



Federal Aviation Administration

*updated
8/2/07
AK*

Memorandum

Date: July 2, 2007

To: Al Spence, Directives Program Manager, AIO-20

From: *Phyllis A. Duncan*
Phyllis A. Duncan, Directives Management Officer, AFS-140

Prepared by: PDuncan/78017

Subject: Cancellation of FAA Order 1000.35

Per the attached e-mail, please cancel FAA Order 1000.35, Flight Standards Service Senior Advisors. The Office of Primary Responsibility, AFS-110, is now my branch, AFS-140. Flight Standards never implemented the provisions of this order and now does not intend to do so.

I have also attached a hard copy of the order to be cancelled.

If you have any questions, please contact me.

Attachments



Colleen
Kennedy-Roberts/AWA/FAA
AFS-100, Org. Resources &
Prog. Mgmt.

To Phyllis Duncan/AWA/FAA@FAA
cc Amelia Robbins/AWA/FAA@FAA
bcc

06/29/2007 01:13 PM

Subject Order 1000.35

Hi Phyllis, could you please cancel the subject order. The reason for this is that AFS did not implement the order and it therefore has not been used.

thanks
Kay
Manager, AFS-100
(202) 267-9122
FAX (202) 267-5389

Cancel

ORDER

**U.S. DEPARTMENT OF TRANSPORTATION
FEDERAL AVIATION ADMINISTRATION**

1000.35

12/7/01

SUBJ: FLIGHT STANDARDS SERVICE SENIOR ADVISORS

1. PURPOSE. This order describes the Flight Standards Service approach to establishing strategic direction and addressing major management issues associated with the accomplishment of strategic and performance plan goals. This approach strives to leverage the use of division managers' knowledge, skills and abilities in an advisory capacity on national and international issues, without diluting the responsibility, authority, or accountability of national process owners for mission accomplishment.

2. DISTRIBUTION. This order is distributed to the branch level in Washington Headquarters Flight Standards Service; to the branch level in all regional Flight Standards divisions; and to all supervisors in the Flight Standards field offices.

3. SENIOR ADVISORS.

a. Primary and Alternate Advisors. Flight Standards division managers designated by the Director, Flight Standards Service, AFS-1, serve collateral duty as primary and alternate advisors to the Director in assigned broad process areas. Primary and alternate advisors collaborate in performing the advisory function, and the alternates serve in the absence of the primary (e.g., in meetings, briefings, etc.). Initially, the process areas are as follows:

(1) Human Resources. Workforce planning, hiring, training, and development processes, with emphasis on meeting the needs of the future.

(2) Information Systems. Processes for the effective use and integration of information systems and technology.

(3) Technical Policy Systems. Technical policy development and dissemination processes. This senior advisor is a member of the Business Process Improvement (BPI) steering committee.

(4) Certification and Surveillance Systems. Processes incorporating and integrating system safety and risk management into the full range of operator and air agency certificate management.

(5) Strategic Planning. Processes to develop and maintain strategic and annual performance plans.

b. Designation of Advisors. AFS-1 will add to, subtract from, or modify these process areas as needed. AFS-1 designates senior advisors by memorandum without a fixed expiration