



U.S. DEPARTMENT OF TRANSPORTATION
FEDERAL AVIATION ADMINISTRATION

Great Lakes Region Policy

Order
GL 3930.9

Effective Date:
10/01/16

SUBJ: Aviation Medical Examiners for FAA Employees and Applicants Requiring Medical Certification

1. Purpose of This Order. This order transmits Aviation Medical Examiner (AME) information to the following: Flight Standards, Security and Hazardous Materials Divisions, Great Lakes Flight Inspection Field Offices (FIFO), and the ATO Great Lakes - Enroute and Terminal having employees requiring Federal Aviation Administration Aerospace Medical Certifications.

2. Audience. Branch level and above in the following divisions in the Great Lakes Region: Flight Standards, Security and Hazardous Materials, Aerospace Medicine in the Regional Headquarters; and the ATO Great Lakes - Enroute and Terminal.

3. Where Can I Find This Order? You can find this order on the Directives Management System (DMS) website: http://employees.faa.gov/tools_resources/orders_notices.

4. Explanation of Policy: This information is being provided in accordance with FAA Order 3930.3B, Chapter 2, page 12, Paragraph 2 "**Who May Perform Medical Examinations**".

5. Action:

a. Air Traffic Control (ATC) Specialist and ATC Applicants

(1) **Examination Locations.** Air Traffic Control (ATC) applicants and ATC Specialists assigned to facilities in the Great Lakes Region will have their examinations performed by employee-designated AME(s). A spreadsheet of employee-designated AMEs will be provided to facility staff and updated as needed.

(2) **Electrocardiogram (EKG).** When scheduling an EKG, the actual birth date must be used to determine whether or not an EKG is due.

(a) An ATCS turning 40, 45, or 50 has their required examination on/after their birthday – an ECG is due. For exams done prior to the 40th, 45th or 50th birthday, no ECG is required.

(b) After age 50 - EKG is due every 2 years m1y time in their birth month.

(3) While the required physical examination may be scheduled ANYTIME in the birth month, the actual birth date must be used to determine whether or not the EKG is due since a person does not reach a given age until their birthday. Thus if a person turning 40, 45, or 50 has their required examination before their birthday, the EKG is not due as they are still 39, 44, or 49 on the day of the exam. If the exam is scheduled after their birthday, they have reached 40, 45, or 50 then the EKG is due since it is the first regular exam after the respective ages. In those cases where the exam is before the birthday the EKG is therefore not due, the next physical exam will be the first regularly scheduled examination after the respective ages and the EKG will be due at that exam.

b. Flight Standards, Civil Aviation Security, and Fly-in-fly-out personnel requiring job related physical examinations, will take their examinations at the nearest location to their field office listed in this Order.

c. Pilots Bill of Rights must be signed at the time of the examination if you are a pilot requesting a medical certificate.

d. Airman Medical Certificates can be issued to the ATCS at the time of the FAA examination. If the ATCS request the airman medical certificate after the physical examination is transmitted, the medical certificate cannot be issued. A new application for an airman medical certificate issued under Part 67 of the FAR's must be applied for at the local AME office.

6. Distribution. This order is distributed to Branch level and above in the following divisions: Flight Standards, Security and Hazardous Materials, Aerospace Medicine in the Regional Headquarters; and the ATO Great Lakes - Enroute and Terminal.



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Regional Flight Surgeon

Appendix A. Terminal Facilities

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