



Federal Aviation Administration

Memorandum

Date: JAN 23 2013

To: Al Spence, Program Manager, Directives (AES-200)

From: Carl Burrus, Director, Office of Budget & Programs

Subject: Request to Transfer FAA Order 2500.36N, Application of Flight-Hour Rates

I hereby request transfer of FAA Order 2500.36N, "*Application of Flight-Hour Rates*" (February 1, 1993) and its appendices, to the Office of Financial Controls' Financial Analysis Group, AFC-300.

It is FAA policy to recover the cost of services provided to domestic and overseas users, both Federal and non-Federal for facility flight inspections, transportation, and various other services. The Office of Financial Analysis, AFC-300, is the office of primary responsibility (OPR) for establishing and maintaining flight-hour rates for the purpose of estimating and billing activities in connection with said activities. Recent updates to reimbursable flight-hour rates for activities at Hanger 6 prompt the need to revise this order. Change in ownership from within the Office of Budget & Programs (ABP-110) to the Office of Financial Analysis (AFC-300) facilitates the order amendment process for any subsequent revisions or changes to Order 2500.36N.

Directors of the relevant organizations have signed below, indicating their concurrence to transfer primary responsibility.

Concur Do Not Concur

Carl Burrus 1/23/13

Carl Burrus Date
Director, Office of Budget & Programs

Concur Do Not Concur

David Rickard 1/22/13

David Rickard Date
Director, Office of Financial Controls