



U.S. DEPARTMENT OF TRANSPORTATION
FEDERAL AVIATION ADMINISTRATION

**ORDER
1110.156**

Effective Date:
06/15/18

SUBJ: Charter of the NextGen Advisory Committee

- 1. Committee's Official Designation.** The Committee's official designation is the NextGen Advisory Committee (NAC).
- 2. Authority.** The Committee is established under the authority of the U.S. Department of Transportation (DOT), in accordance with the provisions of the Federal Advisory Committee Act (FACA), as amended, Pub. L. 92-463, 5 U.S.C. App. The Secretary of Transportation has determined that the establishment of the Committee is in the public interest.
- 3. Objective and Scope of Activities.** The objective of the NAC is to provide independent advice and recommendations to the Federal Aviation Administration (FAA) and to respond to specific taskings received directly from the FAA. The advice, recommendations, and taskings relate to concepts, requirements, operational capabilities, the associated use of technology, and related considerations to operations that affect the future of the Air Traffic Management System and the integration of new technologies. In addition, the NAC recommends consensus-driven standards for the FAA consideration relating to Air Traffic Management System modernization, which FAA may adopt.
- 4. Description of Duties.** The objective of the NAC is to advise the FAA, using consensus-based meeting methodologies, on (1) investment priorities, (2) NextGen priorities and performance analyses reports, (3) trajectory-based operations deployment and planning consistent with the FAA's NextGen Vision, and (4) ad hoc taskings received directly from the FAA. The NAC will act solely in an advisory capacity and will not exercise program management responsibilities. Decisions directly affecting implementation of transportation policy will remain with the FAA Administrator and the Secretary of Transportation.
- 5. Agency or Official to Whom the Committee Reports.** The NAC reports to the Secretary of the Department of Transportation (DOT) through the FAA Administrator.
- 6. Support.** The FAA will provide support as consistent with the act, including funding for the Committee. For the period of this charter, the FAA plans to utilize contractual support to provide for logistics and administrative support.
- 7. Estimated Annual Operating Costs and Staff Years.** The FAA's annual operating costs to support the NAC for the period and scope specified by the charter will not exceed \$670,000 including the salary and benefits of 1.0 full-time equivalent (FTE).

8. Designated Federal Officer. The FAA Administrator, on behalf of the Secretary of Transportation will appoint a full-time Federal employee to serve as the NAC Designated Federal Officer (DFO). The NAC DFO will ensure that administrative support is provided for all activities. The Designated Federal Officer will:

- a. Ensure compliance with FACA and any other applicable laws and regulations.
- b. Call and attend all the committee and subcommittee meetings.
- c. Formulate and approve, in consultation with the Chair, all committee and subcommittee agendas.
- d. Notify all Committee members of the time, place, and agenda for any meeting.
- e. Maintain membership records.
- f. Ensure efficient operations, including maintaining itemized contractor invoices.
- g. Maintain all NAC records and files.
- h. Adjourn any meeting when doing so would be in the public interest.
- i. Chair meetings when directed to do so by the FAA Administrator.

9. Estimated Number and Frequency of Meetings. The committee will meet as follows:

- a. The NAC will meet 3 times per year to carry out its responsibilities.
- b. Meetings of the NAC will be announced in the *Federal Register* at least 15 days before each meeting, unless exceptional circumstances require shorter notice. Such circumstances will be explained in the notice. NAC meetings will be open to the public, except as provided by section 10(d) of the FACA and applicable regulations. The NAC will publish an annual report summarizing activities held in closed or partially closed meetings, consistent with the policies of the Freedom of Information Act.
- c. Anyone interested may attend committee meetings and appear before the NAC within reasonable limits of space and time. Additionally, anyone interested may file written statements with the committee.

10. Duration. Subject to renewal every 2 years.

11. Termination. The charter will terminate 2 years after its effective date unless renewed in accordance with FACA and other applicable requirements. If the NAC is terminated, the FAA will give as much advance notice as possible of such action to all participants.

12. Membership and Designation. The FAA will submit recommendations for membership to the Secretary of Transportation, who will appoint members to the NAC. All NAC members serve at the pleasure of the Secretary of Transportation.

a. The NAC will have no more than 30 members.

b. Members may serve as representatives or as Regular Government Employees. Individuals will be appointed as representatives if they would represent a particular interest of employment, education, experience, or affiliation with a specific aviation-related organization. Representative members will serve without charge, and without government compensation. The employing organization bears all costs related to its participation. They must represent a particular interest of employment, education, experience, or affiliation with a specific aviation-related organization.

c. Federal employee members will serve as Regular Government Employees and will be eligible for travel and per diem reimbursement by their respective agency.

13. Subcommittees. The NAC DFO has the authority to create and dissolve subcommittees, as needed. Subcommittees will not work independently of the NAC. They must provide recommendations and advice to the NAC, not the FAA, for deliberation, discussion, and approval.

14. Recordkeeping.

a. The records of the committee and subcommittee will be handled in accordance with the General Records Schedule 6.2, or other approved agency records disposition schedules.

b. These records will be available for public inspection and copying, subject to the Freedom of Information Act, 5 U.S.C. 552. The records, reports, transcripts, minutes, and other documents that are made available to or provided for or by the NAC are available for public inspection at www.faa.gov/regulations_policies.

15. Filing Date. This charter is effective June 15, 2018, the date on which it was filed with Congress. This Committee will remain in existence for 2 years after this date unless sooner terminated or renewed.



Daniel K. Elwell
Acting Administrator