

4/5/90

7. PRINTING OF THE SERVICE INFORMATION BULLETIN. Printing at the district office is authorized; however, if the equipment available at the district office level is not adequate to produce a quality print, the printing facilities of the regional office print shop should be utilized, time permitting. The print shop can usually accomplish a printing request within 5 days after receipt. The following procedures will be followed when requesting printing services from the regional office:

* a. The material to be printed should be forwarded directly to the Distribution Officer, ASW-52A4. *

b. Each request should be accomplished by FAA Form 1720-7, Request for Printing/Duplicating Services. The request should state the service desired and type and color of paper involved.

* c. The normal printing priority should be "3A." If time is critical, priority "1B" would be appropriate. The printing request should be signed by the facility manager. The date the material is required by the district office should be included on the request in all cases. *

8. IMPROVING THE SERVICE INFORMATION BULLETIN. Recommendations for improving the Service Information Bulletin should be forwarded to the Manager, Operations Branch, ASW-260.

Tom 3
for Roger G. Knight
Manager, Flight Standards Division

APPENDIX 1. SAMPLE GENERAL AVIATION SERVICE INFORMATION BULLETIN

DEPARTMENT OF TRANSPORTATION
FEDERAL AVIATION ADMINISTRATION
JANUARY 1988

FLIGHT STANDARDS DISTRICT OFFICE
10100 REUNION PLACE, SUITE 200
SAN ANTONIO, TX 78216
(512) 341-4371

GENERAL AVIATION SERVICE INFORMATION BULLETIN

ALL FLIGHT STANDARDS DISTRICT OFFICES in the Southwest Region are normally open Monday through Friday from 8 a.m. to 4:30 p.m. All services and/or information may be obtained during these periods. For planning purposes, we suggest flight tests and aircraft inspections be scheduled by calling the office at least 3 weeks prior to the desired date.

The San Antonio FSDO does not normally conduct FAA written examinations. This testing is conducted by Designated Written Test Examiners conveniently located throughout this district. Please contact the appropriate examiner for dates, times, places, and appointments. Examination fees charged are determined by the examiners.

A toll-free phone number for our office is available as an information service to the public. This phone number is 800-000-0000.

To provide current information to the public, the General Aviation Service Information Bulletin (GASIB) is published semiannually by the San Antonio Flight Standards District Office (FSDO).

WRITTEN TEST EXAMINATION SERVICE: FAA Designated Written Test Examiners are available to administer written tests in order to facilitate service to the public. These examiners provide service on a daily basis, and generally during the evening hours and weekends by appointment. Applicants, prior to taking written tests, must meet certain prerequisites (FAR 61.35) which require that they (1) have satisfactorily completed the ground instruction or home study course; (2) provide personal identification; and (3) present a birth certificate or other official document showing that they meet the age requirement. Applicants for retesting are reminded that they must present their previous failure grade slip to be eligible. NOTE: Applicants for Airline Transport Pilot, Aviation Mechanic, and Parachute Rigger written examinations must have their eligibility approved by an FAA inspector prior to taking the written test. If eligible, the inspector will issue an FAA Form 8060-7, Authorization for Written Test. Eligibility may also be determined by presenting an authenticated graduation certificate from an FAA certificated pilot school or FAA certificated maintenance technician school to the written test examiner.

Each FAA Designated Written Test Examiner is authorized to conduct most types of written tests. These authorizations, however, are subject to additions or deletions. Please check with the written test examiner or personnel of this office to determine current availability of tests.

One examiner, John Doe, is authorized to check the experience requirements for military pilots and former military pilots, and to administer the Military Competency written test. Mr. Doe also has the authority to issue appropriate U.S. pilot certificates according to the pilot's eligibility.

WRITTEN TEST EXAMINERS

Adam Barrera Brownsville, TX	(512)000-0000	Don Harper Uvalde, TX	(512)000-0000
Ben Chapman Harlingen, TX	(512)000-0000	Don Johnson Victoria, TX	(512)000-0000
Chuck Davis Austin, TX	(512)000-0000	Ben King McAllen, TX	(512)000-0000
Ed Doolittle San Angelo, TX	(512)000-0000 (512)000-0000	Arthur Lansing Kingsville, TX	(512)000-0000
Tom Engles Mission, TX	(512)000-0000	Brad Moore Brownwood, TX	(512)000-0000
James Fox Killeen, TX	(512)000-0000	John Peters Austin, TX	(512)000-0000

PILOT EXAMINERS have been designated at various locations to conduct flight tests and issue Student Pilot Certificates. Unless otherwise stated in REMARKS, the examiner is qualified to conduct both Private and Commercial Pilot and Single Engine class rating flight tests. Applicants, prior to taking the flight test, must meet certain prerequisites (FAR 61.39) which require that the applicant (1) has passed the written test within 24 months before the date of the flight test; (2) has the appropriate aeronautical experience; (3) holds a current and appropriate medical certificate; and (4) has a flight instructor's written recommendation.

<u>EXAMINER</u>	<u>LOCATION</u>	<u>REMARKS</u>
Cyrus Hunkle San Antonio, TX	Int'l Airport (512)000-0000	SA-227, ATP and Type Rating Only
James Arnett Port Aransas, TX	(512)000-0000	Private, ASEL Only