

ORDERU.S. DEPARTMENT OF TRANSPORTATION
FEDERAL AVIATION ADMINISTRATION

1500.14A

2/13/85

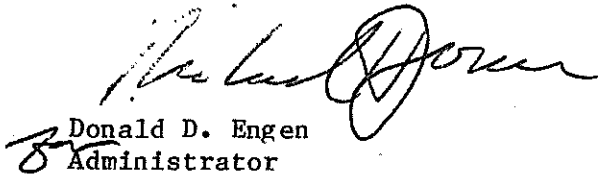
SUBJ: TRAVEL MANUAL

1. PURPOSE. This order implements and transmits as appendix 1, Order DOT 1500.6A, Travel Manual.
2. DISTRIBUTION. This order is distributed to branch level in the FAA headquarters, Metropolitan Washington Airports, and regions; to section level at the centers; and to resident directors. A limited distribution is made to all field offices and facilities; and copies are furnished to addressees on the ZAA-388 special distribution list.
3. CANCELLATION. The following directives are cancelled:
 - a. FAA Order 1500.14, Travel, dated September 14, 1972.
 - b. FAA Order 1500.17I, Changes in Employee Travel Allowances, dated May 25, 1984.
 - c. FAA Order 1500.22, Use of AMTRAK, dated November 1, 1979.
 - d. FAA Order 1500.23, Employee Change of Station Information and Questionnaire, dated January 3, 1980.
 - e. FAA Order 1500.25, Air Passenger Ticket Tax, dated February 24, 1981.
 - f. FAA Order 1500.26, Revised Employee Travel Requirements, dated March 31, 1981.
 - g. FAA Order 1500.27, Subsistence Furnished to Meeting Participants, dated July 14, 1981.
 - h. FAA Order 1500.28, Travel Authorization Policy, dated October 5, 1982.
 - i. FAA Order 1500.29A, Travel - Changes to Relocation Allowances, dated May 29, 1984.

Distribution: A-WX-3; A-YZ-4; A-E-1; A-FOF-0(LTD);
ZAA-388; M-80(2); GAO-1(3); FAA-15

Initiated By: AAA-400

4. AUTHORITY TO SUPPLEMENT THIS ORDER. This order implements the provisions of Order DOT 1500.6A (hereafter referred to as appendix 1), which establishes the basic travel policies and procedures for all Department of Transportation (DOT) employees and others traveling on official DOT business. Since appendix 1 does not contain guidance unique to FAA travel situations, the Director of Accounting is delegated authority to issue national supplements provided the supplements do not contain policy, a delegation of authority, or an assignment of responsibility. Any changes containing these items must be approved by the Administrator.



Donald D. Engen
Administrator