



FAA

Aviation Safety

Memorandum

Date: January 17, 2024

To: Susan E. Northrup, M.D., Federal Air Surgeon, Office of Aerospace Medicine, AAM-1

From: Forest Rawls, III, Director, Program Management Division, AAM-100

Prepared by: Jessica L. Nelson, Program Analyst, Management and Personnel Systems Branch, AAM-120

Subject: Cancellation of Order AM 1100.3K; Office of Aerospace Medicine Organization

Overview:

AM Order 1100.3K describes the Office of Aerospace Medicine's (AAM) mission, functions, and organizational structure.

The AAM office of primary responsibility (AAM-100) determined that this order no longer correctly reflects AAM's organizational structure. The organizational structure and functions at the division level and above are already documented in Federal Aviation Administration (FAA) Order 1100.1C, FAA Organization-Policies and Standards and is approved by the Administrator. Additionally, authority to make changes in structure, authority, or responsibility at the branch level and below in AAM, is delegated to the Federal Air Surgeon (AAM-1) by FAA Order 1100.1C. An updated AAM Organizational Chart with position titles is posted on-line in lieu of the Order.

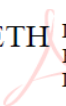
AAM Organization information will be captured using alternative methods and housed on a more appropriate platform. Furthermore, AAM's mission, functions, and organizational structure are being revised through organizational change efforts in FY2024.

All the Directors and the Senior Regional Flight Surgeon (SRFS) had an opportunity to review the directive. AAM-100, AAM-200, and the SRFS concurred without comment. AAM-3, AAM-700, and AAM-800 concurred with comments that were resolved through a Federal Air Surgeon (FAS) Telecon with all AAM Directors and the Senior Regional Flight Surgeon.

Cancellation of Order AM 1100.3K,
Office of Aerospace Medicine Organization

Disposition:

Should you have any concerns or questions, please contact the Office Aerospace Medicine at (202) 267-6358.

| Concur | Non-concur |
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Attachments

Order AM 1100.3K

AAM Clearance Record for Order AM 1100.3K Cancellation

AAM Comments Matrix for Order AM 1100.3K Cancellation

AAM Internal Directive Cancellation Memo