

ORDER

**DEPARTMENT OF TRANSPORTATION
FEDERAL AVIATION ADMINISTRATION**

GREAT LAKES REGION

GL 7460.1A

4/23/84

PROCEDURES FOR HANDLING "EMERGENCY" NOTICE OF PROPOSED
SUBJ: CONSTRUCTION OR ALTERATION OF STRUCTURES

1. PURPOSE. This Order establishes current procedures for handling emergency notices of proposed construction or alteration as required in Federal Aviation Regulations, Part 77, Objects Affecting Navigable Airspace.

2. DISTRIBUTION. This Order is distributed to all Branch Managers and above in the Air Traffic Division, Airway Facilities Division, Flight Standards Division, and Airports Division, and to all Field Offices and Facilities.

* 3. CANCELLATION. This Order cancels Order GL 7460.1 dated January 6, 1972. *

* 4. BACKGROUND.

a. Federal Aviation Regulations, Part 77, specifies that each person who is required to notify the Administrator shall send one executed form set of FAA Form 7460-1, Notice of Proposed Construction or Alteration, to the Manager Air Traffic Division, FAA Regional Office having jurisdiction over the area within which the construction or alteration would be located. That Notice must be submitted at least 30 days before the date construction will begin or the date an application for a construction permit is filed, whichever is earlier.

b. Part 77 also specifies that in the case of an emergency involving essential public services, public health, or public safety that requires immediate construction or alteration, the 30-day Notice filing criteria does not apply and the Notice may be sent by telephone, telegraph, or other expeditious means, with an executed FAA Form 7460-1 submitted within five days thereafter.

c. During normal working hours any such Notice received by any FAA personnel shall be forwarded to AGL-530 by the fastest means available which, in most instances, would be via telephone. Outside normal business hours, emergency Notices may be submitted to the nearest FAA Flight Service Station by telephone or telegraph.

d. An example of emergency construction would be construction of a building or antenna tower built specifically to provide temporary housing such as a field office or a communication coordination center in the area of a disaster site (earthquake, building collapse, flood, etc.). Temporary construction equipment used at a disaster site would also fall under the emergency status. A radio or television antenna destroyed, for example, in an ice storm or tornado WOULD NOT be considered as an emergency situation under this Order. *

Distribution: A-X(AT/AF/FS/AS)-3; FOF-0 (STD)

Initiated By: AGL-530

5. EXPLANATION OF CHANGES. Paragraph 4. is revised to specify the intent of this Order for filing of "Emergency" construction proposals only. Paragraph 7. cites additional contact sources for notifying the FAA of the "Emergency" construction.

* 6. ACTION.

a. Upon receipt of emergency notice for structures or temporary construction equipment, the Flight Service Station shall obtain the following information:

- (1) Name, address, and telephone number of the individual, company, corporation, or organization proposing the construction or alteration.
- (2) Description of structure, and:
 - (a) Whether new construction.
 - (b) An alteration in height to existing structure.
 - (c) Whether permanent or temporary.
 - (d) Effective Radiated Power (ERP) and frequency if AM, FM, or TV broadcasting structure or size and configuration of power transmission lines and supporting structures, or size orientation, dimensions, and construction materials, if building type structure.
- (3) Location of structure.
 - (a) Latitude and longitude to nearest second.
 - (b) Distance and direction to nearest city or town.
 - (c) Distance and direction to nearest airport.
- (4) Date construction will be started and estimated completion date.
- (5) Overall height (in feet) of completed structure above ground level (AGL) and total overall height above mean sea level (AMSL), including all appurtenances.
- (6) Whether the completed structure will be painted and/or lighted as specified in the Obstruction Marking and Lighting Manual, Advisory Circular (AC) 70-7460-1.
- (7) Description of situation requiring emergency construction.

b. Inform the person making the emergency notification to submit an executed FAA Form 7460-1 to the Airspace, Procedures, and Automation Branch, AGL-530, within five days.

c. If appropriate, Notice to Airmen information shall be issued.

d. The data shall be transmitted to AGL-530 by priority dispatch, and should be submitted as shown in the following example:

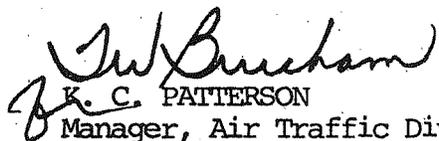
- (1) Cook County Disaster Agency.
- (2) 1326 N. Oak Street, Chicago, Illinois 60648, (312) 631-7089.
- (3) New construction.
- (4) Steel radio tower.
- (5) 41° 16' 22"N., 89° 45' 10"W. - 5.5 miles northeast of Kewanee, Illinois, 6.8 miles northeast of Kewanee Airport.
- (6) Start date 10-5-83 Completion date 10-11-83.
- (7) Heights: 154'AGL/687'AMSL.
- (8) Obstruction marking and lighting intentions.
- (9) Reason for emergency construction.

e. NO ACTION ON THE PART OF FIELD PERSONNEL SHOULD IN ANY WAY INDICATE POSSIBLE APPROVAL OR DISAPPROVAL BY THE FAA OF THE EMERGENCY CONSTRUCTION PROPOSAL.

f. The information required above follows the same general sequence of items shown on FAA Form 7460-1.

g. AGL-530 shall coordinate the proposal with the appropriate Divisions, i.e., Flight Standards, Airway Facilities, and/or Airports, for any possible operational changes that may be required. *

* 7. REQUESTS FOR INFORMATION. Copies of FAA Form 7460-1 are available upon request from the Airspace, Procedures, and Automation Branch, AGL-530, 2300 E. Devon Avenue, Des Plaines, IL 60018, FTS telephone number 384-7568, Commercial number 312/694-7568. *


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