

Southern Region

05/07/01

SUBJ: PROCEDURES FOR DISSEMINATING TRAFFIC MANAGEMENT INFORMATION VIA TEXT PAGERS

1. **PURPOSE.** This order implements procedures for dissemination of traffic management information via text pagers within the Southern Region Air Traffic Division.
2. **DISTRIBUTION.** This order is distributed to branch level in the Air Traffic Division, all ARTC Centers, Atlanta ATCT, Atlanta TRACON, Charlotte ATCT, Cincinnati ATCT, Miami ATCT, Memphis ATCT, Orlando ATCT, and the NATCA Regional Representative.
3. **BACKGROUND.** Traffic Management operations have increasingly become the focus of FAA and media attention. Effective and efficient tactical operations are dependent upon operational information sharing at all levels of the National Airspace System. This order gives formal guidance for information requirements and procedures.
4. **PROCEDURES.** Air Traffic Managers are responsible for notification, via pager text message, to ASO-500, ATT-6(MTO), ASO-530.1, and ASO-530.2, when any of the following events occur: (A list of current pager numbers and instructions are included in Appendix 1 of this order.)
 - Arrival or departure delays exceed 45 minutes
This includes all delays except those associated with national ground delay Expect Departure Clearance Time (EDCT) programs managed by the Air Traffic Control System Command Center (ATCSCC).
 - Ground stops for destinations within Southern Region
 - No-notice holding events
 - Gridlock and potential gridlock
 - Significant reductions in airport capacity (AAR/ADR)
 - Mile-in-trail restrictions implemented in excess of 30 miles
 - Coded Departure Route (CDR) implementation

This list of events is not all-inclusive. ANY TRAFFIC MANAGEMENT EVENT OR ISSUE THAT MAY BE OF CONCERN TO THE MEDIA, NAS USERS, HEADQUARTERS, ATCSCC, OR OTHER FACILITIES SHOULD BE REPORTED.

The initial pager text message should include:

- What is the issue

Distribution: A-X (AT-3); FAT-1 (Std); ATL ATCT; ATL TRACON;
CLT ATCT; CVG ATCT; MCO ATCT; MEM ATCT; MIA ATCT;
NATCA (1 cy)

Initiated By: ASO-530

Appendix 1
ASO Traffic Management Information
Text Paging Instructions

<i>PAGER</i>	<i>PIN NUMBER</i>
ASO-500	888-606-5816
ATT-6 (MTO)	877-711-2553
ASO-530.1	877-427-9930
ASO-530.2	877-981-3219

To send messages via the SkyTel Web site:

- Log on to the SkyTel Web site at www.skytel.com/paging
- Enter pager PIN NUMBER
- Enter reply address (optional)
- Compose message (limit 240 characters)
- Send
- A message confirmation number will be sent to the reply address (if entered)

To send messages via cc:Mail or Internet e-mail:

- Use Internet gateway to address message
- The e-mail address for each pager is the PIN NUMBER plus *@skytel.com*
- (e.g.; 8886065816@skytel.com)
- Compose message (limit 240 characters)
- Send
- No message confirmation number is generated

To send an operator-assisted text message:

- Dial 1-800-SKYTEL2 (1-800-759-8352)
- Enter pager PIN NUMBER, then press #
- Press 3
- Dictate your message and any custom replies to the operator
- The operator will provide a message confirmation number

To check message status:

- Dial 1-800-SKYTEL2 (1-800-759-8352)
- Enter pager PIN NUMBER, then press #
- Press 6
- Enter message confirmation number and press #
- You will be notified of the date and time the message was delivered and any replies to the message

- When did it occur
- What caused it
- When is the condition expected to improve/end
- What are the operational impacts
- What other notification has been made (e.g.; ATCSCC, Customers)
- Any other pertinent data

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