

CHANGE

U.S. DEPARTMENT OF TRANSPORTATION
FEDERAL AVIATION ADMINISTRATION
National Policy

JO 7210.54C CHG 1

Effective Date:
07/25/2018

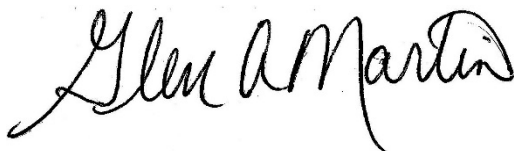
SUBJ: JO 7210.54 FAA Contract Tower Operation and Administration

- 1. Purpose.** This change deletes Appendix B, FAA Contract Tower Minimum Equipment List (MEL).
- 2. Audience.** This order applies to Airport Sponsors that are requesting air traffic control services through the FCT Program, all Air Traffic Organization (ATO) personnel, and anyone using ATO directives.
- 3. Where I can find this order.** This order is available on the FAA Web site at http://faa.gov/air_traffic/publications and on the MyFAA employee website at http://employees.faa.gov/tools_resources/orders_notices/. Audience
- 4. Explanation of Changes.** This change removes the MEL as Appendix B from the FAA JO 7210.54, FAA Contract Tower Operation and Administration. The MEL is updated and added to the FAA JO 7210.78, FAA Contract Tower (FCT) New Start and Replacement Tower Process, Appendix A.

PAGE CHANGE CONTROL CHART

Remove	Dated	Insert Pages	Dated
1	05/16/2016	1	07/25/2018
8	05/16/2016	8	07/25/2018
Appendix B	05/16/2016		

- 5. Disposition of Transmittal.** Retain this transmittal sheet until the directive is replaced by a new directive.
- 6. Disposition of Transmittal.** Retain this transmittal sheet until the directive is replaced by a new directive. **Distribution.** This order is distributed to all Washington Headquarters and Service Area ATO offices, the Office of Security and Hazardous Materials Safety, Office of National Security Programs and Incident Response, Office of Aerospace Medicine, Office of Aviation Policy and Plans, and Office of Aviation Safety; Acquisitions and Contracting; to the regional Security, Logistics, and Aviation Medical divisions; to the division level at the FAA Academy, to all Air Traffic Services and Technical Operations field offices with a standard distribution; and to all FCT locations.



Glen A. Martin
Vice President, Air Traffic Services
Air Traffic Organization

Chapter 1- General Information

- 1. Purpose of This Order.** This order provides guidance to Federal Aviation Administration (FAA) and contractor personnel for the administration and operation of the FAA Contract Tower (FCT) Program. Air Traffic Services (AJT), Operations Headquarters (AJT-2), Contract Operations Group (AJT-21) provides guidance and direction for headquarters and service area personnel, and national contractors, wherein contractor personnel provide Air Traffic Control (ATC) services at FCT locations throughout the United States and its territories and possessions.
- 2. Audience.** This order applies to all Air Traffic Organization (ATO) personnel, and anyone using ATO directives.
- 3. Where to Find This Order.** This order is available on the MyFAA employee website at https://employees.faa.gov/tools_resources/orders_notices/.
- 4. What This Order Cancels.** This order cancels FAA Order 7210.54B, FAA Contract Tower (FCT) Operation and Administration, dated October 1, 2006.
- 5. Explanation of Policy Changes.** This revision eliminates information found in other FAA Orders, includes additional orders in Appendix A that are applicable to FCTs, and updates subject matter and terminology throughout the order.
- 6. Distribution.** This order is distributed to all Washington Headquarters and Service Area ATO offices, the Office of Security and Hazardous Materials Safety, Office of National Security Programs and Incident Response, Office of Aerospace Medicine, Office of Aviation Policy and Plans, and Office of Aviation Safety; Acquisitions and Contracting; to the regional Security, Logistics, and Aviation Medical divisions; to the division level at the FAA Academy, to all Air Traffic Services and Technical Operations field offices with a standard distribution; and to all FCT locations.
- 7. Authority to Change This Order.** The Vice President of Air Traffic Services is responsible for the FCT Program. AJT-21 has been identified as the Office of Primary Responsibility (OPR) for matters described in this order that are related to the FCT Program.

Chapter 6 – Air Traffic Control Operations Agreement

Air Traffic Control Operations Agreement.

The Air Traffic Control Operations Agreement will document:

- 1. Roles and Responsibilities of the FAA**
- 2. Operating Hours**
- 3. Roles and Responsibilities of the Airport Sponsor**
- 4. Facility Maintenance (i.e. repair, refurbishment, and replacement) of sponsor-owned space and non-FAA equipment. The Airport Sponsor is responsible for providing the facilities and equipment specified in the Minimum Equipment List located in Appendix A of FAA Order JO 7210.78.**
- 5. Access and Security**
- 6. Contributions of the Parties for ATC Service.**
 - a. The Airport Sponsor is aware of the current FAA procedure to recalculate benefit/cost ratios to determine the percentage of funds for which the FAA and the airport are responsible.**
 - b. The Airport Sponsor is aware that requests for ATC Services outside of FAA approved tower hours of operation will be at the expense of the sponsor.**