



**U.S. DEPARTMENT OF TRANSPORTATION
FEDERAL AVIATION ADMINISTRATION**

**ORDER
1054.1B**

National Policy

Effective date:
01/10/2024

SUBJ: Environmental Network and Environmental Forum

1. Purpose of This Order. This order describes the function, participants, administrative responsibilities, and the resources necessary to support the Environmental Network (EN) and Environmental Forum.

2. Audience. This order is applicable to all FAA employees, and any contractors they manage, who have environmental responsibilities and their managers, directors, and regional and deputy regional administrators.

3. Distribution. This order is distributed to all relevant Lines of Business, Staff Offices, and Centers. A copy of this Order and all information pertaining to this Order, lists of environmental contacts in each region, and the aeronautical and technical centers, quarterly meeting minutes, network meeting minutes, and links to important information on environmental resources, may be found at https://my.faa.gov/org/staffoffices/apl/offices/aec/environmental_policy_operations/environmental_outreach.html

4. Authority to Change This Order.

a. FAA Administrator. The Administrator reserves the authority to establish or change policy, delegate authority, or assign responsibility, as necessary.

b. Executive Director of the Office of Environment and Energy (AEE-1). AEE-1 has the authority to add new chapters or appendices to this Order or change existing chapters or appendices as proposed by organizational elements within the FAA, after appropriate coordination with internal stakeholder organizations.

c. Organizational Elements. Changes proposed by an organizational element within the FAA must be submitted to AEE-1, who will evaluate, or assign a designee to evaluate, the changes for incorporation.

5. Where to Find This Order. This Order is available on the MyFAA website at https://employees.faa.gov/tools_resources/orders_notices/.

6. What This Order Cancels. Order 1054.1A, *Environmental Network and Environmental Forum*, dated August 22, 2012, is canceled.

7. Explanation of Policy Changes. This revision updates the order to address changes in the FAA's organizational structure, the roles, and responsibilities of the Headquarters (HQ) EN (HQEN), Regional ENs (RENs), and the Center ENs (CENs). This revision also reflects the organization and standards in FAA Directives Management Order 1320.1E. In addition, minor editorial changes were made in response to comments received from practitioners implementing this Order.

8. Policy. This order is intended to facilitate effective and efficient communication and coordination among Lines of Business (LOB) and Staff Offices (SOs) in pursuit of meeting the FAA's environmental compliance responsibilities. The EN is used to disseminate general information and foster an exchange of ideas and experiences among the agency's environmental professionals. The annual meeting, the Environmental Forum, strengthens connections among the LOBs/SOs and provides opportunities for the continuing development of the FAA's environmental professionals.

9. Definitions.

a. EN Chairperson is the HQ individual assigned to oversee the EN's activities and the Steering Committee and serves as a liaison to the points-of-contact (POCs) of the other groups.

b. Environment is the complex of physical, chemical, and biotic factors (e.g., climate, soil and living things) that act upon an organism or ecological community and ultimately determine its form and survival. Environment also includes the social and cultural conditions by which one is surrounded, or which influence the life of an individual or community. The Council on Environmental Quality (CEQ) regulations for implementing the National Environmental Policy Act (NEPA) states that the human environment "shall be interpreted comprehensively to include the natural and physical environment and the relationship of people with that environment."

c. Environmental Forum is the annual gathering of environmental professionals from across the agency. The Forum provides a unique opportunity for employees from every LOB/SO to hear first-hand about developments in environmental policy and learn about how environmental concerns can affect the FAA's mission and regulatory compliance.

d. Liaison is the person responsible for the establishment and maintenance of communication and connections for mutual understanding and cooperation.

e. Network is a system for the exchange of information or services among individuals, groups, or institutions. Networking is the act or process of informally sharing information and support, especially among members of a professional group.

f. Participant is a person who has environmental responsibilities or is interested in environmental compliance in their program area. Participants may include FAA contractors that provide support to FAA LOBs/SOs, at the request of the LOB/SO. A Participant can be staff or management level.

g. Regions are the nine geographical divisions of the agency organized to carry out programs under the executive direction of a Regional Administrator with specific assigned boundaries. The nine regions are: Alaskan, Northwest Mountain, Western-Pacific, Great Lakes, Central, Southwest, New England, Eastern, and Southern.

h. Service Areas are the three geographical units of the Air Traffic Organization (ATO): Western, Central, and Eastern.

10. Information Availability. Information concerning the EN participants, regional network sites, and the Environmental Forum can be found at https://my.faa.gov/org/staffoffices/apl/offices/aee/environmental_policy_operations/environmental_outreach.html

11. Organizational Structure. The EN consists of an EN Chairperson, the Steering Committee, Regional and Center networks and liaisons.

a. EN Chairperson. AEE-1 or Deputy Director (AEE-2) shall appoint the Chairperson of the EN, who shall also serve as the Chairperson of the Steering Committee. The EN Chairperson may form subcommittees, such as working groups, to focus on specific areas as necessary or appropriate and agreed upon by the Steering Committee. The Chairperson may resign by notifying AEE-1. AEE-1 or AEE-2 shall appoint a new Chairperson within 30 days.

b. Steering Committee. The Steering Committee consists of members chosen by the Regional Administrators, Center Directors, and HQ LOB/SO management to represent the interests of their respective organizations on the EN teleconferences, meetings, and various other activities. The Steering Committee POC may be a REN/CEN Chairperson or a designee. The Steering Committee assists the EN Chairperson in developing agenda items for EN meetings, provides suggestions in planning the annual Environmental Forum, and updates the EN Order as necessary. Steering Committee members provide recommendations for training, guidance, or other actions to meet the needs of the FAA's environmental professionals.

(1) Steering Committee POCs will serve as liaisons to their respective offices and regions. Sponsoring offices and directorate management may include liaison responsibilities in appointed EN steering committee POCs performance plans.

(2) A designated POC may resign by notifying the EN Chairperson and the person who designated them. When a designated POC resigns, the sponsoring organization should designate a new POC and notify the EN Chairperson within 30 days.

(3) Managers of headquarters offices, divisions, and directorates listed in Appendix A shall designate a POC to the Steering Committee by notifying the EN Chairperson.

(4) Each Regional Administrator/Deputy Regional Administrator or Center Director shall designate a POC to the Steering Committee and notify the EN Chairperson.

c. Regional EN (REN). Regional Environmental Networks are discrete subsets of the larger environmental network and include representatives of the LOBs/SOs. The RENs are composed of a Chairperson and individual participants, including managers, who have environmental interests and/or responsibilities for environmental activities in their region. REN Chairperson will hold periodic meetings to discuss regional issues, training opportunities, roles and responsibilities, and interdivisional environmental projects and documentation. REN participants provide input on agenda items, participate in meetings, share project and other program news with the group, review and comment on meeting minutes, and disseminate information regarding the REN activities within their respective organizations.

(1) Each Regional Administrator/Deputy Regional Administrator shall establish a REN and designate a Chairperson from their region. Once the RA's office establishes the REN, the Chairperson will serve as the liaison for the REN to the RA's office. The REN Chairperson may also serve as the POC to the EN Steering Committee. The RA shall notify the EN Chairperson of the name of the REN Chairperson.

(2) The REN Chairperson, in coordination with managers of offices and directorates at the regional and field (e.g., region, service area) levels, may recommend participants to the REN. Typically, participants would include individuals that have environmental interests and/or responsibilities in that particular region. Participants may also request to be included in the REN.

(3) A REN Chairperson may resign by notifying the Regional Administrator. When a REN Chairperson resigns, the Regional Administrator will appoint a replacement and the EN Chairperson will be notified by the RA.

(4) A REN Chairperson may appoint subcommittees, such as task groups to focus on specific areas as necessary or appropriate.

(5) ATO Service Area representatives may participate in any REN where that Service Area conducts environmental work.

(6) LOBs that are in smaller regions may have few EN participants. In smaller regions, LOBs/SOs are given the authority to decide what level of participation is appropriate for their organization (i.e., Regional or Service Area). In addition, smaller regions may decide to join with another region and combine efforts.

d. Center Environmental Networks (CEN). The Mike Monroney Aeronautical Center and William J Hughes Technical Center are distinct organizational entities composed of a Chairperson and individual participants, including managers, who have environmental interests and/or responsibilities for environmental activities in their Center. The CEN Chairperson will hold periodic meetings to discuss center issues, training opportunities, roles and responsibilities, and interdivisional environmental projects and documentation. CEN participants provide input on agenda items, participate in meetings, share project and other program news with the group, review, and comment on meeting minutes, and disseminate information regarding the CEN

activities within their respective organizations. In lieu of having a CEN, Centers may participate in their respective geographically associated REN.

e. Liaisons.

(1) The EN Chairperson will serve as liaison between the EN and AEE senior leadership.

(2) Regional POCs will serve as liaisons between the EN Steering Committee and the Regional Administrators/Deputy Regional Administrators and between their respective RENs/CENs and the EN Steering Committee.

(3) REN/CEN Chairpersons will serve as liaisons among the different REN/CENs.

(4) LOB/SO/Center POCs will serve as liaisons among the REN/CENs and their respective LOB/SO/Center offices, divisions, directorates, and specialized or internal groups.

12. Resources and Funding.

a. Participation. The FAA encourages broad participation in the EN and Environmental Forum as a means to foster an exchange of information, communication, and support among the agency's environmental professionals. Any FAA employee with an interest in environmental issues may participate in general EN activities and in the annual Forum.

b. Staff Time. Directors and managers of offices, divisions, and directorates that have environmental responsibilities should authorize sufficient time for effective participation by their POCs in the EN Steering Committee. In addition, environmental professionals under their supervision, as practical and appropriate, should be provided the opportunity to participate in the EN and the Environmental Forum.

c. Funding. As appropriate and practical, each LOB/SO (including Regional Administrators) should allocate sufficient funds annually for participation by environmental professionals (from within their respective organizations) in the annual FAA Environmental Forum and other activities sponsored by the EN.

13. Informal Communication and Network Administrative Responsibilities.

a. Meetings.

(1) **General Meetings.** The EN and RENs/CENs shall convene meetings, in-person or virtual, at least once each quarter or more often, as appropriate, and practical, at the request of participants. Meetings shall be open to all interested FAA participants.

(2) **Steering Committee Meetings.** The Steering Committee may establish a calendar of regular meetings and events at the beginning of each fiscal year and may appoint a subcommittee, such as a planning committee, for specific events or other purposes.

(3) **Annual Meeting of the Steering Committee.** An annual meeting of the Steering Committee shall be hosted by AEE either virtually or in-person. The EN Chairperson will chair this meeting and will consult with the POCs in developing the agenda.

(4) **Minutes of Meetings.** As appropriate, the EN Chairperson will maintain minutes of EN meetings and circulate minutes to meeting participants.

(5) **Briefing to Executive Director of the Office of Environment and Energy.** The EN Chairperson will brief the Executive Director of AEE and/or their designee on the status and concerns of the ENs on an as-needed basis.

(6) **Liaison Activities.** Each designated REN/CEN Chairperson/POC shall provide their meeting minutes to the EN to further communications among other LOBs/SOs/Regions that may have an interest or a connection to their actions.

b. Directory.

Notification of Updates to Membership Directory. The EN Chairperson will request the REN Chairperson/POC to update/confirm the regional membership periodically, but not less than once a year.

14. Evaluation.

Evaluation. Every two years, beginning from the date of this order, the EN Chairperson will query the REN/CEN POCs on the usefulness and purpose of the EN. Evaluation information will be used to propose revisions to this order, including the appendices, and to guide future EN activities.

15. Enhancing Professional Development.

a. Information about Training and Conference Opportunities. Participants of the ENs should share information about opportunities for environmental training, conferences, and networking opportunities with their sponsoring organizations and other participants of the ENs, as practical and appropriate.

b. FAA Environmental Forum. The Forum is the vehicle that brings environmental professionals together from across the agency. AEE shall host an FAA Environmental Forum annually. The Forum provides a unique opportunity for employees from every Region and LOB/SO to hear first-hand about developments in environmental policy and learn about how environmental concerns can affect the FAA's mission. The EN Chairperson will consult with the Steering Committee to provide input in developing the program.

c. FAA Environmental Forum as a Professional Development Activity. The Annual Environmental Forum is classified as training in the eLMS. Participants will receive training credit upon completion of the Forum.

16. Improving Environmental Awareness Activities. The EN may conduct seminars, conferences, workshops, Earth Day activities, and other similar types of activities to enhance information sharing, professional development, and general environmental awareness primarily within the FAA. The EN may invite participants of specialized and internal networks, groups, committees, and other persons with particular expertise, who may or may not be participants of the EN or employees of the FAA, to participate. EN POCs may participate on behalf of the EN in activities of offices, divisions, directorates, and specialized and internal groups, and committees, as practical and appropriate. The Steering Committee will look for opportunities to promote environmental awareness through publications, meetings, etc. Participation by the POCs and other participants is voluntary and at the discretion of the participant's respective office, division, directorate, or specialized or internal group, subject to any applicable labor agreements.

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Executive Director (A), AEE-1
FAA Office of Environment & Energy

Appendix A. EN Steering Committee Representatives

Organization	Routing Symbol	Relevant Area of Responsibility
Environment and Energy	AEE-1/2	Environmental policy; appoints EN Chairperson
Environment and Energy, Environmental Policy Division	AEE-400	Environmental review and related policy, regulatory oversight, and training
Aviation Safety	AQS-100	Environmental review of aviation safety actions and environmental management and compliance for AVS facilities
ATO Technical Operations Services	AJW-23	Environmental management and compliance for air traffic facilities
ATO Mission Support Services	AJV-P2	Environmental and community engagement policy related to airspace and procedures
Chief Counsel	AGC-600	Airports and environmental law
Airports	APP-400	Environmental review of airport projects
Commercial Space Transportation	ASA-100	Environmental review for issuance of commercial launch site and launch operator licenses
National Engagement & Regional Administration	ARA	Leadership and coordination of regional offices.
Regional POCs	AAL, ACE, AEA, AGL, ANE, ANM, ASO, ASW, AWP	Environmental issues within the nine FAA regions.
Center POCs	ANG-E, AMC	Environmental issues at the William J. Hughes Technical Center and the Mike Monroney Aeronautical Center.

Appendix B. Regional and Service Center EN Organizations

***Note:** Typically, REN members would include those individuals that have environmental interests and/or responsibilities in that particular region. While the ATO is not structurally part of the Regional Networks, their interest in projects span all regions and this table depicts their geographical location as it relates to the Regions.*

Region	Participants
Alaska Region (AAL)	Regional Airports Division Regional Counsel Flight Standards/Aviation Safety Community Engagement Officer
Northwest Mountain Region (ANM)	Regional Airports Division Airports District Offices Flight Standards/Aviation Safety ATO Western Service Center, Technical Operations ATO Western Service Center, Operations support Community Engagement Officer
Western-Pacific Region (AWP)	Regional Airports Division Airports District Offices Flight Standards/Aviation Safety Community Engagement Officer
Great Lakes Region (AGL)	Regional Airports Division Airports District Offices State Block Grant Program States Flight Standards/Aviation Safety Community Engagement Officer
Central Region (ACE)	Regional Airports Division State Block Grant Program States Flight Standards/Aviation Safety Community Engagement Officer
Southwest Region (ASW)	Regional Airports Division Airports District Offices State Block Grant Program States Flight Standards/Aviation Safety ATO Central Service Center, Technical Operations, AJW-C ATO Central Service Center, Operations Support Group, AJV-C Community Engagement Officer
Eastern Region (AEA)	Regional Airports Division Airports District Offices State Block Grant Program States Flight Standards/Aviation Safety Community Engagement Officer
Southern Region (ASO)	Regional Airports Division Airports District Offices State Block Grant Program States Flight Standards/Aviation Safety ATO Eastern Service Center, Technical Operations, AJW-E ATO Eastern Service Center, Operations Support Group, AJV-E Community Engagement Officer
New England Region (ANE)	Regional Airports Division State Block Grant Program States Flight Standards/Aviation Safety Community Engagement Officer

Appendix C. Center EN Organizations

Center	Participants
MMAC	Facility Management (AMP)
WJHTC	Facilities Operations Team - Environmental & Safety Sub-Team, AJP-7932