



**U.S. DEPARTMENT OF TRANSPORTATION**  
**FEDERAL AVIATION ADMINISTRATION**  
National Policy

**ORDER**  
**8900.1A**

Effective Date:  
10/27/22

**SUBJ: Flight Standards Information Management System**

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**1. Purpose of This Order.** This order directs the activities of aviation safety inspectors (ASI) and other Flight Standards Service (FS) employees responsible for the certification, technical administration, and surveillance of air carriers, certain other air operators conducting operations in accordance with the appropriate part of Title 14 of the Code of Federal Regulations (14 CFR), certificated airmen, and other aviation activities.

**a.** This order also provides direction for tasks related to aircraft accidents and incidents, investigations and compliance, the Aviation Safety Action Program (ASAP), administrative areas, and miscellaneous tasks not related to a specific regulation.

**b.** The contents as noted above are organized in a hierarchy as volumes, chapters, and sections, all of which are located in the Dynamic Regulatory System (DRS).

**2. Audience.** The primary audience for this order is FS ASIs, their managers and supervisors, and other operational and administrative employees. The aviation industry uses this order as a reference only, and the general public may find it of interest.

**3. Where You Can Find This Order.** You can find this order on the MyFAA employee website at [https://employees.faa.gov/tools\\_resources/orders\\_notices](https://employees.faa.gov/tools_resources/orders_notices) and DRS at <https://drs.faa.gov>. Operators and the public can find this order on the Federal Aviation Administration's (FAA) website at [https://www.faa.gov/regulations\\_policies/orders\\_notices](https://www.faa.gov/regulations_policies/orders_notices) and DRS.

**4. Explanation of Changes.** This order is being updated to reflect the decommissioning of the Flight Standards Information Management System (FSIMS), which is the application that supports the repository for FS guidance and policy. The term "FSIMS" has also been used to refer to this order. Once the FSIMS application has been decommissioned, this order will remain in effect.

**5. Roles and Responsibilities for Developing Guidance in Order 8900.1.** The following paragraphs explain the roles and responsibilities of stakeholders involved in developing guidance in Order 8900.1.

**a. Offices of Primary Responsibility (OPR).** OPRs are policy-writing divisions that create guidance pertaining to their respective areas. OPRs are responsible for maintaining, revising, and developing their policy and guidance in accordance with the current editions of the following documents:

- FAA Order 1320.1, FAA Directives Management;
- FAA Order 1320.46, FAA Advisory Circular System;
- FAA Order FS 8000.96, Flight Standards Service Guidance Document Development;
- FS Quality Management System (QMS) Process AFS 002-103, Directive and Advisory Circular Production; and
- Other applicable Federal standards that pertain to writing, developing, and managing policies and guidance.

**b. Flight Standards Publications Branch (AFB-120).** AFB-120 is responsible for formatting, coordinating, and publishing policy or guidance developed by the OPRs in accordance with Federal standards. Per Office of Management and Budget (OMB) requirements, agencies must coordinate policy with affected parties using a specific administrative process. AFB-120 has the responsibility to maintain the legal case file for published guidance.

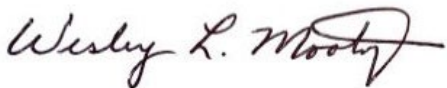
**c. Executive Director.** Per OMB requirements, the Flight Standards Service Executive Director, the Deputy Executive Director, or any individual acting for the Executive Director approves all policy and guidance for publication.

(1) Delegation of Authority. The Executive Director may delegate the authority identified above to divisions for policies and guidance that affect only that division.

(2) OPR of This Order. For administrative purposes only, the Office of the Executive Director, Flight Standards Service (AFX-1) is designated as the OPR for this order.

**6. Distribution.** This order is distributed to all FS offices, branches, and facilities; and all FS employees.

**7. Directive Feedback Information.** Direct questions or comments to the Safety Analysis and Promotion Division (AFS-900). For your convenience, FAA Form 1320-19, Directive Feedback Information, is the last page of this order. Note any deficiencies found, clarifications needed, or suggested improvements regarding the contents of this order on FAA Form 1320-19. You may also submit feedback via the DRS Feedback option for this document on DRS.



Wesley L. Mooty  
Acting Deputy Executive Director, Flight Standards Service

### Directive Feedback Information

Please submit any written comments or recommendation for improving this directive, or suggest new items or subjects to be added to it. Also, if you find an error, please tell us about it.

Subject: FAA Order 8900.1A, Flight Standards Information Management System

To: Flight Standards Directive Management Officer, AFB-120 Directives Mailbox  
(9-AWA-AFB-120-Directives@faa.gov)

*(Please check all appropriate line items)*

An error (procedural or typographical) has been noted in paragraph \_\_\_\_\_ on page \_\_\_\_\_ .

Recommend paragraph \_\_\_\_\_ on page \_\_\_\_\_ be changed as follows: *(attach separate sheet if necessary)*

In a future change to this order, please cover the following subject:  
*(briefly describe what you want added)*

Other comments:

I would like to discuss the above. Please contact me.

Submitted by: \_\_\_\_\_ Date: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Routing Symbol: \_\_\_\_\_