

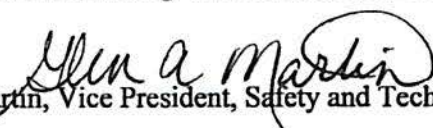


Federal Aviation Administration

Memorandum

Date: MAR 15 2019

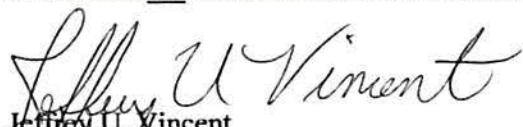
To: Jodi McCarthy, Vice President, Mission Support Services, AJV-0
Jeffrey U. Vincent, Acting Vice President, Air Traffic Services, AJT-0

From: 
Glen A. Martin, Vice President, Safety and Technical Training, AJI-0

Subject: Transfer of Federal Aviation Administration Order JO 3400.20,
Individual Performance Management for Operational Personnel, from
Safety and Technical Training to Air Traffic Services

Per agreement within the Air Traffic Organization (ATO), the Office of Primary Responsibility (OPR) is transferred to Air Traffic Services (AJT) for Federal Aviation Administration (FAA) Order JO 3400.20, *Individual Performance Management (IPM) for Operational Personnel*. Mission Support Services, Air Traffic Procedures (AJV-8) will manage (e.g., update and maintain) the order in accordance with FAA Order JO 7000.5, *Procedures for Submitting Changes to Air Traffic Control Publications*.

FAA Order JO 3400.20, which became effective on January 30, 2012, was initiated by AJS/ATO Safety, which later became AJI/ATO Safety and Technical Training. In keeping with the most recent discussions within the ATO and with the ATO *Just Culture*, AJI should not be initiator or OPR for this order.


Jeffrey U. Vincent
Acting Vice President, Air Traffic Services, AJT-0

☒ Approve

☐ Disapprove


Jodi McCarthy,
Vice President, Mission Support Services, AJV-0

☒ Approve

☐ Disapprove

cc: Takisha Brown, AJG-P
Al Spence, AES-200