overseas Allowances - Other.</u> All other overseas allowances not previously specified.
121K	<u>Retirement - Civil Service Retirement System (CSRS).</u> Contributions to CSRS, for Federal civilian employees, including those for employees making full contribution to Federal Insurance Contributions Act (FICA) and partial or full contribution to CSRS.
121L	<u>Retirement - Federal Employees' Retirement System (FERS) - Non-Special Class.</u> Agency contributions to the Federal Employees' Retirement System (FERS) for those Federal civilian employees hired after December 31, 1986, or electing to switch from CSRS to FERS prior to January 1, 1988.
121M	<u>Retirement - Federal Employees' Retirement System (FERS) - Special Class.</u> Government contributions to the Federal Employees' Retirement System (FERS) fund for special class employees. This class includes law enforcement officers, fire fighters, air traffic controllers, and other hazardous duty personnel.
121N	<u>Retirement - Federal Employees' Retirement System (FERS) - Thrift Savings Plan.</u> Contributions (automatic and matching) to the Thrift Savings Plan for Federal civilian employees enrolled in the Federal Employees' Retirement System (FERS) (non-special and special class).

<u>Object Subclassification</u>	<u>Description</u>
115L	<u>Pay Demonstration.</u> Differential pay (25%) granted to select personnel based upon job series and facility location. Includes air traffic controllers, safety inspectors, and systems maintenance personnel. This program is a test which provides a quarterly payout to affected individuals.
115M	<u>Supervisory Differential.</u> Compensation to a General Schedule (GS) supervisor of non-GS employees of up to 3% of the highest non-GS employee's salary.
115N	<u>Staffing Differential.</u> Compensation of 5% for GS-5/7 positions or two-grade interval positions.
115R	<u>Regular Premium Pay.</u> Overtime pay for hours worked in excess of 8 in a day that are within an employee's basic workweek. Regular premium pay is paid at the greater of the employee's hourly overtime rate or hourly basic pay rate (5 CFR 550.111).
115Y	<u>Other Payments Above Basic Rate.</u> Payments above the basic rate for any other premium pay, such as flight pay or premium pay in lieu of overtime.
115Z	<u>Interest On Back Pay.</u> Compensation for late payment of wages and salaries per regulations issued by the Office of Personnel Management.
1151	<u>Overtime.</u> Compensation for services in excess of the 40-hour week or 8-hour day.
1152	<u>Holiday Pay.</u> Compensation for services of 8 hours or less on holidays.
1153	<u>Pay Differential - Sundays.</u> Payments above the basic rate for 8 hours or less of regularly scheduled work performed on Sundays.
1154	<u>Pay Differential - Nights.</u> Compensation above the basic rate for night work which is not subject to overtime or Sunday pay.
1155	<u>Hazardous Duty Pay.</u> Compensation above the basic rate because of assignments involving dangerous working conditions, physical hardships, and other working conditions of an unusual nature.
1156	<u>Pay Differential - Hardship Posts.</u> Compensation above the basic rate for service at hardship posts abroad and which is based upon conditions of environment differing substantially from those in the continental United States.

APPENDIX 1. OBJECT CLASSIFICATION CODES AND DESCRIPTIONS

SECTION 2. OBJECT SUBCLASSIFICATIONS AND DESCRIPTIONS

10. PERSONAL SERVICES AND BENEFITS.

11. PERSONNEL COMPENSATION. Gross compensation for personal services of individuals, including lump-sum (terminal) leave. This classification covers all charges incurred (salaries, wages, and fees) for services rendered, e.g., witnesses. It also includes contracts with any individual which are exclusively for his/her own personal services, e.g., consultant. Personal service contracts are chargeable to subclasses 111 or 113 depending upon the type of appointment involved; any related premium compensation is chargeable to subclass 115. Charges which represent salaries and wages of Federal employees on detail to FAA are also included.

<u>Object Subclassification</u>	<u>Description</u>
1111	<u>Full-Time Permanent Appointments.</u> Regular pay, excluding lump-sum (terminal) leave payments, for employees having full-time permanent appointments without regard to type of position. Includes geographic adjustments and critical position pay. Seasonal workers may be in this or other subobject classes.
1112	<u>Terminal Leave Payments.</u> Lump-sum (terminal) leave payments for employees having full-time permanent appointments.
1131	<u>Temporary Appointments.</u> Regular pay, including lump-sum (terminal) leave payments, for full-time employees having temporary appointments normally for a period of less than a year.
1132	<u>Part-Time Permanent Appointments.</u> Regular pay, including lump-sum (terminal) leave payments, for employees having permanent appointments which require work on a prearranged schedule of hours or days of work less than the prescribed hours or days of work for full-time employees in the same group or class.
1133	<u>Intermittent Appointments.</u> Regular pay for employees, regardless of tenure group, having appointments which require work on an irregular or occasional basis with hours or days of work not based on a prearranged schedule. Compensation is pay only for time actually worked. Includes base payments to independent consultants.
1134	<u>Nonceiling Appointments.</u> Regular pay, including lump-sum (terminal) leave payments, for employees regardless of tenure group having appointments not subject to ceiling, such as, but not limited to: Worker Trainee Opportunity, Summer Aids, Stay-in-School, and Federal Junior Fellowship Programs.



5/1/94

SECTION 9. TRAINING TRAVEL DISBURSEMENTS FOR THE
AERONAUTICAL CENTER AND CENTER FOR MANAGEMENT DEVELOPMENT

580. GENERAL. Certain training travel is centrally funded by the Aeronautical Center. Please see FAA Notice, Centralized Training Travel Management, N1375.1, for special procedures required to process nationally sponsored technical, management, and general training travel funded from the operations appropriations.

581.-589. RESERVED.

5/1/94

- employees).
- (2) Labor Cost for Each Employee (including non-sector employees).
 - (a) Name of employee.
 - (b) Date and hours worked.
 - (c) Type and rate of pay.
 - (3) Travel Cost for Each Employee (including non-sector employees).
 - (a) Name of employee.
 - (b) Beginning and ending dates and times.
 - (c) From, to, and return points of travel.
 - (d) Travel costs incurred and the travel voucher(s) on which reimbursement was claimed.
 - (e) Miles and type of GSA vehicle used, if applicable.
 - (f) Copy of Travel Management Center invoices.
 - (4) Contracts and Materiel.
 - (a) Copies of purchase documents.
 - (b) Copies of receiving reports for Depot or Washington materiel.
 - (c) Copies of staging area inventory issue documents.
 - (d) Estimated amount of supplies used (e.g., tubes from stock).
 - (e) Copies of GBL's or other transportation cost documents.
 - (5) Flight Inspection Cost. Provide the FIFO with the Restoration Cost Reimbursable Project Number when requesting flight inspection and request the FIFO forward to ACE-23 the date, type of aircraft flown, flight hours, and hourly rate of the restoration flight inspection. A copy of the flight inspection request will be forwarded to ACE-23 through the Operations Program Section for FIFO follow-up, if necessary.
 - (6) Project Completion. Notify ACE-420/AGL-420 when project is complete and all information required above has been forwarded to ACE-23.

563. ERRORS. Corrections will be made by the Accounting Division, when notified by memorandum or, if appropriate, by verbal instructions. The growing volume and complexity of the various systems requires certain vital elements of information to be provided. If all these elements CANNOT be provided or are not applicable, furnish as many applicable items as possible.

- a. Labor. Submit amended LDR where applicable.
- b. Other than Labor.
 - (1) Document type (e.g., Travel Voucher or SF-44).
 - (2) Document number (e.g., Order Number).
 - (3) Accounting Codes which should have been charged.
 - (4) Reason for transfer.

564.-569. RESERVED.

SECTION 3. SPECIAL MAINTENANCE PROJECT CODES

520. GENERAL. Special coding is required to identify charges applicable to special maintenance projects (SMP).

521. PROJECT NUMBER. The number consists of one of the following codes:

a. Assigned Project Code. Obtain from the work order Form CE-6900-1 or GL 6030-2.

(1) The alpha prefix SMP.

(2) A three-digit numeric or alphanumeric number to identify the special project. These numbers are sequentially assigned by the Airway Facilities Division.

b. Pseudo Project Code SMP00000 (SMP only). SMP costs not identifiable to a specific project will be charged to this project number.

522. COST CENTER. Project cost will be charged to the benefiting cost center. Pseudo project costs will be charged to the applicable headquarters cost center.

523. FISCAL PROGRAM/BUDGET ACTIVITY. All SMP charges for personnel compensation and benefits (PC&B) are charged to program/activity 211 and all charges other than PC&B to program/activity 213.

524.-559. RESERVED.

512. JOB ORDER NUMBER CODE STRUCTURE.

<u>Code</u>	<u>Description</u>
a. <u>Fourth digit</u>	Represents the fiscal year (last digit of the fiscal year) in which project funds were authorized.
b. <u>Digits 5, 6, and 7</u>	Represents the sequential job number assigned each authorized project. The job number is assigned by Airway Facilities Division and is cross-indexed with project number to identify it in the cost system.
c. <u>Digit 8</u>	<u>System Code Established as Follows</u>
1	UHF/VHF Navigational Facilities (VOR, VORTAC)
2	Air Traffic Control Center Facilities
3	Terminal Aids (ILS, ALS, etc.)
4	Terminal Air Traffic Control Facilities (Towers)
7	Flight Service Stations
8	International FSS
9	Utilities and Miscellaneous

513. PREDETERMINED JOB ORDER SYSTEM. Expenses which must be paid from F&E funds but which do not become a direct capitalized cost of the facility; financially controlled inventory purchases in-use; equipment purchases; and operations work (the cost of which is subsequently transferred to the Operations Appropriation). When coding, ALWAYS use the applicable F&E appropriation.

a. Overhead charges. Job Order Code is 1111111. The job order is credited for the amount distributed to valid job order numbers based on man-hours reported on LDR's. F&E cost which cannot be readily or conveniently assigned to a project or projects. Actual and estimated payroll cost is charged to this job order number. Other items that this job order number is used for include:

(1) Freight, docking, and crating charges which CANNOT readily be identified to specific projects.

(2) Program administration and travel which CANNOT readily be identified to specific projects.

S1 through S9 (then SA through SZ, if necessary) for State System Planning grants. Or, an M or R for metropolitan and regional plans, respectively, followed by 1 through 9, then A through Z, as necessary.

L1 for a project covered under a first Letter of Intent, L2 for project covered under a second Letter of Intent. When taking specific funding year from an LOI to grant, use the next two-digit consecutive project number at that specific airport.

Obligating Year. Last two digits of the fiscal year in which the project is granted (obligated). For LOI, use the last two digits of the last fiscal year covered by the letter.

503. LIQUIDATION OF OBLIGATIONS.

Order of Liquidation. Obligations liquidated as the result of final payments or final determination of U.S. share shall be accomplished in the following payment order. Jobs funds, 093, should be expended before 084 funds on joint-funded projects.

<u>Description</u>	<u>Limitations</u>
Sponsor (code 084)	H, M
Sponsor (code 084)	T, K
Sponsor (code 084)	U, J
Sponsor (code 084)	A, R
State (code 084)	X
State (code 084)	Y
State (code 084)	P
State (code 084)	C
State (code 093)	C
Discretionary (code 084)	

504.-509. RESERVED.

CHAPTER 5. SPECIAL CODING

SECTION 1. AIRPORT IMPROVEMENT PROGRAM

500. GENERAL. Guidelines, codes, and procedures for processing grants under the ADAP and Planning Grant programs are basically covered in the following directives:

- * a. 1375.6A - Standard Data Elements and Codes - General Standards (State Codes)
- b. 1375.3B - Standard Data Elements and Codes - Airport Standards
- c. 5100.36 - Airport Development Aid Program (ADAP) Handbook
- d. 5100.38A - Airport Improvement Program (AIP) Handbook
- e. 5100.20B - Program Control and Reporting Procedures Airport Grants-in-Aid Program

Order 5100.20B deals primarily with the accounting and reporting procedures.

501. STATE CODE.

a. AIP limitation codes I, C, P, Y, X, R, J, K, M, A, U, T, and H are identified by a two-digit state code as follows:

<u>State</u>	<u>Code</u>	<u>State</u>	<u>Code</u>
Illinois	17	Missouri	29
Indiana	18	Nebraska	31
Iowa	19	North Dakota	38
Kansas	20	Ohio	39
Michigan	26	South Dakota	46
Minnesota	27	Wisconsin	55

502. AIP PROJECT NUMBERING SYSTEM. Each project is assigned a separate number starting at the preapplication (request) phase. The last four digits of this number are zeros at the request stage but will change as the request, or part of it, is approved. This identification number is used on several forms and screens during AIP project management to satisfy requirements of the Office of the Secretary of Transportation as well as the FAA.

SECTION 2. FACILITIES & EQUIPMENT (F&E)

410. General. Items chargeable to the F&E fund code must be coded to indicate the appropriation, cost center, 8-digit job order number, and the object class code. If the obligation is chargeable to a reimbursable project, the project number must be included in the coding.

411. Facilities and Equipment Appropriation Code Construction and Illustration.

X XXXX X XXXX XXXXXX XXXXXXXX XXXX XXXXX

X Region Code. This 1-digit code designates the funding region/center, e.g., 3-Central Region; C-Great Lakes Region.

XXX Appropriation Code. The 4 characters identify the multi-year appropriation being charged.

<u>APPROPRIATION CODE</u>	<u>APPROPRIATION TITLE</u>	<u>FISCAL YEAR AVAILABILITY</u>	<u>JON</u>
682A	F&E (Other than PCB&T) 1/	1994-1996	4XXXX
582P	F&E (PCB&T)	1994-1995	4XXXX
482R	F&E, Reimbursable	1994	48XXX
582A	F&E (Other than PCB&T)	1993-1995	3XXXX
482P	F&E (PCB&T)	1993-1994	3XXXX
382R	F&E, Reimbursable	1993	38XXX
482A	F&E (Other than PCB&T)	1992-1994	2XXXX
582	F&E (Other than PCB&T)	1991-1995	1XXXX
482	F&E (Other than PCB&T)	1990-1994	0XXXX

1/ Personnel, Compensation, Benefits, and Travel (PCB&T).

X Limitation Code. This 1-digit code follows the appropriation code numbers. It distinguishes between the direct or reimbursable funding within an appropriation.

XXXX Cost Center Code. In addition to the operations definition for the Cost Center Code. The F&E cost center does not necessarily identify the facility that is receiving the goods or services. It may indicate the facility that ordered the goods or services.

XXXXXX Sub-Activity or Program Element. F&E Program elements are identified in FAA Order 1375.6A. The DAFIS system automatically inserts the program element from the DAFIS 1680 master file. This code will be 3 digits for JON's prior to FY-92 and 6 digits for ones after FY-91.

XXXX Object Class. Same as Operations.

SECTION 1. OPERATIONS APPROPRIATION CODE
CONSTRUCTION, ILLUSTRATION, AND EXAMPLES

(3) Travel--Reimbursable Agreement

C/401/9/8676/867L/2100/NAT614

Region/Center	C:	Great Lakes
Appropriation	401:	Operations (FY 1994)
Limitation	9:	Reimbursable Program
Cost Center	8676:	Nashwauk SFO, Minnesota
Object Class	2100:	Travel--site visit
Agreement No.	NAT614:	National Reimbursable Agreement

b. Use of cost center codes funded in one program activity to cover costs incurred by ANY organization:

(1) Management Development Courses (Other than CMD), Regionally Funded

3/401/0/1856W/81W/2136

Region/Center	3:	Central Region
Appropriation	401:	Operations (FY 1994)
Limitation	0:	Direct Program
Cost Center	1856W:	Regionally Funded Training Program--Staff and Support (this cost center code should be used by

all employees regardless of cost

		center to which employee is assigned)
Sub-Activity	81W:	Regionally Arranged Management Training
Object Class	2136:	Training Travel--Short Term

(2) Attendance at Centrally Funded Training

A/401/0/4040/816/2136 Course #12020 Class #94002

Region/Center	A:	Aeronautical Center
Appropriation	401:	Operations (FY 1994)
Limitation	0:	Direct Program
Cost Center	4040:	Employee Cost Center
Sub-Activity	816:	Flight Standards Training
Object Class	2136:	Training Travel--FAA
Course Number	12020:	Compliance and Enforcement Procedures
Class Number	94002:	

(3) Flight Program

3/401/0/XXXX/441/2528

Region/Center	3:	Central Region
Appropriation	401:	Operations (FY 1994)
Limitation	0:	Direct Program
Cost Center	XXXX:	Flight Standards Division (Personnel authorized to participate in the Central Region Flight Program will use the cost center code to which employee is assigned.)

SECTION 3. PROGRAM ACTIVITY CODES
(PROGRAM ACTIVITY CODES)

320. GENERAL. The program activity code is a three digit, alpha and/or numeric code, with each digit representing a different summary level of information. Its purpose is to collect financial and related data in a manner uniform and consistent with the agency's budget classifications. See Appendices 3 and 4 for program activity codes used in Central and Great Lakes Regions.

321.-399. RESERVED.

SECTION 2. REGION/COST CENTER

310. GENERAL. The region/cost center code has been established to identify all levels of FAA organization. The codes identify data collection points for the agency's cost accounting, personnel, payroll, and other management data systems.

311. CODE STRUCTURE.

a. First digit identifies Offices or Division within the Region as follows:

<u>Code</u>	<u>Office/Division</u>
0	All staff offices reporting directly to Regional Director
1	Administrative Offices and Civil Aviation Security
2	Air Traffic Division
4	Aviation Standards Divisions (Medical, Flight, and Certification)
5	Airport Division
8	Airway Facilities Division

b. Second digit. This digit identifies (a) in the administrative area, the staff or office; and (b) in the operational area, the division or type of facility. A zero will indicate a headquarters' operating activity.

c. Third and fourth digits. These digits are used to identify operational branches or sections or the locations of terminals, stations, sectors, or supply offices.

312. PRESCRIBED CODES. See Appendices 3 and 4 of this handbook.

313. CHANGES TO PRESCRIBED REGION/COST CENTER CODES. Changes to cost center codes will be based on properly approved changes in organizational structure, and must be requested by the appropriate branch or division.

a. Requests for changes to these codes will be by memorandum addressed to the Accounting Division, ACE-20, and must contain the following information:

(1) New Cost Center Codes:

- (a) New Cost Center Code.
- (b) Name of new Cost Center Code and complete address.
- (c) Routing symbol.
- (d) Program element.
- (e) Proposed effective date.
- (f) Appropriation/Limitation.
- (g) Labor organization.
- (h) Complete mailing address for T&A.

SECTION 3. OBJECT CLASS CODES

230. GENERAL. The basic object class codes and definitions are prescribed by the Office of Management and Budget (OMB). These classifications provide the basis for accumulating financial data based on the nature of the goods or services acquired, as distinguished from the purpose for which the goods or services are used.

231. APPLICABILITY. The object class codes are applicable, without exception, to all appropriations administered by FAA.

232. CODE STRUCTURE. The object class codes prescribed for use consist of four digits; the basic two digits prescribed by the OMB and two digits prescribed by the agency. The subclass code identifies the various categories below the major class level.

233. PRESCRIBED CODES. See Appendix 1.

234.-299. RESERVED.

SECTION 2. LIMITATION CODES

210. GENERAL. This section prescribes the codes used to identify limitations applicable to Central and Great Lakes Regions, as established by appropriation acts and other laws, and those established internally within FAA. These codes will facilitate the recording and reporting of financial transactions. All internal financial transactions and related records and reports must be identified by these, or additional limitation codes prescribed by Chapter 5, Section 2, FAA Handbook 1375.6A.

211. CODE STRUCTURE AND IDENTIFICATION. Standardized limitation codes are established to identify limitations prescribed for FAA. These codes provide for uniform accounting and reporting of financial transactions pertaining to these limitations, including consolidation of reports at agency level. The code is a single alphanumeric character to be used with the appropriation code number.

a. Facilities and Equipment Trust Fund (F&E), Multi-Year Appropriations.

<u>Limitation</u>	<u>Description</u>
0	All Other Expenditures
3	Engineering and Development--Direct Program
5	Engineering and Development--Reimbursable Program
8	FAA Reimbursable Programs for which the beneficiary is an International Entity as defined in FAA Order 2500.35C
9	All Other Reimbursable Programs; Other International Reimbursable Programs

b. Grants-in-Aid for Airports, No-Year Appropriations.

<u>Limitation Code</u>	<u>Description</u>	<u>Fund Codes Authorized</u>		
		084	093	098
1	Discretionary Fund	X	X	X
8	Reserve	X		
C	State Projects--Current Year	X	X	
P	State Projects--First Prior Year	X		
Y	State Projects--Second Prior Year	X		
X	State Projects--All Other Prior Years	X		
A	Passenger Projects--Current Year	X		
U	Passenger Projects--First Prior Year	X		
T	Passenger Projects--Second Prior Year	X		
H	Passenger Projects--All Other Prior Years	X		
R	Cargo Project--Current Year	X		
J	Cargo Project--First Prior Year	X		
K	Cargo Project--Second Prior Year	X		
M	Cargo Project--All Other Prior Years	X		

CHAPTER 2. APPROPRIATION, LIMITATION, AND
 OBJECT CLASS CODES

SECTION 1. APPROPRIATION CODES

200. GENERAL. This section prescribes the appropriation account symbols and titles applicable to the basic organization elements of the Central and Great Lakes Regions. Internal financial transactions and related records and reports shall be identified by these accounting codes. Additional appropriation and fund codes applicable to the Federal Aviation Administration are established by Chapter 5, Section 1, FAA Handbook 1375.6A.

a. Annual Accounts.

<u>APPROPRIATION SYMBOL</u>	<u>APPROPRIATION CODE</u>	<u>APPROPRIATION TITLE</u>
6941301	401	Operations (FY 94), FAA
6931301	301	Operations (FY 93), FAA

b. Multi-Year.

<u>APPROPRIATION SYMBOL</u>	<u>APPROPRIATION CODE</u>	<u>APPROPRIATION TITLE</u>	<u>FISCAL YEAR AVAILABILITY</u>
694/68107	682A	F&E (Other than activity 5)	1994-1996
694/58107	582P	F&E (Activity 5)	1994-1995
694/48107	482R	F&E (Reimbursable)	1994-1996
693/58107	582A	F&E (Other than activity 5)	1993-1995
693/48107	482P	F&E (Activity 5)	1993-1994
693/38107	382R	F&E, Reimbursable	1993
692/48107	482A	F&E (Other than activity 5)	1992-1994
691/58107	582	F&E (Other than activity 5)	1991-1995
690/48107	482	F&E (Other than activity 5)	1990-1994

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APPENDIX 1. OBJECT CLASSIFICATION CODES AND DESCRIPTIONS
 FAA TO DOT

CE2700.10
 GL2700.11

SECTION 3

APPENDIX 1

FAA	NAME	DOT	NAME
	UNDISTRIBUTED		UNDISTRIBUTED
9201	UNDISTRIBUTED	9201	UNDISTRIBUTED
	LIMITATION ON EXPENSES		LIMITATION ON EXPENSES
9300	ADMIN. OR NONADMIN. EXPENSES LIM.	9301	ADMIN. OR NONADMIN. EXPENSES LIM.

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OTHER DOCUMENTS

<u>DOCUMENT ID</u>		<u>DOC NUMBER</u>	<u>SUFFIX</u>	<u>PROBABLE OBLIG.</u>	<u>VENDOR/</u>	<u>DOCUMENT</u>
<u>DOC TYPE</u>	<u>FY</u>			<u>DOCUMENT</u>	<u>SSN</u>	<u>REFERENCE</u>
61	9X	<u>XXXXXXXXXX</u>	001	Imprest Fund Reimbursement Voucher	Imprest Fund Location	None
		Imprest Fund Location	Sequence Number From Account Records			
71	9X	<u>XXMXXXXXX</u>	0000	Machine Generated Monthly Estimate For Payroll Costs	None	None
FY of Money		Sequential Number Assigned By System Month Month of Calendar Year				
71	9X	<u>XXAXXXXXXX</u>	0000	Machine Generated Biweekly Estimate For Payroll Costs	None	None
FY of Money		Sequential Number Assigned By System Accrual (Estimate) Pay period number the estimate is based on <u>NOT</u> the PP(s) the estimate is for.				
72	9X	<u>XXPXXXXXXX</u>	000	Actual Payroll* Expenditures	None	None
FY of Money		Sequential Number Assigned by System Paid Pay Period Number				
73	9X	<u>XXXXXXXXXX</u>	000	Supplemented Payroll Payment	None	None
FY of Money		Employee's Social Security Number				
78	9X	<u>XXXXXXXXXX</u>	000	Adjustment Made by Accounting	None	None
FY of Money		Social Security Number of Accounting Classification				

OTHER DOCUMENTS

<u>DOCUMENT ID</u>		<u>PROBABLE OBLIG.</u>	<u>VENDOR/</u>	<u>DOCUMENT</u>		
<u>DOC TYPE</u>	<u>FY</u>	<u>DOC NUMBER</u>	<u>SUFFIX</u>	<u>DOCUMENT</u>		
<u>DOC TYPE</u>	<u>FY</u>	<u>DOC NUMBER</u>	<u>SUFFIX</u>	<u>DOCUMENT</u>		
32	9X	<u>RXXXXXXXXX</u>	XXX Julian Date of Purchase	Bank Card Purchases	None	Name of Vendor
			Last 8 Digits of Card Number Rocky Mountain Visa			
33	9X	<u>XXXXXXXXXX</u>	001	Out of Agency Training	Vendor Number of Payee	Employee Name
			Number Assigned by Training FY Region			
33	9X	<u>XXXXXXXXXX</u>	001	Various - Witness Claims Tort Claims	Assigned Number	None
			Claim Number			
33	9X	<u>XXXXXXXXXX</u>	001	Medical Examina- tion Invoice	Vendor Number of Payee	Vendor Name
			Sequential Number Assigned by Medical Division Memorandum of Understanding Number			
33	9X	<u>CXXXXXXXXX</u>	001	Civil Service Investigation	Vendor Number of Payee	Vendor Name
			Sequential Number Assigned by AGL-700 Great Lakes Region			
33	9X	<u>XXXXXXXXXX</u>	001	Civil Service Investigation	Vendor Number of Payee	Vendor Name
			Last Name and First Letter of First Name (Central Region Only)			
33	9X	<u>XXXXXXXXXX</u>	001	EEO Investiga- tions	Vendor Number of Payee	Vendor Name
34	9X	<u>XXXXXXXXXX</u>	001	GSA Job Orders For Repair or Modification of Space or Office Equipment. Reim- bursable Work Authorization (RWA)	None	RWA
			Work Authorization Number			

OTHER DOCUMENTS

DOCUMENT ID		DOC NUMBER	SUFFIX	PROBABLE OBLIG. DOCUMENT	VENDOR/ SSN	DOCUMENT REFERENCE
DOC TYPE	FY					
14	9X	XXXXXXXXXX	001	Buff Copy of GTR	Billing Airline	Employee's SSN
		TR Number				
15	9X	XXXXXXXXXX	001	Copy of GBL	Billing Transp. Co.	Freight
		GBL Number				
15	9X	XXXXXXXXXX	001 (ship- ment) or 002 (stor- age)	PCS Order	Same	Employee's SSN & Last Name of Employee
		PCS Order Num- ber w/o the "H"				
16	9X	GTRTMCXXX	XXX Sequential Number From Acct. Records	American Express Billing or Travel Manage- ment Center (TMC) Invoice	TMC	999999999X Last Name of Employee
		Month of Bill				
18	9X	XXXXXXXXXX	005	PCS Order	Reloca- tion Vendor	Employee's SSN & Last Name of Employee
		PCS Order Num- ber w/o the "H"				
20	9X	XXXXXXXXXX	001	Procurement Request	None	None
		Procurement Request Number				
21	9X	XXXXXXXXXX	001	Procurement Request	None	None
		Procurement Request Number				
22	9X	XXXXXXXXXX	001	SF-44 Number of Seller	Vendor	Vendor Name
FY of Money		Order Number on SF-44				

CE 2700.10
GL 2700.11
Appendix 5

5/1/94

Financial Accounting Section: ACE-23A, (8-816-426-3447)

- 71 - Payroll Gross Costs
- 72 - Payroll/Schedule of Disbursement
- 73 - Payroll/Supplemental Payments and Adjustments
- 78 - Payroll Adjustments by Accounting

Cost & Property Accounting Section: ACE-23B, (8-816-426-7194)

- 81 - Labor Distribution Reports

<u>Program/ Budget Activity Code</u>	<u>Cost Center Code</u>	<u>Office/Sector Title</u>	<u>Post of Duty (Corporate; County Limits)</u>
211	8680	Dakota (DAK) AFS HDQS	Bismarck, Burleigh Co., ND
211	8681	Northern Sector Field Area (BIS) NSFA HDQF2	Bismarck, Burleigh Co., ND
211	8682	Southern Sector Field Area (BIS) SSFA HDQF2	Bismarck, Burleigh Co., ND
211	8683	Dakota (DAK) PSU HDQSU	Bismarck, Burleigh Co., ND
211	8684	Dakota (DAK) TSU HDQSU	Bismarck, Burleigh Co., ND
211	8685	Minot (MOT) SFO HDQF	Ward Co., ND
211	8686	Finley (QFI) SFO HDQF	Steel Co., ND
211	8687	Fargo (FAR) NAV/COMM SFO HDQF	Cass Co., ND
211	8689	Watford City (QWA) SFO HDQF	McKenzie Co., ND
211	868B	Grand Forks (GFK) SFO HDQF	Grand Forks, Co., ND
211	868C	Dakota (DAK) MCC HDQSU	Bismarck, Burleigh Co., ND
211	868D	Bismarck (BIS) NAV/COMM RAD Unit HDQFU	Burleigh Co., ND
211	868E	Bismarck (BIS) ENV Unit HDQFU	Burleigh Co., ND
211	868L	Huron (HON) SFO HDQF	Beadle Co., SD
211	868M	Gettysburg (QJB) SFO HDQF	Potter Co., SD
211	868N	Sioux Falls (FSD) NAV/COMM SFO HDQF	Minnehaha Co., SD
211	868P	Huron (HON) ENV	Beadle Co., SD
211	868Q	Tyler (QJC) SFO HDQF	Pipeston Co., MN
211	868R	Rapid City (RAP) SFO HDQF	Pennington Co., SD

<u>Program/ Budget Activity Code</u>	<u>Cost Center Code</u>	<u>Office/Sector Title</u>	<u>Post of Duty (Corporate; County Limits)</u>
211	8660	Wisconsin (WIS) AFS HDQS	Green Bay, Brown Co., WI
211	8661	Milwaukee (MKE) SFO-2 HDQF2	Milwaukee Co., WI
211	8662	Green Bay (GRB) SFO-2 HDQF2	Brown Co., WI
211	8663	Wisconsin (WIS) PSU HDQSU	Green Bay, Brown Co., WI
211	8664	Wisconsin (WIS) TSU HDQSU	Green Bay, Brown Co., WI
211	8666	Madison (MSNA) SFO HDQF	Green Bay, Brown Co., WI
211	8667	Milwaukee (MKE) RAD/ARTS Unit HDQFU	Madison, Dane Co., WI
211	8668	Mitchell (MKEA) NAV/COMM Unit HDQFU	Milwaukee, Milwaukee Co., WI
211	866B	Milwaukee (MKEC) Envir. Unit HDQFU	Milwaukee, Milwaukee Co., WI
211	866C	Mosinee (CWA) SFO-1	Mosinee, Marathon Co., WI
211	866L	Green Bay (GRB) Envir. SFO HDQF	Brown Co., WI
211	866M	Horicon (QHZ) SFO HDQF	Horicon, Dodge Co., WI
211	866Q	Marquette (MQT) SFO HDQF	Marquette Co., WI
211	866T	Green Bay (GRBA) EXT Unit HDQFU	Brown Co., WI
211	866E	Experimental Aircraft Association (EAA) Fly-in	Oshkosh, WI
211	866R	Green Bay (GRBB) R/D/C HDQFU	Green Bay, Brown Co., WI

<u>Program/ Budget Activity Code</u>	<u>Cost Center Code</u>	<u>Office/Sector Title</u>	<u>Post of Duty (Corporate; County Limits)</u>
211	8640	Illinois (IL) AFS HDQS	Springfield, Sangamon Co., IL
211	8641	Springfield (SPI) South HDQF2	Springfield, Sangamon Co., IL
211	8642	Springfield (SPI) North HDQF2	Springfield, Sangamon Co., IL
* 211	8643	Illinois (IL) PSU HDQSU	Springfield, Sangamon Co., IL *
211	8644	Illinois (IL) TSU HDQSU	Springfield, Sangamon Co., IL
211	8645	Illinois (IL) MCC HDQSU	Springfield, Sangamon Co., IL
211	8646	Scott Air Force Base (BLV)	Belleville, St. Clair Co., IL
211	8647	Champaign (CMI) SFO HDQFI	Champaign Co., IL
211	864B	Springfield (SPIA) Terminal Unit HDQFU	Springfield, Sangamon Co., IL
211	864C	Mt. Vernon (MVN) SFO HDQF	Jefferson Co., IL
211	864F	Springfield (SPI) Envir. Unit HDQFU	Springfield, Sangamon Co., IL
211	864M	Hanna City (QUZ) SFO HDQF	Peoria Co., IL
211	864N	Peoria (PIA) SFO HDQF	Peoria, Peoria Co., IL
211	864Q	Rockford (RFD) SFO HDQF	Winnebago Co., IL
* 211	864R	Moline (MLIA) SFO HDQFU	Rock Island Co., IL *
* 211	864T	Moline (MLIB) Envir. SFO HDQF	Rock Island Co., IL *
211	864V	Kankakee (IKK) SFO HDQF	Kankakee Co., IL

<u>Program/ Budget Activity Code</u>	<u>Cost Center Code</u>	<u>Office/Sector Title</u>	<u>Post of Duty (Corporate; County Limits)</u>
211	8620	Ohio (OHI) AFS HDQS	Cleveland, Cuyahoga Co., OH
211	8621	Cleveland (CLE) SFO-2 HDQF2	Cleveland, Cuyahoga Co., OH
211	8622	Columbus (CMH) SFO-2 HDQF2	Columbus, Franklin Co., OH
211	8623	Ohio PSU HDQSU	Cleveland, Cuyahoga Co., OH
211	8624	Ohio TSU HDQSU	Cleveland, Cuyahoga Co., OH
211	8625	Green (CAK) SFO HDFQ	Summit Co., OH
211	8629	Youngstown (YNGA) R/D/C SFO HDQF	Trumbull Co., OH
211	862B	Broadview HTS (CLE) SFO HDQF	Broadview HTS, Cuyahoga Co., OH
211	862C	Ohio MCC HDQSU	Cleveland, Cuyahoga Co., OH
211	862E	Cleveland (CLE) NAV Unit HDQFU	Cleveland, Cuyahoga Co., OH
211	862F	Cleveland (CLEA) R/D/C Unit HDQFU	Cleveland, Cuyahoga Co., OH
211	862H	Cleveland (CLEC) Envir. Unit HDQFU (Contract Tower)	Cleveland, Cuyahoga Co., OH
211	862L	Dayton (DAY) NAV/COMM SFO HDQF	Dayton, Montgomery Co., OH
211	862M	Dayton (DAYC) RAD/COMM SFO HDQF	Dayton, Montgomery Co., OH
211	862N	Dayton (DAYA) Envir. SFO HDQFI	Montgomery Co., OH
211	862T	London (QWO) SFO HDQF	Madison Co., OH
211	862U	Mansfield (MFD) SFO HDQF	Mansfield, Richland Co., OH
211	862W	Columbus (CMH) NAV/COMM Unit HDQFU	Columbus, Franklin Co., OH
211	862X	Columbus (CMHA) Radar/ARTS Unit HDQFU	Columbus, Franklin Co., OH
211	862Z	Columbus (CMHC) Envir. Unit HDQFU	Columbus, Franklin Co., OH

GREAT LAKES REGION, AIRWAY FACILITIES SECTORS,
 FIELD OFFICES AND UNITS

<u>Program/ Budget Activity Code</u>	<u>Cost Center Code</u>	<u>Office/Sector Title</u>	<u>Post of Duty (Corporate; County Limits)</u>
211	8120	Oberlin (ZOB) ARTCC AFS HDQS.	Oberlin, Lorain Co., OH
211	8121	Oberlin (ZOB) RDP	Oberlin, Lorain Co., OH
211	8122	Oberlin (ZOB) FDP	Oberlin, Lorain Co., OH
211	8123	Oberlin (ZOB) IFD	Oberlin, Lorain Co., OH
211	8124	Oberlin (ZOB) ESU	Oberlin, Lorain Co., OH
211	8125	Oberlin (ZOB) MCC HDQSU	Oberlin, Lorain Co., OH
211	812C	Oberlin (ZOB) PSU HDQSU	Oberlin, Lorain Co., OH
211	812D	Oberlin (ZOB) TSU HDQSU	Oberlin, Lorain Co., OH
211	8130	Indianapolis (ZID) ARTCC AFS HDQS.	Indianapolis, Marion Co., IN
211	8131	Indianapolis (ZID) RDP	Indianapolis, Marion Co., IN
211	8132	Indianapolis (ZID) FDP	Indianapolis, Marion Co., IN
211	8133	Indianapolis (ZID) IFD	Indianapolis, Marion Co., IN
211	8134	Indianapolis (ZID) ESU	Indianapolis, Marion Co., IN
211	8135	Indianapolis (ZID) MCC HDQSU	Indianapolis, Marion Co., IN
211	813C	Indianapolis (ZID) PSU HDQSU	Indianapolis, Marion Co., IN
211	813D	Indianapolis (ZID) TSU HDQSU	Indianapolis, Marion Co., IN
211	8140	Farmington (ZMP) ARTCC AFS HDQS.	Farmington, Dakota Co., MN
211	8141	Farmington (ZMP) RDP	Farmington, Dakota Co., MN
211	8142	Farmington (ZMP) FDP	Farmington, Dakota Co., MN
211	8143	Farmington (ZMP) Communications Unit	Farmington, Dakota Co., MN
211	8144	Farmington (ZMP) ESU	Farmington, Dakota Co., MN
211	8145	Farmington (ZMP) MCC HDQSU	Farmington, Dakota Co., MN
211	8146	Farmington (ZMP) IFD	Farmington, Dakota Co., MN
211	814C	Farmington (ZMP) PSU HDQSU	Farmington, Dakota Co., MN
211	814D	Farmington (ZMP) TSU HDQSU	Farmington, Dakota Co., MN
211	8160	Aurora (ZAU) ARTCC AFS HDQS.	Aurora, Kane Co., IL
211	8161	Aurora (ZAU) RDP	Aurora, Kane Co., IL
211	8162	Aurora (ZAU) FDP	Aurora, Kane Co., IL
211	8163	Aurora (ZAU) IFD	Aurora, Kane Co., IL
211	8164	Aurora (ZAU) ESU	Aurora, Kane Co., IL
211	8165	Aurora (ZAU) MCC HDQSU	Aurora, Kane Co., IL
211	8166	Aurora Communications Unit	Aurora, Kane Co., IL
211	816C	Aurora (ZAU) PSU HDQSU	Aurora, Kane Co., IL
211	816D	Aurora TSU HDQSU	Aurora, Kane Co., IL

SECTION 9. AIRWAY FACILITIES DIVISION
COST CENTER CODES

<u>Program/Budget Activity Code</u>	<u>Cost Center Code</u>	<u>GREAT LAKES REGION</u>
250	8010	Office of the Manager and Program Management Staff
211	8011	AF Division ROCF
250	8012	AF Employee Relations Staff
211	8013	AF Employee Relations Staff
250	8014	Program Management Staff
250	8015	NAS Program Management Staff
211	8016	NAS Program Management ROCF
250	8017	Evaluation Staff
211	8018	Evaluation ROCF
211	8019	AF SUPCOM
250	8020	Resource and Planning Branch
211	8021	Resource and Planning ROCF
220	8050	Establishment Engineering Branch
220	8051	Terminal Environmental Engineering Section
220	8052	Enroute Environmental Engineering Section
220	8053	Navigational Environmental Engineering Section
220	8054	Construction Section Out-State Construction Unit Construction Field Units: Des Plaines, Cook Co., IL; Columbus; Indianapolis, Marion Co., IN; Oberlin, Lorain Co., OH; Green Bay, Brown Co., WI; Detroit Metro Arpt., Wayne Co., MI; Madison, Dane Co., WI; Minneapolis, Hennepin Co., MN; Fargo, ND
220	8055	Term/Enroute Electronics Engineering Section
220	8056	NAV/Radar Electronics Engineering Section
220	8057	Installation Section Out-State Field Unit Installation Field Groups: Elk Grove Village, Cook Co., IL; Aurora, Kane Co., IL; Detroit Willow, Wayne Co., MI; Indianapolis ARTCC/GNAS, Marion Co., IN; Minneapolis GNAS, Hennepin Co., MN;

SECTION 7. FLIGHT STANDARDS DIVISION
COST CENTER CODES

<u>Program/Budget Activity Code</u>	<u>Cost Center Code</u>	<u>GREAT LAKES REGION</u>
		Regional Headquarters:
420 <u>1/</u>	4010	Office of the Manager
420 <u>1/</u>	4011	Supervisory Development Program
420 <u>1/</u>	4015	Program Management Branch
420 <u>1/</u>	4020	Flight Procedures Branch
442 <u>1/</u>	4021	FAA Aircraft Operations Element
420 <u>1/</u>	4030	Airworthiness Branch
420 <u>1/</u>	4060	Operations Branch
420 <u>1/</u>	4070	Technical Evaluation Branch
		Field Facilities:
		Certificate Management Offices:
420 <u>1/</u>	4434	MSP CMO, Minneapolis, MN
		Flight Standard District Offices:
420 <u>1/</u>	4703	DPA FSDO, West Chicago, IL
420 <u>1/</u>	4709	GRR FSDO, Grand Rapids, MI
420 <u>1/</u>	4711	IND FSDO, Indianapolis, IN
420 <u>1/</u>	4715	MSP FSDO, Minneapolis, MN
420 <u>1/</u>	4717	SBN FSDO, South Bend, IN
420 <u>1/</u>	4719	SPI FSDO, Springfield, IL
420 <u>1/</u>	4731	ORD FSDO, Schiller Park, IL
		Flight Standards District Offices:
420 <u>1/</u>	4761	MKE FSDO, Milwaukee, WI
420 <u>1/</u>	47CI	CVG FSDO, Cincinnati, OH
420 <u>1/</u>	47CO	CMH FSDO, Columbus, OH
420 <u>1/</u>	4763	DTW FSDO, Belleville, MI
420 <u>1/</u>	4764	FAR FSDO, Fargo, ND
420 <u>1/</u>	4765	CLE FSDO, Cleveland, OH
420 <u>1/</u>	4766	RAP FSDO, Rapid City, SD

1/ 42A (Accident Prevention), 42F (Foreign Station Repair), 42G (AEG), 42H (Handbook), 42I (International), 42N (NASIP), 42S (Strategic Management), and 42T (Training and Automation) are used for any expenditure related to these programs instead of the normal program code.

Program/Budget Activity <u>Code</u>	Cost Center <u>Code</u>
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GREAT LAKES REGION

AIR TRAFFIC (cont'd)

Airport Traffic Control Towers (ATCT) (continued)

120	2824	DEC - Decatur, IL
120	2825	MBS - Saginaw (Freeland), MI
120	2826	MFD - Mansfield, OH
120	2827	EVV - Evansville, IN
120	2828	GRR - Grand Rapids, MI
120	2829	MKG - Muskegon, MI
120	2830	SPI - Springfield, IL
120	2831	CMI - Champaign, IL
120	2832	JXN - Jackson, MI
120	2833	PIA - Peoria, IL
120	2834	MLI - Moline (Milan), IL
120	2836	FNT - Flint, MI
120	2847	BIS - Bismarck, ND
120	2853	DLH - Duluth, MN
120	2854	UGN - Waukegan, IL
120	2855	Annual EEA/Oshkosh Fly-In, Oshkosh, WI
120	2858	ORD - Chicago (O'Hare), IL, Tower CAB
120	2859	CWA - Mosinee, WI

Terminal HUB Facilities:

120	2900	Ohio ATCT Hub
120	2915	East Michigan ATCT Hub
120	2920	Dakota ATCT Hub
120	2930	Indiana ATCT Hub
120	2935	Wisconsin ATCT Hub
120	2940	Minnesota ATCT Hub
120	2945	No. Illinois ATCT Hub
120	2950	So. Illinois ATCT Hub

<u>Program/Budget Activity Code</u>	<u>Cost Center Code</u>	<u>GREAT LAKES REGION</u>
AIR TRAFFIC (cont'd)		
Automated Flight Service Stations/FSDPS Collocated at Center Location (continued)		
130	2350	IKK AFSS, Kankakee, IL
130	235A	FSDPS-FSS, Kankakee, IL (ZAU ARTCC)
130	2360	PNM AFSS, Princeton, MN
130	2370	LAN AFSS, Lansing, MI
130	2380	GFK AFSS, Grand Forks, ND
130	2390	HON AFSS, Huron, SD
Airport Traffic Control Towers (ATCT):		
120	2750	LUK - Cincinnati (Lunken), OH
120	2751	BKL - Cleveland (Lakefront), OH
120	2752	OSU - Columbus (O.S.U.), OH
120	2753	ALN - Alton, IL
120	2754	DPA - Chicago (Du Page-West Chicago), IL
120	2755	AKR - Akron (Municipal), OH
120	2756	CGX - Chicago (Meigs), IL
120	2757	ARB - Ann Arbor, MI
120	2758	BMG - Bloomington, IN
120	2759	AZO - Kalamazoo, MI
120	2760	MIE - Muncie, IN
120	2761	PTK - Pontiac, MI
120	2762	LAF - West Lafayette, IN
120	2763	BEH - Benton Harbor, MI
120	2764	JVL - Janesville, WI
120	2765	MWC - Milwaukee (Timmerman), WI
120	2766	MIC - Minneapolis (Crystal), MN
120	2767	FCM - Minneapolis (Flying Cloud), Eden Prairie, MN
120	2768	BMI - Bloomington, IL
120	2769	OSH - Oshkosh, WI
120	2771	STP - St. Paul, MN
120	2772	PWK - Chicago (Palwaukee-Wheeling), IL
120	2773	YIP - Detroit (Willow Run-Ypsilanti), MI
120	2774	LSE - La Crosse, WI
120	2775	ATW - Appleton, WI
120	2776	CPS - East St. Louis, IL
120	2777	TVC - Traverse City, MI
120	2778	MWA - Marion, IL

SECTION 4. CIVIL AVIATION SECURITY DIVISION
COST CENTER CODES

<u>Program/Budget Activity Code</u>	<u>Cost Center Code</u>	<u>GREAT LAKES REGION</u>
460	1910	Office of the Manager
460/464	1920	Investigation and Internal Security Branch
460	1940	Air Security Branch
460/467	1953	Chicago (ORD) CASFO, Schiller Park, IL
460	1954	Cleveland (CLE) CASFU, Cleveland, OH
460	1955	Minneapolis (MSP) CASFO, Bloomington, MN
460/467	1956	Detroit (DTW) CASFU, Romulus, MI
460	1952	Indianapolis (IND) CASFU, Indianapolis, IN,
460	1951	Columbus (CMH), Columbus, OH

SECTION 3. ADMINISTRATION
COST CENTER CODES

<u>Program/Budget Activity Code</u>	<u>Cost Center Code</u>	<u>GREAT LAKES REGION</u>
950	0010	OFFICE OF REGIONAL ADMINISTRATOR & STAFF, DES PLAINES, IL
950	0010	CHICAGO FEDERAL REGIONAL COUNCIL, CHICAGO, IL
950	0014	CHICAGO SUPPLEMENTAL AIRPORT PROGRAM OFFICE (ALL EXPENDITURES EXCEPT PC & B)
950	0020	DOT SECRETARIAL REPRESENTATIVES
Various (All programs except Air Traffic program.)	0030	ANNUAL FAA/OSHKOSH FLY-IN, OSHKOSH, WI
99B	0050	REGIONAL OPERATIONS CENTER
980	0091	AVIATION INFORMATION DIVISION
980	0092	PUBLIC AFFAIRS BRANCH
980	0093	POLICY AND LEGISLATIVE AFFAIRS BRANCH LOCAL COORDINATOR PROGRAM
980	0094	Local Coordinator, Chicago Regional Headquarters, Chicago, IL
910	0100	REGIONAL COUNSEL
920	0200	CIVIL RIGHTS STAFF
		MANAGEMENT SYSTEMS DIVISION
970	1100	Office of the Manager and Staff
970	1110	Management Analysis Branch
973	1115	Printing Cost (OPS approp. object class 24XX)
990	1120	Information Processing Services Branch
990	1121	Word Processing Section
		LOGISTICS DIVISION
351	1310	Office of the Manager
351	1310	System and Program Management Staff
341	1353	Materiel and Services Branch
311	1354	Materiel Management Section
370	1356	Real Estate and Utilities Branch
370	1357	Acquisition Management Branch
960	1600	BUDGET DIVISION
		HUMAN RESOURCE MANAGEMENT DIVISION
820	1810	Office of the Manager
820	1820	Employment Branch
820	1830	Employee and Labor Relations Branch

	<u>Code</u>
<u>Administration of Aviation Standards Program Activity (400) (Cont'd)</u>	
Occupational Health	483
Substance Abuse	484
Air Medical Education	485
Medical Research	486
Accident Investigation	487
Management and Administration	488
<u>Leased Telecommunications Services Activity (500)</u>	
Operational Telecommunications Element	510
Administrative Telecommunications Subactivity	520
<u>Administration of Airports Program Activity (700)</u>	
Safety Programs and Engineering Standards	720
Airport Grants - Planning and Programming Subactivity	730
Planning, Direction, and Evaluation	750
Airports Subactivity	760
(Undistributed data to be distributed to Subactivities 720 and 730)	
<u>Human Resources Management Activity (800)</u>	
Program Management Element	81C
Regional Arranged Technical Training	81R
SIDP Training	81S
Diversity	81U
Regional Arranged Management Training	81W
Airway Science	81Y
Academic/Industrial Ties	81Z
Labor, Personnel, and Human Relations Subactivity	820
Dues, Refunds, and Reimbursements - NATCA	821
<u>Direction, Staff, and Supporting Services Activity (900)</u>	
Legal Subactivity	910
Civil Rights Subactivity	920
Direction and Management Subactivity	950
Budget Element Subactivity	960
Management Systems - Subactivity	970
Printing Program Element	973
Aviation Policy and Plans Subactivity	980
Data Systems Subactivity	990
CORN Computer Services	991
Computer Aided Engineering Graphics (CAEG)	997
Regional Communications Control Subactivity	99B
Transit Benefit Program	99T



SECTION 11
SPECIAL USE PROGRAM CODES

<u>Program/Budget Activity Code</u>	<u>Cost Center Code</u>	<u>CENTRAL REGION</u>
213	80XX, 81XX, 82XX, 83XX, 84XX	SPECIAL MAINTENANCE PROJECT (SMP) COST - (Except personnel compensation and benefits which is 211) are charged to program 213.
441	"User Organization"	COST OF RENTAL AND LEASE OF AIRCRAFT AND RENTAL OF AIRCRAFT SIMULATORS - (Must be used with object class codes 2528, 2506, or 256D)
510/520	"User Organization"	LEASED TELECOMMUNICATIONS PROGRAM CODES USED WITH OBJECT CLASS CODES - (Must be used with object class codes 233N, 2337, 2335, 2684, 3168)
81R/81W	"User Organization"	REGIONALLY FUNDED CENTRALIZED TRAINING PROGRAM - (Must be used with object class codes: 2130, 2132, 2133, 2134, 2135, 2136, 2137, 2559, 256B, 256D, 256E, 256F, 256G, 256H, 2586)

<u>Program/Budget Activity Code</u>	<u>Cost Center Code</u>	<u>CENTRAL REGION</u>
211	8420	ICT - Wichita, KS AFS
211	8421	ICT - Wichita, KS MCC
211	8422	DDC - Dodge City, KS SFU
211	8423	GCK - Garden City, KS SFO
211	8424	GCK - Sublette, KS (Garden City ARSR) SFU
211	8425	HUT - Hutchinson, KS SFU
211	8426	HTI - Yoder, KS (Hutchinson ARSR) SFU
211	8427	HUT - Hutchinson, KS SFO II
211	8428	SLN - Salina, KS SFO
211	8429	MHK - Manhattan, KS SFU
211	842B	RSL - Russell, KS SFU
211	842C	GLD - Goodland, KS SFO
211	842E	ICT - Wichita, KS SFO II
211	842F	ICT - Wichita, NAV/COM/SU
211	842G	ICT - Wichita, RADAR/COM SU
211	842H	QUU - Gardner, KS (Olathe ARSR) SFO
211	842J	CNU - Chanute, KS SFU
211	842K	FOE - Topeka, KS (Forbes Field Airport) SFO
211	842L	EMP - Emporia, KS SFU
211	842M	QBZ - Oskaloosa, KS SFU
211	842N	JLN - Joplin, MO SFU

<u>Program/Budget Activity Code</u>	<u>Cost Center Code</u>	
		<u>CENTRAL REGION</u>
211	8330	STL - Berkeley, MO (St. Louis) AFS
211	8331	STL - St. Louis, MO MCC
211	8332	CGI - Cape Girardeau, MO SFO
211	8333	SUS - Chesterfield, MO SFO
211	8334	SGF - Springfield, MO SFO
211	8335	COU - Columbia, MO SFO
211	8338	STL - St. Louis Environmental Unit
211	8339	STL - St. Louis LRR SFU
211	833A	STL - St. Louis, MO SFO
211	833B	STL - St. Louis Terminal Radar SU
211	833C	STL - St. Louis NAV/COM SU
211	833D	MCI - Kansas City, MO SFO
211	833E	STJ - St. Joseph, MO SFU
211	833F	MKC - Kansas City, MO (Downtown Airport) SFO
211	833H	BUM - Butler, MO SFU

<u>Program/Budget Activity Code</u>	<u>Cost Center Code</u>	<u>CENTRAL REGION</u>
211	8210	GRI - Grand Island, NE AFS
211	8211	GRI - Grand Island, NE SFO
211	8212	OMA - Omaha, NE SFO
211	8213	OFF - Bellevue, NE (Offutt RAPCON) SFO
211	8214	QHO - Omaha, NE (Omaha ARSR) SFU
211	8215	LNK - Lincoln, NE SFO
211	8216	LBF - North Platte, NE SFO
211	8217	LBF - Wellfleet, NE (North Platte ARSR) SFU
211	8218	BFF - Scottsbluff, NE SFO
211	821B	CDR - Chadron, NE SFU
211	821D	QJM - Rockville, NE (ARSR) SFU
211	821H	OLU - Columbus, NE SFO

SECTION 10
AIRWAY FACILITIES DIVISION
COST CENTER CODES

<u>Program/Budget Activity Code</u>	<u>Cost Center Code</u>	<u>CENTRAL REGION</u>
		Regional Headquarters:
250/211/215	8010	Office of the Manager
250	801A	Supv. Management Staff; Labor Relations Program Manager
250	801B	Employee Involvement Consultant, Olathe, KS
250	801C	Employee Involvement Coordinator (PASS), Lamoni, IA VOR
250/211/215	801E	Employee Involvement
250/211/215	8020	Resource and Planning Branch
250/211/215	8022	Airway Facilities SIDP
250	8021	ACE-421A, NAS Transition
250	8023	ACE-423, Operations Planning Section
250	8024	ACE-424, F&E Planning Section (ARTCC/ ATCT/AFSS)
250	8025	ACE-425, F&E Planning Section (Radar/NAV/COM)
250	8028	ACE-428, Telecommunications
520	8026	Telecommunications
250	802C	Cooperative Engineer Development Program
		Establishment Engineering Branch
220/211/215	8050	Office of the Manager
220/211/215	8051	Office of the Assistant Manager for Electronic Engineering
220/211/215	8052	Communication/Automation Electronic Engineering Section
220/211/215	8053	Radar/NAV Electronic Engineering Section
220/211/215	8054	Installation Section
211	8055	Staging Area
220/211/215	8056	Office of the Assistant Manager for Environmental Engineering
220/211/215	8057	Communication/Environmental Engineering Section
220/211/215	8058	Radar/NAV Environmental Engineering Section
220/211/215	8059	Construction Section
220/211/215	805A	Program Support Staff
220/211/215	805B	Staging Area Calibration
220	805C	ARTCC Environmental Engineering Section, Olathe, Kansas

SECTION 8
SMALL AIRPLANE DIRECTORATE
AIRCRAFT CERTIFICATION SERVICE
COST CENTER CODES

<u>Program/Budget</u> <u>Activity</u> <u>Code</u>	<u>Cost</u> <u>Center</u> <u>Code</u>	<u>CENTRAL REGION</u>
		Regional Headquarters:
410	4810	Office of the Manager
410	4811	Technical/Administrative Support Staff
410	4813	Project Support Office
410	4815	Standards Office
410	4816	Manufacturing Inspection Office
410	4817	Special Teams
410	4818	Aging Aircraft Program
410	4820	Aircraft Certification Office - Atlanta, GA
		Manufacturing Inspection District/ Satellite Offices:
410	4821	MIDO - Miami, FL
410	4821	MISO - Satellite, Lakeland, FL
410	4822	MIDO - College Park, GA
410	4822	MISO - Satellite, Nashville, TN
410	4822	MISO - Satellite, Savannah, GA
410	4822	MISO - Satellite, Mobile, AL
410	4830	Aircraft Certification Office - Chicago, IL
		Manufacturing Inspection District/ Satellite Offices:
410	4831	MIDO - Cleveland, OH
410	4831	MISO - Satellite, Detroit, MI
410	4832	MIDO - Minneapolis, MN
410	4832	MISO - Satellite, Chicago, IL
410	4833	MIDO - Vandalia, OH
410	4840	Aircraft Certification Office - Wichita, KS
		Manufacturing Inspection District Offices:
410	4841	MIDO - Wichita, KS
410	4842	MIDO - Kansas City, MO
410	4850	Aircraft Certification Office - Anchorage, AK

SECTION 6
AVIATION MEDICAL DIVISION
COST CENTER CODES

<u>Program/Budget</u> <u>Activity</u> <u>Code</u>	<u>Cost</u> <u>Center</u> <u>Code</u>	<u>CENTRAL REGION</u>
480 <u>1/</u>	4310	Regional Flight Surgeon
480 <u>1/</u>	4312	Medical Office, Olathe, KS ARTCC

1/ Program Codes: 481 (Airman Medical Certification); 482 (Air Medical Examiner System); 483 (Occupational Health); 484 (Substance Abuse); 485 (Air Medical Education); 486 (Medical Research); 487 (Accident Investigation); and 488 (Management and Administration) are used for any expenditures related to these programs instead of program code 480.

<u>Program/Budget Activity Code</u>	<u>Cost Center Code</u>	
		<u>CENTRAL REGION</u>
		Flight Service Stations/Contract
		Weather Service Locations:
130	2201	BRL - Burlington, IA (CWS)
130	2202	CGI - Cape Girardeau, MO (CWS)
130	2203	CID - Cedar Rapids, IA
130	2205	CNU - Chanute, KS (CWS)
130	2209	EMP - Emporia, KS (CWS)
130	2210	GCK - Garden City, KS
130	2213	HLC - Hill City, KS (CWS)
130	2215	JLN - Joplin, MO (CWS)
130	2216	MKC - Kansas City, MO (CWS)
130	2219	MHK - Manhattan, KS (CWS)
130	2220	MCW - Mason City, IA (CWS)
130	2222	OMA - Omaha, NE (CWS)
130	2223	OTM - Ottumwa, IA (CWS)
130	2224	RSL - Russell, KS (CWS)
130	2225	STL - Chesterfield, MO (CWS)
130	2226	SLN - Salina, KS (CWS)
130	2227	BFF - Scottsbluff, NE
130	2229	SGF - Springfield, MO
130	2230	VIH - Vichy, MO (CWS)

SECTION 4
CIVIL AVIATION SECURITY DIVISION
COST CENTER CODES

<u>Program/Budget Activity Code</u>	<u>Cost Center Code</u>	<u>CENTRAL REGION</u>
460/463/465/ 466/467	1910	Office of the Manager
460/463/464 465/466	1911	Investigations & Security Branch
460/463/465/ 466	1912	Air Security Branch
460/462/463/ 465/466	1990	Federal Air Marshall Program Coordinator
460/462/463/ 465/466	1991	Kansas City, MO CASFO/CASFU
460/462/463/ 465/466/467	1992	St. Louis, MO CASFU

