

ORDER

U.S. DEPARTMENT OF TRANSPORTATION
FEDERAL AVIATION ADMINISTRATION

WP 3120.5

WESTERN-PACIFIC REGION

11/5/90

SUBJ: RADAR TRAINING FACILITY (RTF) PHASE XA

1. PURPOSE. This order transmits the Western-Pacific Region's policy on distribution of RTF quota allocations and establishes an order of prioritization.
2. DISTRIBUTION. This order is distributed to Branch level in the Air Traffic and Human Resource Management Divisions and to all Air Traffic terminal facilities to the supervisory level.
3. BACKGROUND. The RTF Program was developed to train employees using a National Standardized Measuring device.
4. ACTION.
 - a. Air Traffic Managers shall ensure that employees who are enrolled into Phase XA training meet the prerequisites for this course and ensure that these employees enter Phase XA prior to field radar training.
 - b. Students shall receive from their facility a "Radar Training Facility Student Information" package. These packages were developed and a supply distributed to each terminal by the Academy. In addition to other material, the packages will contain a map of the simulated radar area (Bravo Approach) which the students will use during their RTF training.
 - c. Facilities shall make time available for student self-study of the maps and advise them of the requirement to know the map prior to entering RTF training. The students shall also be advised they will be tested on the map during the first week of RTF training. As the packages are used, facilities may call the Academy on FTS 747-5084 to replenish their supply.
 - d. The Mike Monroney Aeronautical Center will provide RTF training. Students who do not achieve an overall score of at least 70% are no longer classified as training failures. A performance feedback statement will be sent to each student's facility manager outlining the student's performance during the training and providing the facility with information on the areas that are in need of attention during DYSIM or ETG training. RTF training is conducted as instructional only with NO PASS/FAIL criteria.
 - e. Prerequisites. The employee assigned to RTF must have been facility rated in the terminal option. An exception may be granted for employees assigned or previously assigned to an ARTCC/CERAP/RAPCON/TRACAB/TRACON or one who has completed equivalent radar training or certification.
 - f. Distribution of Training Allocations. RTF training allocations shall be distributed according to each HUB's established need (as determined from the annual call in August for RTF training).

Distribution: A-X(AT|HRM)-3; A-FAT-2|8(SUPV)

Initiated By: AWP-520

11/5/90

- (1) Allocations shall be made by the HUB Manager
- (2) Enrollment Prioritization is listed as follows:
 - (a) PRIORITY I - Employees assigned/selected to a TRACON/RAPCON or TRACAB.
 - (b) PRIORITY II - Employees assigned/selected to LIMITED RADAR FACILITY.
 - (c) PRIORITY III - All other employees

g. RTF Line of Authority.

(1) Each HUB Manager shall determine prioritization of employees as outlined in paragraph 4f (2) above.

(2) If a HUB Manager is unable to assign a PRIORITY I employee by 30 days prior to class start date, AWP-17 shall be contacted to determine if there are any PRIORITY I employees on standby for a QUOTA. If the response from AWP-17 is negative, the HUB Manager may assign an employee from the remaining prioritization choices.

(3) AWP-17 should be notified via TRIMATE or Form 3000-13 as soon as the employee has been identified and in no case later than 21 calendar days prior to class start date.

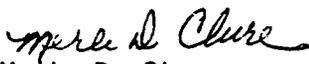
h. Unsuccessful Attainment of 80% on the Comprehensive Phase Test (CPT).

(1) The CPT is the examination given as part of the Academy Terminal Radar Training Facility (RTF), Resident Course 50027, (Phase XA). The CPT comprises 17.5% of the composite score for Phase XA (50027).

(2) A score of 80% or higher is required for Field Radar Certification. Individuals who score less than 80% on the CPT will be required to take the Phase XI Terminal Radar Qualification Examination (RQE) at their field Facility. Phase XI (Course 55031), Radar Position Certification requires the Radar Qualification Examination (Test Number 55503) to be taken with a minimum score of 80% prior to Radar Certification in the Field.

(3) Follow the Terminal Instructional Program Guide for students who are unable to attain 80% on the Radar Qualification Examination.

(4) Students achieving less than 80% on the CPT MUST achieve 80% or better on the field-administered Radar Qualification Examination to become Radar Certified in the Field.


 Merle D. Clure
 Acting Manager, Air Traffic Division